

NVC Utilities Committee
Trustee Meeting
Community Hall and by Zoom link
Wednesday, July 18, 2025, 2:30 P.M.

Trustees Present: Chairman Jeffrey Wilt, Judy Metcalf, Casey Brown

Trustees Via Zoom: Overseer Elaine Moss

Staff: Bill Paige, Trish Parker, Superintendent Chuck Applebee, Laurie Stevens from RCAP

Other: Rachel Rosa, Dan Webster, Jim Bahoosh Angela Cassidy via zoom and Janae Novotny via zoom.

The July 2025 meeting of the NVC Utilities Trustees convened at 2:30 p.m., Utilities chair, Jeffrey Wilt called the meeting to order.

Community Comments:

Dan Webster commented on the ADU review, saying he thought the idea was unfair. He expanded on that thought.

Angela Cassidy agreed with Dan on the ADU.

Jim Bahoosh asked about getting his sewer permit going

Approval of Minutes

Motion to approve the July 2, 2025 meeting minutes by Elaine and seconded by Judy. Motion passed unanimously.

Review outcome of public hear and next steps for Ready to Serve rate modification.

Judy made a motion to approve the Ready to Serve fee and send it to the Overseers for final approval, seconded by Elaine. Motion passed unanimously.

Sewer rate review next steps

Laurie Stevens is from RCAP and went over the process. She said that Sewer costs break down as 94% fixed costs and 6% are variable costs.

Judy moved that we accepted the mathematical analysis and Casey seconded the motion. (94% fixed costs and 6% variable).

There was discussion.

Laurie went over the way she arrived to 94% fixed cost, by going through the budget line by line as to what item was assigned to variable or fixed.

The motion was withdrawn.

Judy moved that we accepted the mathematical analysis made by Laurie Stevens at RCAP, with the numbers depending upon Sludge removal now as sludge as 50% fixed and 50% variable and Casey seconded the motion. (91% fixed costs and 9% variable). Motion passed unanimously.

It was requested for the office to list the issues that staff would change the billing system. The matter was tabled for today.

SUPERINTENDENT'S REPORT

1. Moore's Septage pumped first 2 tanks on each train April 4 th 2025
2. Moore's also pumped all tanks on June 27, 2025.
3. Subject to change we have scheduled the 3 pump outs for 2025 as recommended in the recently completed Crowley Loading Study for the village. Oct. 3. Is the last scheduled pump out.
4. The flow meter was calibrated on April 4, 2025.
5. A new flow recorder was installed, calibrated and recording on April 4, 2025.
6. Last renaming permit renewal issue is the is public education required of primary waivers that is complete. The public education was presented at the Donuts & Dialogue on July 12th.
7. The required certification complying with the Maine Coastal Program has been processed.
8. The Operations & Maintenance Plans update continues.
9. First MDEP Funding for the CAP & FSP has been drawn down by NVC.
10. Tv work as part of the project including the outfall inspection and started this week.

Review ordinance on customers with ADUs — sewer & water hook-ups.

Chuck explained that the PUC had set the regulations in regards to ADUs. He explained some of the issues involved. Judy explained that the Utilities Ordinance says utilities recognizes "structures" and the zoning ordinances recognizes "ADU". She felt that we either need to change the rules or charge a fee. Jeffrey asked how to make the necessary changes to the ordinances. It was decided that for the next meeting the Trustees need to read the Utilities Ordinance to see how to proceed. The office will provide an electronic version of the Utilities Ordinance.

FINANCIAL REVIEW

Written material was presented.

OTHER BUSINESS

Parks and Trees have offered to do landscaping around the treatment plant. The office will find the CEO permit for steps, this will start the conversation. The ideas of a planter or window boxes were discussed.

Community Comments:

Angela Cassidy thanked the Trustee for trying to be as fair as possible while being diligent to follow the laws.

Rachel Rosa spoke about the the attendance at the Donuts and Dialogue. She offered to assist in getting a better attendance for next year.

She also commented on the information given in regards to calculations. She will provide these comments in writing for the record.

The meeting was adjourned at 4:27pm

Respectfully Submitted

Trish Parker

NVC Office Manager