

Treasurer's Report
06/08/2023

- **Warrants and Monthly Reports**
 - June warrants are provided under separate cover.
 - Bank Statements have not been downloaded. A new process that does not involve the Treasurer is being considered.
 - Bank balances as of 07/04/2023 were provided separately to the Overseers, Officers and NVC Staff.
 - Budget vs Actuals and Statement of Financial Activity are provided in draft form to the Overseers.
- **2024 Draft Budget**
 - Draft 2024 budget was discussed during Donuts & Dialog on Saturday, July 1, 2023.
 - Only recent changes to the budget were inclusion of funds for anticipated piling repair and police cruiser replacement.
- **Bookkeeping**
 - Office Manager has worked with Philbrook & Associates to correct entries in QBO.
 - Financial reports were made available this month to both the Overseers and Utility Trustees. Errors have been identified in the reports but given but have not yet been corrected. Any noted corrections should be provided in writing to the Office Manager so that they can be reviewed and passed on appropriately to Philbrook & Associates.
- **NVC Business Office Functions**
 - Office Manager has taken on majority of office administration work that was previously supported on a volunteer basis by the Treasurer.
 - The Office Manager continues to work closely with the President, Treasurer and Finance Chair to streamline financial activities, including prompt bill payment.
- **Payroll**
 - Payroll amounts by department have been entered into QBO. Some adjustments may need to be made once reviewed.
- **Audit**
 - No update.