

NORTHPORT VILLAGE CORPORATION

REQUEST FOR NON-EXCLUSIVE USE PUBLIC SPACE/PARK FOR EVENT

NOTE: Public spaces and parks are available for the use of all Bayside residents and visitors.

Approval of a scheduled event does not guarantee exclusive use.

1. Person making request: _____
2. Date of Event: _____
3. Starting time and duration: _____
- 4.. Type of Event: _____ No. of guests: _____
5. If someone other than the person making the request will be in charge of the event, please provide his/her name (e.g., wedding coordinator) _____
6. Anticipated Vendors/Do they have insurance for the event?:
 - a. _____ Y __ N__
 - b. _____ Y __ N__
 - c. _____ Y __ N__
 - d. _____ Y __ N__

7. Will table/chairs/equipment be brought into the public space for the event? Y __ N__

Plan for removal after the event?

8. Plan for trash removal: _____

9. Plan for restroom facilities, e.g., your cottage, neighbors' cottages, port-a-potty?

10. Plan for Parking: _____

11. Will you obtain liability insurance for the event? (A single event policy is available through the Maine Municipal Association Insurance platform) Y __ N__

By submitting this request, the undersigned has read and understands and agrees to comply the
POLICY FOR USE OF OUTDOOR PUBLIC SPACES/PARKS.

Signature: _____