

**NVC Utilities Committee
Trustee Meeting
Community Hall and by Zoom link
Friday, March 20, 2026, 2:30 P.M.**

Trustees Present: Chairman Jeffrey Wilt, David Crofoot Member Emeritus.

Trustees Via Zoom: Diana Eastty Overseer, Judy Metcalf, Fred Lincoln, Casey Brown

Staff: Bill Paige, Trish Parker, Superintendent Chuck Applebee, Laurie Stevens from RCAP

Other: Dan Webster and Rachel Rosa all via zoom

The March 2026 meeting of the NVC Utilities Trustees convened at 2:30 p.m., Utilities chair, Jeffrey Wilt called the meeting to order.

Community Comments: Rachel Rosa commented about the Reserves. She asked some questions about the Superintendent's report that were answered and a question about the Main Water meter, when it was malfunctioning, would that effect the values used for the sewer rate review data. The superintendent stated it would have no effect.

Approve Minutes

Motion to approve the February 20st, 2025 Utilities Committee meeting minutes by Judy Metcalf and seconded by Diana Eastty . Motion was Approved.

RESERVE DISCUSSION with Finance Committee Chairman Fred Lincoln

Fred gave an explanation, using the Treasurer's provided information. There was a discussion about the amount of the bank accounts not matching the audited Reserve accounts. It was decided that the memo should state that there is a concern identified and it is being investigated. The discussion will be continued at the April meeting.

Sewer Rate Review with Laurie Stevens from RCAP

Laurie gave some information, explaining the flow and how the bills might change.

Motion made to recognize the dogged assistance of and research by Rachel Rosa to assure that the Trustees investigated, critiqued, and reviewed the methodology used in the utility billing to assure fairness and equity in the billing. Motion by Judy; seconded by Fred Lincoln. The motion passed unanimously.

Motion: In light of the RCAP research and the commitment and investigation by staff (Bill; Trish; and Chuck) into the manner and method of utility billing, it is moved that the manner of billing not be modified or changed, but that the Trustees revisit that methodology in not less than three years. Motion by Judy and seconded by Fred Lincoln. The motion passed unanimously.

Superintendent's Report

1. Lead service line work is has started to provide the needed progress report. Follow up on unknown services notices has been done.
2. A leak was found on the water main that serves Maple Street, Treatment Plant, Ruggles Park and the Yacht Club. Bill shut the main down as nobody is using this line today.
3. A Capacity Development Grant application was submitted on behalf of the water system and the state award NVC Water Department a grant of \$29,999 for a \$40,000 project.

Financial Review

2025 Financial information was provided in writing.

Community Comments:

None

Meeting was adjourned at 3:35