

**Northport Village Corporation
Minutes of the Board of Overseers Meeting
Sunday, March 8, 2026**

Overseers, Officers and Staff present: Diana Eastty (via zoom); Fred Lincoln (via Zoom); Vicky Matthews; Kris Mix (via Zoom); Elaine Moss (via Zoom); Michael Tirrell (via Zoom); Jeffrey Wilt (via Zoom); President, Janae Novotny; Office Manager, Trish Parker; Village Agent, Bill Paige; Clerk, Maureen “Beanie” Einstein (via Zoom).

Comments by members of the public:

There were no public comments.

Meeting called to order at 9:03 a.m.

Approval of the Minutes of December 14, 2025 and the February 8, 2026 meetings of the Board of Overseers.

Kris Mix had two changes to the minutes. December 14, 2025, in the Tree Warden’s report, correct the sentence to read: *“The cost will be much less than the \$400 that was approved.”*

In the February 8, 2026 meeting minutes, under Governance Committee: correct the word *“change”* to *“charge”*.

Vicky M. made a motion, seconded by Kris M., to approve the minutes of the December 14, 2025 and the February 8, 2026, meeting with the two corrections listed above. Voted – Unanimous.

President’s Report - Janae Novotny

Board decision regarding the location of Bayview Park beach access.

Janae read an email from Carl Oberg withdrawing his objection to the placement of the Bayview Park access to the north side of the park. He thanked the Overseers for their time and consideration.

Kris M. made a motion, seconded by Vicky M., to approve the plan as submitted by Will Gartley. Voted - Unanimous

Recommendation to authorize President to sign the letter of engagement with Brann & Isaacson.

Kris M. made a motion, seconded by Fred L., to authorize the President to sign a letter of engagement with Brann & Isaacson. Voted – Unanimous.

Treasurer’s Report: Wendy Huntoon

Wendy H. referred the Overseers to her report circulated prior to the meeting. Wendy H. has been talking with the accountants to do journal entries to make them clearer.

Village Agent Report: Bill Paige

Recommendation to approve Application for Use of Village Property for Construction Activity by Patricia Garden (Farley, Inc., contractor).

Vicky M. made a motion, seconded by Elaine M., to approve Application for Use of Village Property for Construction Activity by Patricia Gardener (Farley, Inc., contractor) subject to execution of a License and Indemnification Agreement incorporating condition of use and compliance with insurance requirements and the condition of receiving a \$1000.00 security deposit. Voted – Unanimous.

Recommendation to approve Gary Elwell's use of village property to complete shoreline stabilization for the Town of Northport at 23 Crest Street.

Elaine M. made a motion, seconded by Fred L. to approve Gary Elwell's use of Village property to complete shoreline stabilization work for the Town of Northport at 23 Crest Street, subject to completion of an Application for Use of Village Property for Construction Activity, execution of a License and Indemnification Agreement incorporating conditions of use and compliance with insurance requirements. Voted – Unanimous.

Office Manager's Report: Trish Parker

Trish P. referred the Overseers to her report circulated prior to the meeting.

Personnel Committee: Janae Novotny & Michael Tirrell

Finance Manager - They are tweaking the original Finance Manager position to note that it can be remote; however, the position requires availability during the work week and normal business hours. We are ready to advertise this position.

Michael Tirrell, Safety - One of our lifeguards from last year, Aiden, is returning for the month of July. We are still looking for a lifeguard for August.

Utilities Committee: Jeffrey Wilt

No exceedances in January. At the last meeting, the Trustees discussed the need to come up with a long-term infrastructure planning for sewer and water.

Ad Hoc Committee on Memorial Benches/Alternatives Report - Vicky Matthews

The Committee has divided the tasks into two parts: (1) Create a log of current memorial benches donated to the village with contact information of the family/friends; 2) Procedures /protocols for

future memorials. Vicky M. referred the Overseers to the proposed correspondence included in the agenda packet, which will be sent out next week. She will bring the information to the Overseers at the next meeting.

Town Liaison: Janae Novotny

A Special Town Meeting was held on Monday, March 2 to vote on the Town's purchase of approximately 2.8 acres at 8 Beech Hill Road next to the office. The property will be paid for without any additional taxpayer money through the Town's existing \$3.5 million bond for the new town hall. \$75,000 of the purchase price has been generously donated by an anonymous donor. The purchase will lower the costs of the new town hall by providing needed space for the septic system, among other issues, and will serve as a temporary town office during construction.

Solar Array - The town was preparing to apply for a grant for \$86,000 to complete the solar array construction. This \$86,000 has been generously donated by the same anonymous donor.

Robin Coombs its celebrating 30 years as Deputy Clerk this month. Amon Morse is celebrating 20 years as Road Commissioner this month.

The Board authorized Janae N. to send congratulatory letters to Robin and Amon; and send a thank you note to the anonymous donor.

The Select Board has started budget meetings, and they have asked what the Village is looking for this year. Janae N. suggests staying with our current model. The Town of Northport has been very supportive.

Public Comments

Rachel Rosa (Auditorium Park) commented about our reserves.

Executive Session

The Overseers went into Executive Session at 9:52 a.m, and returned from Executive Session at 10:03 a.m.

Elaine M. made a motion, seconded by Michael T. to approve an expenditure up to \$2400 for legal services for personnel policies and issues. Voted: Unanimous.

Adjournment

The meeting was adjourned at 10:04 a.m.

Respectfully submitted,

Maureen Einstein, Clerk

s/s

Janae Novotny, President

s/s

Approved by the Board of Overseers, April 12, 2026.