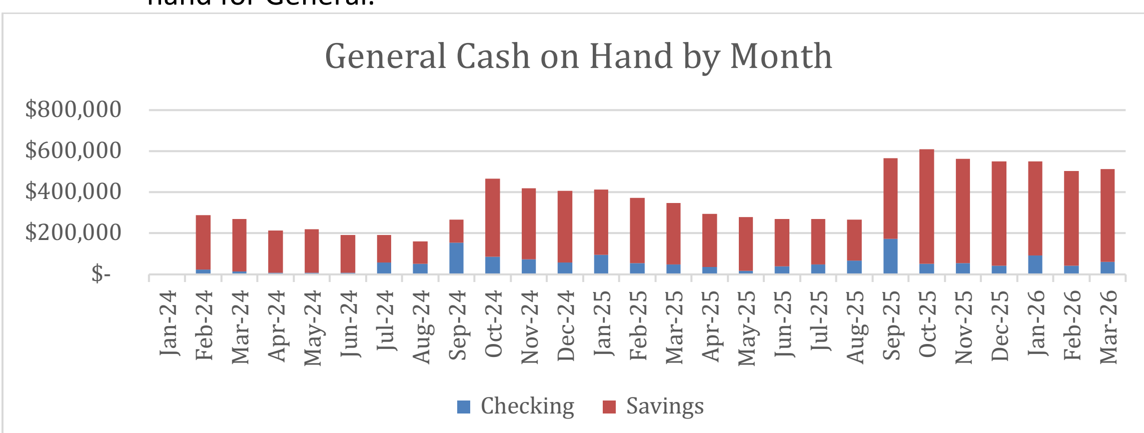
Treasurer's Report
03/08/2026

- Warrants, Financial Reports, Bank Statements - Provided by Office Manager:
    - February Warrants, 2025 Budget vs Actuals, 2026 Budget vs Actuals and current Journal Entry Reports
    - Bank Statements – available in the office after March 15th.
- 2027 Budget Development Workshops
    - 2027 Budget Development workshops have been scheduled for March 28, April 18. May 16 and June 7 starting at 10am.
    - Draft agendas for the Budget Develop Workshops is attached below.
- FY 2025 Close and Audit
    - 2025 Budget vs Actuals reflects the most recent set of corrections to the 2025 GL. They will be reviewed once again before the 2025 Audit.
    - 2025 audit date is tentatively scheduled for May 4, 2026. The Office Manager will be assembling and reviewing the 2025 documentation.
- Utilities Reserves
    - Treasurer and Finance Chair reviewed the 2024 audited Financial Statement and 2024 Statement of Financial Position to fully understand the current reserves for the utilities. An explanation of the relationship between the two reports is provided below.
- Cash on Hand
    - General Cash on Hand by Month graph shows the historical trend of cash on hand for General.



Draft NVC 2027 Budget Workshop Agenda Topics

Meeting 1 – March 28
1) Budget overview - format, what has been done so far.
2) Input from the Overseers - specifically review the information requested from committee or overseer.
3) Capital Budget Planning - identifying capital projects that will be included in the 2027 operating budget.
4) Wrap up - next steps (updated budget based on input from Meeting 1 and share updated budget with Overseers).

Meeting 2 – April 18
1) Budget Overview - review what was provided in Meeting 1 and budget impact.
2) Collect any remaining input from Overseers not provided during Meeting 1.
3) Review budget sections (not line by line yet, but still major areas).
4) 2027 Capital Budget projects (if any).
5) Wrap up.

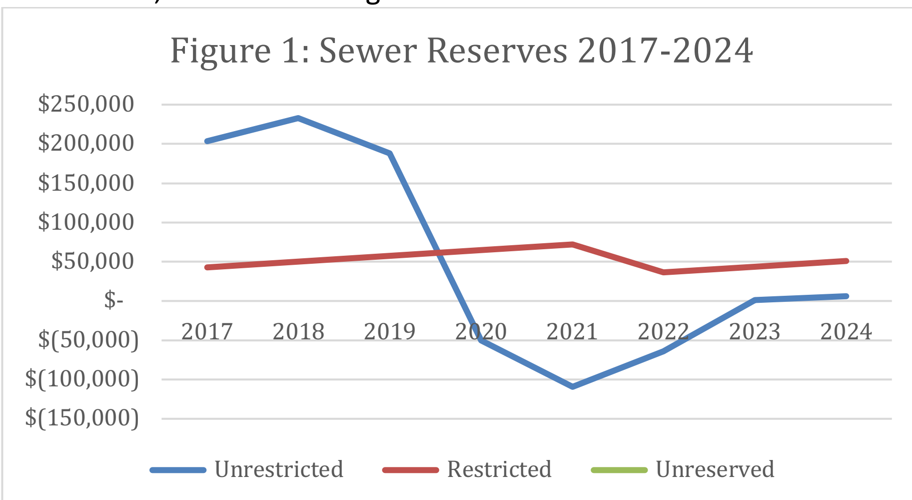
Meeting 3 – May 16
1) Budget Overview.
2) Collect any outstanding budget information, including capital budget.
3) Review line by line (with the assumption first two meetings identified major changes so that this is mostly a review).
4) Wrap up - focus on finalizing the budget and putting it into a format for discussing with the villagers.

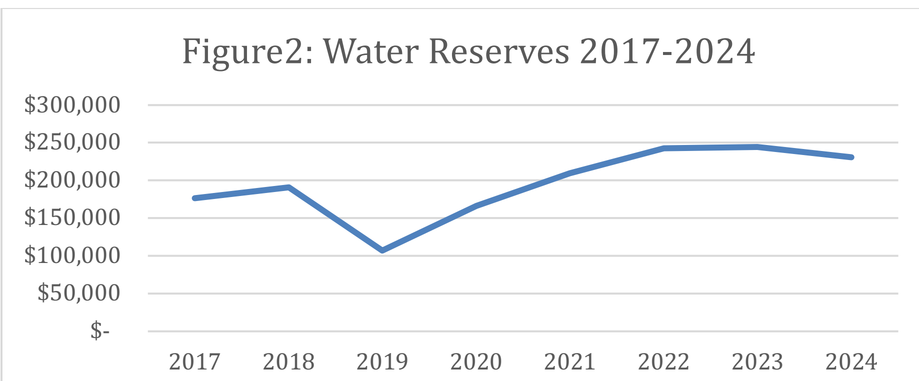
Meeting 4 – June 7
1) Budget Overview
2) Finalize Budget

Overview of Sewer and Water Reserves

Reserves: Audited Financial Statements and Statement of Financial Position

The audited financial statements include the unrestricted and restricted reserve amounts for each Department. Sewer reserves for 2017 - 2024, both unrestricted and restricted (USDA Reserves) are shown in Figure 1. Water reserves for 2017-2024, all unrestricted, are shown in Figure 2.





To determine the reserve amount using the Statement of Financial Position, three different account codes and lines must be considered: 3560 – Reserve Fund; 3600 – Unreserved; and the Net Income line.

Account	Sewer	Water
3560 Reserve Fund	$ 276,758.03	$ 221,165.58
3600 Unreserved	$ (277,185.34)	$ 49,228.37
Total	*$ (427.31)*	*$ 270,393.95*
Net Income	$ 6,837.74	$ (39,958.96)
Total Reserve	$ 6,410.43	$ 230,434.99

Table 1: 2024 Reserves from Statement of Financial Position

Table 1 provides this information for fiscal year 2024. As indicated in Figure 1, Figure 2 and Table 1, the total unrestricted reserve for Sewer is $6,410.43 and for Water $230,434.99. Note Sewer has an additional $50,873 in restricted reserves in the USDA Bond Reserve which can be used for short-lived items.

Use of Reserves

Distinct account codes and not separate bank accounts are used to track reserves for each department. In addition, Sewer and Water invoice in arears, receiving income after services have been provided and expenses associated with these services have been incurred and paid. The Utilities' billing periods are March 15-July 15, July 15 - November 15 and November 15 - March 15. With payments due April 15, August 15 and December 15. While Sewer and Water incur expenses beginning on January 1 each year, they do not receive the corresponding income for these services until April 15, three and a half months into the fiscal year, covering four months of service. To manage cash flow, reserves (both unrestricted and restricted*) are used to cover expenses. Thus, Sewer and Water need to have, roughly 4 months of cash on hand to cover its expenses. The actual amount varies since expenses may change from month to month.

Until 2023, General paid all payroll and split non-payroll expenses for the three departments, eventually reimbursed by Sewer and Water. In 2023, a separate payroll bank account was established with each department contributing its share of the payroll. By mid-2024, Sewer and Water reimbursed General monthly for all split expenses. These changes resulted in Sewer and Water using their own, and not General's funds, to manage its cash flow.

Notes

*Sewer must have the unused portion of the USDA Bond Reserves in its checking account at the end of the fiscal year to be in compliance with the terms of the bond.

References

Audited Financial Reports - https://nvcmaine.gov/departments/northport-village-corporation-treasurer/northport-village-corporation-annual-audits/

2024 Statement of Financial Position – Treasurer's Report December 2026 - https://nvcmaine.gov/wp-content/uploads/2025/12/Overseers-Meeting-Agenda-Advance-Materials-December-14-2025-Meeting.pdf