

CLERK'S REPORT OF THE ANNUAL MEETING
OF THE NORTHPORT VILLAGE CORPORATION

AUGUST 13, 2024

The Annual Meeting of the Northport Village Corporation was held on Tuesday, August 13, 2024 at 6:00 p.m. in Ruggles Park with 106 registered voters present. The Clerk opened the meeting by reading the Call and Return on the Warrant. The Annual Warrant had been posted in five locations within the Village and in the newspapers. The Warrant and Clerk's report of the 2023 Annual Meeting had been included in the Annual Report, which was published more than two weeks before this meeting.

Wyatt Burke led us in the Pledge of Allegiance To The Flag.

Prior to the nomination of a Moderator, the Clerk asked that we take a moment to remember those family members, friends and neighbors who had passed away in the last year.

William Kenneth Banks
John J. Fleming
Harrison "Lefty" Homans
Josiah Huntoon, Jr.
Ken Kahn
Angie Couture Kuklinski
Laura Lea Knox
Judy Rohweder
Nancy Purcell Scholhamer
Mary "Mimi" Strahan

The Clerk asked to be notified of any additional names that should be added to the 2024 Clerk's Report.

Article 1: To choose a Moderator, by written ballot, to preside at said meeting.

Blair Einstein, representing the Nominating Committee, nominated Lee Woodward. There were no nominations from the floor. Lee Woodward was elected Moderator of the meeting. The Moderator took the Oath of Office from the Clerk.

The Moderator welcomed everyone to the Annual Meeting and reminded everyone that in order to vote at this meeting, they must register and receive a blue voting card.

Article 2: President's Report

President Janae Novotny welcomed everyone to the Annual Meeting of the Northport Village Corporation. She reported again that the state of the Village is excellent - due in

large part to the unstinting work of volunteers. She encouraged everyone to read the Committee Reports included in the Annual Warrant. These reports cannot truly convey the amount of time, work and energy that your elected representatives and committee members devote to the Village. Each brings their special expertise, their considerable experience and energy and their unique perspectives to their work on your behalf. She highlighted the contributions of two Board members who were leaving the Board.

President Novotny stated that this village could not survive, as it does today, but for the work of Judy Metcalf. She expressed our gratitude for the depth and breadth of her historical knowledge of the Village and Village business, her helpful guidance about Maine Law and her willing and wise counsel. “And, as I said in my dedication, I have her number.”

The second Board member leaving after one term was Brady Brim-Deforest. In his one term he devoted hundreds of hours to leading the Playground Committee that resulted in our new playground. He spent an amazing number of hours conducting a successful search for our new playground equipment. Throughout his three-year term he has guided NVC’s technology closer to this century. President Novotny thanked Brady for what he accomplished as an Overseer.

President Novotny reminded villagers that the Board’s work would not get far without our dedicated and competent staff. Without our staff, Village vendors would not get paid, trash would not be picked up, parks would not be mowed, streetlights wouldn’t turn on, Village roads would not be plowed in the winter, and your toilets wouldn’t flush. The functions of the Village Corporation also rely to a remarkable extent on volunteers. She invited all present who serve on a Village corporation committee or volunteer for the village in any other way (Yacht Club, Historical Society, Bayside Arts, etc.) to stand up to be seen and acknowledged.

In conclusion, President Novotny thanked all the staff, Overseers, and the many community volunteers for their work and contributions to the Village.

Article 3: Treasurer’s Report

Wendy Huntoon referred the villagers to her written report on Page 20 of the Annual Report.

Article 4: To see what sums of money the Northport Village Corporation will raise and appropriate for the following accounts for the fiscal year 2025.

OVERSEERS PROPOSED BUDGET

Expenses

Contracted Services	\$	45,390
Auto Expenses	\$	27,470

Employee Wages and Benefits	\$	101,398
Administration (ref. Note 1)	\$	36,950
Legal and Professional Services	\$	29,000
Repairs and Maintenance	\$	136,250
Protection and Safety (ref. Note 2)	\$	2,400
Utilities	\$	20,429
Long Term Debt Service (Bond Expense)	\$	112,560
Other Expenditures (ref. Note 3)	\$	36,400
 Total Expenses	 \$	 548,247
 Total Funds to be Raised	 \$	 548,247

Note 1: Administration category includes: Community Events, Information and Notices, Insurance, Membership Dues, Office Supplies, Postage, Software and Tax Collection Fees.

Note 2: Protection and Safety category includes: Safety Committee Operations, Police Training, and Police and Lifeguard Uniforms/Equipment/Supplies.

Note 3: Other Expenditures category includes: Reserves, Contingency/Other Misc., and Personnel Salary Adjustments.

The money will be raised as follows: At the Town of Northport Annual Town Meeting on June 17, 2024, as part of the warrants of the Town's Annual Meeting, the Town voted to raise, appropriate and expend, and commit funds for the Northport Village Corporation for municipal services provided by the Village that benefit the Town in the following amounts: \$11,000 for wharfs/floats maintenance and repairs, \$15,500 for maintenance and repair of Village roads, and \$3,500 for two days of additional lifeguard coverage (\$30,000 total). The NVC also expects to raise \$8,520 from other revenue (Community Hall rental, Watercraft Registration fees, and interest income). The balance (\$509,727) is to be raised from the Northport Village Corporation property tax.

Wendy Huntoon explained Article 4.

The Moderator said he would entertain a motion to adopt Article 4 as printed. Bill Weisenbach moved, seconded by Bill Cressey, that Article 4 be adopted as printed.

VOTED – Article 4 was overwhelmingly adopted as printed.

Article 5: To see if the Northport Village Corporation will vote to appropriate and authorize a majority of the Overseers of the Corporation to borrow on behalf of the Northport Village Corporation and/or expend funds from accumulated surpluses, a principal amount not to exceed \$509,727 in anticipation of 2025 taxes and to issue and sell for that purpose general obligation bonds, notes, or other financial instruments of the Northport Village Corporation, the proceeds to be used for the purpose of providing

working capital for governmental activities of the Corporation, such bonds, notes or other financial instruments to be issued upon such further terms or conditions as may be determined by a majority at least of the Overseers of the Northport Village Corporation.

Financial Statement

1. Total Village Indebtedness

A. Total bonds outstanding and unpaid as of 12/31/2024	\$ 2,031,740
B. Total bonds authorized and unissued	\$ 1,485,924
C. Bonds to be issued if this article is approved	\$ 509,727
D. {NOTE: This bond would replace \$485,924 of the sum Included in line B}	\$ <u>(485,924)</u>
TOTAL	\$ 3,541,467

2. Costs

At an estimated rate of 7% (seven percent) for a term of one year, the estimated costs of this bond issue will be:

Principal:	\$ 509,727
Interest:	\$ 35,681
Total Debt Service	\$ 545,408

3. Validity

The validity of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not by reason of the variance.

Wendy Huntoon explained Article 5.

The Moderator said he would entertain a motion to adopt Article 5 as printed. Bill Cressey moved, seconded by Dan Webster, that Article 5 be adopted as printed.

Voted – Article 5 was overwhelmingly adopted as printed.

Article 6: To see if the Northport Village Corporation will vote to authorize a majority of the Overseers of the Corporation to borrow on behalf of the Northport Village Corporation a principal amount not to exceed \$1,000,000 and to issue and sell general obligation bonds, notes or other financial instruments of the Northport Village Corporation for that purpose and/or to expend funds from accumulated surpluses (the combined borrowing and use of surplus funds not to exceed \$1,000,000) for replacement and repair of Community Hall and Wharf/Floats as needed, repairs to

utilities operated by the Village Corporation, for reconstruction of shoreline damage to property owned by Northport Village Corporation or repair of roads owned by the Village, such bonds, notes or other financial instruments to be issued upon such further terms or conditions as may be determined by a majority of the Overseers of the Northport Village Corporation, and further to authorize the Overseers to accept and expend federal or state grants, execute any and all contracts and documents and take any and all actions necessary or convenient to issue the bonds, notes or other financial instruments of the Northport Village Corporation and accomplish the Project.

Financial Statement

1. Total Village Indebtedness

A. Total bonds outstanding and unpaid as of 12/31/2024	\$ 2,031,740
B. Total bonds authorized and unissued	\$ 1,509,727
C. Bonds to be issued if this article is approved	\$ 1,000,000
{NOTE: This bond would replace \$1,000,000 of the sum included in line B}	<u>(\$1,000,000)</u>
TOTAL	\$ 3,541,467

2. Costs

At an estimated rate of 7% for a term of 20 years, the estimated costs of this Bond issue will be:

Principal:	\$ 1,000,000
Interest:	<u>\$ 860,717</u>
Total Debt Service	\$ 1,860,717

3. Validity

The validity of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue differs from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Fred Lincoln explained Article 6.

The Moderator said he would entertain a motion to adopt Article 6 as printed. Nan Thorpe moved, seconded by David Crofoot, to adopt Article 6 as printed.

Voted – Article 6 was overwhelmingly adopted as printed.

Article 7: To fix a rate of interest on taxes delinquent after September 1, 2024, equal to that charged by the Town of Northport, which is eight and one-half percent (8.5%).

Janae Novotny explained Article 7.

The Moderator said he would entertain a motion to adopt Article 7 as printed. Mike Lannan moved, seconded by Walter Hickman, to adopt Article 7 as printed.

Voted – Article 7 was overwhelmingly adopted as printed.

Article 8: To see if the Northport Village Corporation will vote to authorize a majority of the Overseers of the Corporation to use the balance of revenues in excess of expenses at the end of 2025 for improvements to Village infrastructure and /or for support in providing entertainment and cultural events and the facilities therefore in the Village.

Judy Metcalf explained Article 7.

The Moderator said he would entertain a motion to adopt Article 8 as printed. Cynthia Stuen moved, seconded by Bill Weisenbach, to adopt Article 8 as printed.

Voted – Article 8 was overwhelmingly adopted as printed.

Article 9: To see if the Village will vote to authorize the Overseers to establish rules and regulations, from time to time, addressing the use, protection and preservation of Village owned assets in the interest of the Village and public safety of its residents, after public hearings on any such rules and regulations.

Judy Metcalf explained Article 9.

The Moderator said he would entertain a motion to adopt Article 9 as printed. Mike Lannan moved, seconded by Walter Hickman, to adopt Article 9 as printed.

Voted – Article 9 was overwhelmingly adopted as printed.

Article 10: To elect by written ballot three Overseers for the NVC for three-year terms and a President for a term of three years.

Moderator Woodward asked the Nominating Committee if there any nominations for three Overseers for three-terms. Bill Cressey representing the Nominating Committee, nominated Vicky Matthews, Kristen Mix and Elaine Moss. There were no nominations from the floor. Vicky Matthews, Kristen Mix and Elaine Moss were elected to three-year terms. The Moderator asked the Committee to cast three written ballots for Vicky Matthews, Kristen Mix and Elaine Moss.

Moderator Woodward asked the Nominating Committee if there were any nominations for President. Bill Cressey representing the Nominating Committee nominated Janae

Novotny. There were no nominations from the floor. Janae Novotny was elected President for a three-year term. The Moderator asked the Committee to cast three written ballots for President.

Article 11: Reports of Committee

President's Report: Janae Novotny's report begins on page 17 of the Report.

Treasurer's Report: Wendy Huntoon's report begins on Page 20 of the Report.

Finance: Fred Lincoln's report is on page 22 of the Annual Report.

Infrastructure: Celine Bewsher's report begins on page 23 of the Annual Report.

Governance: Judy Metcalf's report begins on page 26 of the Annual Report.

Personnel: Janae Novotny's report begins on page 30 of the Annual Report.

Safety: Michael Tirrell's report begins on page 32 of the Annual Report.

Utilities: Jeffrey Wilt's report begins on page 34 of the Annual Report.

Waterfront: Brady Brim-Deforest's report begins on page 36 of the Report.

Village Agent: Bill Paige's report begins on page 38 of the Annual Report.

Technology: Brady Brim-Deforest's is on page 42 of the Annual Report.

Wharfmaster: Craig Brigham's report begins on page 43 of the Report.

Bayside Arts: Bill Cressey's report is on page 45 of the Annual Report.

Bayside Historical Preservation Society: Joe Reilly's report begins on page 46 of the Annual Report.

Library: Jennika Lundy's report is on page 48 of the Annual Report.

Yacht Club: Jim Facey's report begins on page 49 of the Annual Report.

ADJOURNMENT:

Moderator Woodward entertained a motion to adjourn. Bill Weisenbach moved, seconded by Bill Cressey to adjourn. The vote was unanimous. The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Maureen Einstein, Clerk