

**Northport Village Corporation**  
**Approved Minutes of the Board of Overseers Meeting**  
**Sunday, July 13, 2025**

Overseers, Officers and Staff present: Fred Lincoln; Vicky Matthews; Kris Mix; Elaine Moss; Michael Tirrell; Jeffrey Wilt; President, Janae Novotny; Treasurer, Wendy Huntoon; Clerk, Maureen (Beanie) Einstein (via Zoom)

Not present: Celine Brewster due to illness

Public Comments:

Steve Kazilionis (8 George Street) - Speeding continues throughout the Village, in particularly, on George St./Shore Road. Does the Board/Safety Committee have a plan for speed mitigation. Currently we have \$16,500.00 in the budget for police. He encouraged the Overseers to use some of these funds for traffic calming.

John Spritz (40 Clinton) - Is there a comprehensive plan on how to deal with degradation of the Beech Trees throughout the Village. Vicky Matthews, Tree Warden, has spoken with the arborist to address this issue.

**The Meeting was called to order at 8:10 a.m.**

Approval of the Minutes of the Sunday, June 8, 2025, Overseers Meeting.

Janae N. asked if there were any questions/comments regarding the minutes of the June 8, 2025 Overseers meeting distributed prior to the meeting.

Kris M. - Remove "via Zoom" after her name, as she was in attendance at that meeting.

**Action: Jeffrey W. made a motion, seconded by Elaine M., to approve the minutes of the June 8, 2025 meeting with the correction as stated above. Voted - Unanimous.**

Approval of the Minutes of the Saturday, June 28, 2025 Overseers Special Meeting.

**Action: Elaine M. made a motion, seconded by Fred L., to approve the minutes of the June 28, 2025 Overseers meeting as written. Voted - Unanimous.**

**President's Report - Janae Novotny**

a) Recommendation to modify Article 5 of the Annual Warrant. Article 5 - Insert two missing words to Article 5 of the 2025 Annual Report under Number 3 - Validity "differs" and "affected". "If the actual amount of the total debt service for the bond issue *differs* from the estimate the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not *affected* by reason of the variance."

**Jeffrey W. made a motion, seconded by Elaine M., to approve the addition of the two words to Article 5 as written above. Voted - Unanimous.**

- b) Recommendation to approve Laurie Kazilionis' request to use upper Bayview Park for the Annual Porch Party on Saturday, August 16, 2025.
- c) Recommendation to approve Carla and John Lojek's request to close Clinton Avenue between George Street and Broadway to through traffic for the annual Chili Party on Saturday, August 30, 2025.
- d) Recommendation to approve Northport Yacht Club's request to use five tables for the Mother of All Yard Sales.

**Action: Jeffrey W. made a motion, seconded by Fred L., to approve the b, c and d recommendations as written above. Voted – Unanimous.**

- e) Recommendation to approve the request of the Campaign to Protect Sears Island to use Community Hall for a community meeting regarding the proposed offshore wind port at Sears Island at a TBD date after August 23 and to waive the rental for this community non-profit.

**Action: Elaine M. made a motion, seconded by Michael T., to approve the recommendation as written above. Voted – Unanimous.**

- f) Recommendation to approve the request of Penobscot Bay Water Keepers to use Community Hall for a meeting at 10:00 a.m. on July 16, 2025 about the effort to purchase and protect Little River and to waive the rental fee for this community non-profit.

**Action: Vicky M. made a motion, seconded by Michael T., to approve the above recommendation as written. Voted – Unanimous.**

Recommendation to waive the Community Hall Rental fee for a CPR Course to be held Wednesday, July 30, 2025 in the Richard Brockway room downstairs in the Community Hall.

**Vicky M. made a motion, seconded by Jeffrey W., to waive the rental fee for Community Hall for a CPR class to be held July 30, 2025. Voted – Unanimous.**

*(NVC currently has 3 AED's - two in the Community Hall (one is currently away for repair) and one at the Blair Agency, in the phone booth on the porch....an AED sign is next to the booth. During the summer months, when the lifeguard is on duty, it is taken to the dock and returned to the phone booth in the evening.)*

NVC AV Operator needed. Bayside Arts has allowed NVC to use their AV equipment for our events. Bill Cressey will no longer be available for the setup of equipment for NVC events. Discussion ensued regarding hiring someone on a per diem basis as opposed to relying on volunteers. There was consensus by the Board to develop a plan for Bill Cressey's replacement.

The Donuts and Dialog scheduled for July 19th, 2025, is being postponed due to scheduling issues. A new date for "Why a Village and a Town" with Town Administrator, James Kossuth, and Northport Selectboard members will be rescheduled for a later date.

NVC Voter Registration - Registration will be held on the Bayside Community Hall porch at 9:00 a.m. with Judy Metcalf and Kris Mix.

### **Treasurer's Report - Wendy Huntoon**

Wendy H. referred the Overseers to her written report with financial statements circulated prior to the meeting. Reminder - that we are working on finishing up the 2024 audit. The goal is to have the 2024 Financial Statements ready before the annual meeting.

### **Village Agent - Bill Paige**

Bill P. referred the Overseers to his written report circulated prior to meeting. The pier is in great shape...the best it has looked since 2016. No structural repairs need to be done to the pier. He has received a marine engineer's design for replacing our floats. He recommends raising the swim float to be more buoyant in storms and handle a crowd on the float.

Paving on Broadway is on the books and should be done soon.

Discussion ensued regarding a purchase versus lease option for a new vehicle in two years, and the matter was referred to the Finance Committee.

### **Office Manager's Report - Trish Parker**

Trish P. referred the Overseers to her written report and reminded them to sign the warrants and journal entries.

### **Governance Committee - Elaine Moss**

Zoning Ordinance - Elaine M. reported that another revision to the Zoning Ordinance may be needed prior to a public meeting to reconcile the Zoning Ordinance with the Utilities Ordinance.

Bond Counsel - in addition to new bond counsel, we are looking for a full-service law firm that could provide advice on a variety of issues as needed.

Kris M. questioned whether nuisance concerns should be addressed in the zoning ordinance. Elaine M. responded that nuisance issues are Town issues, and the Town is generally not interested in addressing them. Elaine M. said that nuisance complaints will be addressed at the next Governance Committee meeting.

Discussions ensued about parking, speeding, safety and bonfire concerns. Elaine M. said that these issues, a review of the fire ordinance and the possibility of a resort fee will be addressed at the next committee meeting on August 1, 2025.

### **Infrastructure Committee - Celine Bewsher/Janae Novotny**

Celine has received an email from MEMA which she will forward to the Finance Committee for their review to look at applying for a grant. Janae will check with the Town Administrator, James Kossuth, for resources regarding climate resiliency projects. Celine has had a conference call with Will Hartley regarding shoreline stabilization.

### **Parks & Trees/Tree Warden - Vicky Matthews**

Recommendation to approve expenditure of \$158.56 for supplies to build a bridge over the marshy area of the Shore/Bluff footpath.

**Vicky M. made a motion, seconded by Jeffrey W, approve the additional expenditure of \$158.56 for supplies to build a bridge over the marshy area of the Shore/Bluff footpath. Voted - Unanimous.**

Recommendation to approve expenditure of \$125 for bulbs to be planted in the fall along the Couture boundary of the Shore/Bluff footpath.

**Vicky M. made a motion, seconded by Michael T. to approve expenditure of \$125 for bulbs to be planted along the Couture boundary of the Shore/Bluff footpath. Voted - Unanimous.**

Vicky M. has contacted the arborist to assess several "sick" Beech Trees.

Michael T. - Construction is underway at 10 Maple Street, with approval from the Board to use the village land surrounding the cottage for equipment. The cottage is undergoing a complete historic renovation.

#### **Utilities Committee - Jeffrey Wilt**

Utilities Donuts & Dialog - Approximately 15 people attended.

There will be a public hearing on Friday, July 18, 2025 at 2 p.m. on the "ready to serve modifications" to the Utilities rate structure in the Utilities Ordinance that the Overseers approved at its last meeting in June. The purpose of this hearing is to listen for input and return to the Utilities Committee with this input for them to make any modifications if needed.

Through May, we have had no exceedances to the plant.

#### **Safety Committee - Michael Tirrell**

We currently have two lifeguards. One is here until July 29th and returning to Florida. We will then have lifeguard coverage four days a week, Wednesday, Friday, Saturday and Sunday. There currently are feelers out for a substitute to help bridge the gap.

Speeding is a concern every year, with or without a policeman, especially on certain roads, i.e., Bluff Road, George Street, Shore Road and Broadway. There have been multiple efforts looking at how do reduce speeding; speed bumps, speed signs, etc. Factors to consider, selling of the police cruiser to purchase another digital sign. Janae N. will bring this concern to the Town. Currently, the Town's digital sign on Bayside Road is not working.

Discussion ensued regarding enforcing the Parking Ordinance.

A Safety Bulletin was posted at the beginning of the summer; Michael T. plans to do another Safety Bulletin regarding bike safety, helmets, etc., and AED locations and dogs in Bayside.

A car without car registration or inspection has been parked in Cradle Row since May. Janae N. will write a letter to the owners to remove the car.

### **Town Liaison - Janae Novotny**

The town is working on a Hazard Mitigation Plan. There will be a public hearing on July 28, 2025. The town is doing this primarily to make the town eligible for certain FEMA funds for preventative work.

The town has received a request from the Coastal Mountain Land Trust to support the Penobscot Indian Nation's request for an engineering study to investigate the feasibility of removing the two dams on the Little River.

### **Public Comments**

Rachel Rosa, Dan Webster, Wendy Huntoon and John Spritz were recognized.

### **Adjournment**

The meeting was adjourned at 9:45 a.m.

Respectively submitted,

Maureen (Beanie) Einstein, Clerk

s/s

Janae Novotny, President

s/s

Note: The meeting was "Zoom bombed" twice with disruptive and disturbing images. The Zoom connection was severed and then restarted and the meeting continued after each interruption. Discussion ensued about possible ways to prevent the disruptions.

Approved by the Board of Overseers, August 10, 2025