

NVC Utilities Committee
Trustee Meeting
Community Hall and by Zoom link
Friday, April 18, 2025, 2:30 P.M.

Trustees Present: Chairman Jeffrey Wilt, David Crofoot Member Emeritus,
Trustees Via Zoom: Overseer Elaine Moss, Overseer Fred Lincoln, Judy Metcalf, Casey Brown
Staff: Bill Paige, Trish Parker, Superintendent Chuck Applebee, and Chuck's Staff Jim Crowley
Other: Rachel Rosa, Dan Webster, Maya Stein

The April 2025 meeting of the NVC Utilities Trustees convened at 2:30 p.m., Utilities chair, Jeffrey Wilt called the meeting to order. Jeffrey announced that Overseer Kris Mix needed to resign due to scheduling issues. Fred Lincoln has been appointed to the position as an Overseer Trustee. Fred was welcomed by everyone.

Community Comments: Rachel Rosa had comments in writing, which are attached and her request for information to be sent to RCAP to confirm the accuracy of other information was clarified. Dan Webster commented on his thoughts of the possible implementation of a fee for existing water and sewer hookups that are not in service yet and are not generating revenue.

Approval of Minutes: Motion to approve the minutes of March 2025 by Elaine Moss and seconded by Judy Metcalf. Some corrections were brought up by David Crofoot of an error of Judy Metcalf's attendance and to rephrase the wording of the discussion of Ending the Moratorium as this: We have confirmed, in accordance with our license, that all possible connections to the NVC Sewer system have been granted. Thus there is no further need for the moratorium. The motion passed 4.0, with the newest member of the Board of Trustees, Fred Lincoln abstaining.

Superintendent Report: No exceedances in March 2025.

1. In March 2025 we experienced the lowest BOD Concentrations for some time including all of 2024.
2. March 2025 we experienced a 73 BOD avg mg/l and a 74.8 percent BOD removal.
3. PLC was repaired and daily readings restored on 1-7-25. Pricing is being obtained to replace or fix the flow recorder.
4. Moore's Septage pumped first 2 tanks on each train April 4th 2025.
5. Moor's will pump all tanks on June 27, 2025.
6. We have scheduled the 3 pump outs for 2025 as April 4, June 27 and Oct. 3, as recommended in the recently completed Crowley Loading Study for the village.
7. The flow meter was calibrate on April 4, 2025.
8. A new flow recorder was installed, calibrated and recording on April 4, 2025.
9. Final Permit received from EPA on 2-19-25 Jim Crowley has submitted comments to EPA and MDEP regarding the draft permit. These are all minor in nature spelling etc and factual corrections.
10. There is also a public education required for customers of systems with a 301H waiver to allow primary treatment wastewater prior to overboard discharge. That will be conducted at the April meeting and will also be presented at the Donuts & Dialogue this summer.
11. The required certification complying with the Maine Coastal Program has been processed.
12. Work is complete on upgrading the Wet Weather Plan.
13. Upgrade of the Operations & Maintenance Plans is required to be upgraded and work is under way.
14. There was a single day flow recorded at 440,660 gallons on 6-29-24 when we received 1.07 inches of rain in a very short period, resulting in a June 2024 daily average of 40,632 gallons. The license limit is 63,000 gpd.
15. I am working with Dirigo Engineering to schedule CCTV work under the FSP and CAP Program.

There was a discussion of mailing the CCR Report and the Friends of Bayside Letter that Jim Crowley updated; it was proposed that a line be added to the letter to say a link is available to read the NVC Educational WasteWater and Treatment System Manual. Mailing this letter with the link will satisfy the requirements of the new Sewer license for the special condition sewer renewal associated with permit renewal.

A Donuts and Dialogue has been set for July 12th at 8am for Utilities discussions

Chuck spoke about purchasing new water meters to allow for remote reading. He met with Ti Sales and got a new cost quote. (attached).

The question of Utilities billing concerns, about combining their two buildings service into one, via email was discussed. The customers concerned were directly addressed during the meeting and a copy of the Utilities Ordinance was explained and emailed to her.

Amendment of the Sewer Ordinance to charge fees for inactive sewer hookups was discussed.

A Motion was made by Judy Metcalf to Modification That the Proposed Modification to Section 201.1 of the Utilities Ordinance presented in the agenda packet for today's meeting [the meeting of 4/18/2025] be amended to refer to the new "Ready to Serve Fee:" that the proposed trimester Ready to Serve Fee be set at 25% of the base trimester rate charged as a User Fee for current active connections; that the stated sewer system connection limitation be expressed as 252; and that the Proposed Modification be presented to the Overseers for consideration and approval. A public hearing will be scheduled thereafter in accordance with the Ordinance. Motion seconded by Elaine Moss. The motion passed unanimously 4.0
. Casey Brown's connection had ended so he did not vote.

Financial Review

Written Reports were provided.

Public Comments

Rachel asked if there was any other information on the Sewer rate review. It was said it will be discussed again at the May 2025 meeting.

The Meeting was adjourned at 4:15pm

April 18, 2025
Rachel Rosa
7 Auditorium Park

Good Afternoon NVC Utilities Committee

Welcome and Thank You to Fred Lincoln for accepting the appointment to the NVC Utilities Committee.

I sent an email to the NVC Office Manager and Jeffrey Wilt on April 7 to request the data that had been sent to RCAP for sewer rate analysis for my Bayside sewer account. The purpose is to confirm accuracy of the data sent to RCAP to the 2022 and 2023 corresponding bills. I also suggested that NVC Utilities Committee members could do the same and that a random spot check of 10% of the data sent to RCAP to prior bills sent would assure an accurate data set. I have not yet had but would appreciate a response to my request.

I would also like to have an update on the progress of the sewer rate review.

Thank You.



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Item Number	Description	Quantity	Price	Extension	
KIT-NEPTUNEITSTARTERKIT	NeptuneIT BCT Starter Package to include: 1 Year - N360 SaaS Advanced Software Subscription for AMR Including Setup 1 Each - Belt Clip Transceiver 24 Each - Neptune R900 V4 Meter Interface Units	1	\$10,042.90	\$10,042.90	
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RW2F13	5/8" Neptune T-10 Register Integrated E-CODER R900i Cubic Feet	1	\$262.99	\$262.99	
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