

**NVC Utilities Committee
Trustee Meeting
Community Hall and by Zoom link
Friday, August 15, 2025, 2:30 P.M.**

Trustees Present: Chairman Jeffrey Wilt, Judy Metcalf, Elaine Moss Overseer and David Crofoot Member Emeritus.

Trustees Via Zoom: Overseer Fred Lincoln, Casey Brown

Staff: Bill Paige, Trish Parker, Superintendent Chuck Applebee

Other: Rachel Rosa, Dan Webster, via zoom, Angela Cassidy via zoom, Jon Woolsey, and Leah Rubino.

The August 2025 meeting of the NVC Utilities Trustees convened at 2:30 p.m., Utilities chair, Jeffrey Wilt called the meeting to order.

Community Comments:

None

Approval of Minutes

Motion to approve the July 18th, 2025 Utilities Committee meeting minutes by Elaine Moss, 2nd by Judy Metcalf.

Motion passed Fred Lincoln abstained since he was not at the meeting.

Adjustment to the agenda to hear a presentation from Jon Woolsey of the proposed beautification/plantings around the treatment plant.

After discussion, it was decided that Jon Woolsey would meet with Chuck and Bill to make a final plan that Jeffrey will take to Code Enforcement and reapply for the permit to proceed.

FINAL APPROVAL OF READY TO SERVE RATE MODIFICATION

It has been already approved so it was decided to begin implementation and start billing at the next billing cycle. The rate will be 25% of the normal/current base rate.

SUPERINTENDENT'S REPORT

1. Lead service line work concluded on Oct. 16, 2024. Progress report due.
2. Two leaks repaired one on Park Row and one on Bay Street
3. Follow up on unknown services will need to be conducted.
4. A new flow recorder was installed, calibrated and recording on April 4, 2025.
5. All permit required public education is complete as of July 12.
6. The Operations & Maintenance Plans update continues.
7. Awaiting Tving report from Dirigo Engineering.

SEWER RATE REVIEW UPDATES

It was requested to pull a variety of bills (big house, small house, year-round, seasonal) and apply to them a base rate and usage rate based on water usage in order to get some idea of what a rate change would look like and how it would impact customers.

Also, to get information about effects of implementing a rate change as regards the staff, software, etc, to implement such a new billing rate.
This will be presented at the next meeting.

UTILITIES - GOVERNANCE WORK GROUP

To assign Elaine Moss, Dan Webster, Jeffrey Wilt, and Casey Brown.

This is to make recommendations for updating the Utilities Ordinance, to make sure there is consistency between the two groups.

FINANCIAL REVIEW

A couple of questions were answered.

OTHER BUSINESS

Bill gave information about new applications for permits for sewer.

James Bahoosh requested two water connection and two sewer connection permits for his property at 3 Oak street. He stated that he intended to build two structures there: a one bedroom house and an additional dwelling unit (ADU), both of which would have sewer and water connections.

Motion made by Judy Metcalf that the application for the sewer connection for 30 Main St by Leary be approved subject to the further conditions, which are that no foundation drain, no roof drain, or no sump pump into sewer and no garbage disposal shall be connected to the public sewer and , while reaffirming that the sewer will be connected from Main Street.

Elaine 2nd

Motion Passed

Motion was made by Elaine Moss that the application for Jim Bahoosh for one sewer connection to the property at 3 Oak Street, upon submission of the total fee due, namely \$500, will be approved subject to the standard conditions of no foundation drain, no roof drain, or no sump pump into sewer and no garbage disposal was accepted as to the primary residence conditionally, once the application has been complete and the correct fee paid. The second dwelling unit/ADU requires a second application and fee. The fees are non refundable if the application is approved. 2nd by Judy. Motion passes.

Internet information for the Lab. GWI was contacted

Motion made by Judy to authorize the install internet with GWI and have the monthly payment to be paid and split by water and sewer.

Motion Passed

2026 Budget Discussions were tabled

Public Comments

Leah Rubino on Bluff Rd asked about the ADU rates and got clarification.

Meeting adjourned at 4pm.

Respectfully Submitted

Trish Parker

NVC Office Manager