



January 12, 2025 – 9:00 a.m.

Meeting of the Northport Village Corporation Board of Overseers

This is a hybrid meeting – in person* in the Community Room of Community Hall, 813 Shore Road, Northport, ME and virtually at:

<https://us02web.zoom.us/j/89685517495?pwd=eTJDS3g3aUpvR2p4cVQ2L3NEVIVoUT09>

*This is a business meeting conducted in public; it is not a public meeting. An opportunity for comments from members of the public is provided before the business meeting begins and end of the meeting. Unless a question from the public can be answered definitively and very briefly, the Board usually does not engage in a dialog with a commenter. If the speaker addresses an item on the Board's agenda, the Board's consideration at that time may respond to the speaker's comments. When recognized, a commenter should state their name and Village address and make their point briefly. Depending on the number of public members who wish to address the Board and the length of the Board's agenda, the presiding officer may establish a time limit for speakers. Agenda items may be taken out of order to accommodate guests. **Remote participants will not be admitted to the meeting unless the participant's name is identifiable.**

Meeting Agenda

- Comments by members of the public.
- Call to order business meeting.
- Agenda review.

Action Items and Reports

- Approval of December 8, 2024 meeting minutes*
- President's Report
 - Board Financial Strategic Planning Workshop: January 25, 9-10:30 a.m.
 - Reminder: Maine Freedom of Access Act training requirement for elected officials.
- Treasurer's Report*
- Village Agent Report*
- Office Manager's Report*
- Personnel Committee*
 - Recommendation to approve a one-time bonus payment of \$573.44, the amount of his unpaid 2024 vacation pay.
- Utilities Committee Report
 - Recommendation to approve proposed 2025 Sewer Department Budget
 - Recommendation to approve proposed 2025 Water Department Budget
- Infrastructure Committee Report*
- Town Liaison Report

Other Committee Reports/business (as needed)

Comments by members of the public.

Adjourn

Warrants and Journal Entries: reminder to Board members to review and approve warrants and journal entries that were sent electronically for your review and will be available at the meeting for signature by those present.

*Written materials submitted.

- Draft December 8, 2024 Board meeting minutes
- January 2025 Treasurer's Report
- January 2025 Village Agent Report
- January 2025 Office Manager Report
- Proposed 2025 Sewer Department and Water Department Budgets
- Town of Northport's Community Resilience Partnership Community Action grant application

**NorthportVillage Corporation
Draft Minutes of the Board of Overseers Meeting
Sunday, December 8, 2024**

Overseers, Officers and Staff present: Celine Bewsher; Fred Lincoln (via Zoom); Vicky Matthews; Elaine Moss (via Zoom); Michael Tirrell (via Zoom); Jeffrey Wilt; President, Janae Novotny; Treasurer, Wendy Huntoon (via Zoom); Clerk, Maureen (Beanie) Einstein (via Zoom); Village Agent, Bill Paige; Office Manager, Trish Parker

Not present: Kris Mix (illness).

Public Comments:

Rachel Rosa (Auditorium Park) – The Utilities minutes have not been posted on the NVC website since July and she would appreciate updating the website with these minutes.

Approval of the Minutes of November 10, 2024 Overseers Meeting.

Fred L. recommended adding the word “with” in the Jeffrey Wilt’s motion to read: “.....that this is done working *with* Bill Paige...”

Jeffrey W. made a motion, seconded by Elaine M., to approve the minutes of the November 10, 2024 Overseers meeting as amended above. Voted – Unanimous.

President’s Report – Janae Novotny

Recommendation that the Board of Overseers, consistent with the provisions of Article 9 of the 2023 Warrant, vote to carry over to 2025 the balance of revenues in excess of expenses at the end of 2024 for improvements to Village infrastructure, including planned engineering, maintenance, repairs and operations expenses not completed or invoiced by December 31, 2024.

Fred L. made a motion, seconded by Elaine M., to approve the above recommendation as written. Voted – Unanimous.

After discussion regarding availability, the “Board Financial Strategic Planning Workshop” is set for January 25, 2025 from 9 a.m. – 10: 30 a.m.

Treasurers Report – Wendy Huntoon

Wendy H. referred the Overseers to her written report circulated prior to the meeting.

Village Agent Report – Bill Paige

Bill P. referred the Overseers to his written report circulated prior to the meeting.

Manhole inspections continue and they are in the process of locating each individual water service.

Office Manager’s Report – Trish Parker

Trish P. referred the Overseers to her written report circulated prior to the meeting. The 2022 Audit has been completed. The 2023 Audit has begun and should go smoothly.

Personnel Committee – Janae Novotny

Janae N. referred the Overseers to the Personnel Committee report circulated prior to the meeting. The Board previously approved reallocating funds budgeted for the Office Assistant position that we no longer need to a Finance Manager position. The Personnel Committee has developed a "Finance Manager" job description also circulated prior to this meeting and plans to recruit for the position after the first of the year. NVC has employed a Finance Manager in the past. Over the past few years volunteers, primarily the Treasurer, Finance Committee chair and President, have assumed these tasks that would more appropriately be done by a Finance Manager.

Discussion ensued regarding costs, etc. of this position. Further discussion will be held in Executive Session for personnel matters pursuant to 1 M.R.S.A. ~ 404(6)(A).

Utilities – Jeffrey Wilt

The Utility Trustees are now in receipt of a draft wastewater treatment license from the EPA; a process that the Sewer Department goes through every five years. The draft license resembles the one we have been working under the past five years, with the following changes: the permit will require a "Wet Weather Flow Management Program," which addresses how we manage rain run-off; and an "Adaptability Plan" that will address sea water encroachment and ties to a previous grant the department has received. An updated "Operational Maintenance Manual" is required, and the NVC will need to ensure that the Utility Department continues to be proactive with public education. Jim Crowley of Water Quality & Compliance Services, Inc., our Utilities Superintendent's firm, has submitted comments to EPA and MDEP regarding the draft permit.

There were two exceedances in October. The Department is trying to determine what is driving these exceedances. Vigorous pumping seems to be working well.

Governance Committee – Elaine Moss

There are no action items for today's meeting. The Committee met last week and are very close to putting a "Pet Policy" into effect.

There is some confusion and difference of opinions on how our Zoning Ordinance is being interpreted among the Town Code Enforcement Officer, Tupie Rooney, villagers, architects, etc.. Janae N. will act as a liaison with the Town to address these issues going forward and report back to the Governance Committee and Board regarding their concerns.

Town Liaison – Janae Novotny

The Town's plan for a new Town Office/Community Hall is going forward. The Town has been working with architects and engineers to finalize the design for the new Town Office/Community Center.

Infrastructure Committee – Celine Bewsher

Celine B. referred the Overseers to her written report circulated prior to the meeting and available on the NVC website. The committee discussed the idea of fundraising for shoreline stabilization and looking for Overseers input.

Other Business

Fred L. made a motion, seconded by Jeffrey W., to approve an expenditure, not to exceed \$2500.00 for purchase of a portable generator for use in Community Hall. Voted – Unanimous.

Note: Janae N. explained that the NVC has already been approved by MMA for a reimbursement grant. The money from this grant will be received by NVC after purchasing the generator.

Public Comments

Rachel Rosa (Auditorium Park) had requested to be present at the Sewer Rate Assessment Committee discussion but has not heard back whether she will be able to be in on that discussion.

Executive Session

The Overseers went into Executive Session at 9:39 a.m.

The Board returned from Executive Session at 10:48 a.m.

Michael Tirrell moved and Vicky Matthews seconded a motion to approve the following end-of-the-year acknowledgements for employees in the following amounts:

William Paige:	\$1,000
Trish Parker:	500
Amy Eldridge:	100
Fernie Barton:	100
Danielle Hicock	100
Miles Cannon	100

Voted - Unanimous.

Michael Tirrell moved and Elaine Moss seconded a motion to establish the following hourly payrates effective January 1, 2025 for NVC employees: William Paige, Village Agent and Utilities Distribution/Collection Officer, \$40; Trish Parker, Office Manager, \$35; and Amy Eldridge, Billing Clerk, \$35.

Voted - Unanimous.

Adjournment

Elaine Moss moved to adjourn the meeting at 10:50 a.m., and the meeting was adjourned.

Respectfully submitted,

Maureen (Beanie) Einstein, Clerk

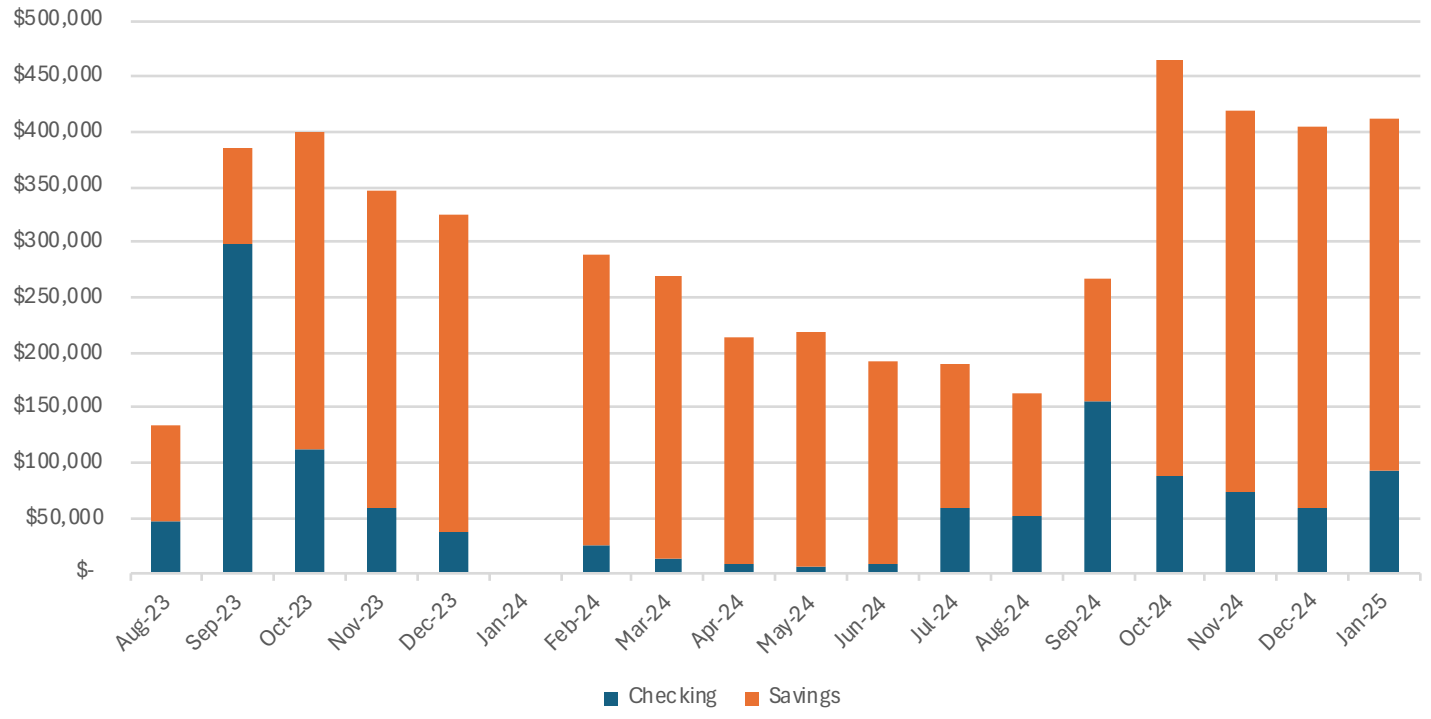
And

Janae Novotny, President

Treasurer's Report
01/12/2025

- Warrants, Financial Reports, Bank Statements
 - Provided by Office Manager:
 - November Warrants
 - Financial Reports
 - Journal Entry Reports
 - Bank Statement – December 2024 is available in the office.
- 2023 Audit – President's Certificate
 - As part of the 2023 Audit Purdy Powers identified an error in the President's Certificate which is the document provided to the Town of Northport for raising taxes.
 - Based on the 2023 President's Certificate the amount raised in 2023 was incorrect. Specifically, the amount put in the certificate was the "Total Funds Raised" or \$439,140.00 from Article 4 in the Annual Warrant and NOT the total amount of taxes to be raised, or \$406,440.00.
 - The mistake occurred since NVC did not have appropriate checks in place to catch the error prior to it being signed and sent to the Town of Northport.
 - A similar mistake was made in 2021 when \$10,000 less taxes were raised due to an error in calculating the tax to be raised during a year when NVC did not get the full \$25K expected from the Town of Northport.
 - An additional \$32,700 was raised in taxes in 2023. The estimated millage (presented to the villagers at the time) was calculated 0.00421 or \$4.21 per \$1000 of assessed value. The actual tax raised was \$439,140 thus the associated millage, using the 2023 method to calculate, was 0.00455 or \$4.55 per \$1000. Thus, an additional \$.34 per \$1000 of tax (or \$34 per \$100,000 of assessed value) was raised.
 - Action items
 - Explanation of the error will be provided to Purdy Powers by the Treasurer.
 - Office procedures will be modified to address the error so that it does not happen in the future. Specifically, the President's Certificate will be prepared after the Annual Meeting based on the tax to be raised approved by the villagers and included on the September Overseers meeting for review. After the meeting, the Certificate will be signed, available to send to the Town of Northport when requested.
 - Office procedures will be updated so that any correspondence from NVC uses the standard notation of who prepared the letter and who signed the letter (XX:yy).
 - The Finance Committee should be asked to review the error, providing any recommendations, if appropriate, for next steps.
- Personnel Committee support
 - Reviewed the Sewer and Water budgets for consistency with the personnel recommendations made in December by the Overseers and Utility Trustees.
 - Continued review of job descriptions including identifying comparable job descriptions for NVC staff positions.
- Line of Credit
 - Currently reviewing correspondence from Dan Pitman, NVC Bond Counsel, regarding ability for NVC to pursue a Line of Credit.
- Cash On Hand
 - The attached graph entitled General Cash on Hand by Month shows the historical trend of cash on hand for General.
 - Majority of General's revenue is received in September and October reflecting the yearly tax collection.

General Cash on Hand by Month



Northport Village Corporation
Village Agent Report
January 12, 2025 Board of Overseers Meeting

Recent activities

- Plowing and sanding village roads during recent snow events.
- Working on getting project estimates for the Board's January workshop.
- Organizing my files and paperwork – moving out 2024 files and preparing new files.

Wharf and floats

- Wharf: Dallas Fields Dive Service completed the major brace work on the wharf. Remaining repairs will be made in the spring and summer.
- Small watercraft area: A few kayaks remain at the bottom of Ruggles Park.

Village projects/needs with budget implications

- Floats replacement: It is still time to begin setting aside and saving money to replace the floats; they are starting to show their age.
- Sander and plow: We should plan to replace sander in 3 years. Plow should be replaced sooner.
- Community Hall: We appear to be missing some of our wood/metal tables and a couple of plastic tables have been “donated.” Some of the tables are really showing age and wear and need to be replaced.
- Portable PA system: We need a new system for NVC outside events.
- Parks/Trees: We need to budget for regular pruning of river birch tree by the library, the junipers around the basketball court and the shrubs around Merithew Square.
- MMA Risk Management recommendations: I am still getting estimates.
- Roads/storm drainage: Area in front of mailboxes at Merithew Square to North Ave and down North Ave to the new hot top needs to be hot-topped, and another storm added. The project needs to be engineered to decide how to handle storm runoff. Lower Clinton Avenue from Merithew Square down needs curbing or storm drain to handle water that is currently washing out the embankment at the bottom of the street.

Utilities

- Finished for the winter working with RCAP Solutions on photographing and “GPS-ing” all sewer manhole covers in our system; project will resume in better weather.
- Finished by part of the work with Dirigo Engineering to pull and inspect all sewer manhole covers and inspect and document problem areas for future maintenance.
- Regular water and sewer maintenance work and Dig Safe requests.
- Worked on emergency repairs on pump stations at 794 Shore Road and 792/790 Shore Road. Electrical heaters failed in two of the control boxes and a new electronic starter is needed in another. Emergency work handled by Treatment Plant Operator and me. Called Moore's Septic to pump out before sewage could back up into homes. Replacing all heaters. Called Stevens Electric to assess and order needed parts. We are watching the stations carefully as we wait for needed parts. Additional work is needed after the emergency repairs.

Miscellaneous

- We took delivery on a new generator. We received a grant from MMA Risk Management for the generator and will be reimbursed after we submit the paid invoice.
- Many construction projects continue in the village. For example, work continues on a number of cottages on Broadway, North Avenue, the corner of George and Griffin, Main and George; George Street, Main Street, Bay Street, Cobe Road and Shore Road, and a new house is planned next to the golf course.
- All village lighting, except streetlights, have been converted to LED. Exploring what is involved in changing over the streetlights.
- Continuing to assess and consider improvement of Bayview Park storm - drain/outfall adjacent to Oberg's property. Because of abundance of heavy rains the last couple of years and severity of winter storms hitting at high tide, the storm drain/outfall needs help. Any of the fixes I have thought about must be consistent with recommendations we expect from the engineer hired by the Town to assess shoreline erosion. Whatever plans the Village decides on, I recommend restricting the area to storm drain/outfall purposes and no longer allow public access for construction on shoreline cottages.
- I continue to field calls from private contractors working throughout the Village on current and planned projects in the Village, and deal with various villagers with issues they want addressed.
- My cell phone is also my personal phone. **If you have my number, do not give it out to anyone. The Village office phone is the right number to use for Village business.**

Roads

- Property owner complaints about water runoff from village roads: Whenever I have an opportunity, I advise property owners building new structures or doing major remodels to build their foundations higher than the crest of the road grade to avoid flooding. Property owners who ignore this advice then complain that runoff from the road floods their property and they want the village to do something about it.

Submitted by
Bill Paige, Village Agent.



Office Manager's Report
January 12, 2024
For December 2024

I hope everyone had a pleasant and peaceful holiday. The Office was quiet in December and we are all settled in to finish up this winter, looking forward to hopefully an early spring!

The 2023 Audit has initially started and the entire Audit company team will start working on it the week of January 20th. Purdy Powers says we should have the audit completed within a couple of weeks after that. We are getting close! We will be scheduling the 2024 audit in early summer - this puts us right on track.

I spent some time working with the Utilities Board to get the Water and Sewer budgets finalized. We looked hard at the previous bills/last year's expenditures to get a budget that makes sense. One that has realtime expenditure amounts and no extras. You should be voting on the final approval at the January Overseers meeting.

Zoom - we have discovered that using Zoom for a meeting with the Host (Chairman of the Committee) is a problem. I am in the process of setting up a special email that will be available for the Chairmen of Committees to log into to host the zoom meeting. Right now I have to host and admit people. Progress!

I have been busy doing the end of year tasks and beginning of year tasks. The office is in good shape going into the new year of 2025.

Trish Parker

Office Manager
Northport Village Corporation

Attached to this report:
Bank Account balances printout
Budget vs Actual Reports for each Department
Statement of Activity by Month for each Department

Bank Account Balances as of 1/6/24

General Gov't Checking *2618 Quick Peek
Available Balance**\$94,161.40

Wastewater Checking *2620 Quick Peek
Available Balance**\$69,300.40

Water Checking *3143 Quick Peek
Available Balance**\$74,669.61

BUSINESS COMPLETE *9504 Quick Peek
Available Balance**\$1,000.00

BUSINESS COMPLETE *1771 Quick Peek
Available Balance**\$13,179.69

General Gov't Money Market *4006 Quick Peek
Available Balance**\$11,418.58

Wastewater Sav - ICS B *4739 Quick Peek
Available Balance**\$44,681.70

December Interest \$156.13

Water Sav - ICS B *4747 Quick Peek
Available Balance**\$105,923.58

December Interest \$352.55

General Gov't Sav - ICS B *9857 Quick Peek
Available Balance**\$317,751.05

December Interest \$1,133.26

Total Deposit Accounts **\$732,086.01**

Northport Village Corporation - General

Budget vs. Actuals

January - November 2024

	Total			
	Actual	Budget	over Budget	% of Budget
Revenue				
4100 General Government Revenue	0.00	0.00	0.00	
4200 General Operating Revenue	0.00	0.00	0.00	
4210 2024 RE Tax Revenue	486,062.10	485,924.00	138.10	100.03%
4220 Town of Northport Revenue	25,000.00	25,000.00	0.00	100.00%
4230 Rent from Utilities	0.00	3,000.00	-3,000.00	0.00%
4240 Watercraft Registration Revenue	2,100.00	4,100.00	-2,000.00	51.22%
Total 4200 General Operating Revenue	\$ 513,162.10	\$ 518,024.00	-\$ 4,861.90	99.06%
4300 General Non-operating Revenue	0.00	0.00	0.00	
4310 Interest Income	5,748.09	200.00	5,548.09	2874.05%
4320 Community Hall Rentals	450.00	1,000.00	-550.00	45.00%
4330 Donations	200.00	0.00	200.00	
4340 Miscellaneous Revenue	138.34	0.00	138.34	
Total 4300 General Non-operating Revenue	\$ 6,536.43	\$ 1,200.00	\$ 5,336.43	544.70%
Total 4100 General Government Revenue	\$ 519,698.53	\$ 519,224.00	\$ 474.53	100.09%
Total Revenue	\$ 519,698.53	\$ 519,224.00	\$ 474.53	100.09%
Expenditures				
6000 1099 Contractors	0.00	0.00	0.00	
6010 Casual Labor	492.00	0.00	492.00	
6020 Contracted Services	0.00	0.00	0.00	
6021 Mowing and Trimming Service	12,550.02	12,550.00	0.02	100.00%
6022 Trash Collection	22,261.25	24,000.00	-1,738.75	92.76%
Total 6020 Contracted Services	\$ 34,811.27	\$ 36,550.00	-\$ 1,738.73	95.24%
6036 Bookkeeping	9,156.40	6,806.50	2,349.90	134.52%
Total 6000 1099 Contractors	\$ 44,459.67	\$ 43,356.50	\$ 1,103.17	102.54%
6050 Auto Expenses	0.00	0.00	0.00	
6051 Auto Fuel Expense	0.00	0.00	0.00	
6052 Cruiser Fuel	0.00	1,600.00	-1,600.00	0.00%
6053 Truck Fuel	960.90	2,000.00	-1,039.10	48.05%
Total 6051 Auto Fuel Expense	\$ 960.90	\$ 3,600.00	-\$ 2,639.10	26.69%
6055 Auto Repairs & Maintenance	0.00	0.00	0.00	
6056 Cruiser Maintenance	0.00	3,520.00	-3,520.00	0.00%
6057 Truck Maintenance	1,428.69	2,500.00	-1,071.31	57.15%
Total 6055 Auto Repairs & Maintenance	\$ 1,428.69	\$ 6,020.00	-\$ 4,591.31	23.73%
6059 Accrue for Truck Replacement	0.00	16,350.00	-16,350.00	0.00%
Total 6050 Auto Expenses	\$ 2,389.59	\$ 25,970.00	-\$ 23,580.41	9.20%
6065 Community Events	134.20	600.00	-465.80	22.37%
6070 Employee Wages & Benefits	0.00	0.00	0.00	
6075 Employee Benefits	0.00	0.00	0.00	
6076 Company Paid Benefits	368.28	4,672.00	-4,303.72	7.88%
6077 Income Protection Plan	853.61	300.00	553.61	284.54%
Total 6075 Employee Benefits	\$ 1,221.89	\$ 4,972.00	-\$ 3,750.11	24.58%
6080 Employees Salaries & Wages	0.00	0.00	0.00	
6083 Lifeguard Wages	9,200.00	11,600.00	-2,400.00	79.31%

	Actual	Budget	over Budget	% of Budget
6084 Office Personnel Wages	20,505.32	25,170.00	-4,664.68	81.47%
6085 Police Wages	50.00	10,100.00	-10,050.00	0.50%
6088 Village Agent Wages	33,535.94	40,996.80	-7,460.86	81.80%
6089 Village Official Wages	0.00	650.00	-650.00	0.00%
6090 Winter Road Wages	3,734.10	0.00	3,734.10	
Total 6080 Employees Salaries & Wages	\$ 67,025.36	\$ 88,516.80	-\$ 21,491.44	75.72%
6095 Payroll Processing Fees	1,307.75	2,200.00	-892.25	59.44%
6096 Payroll Tax Expense	5,175.57	5,500.00	-324.43	94.10%
Total 6070 Employee Wages & Benefits	\$ 74,730.57	\$ 101,188.80	-\$ 26,458.23	73.85%
6150 Information & Notices	1,437.12	3,250.00	-1,812.88	44.22%
6160 Insurance	0.00	0.00	0.00	
6161 Property & Casualty Insurance	3,552.15	5,295.00	-1,742.85	67.08%
6162 Workers Comp insurance	2,799.69	3,900.00	-1,100.31	71.79%
Total 6160 Insurance	\$ 6,351.84	\$ 9,195.00	-\$ 2,843.16	69.08%
6190 Legal & Professional Services	0.00	0.00	0.00	
6191 Auditing Services	9,707.20	3,500.00	6,207.20	277.35%
6192 Engineering Fees	0.00	36,000.00	-36,000.00	0.00%
6193 Legal Fees	0.00	2,500.00	-2,500.00	0.00%
Total 6190 Legal & Professional Services	\$ 9,707.20	\$ 42,000.00	-\$ 32,292.80	23.11%
6240 Membership Dues	229.50	750.00	-520.50	30.60%
6260 Office Supplies	1,369.89	4,700.00	-3,330.11	29.15%
6285 Postage	0.00	300.00	-300.00	0.00%
6330 Repairs & Maintenance	0.00	0.00	0.00	
6331 Building Repairs & Maintenance	5,948.90	5,000.00	948.90	118.98%
6332 Cleaning	837.42	1,750.00	-912.58	47.85%
6333 Grounds General Maintenance	38,297.24	28,000.00	10,297.24	136.78%
6334 Road Maintenance	8,653.54	21,000.00	-12,346.46	41.21%
6336 Tree Maintenance	7,365.43	10,800.00	-3,434.57	68.20%
6337 Wharf & Floats Maintenance	11,698.37	35,000.00	-23,301.63	33.42%
6342 General Repairs & Maintenance	782.99	3,550.00	-2,767.01	22.06%
6343 Library Operations & Maintenance	155.00	400.00	-245.00	38.75%
Total 6330 Repairs & Maintenance	\$ 73,738.89	\$ 105,500.00	-\$ 31,761.11	69.89%
6344 Safety Committee Operations	0.00	150.00	-150.00	0.00%
6345 Software	2,800.26	4,000.00	-1,199.74	70.01%
6360 Tax Collection Fees	15,760.21	9,724.00	6,036.21	162.08%
6370 Training	0.00	0.00	0.00	
6371 Police Training	0.00	500.00	-500.00	0.00%
Total 6370 Training	\$ 0.00	\$ 500.00	-\$ 500.00	0.00%
6390 Uniforms, Equipment, & Supplies	28.42	0.00	28.42	
6391 Lifeguard - Uniforms, Equipment, & Supplies	129.13	750.00	-620.87	17.22%
6392 Police - Uniforms, Equipment, & Supplies	2,018.50	3,250.00	-1,231.50	62.11%
Total 6390 Uniforms, Equipment, & Supplies	\$ 2,176.05	\$ 4,000.00	-\$ 1,823.95	54.40%
6400 Utilities	0.00	0.00	0.00	
6401 Electricity Expense	1,093.11	2,307.00	-1,213.89	47.38%
6402 Oil/Propane	371.28	1,000.00	-628.72	37.13%
6403 Hydrant Rental	4,285.68	6,500.00	-2,214.32	65.93%
6405 Street Lights	6,406.99	11,516.00	-5,109.01	55.64%
6406 Telephone & Internet Expenses	1,656.32	560.00	1,096.32	295.77%
6407 Water & Sewer	1,738.46	3,255.00	-1,516.54	53.41%

	Actual	Budget	over Budget	% of Budget
Total 6400 Utilities	\$ 15,551.84	\$ 25,138.00	-\$ 9,586.16	61.87%
6800 Bond Expenses	0.00	0.00	0.00	
6812 2009 MMBB Bond Principal	33,984.00	33,984.00	0.00	100.00%
6813 2009 MMBB Bond Interest	706.86	706.86	0.00	100.00%
6816 2013 MMBB Refinance Bond Principal	5,829.97	5,867.20	-37.23	99.37%
6817 2013 MMBB Refinance Bond Interest	2,923.44	2,923.44	0.00	100.00%
6818 2015 BHBT Bond Principal	21,221.49	20,788.80	432.69	102.08%
6819 2015 BHBT Bond Interest	843.07	1,275.76	-432.69	66.08%
6820 2021 MMBB Bond Principal	44,680.32	44,680.32	0.00	100.00%
6821 2021 MMBB Bond Interest	38,354.42	18,651.78	19,702.64	205.63%
Total 6800 Bond Expenses	\$ 148,543.57	\$ 128,878.16	\$ 19,665.41	115.26%
Total Expenditures	\$ 399,380.40	\$ 509,200.46	-\$ 109,820.06	78.43%
Net Operating Revenue	\$ 120,318.13	\$ 10,023.54	\$ 110,294.59	1200.36%
Other Expenditures				
7100 Contingency Expenses	0.00	10,024.00	-10,024.00	0.00%
Total Other Expenditures	\$ 0.00	\$ 10,024.00	-\$ 10,024.00	0.00%
Net Other Revenue	\$ 0.00	-\$ 10,024.00	\$ 10,024.00	0.00%
Net Revenue	\$ 120,318.13	-\$ 0.46	\$ 120,318.59	-26156115.21%
Tuesday, Jan 07, 2025 09:32:58 AM GMT-8 - Accrual Basis				

Northport Village Corporation - General

Statement of Activity

November 2024

	TOTAL
Revenue	
Total Revenue	
Expenditures	
6000 1099 Contractors	
6010 Casual Labor	41.00
6020 Contracted Services	
6021 Mowing and Trimming Service	1,792.86
6022 Trash Collection	2,000.00
Total 6020 Contracted Services	3,792.86
6036 Bookkeeping	1,311.38
Total 6000 1099 Contractors	5,145.24
6050 Auto Expenses	
6051 Auto Fuel Expense	
6053 Truck Fuel	119.77
Total 6051 Auto Fuel Expense	119.77
Total 6050 Auto Expenses	119.77
6070 Employee Wages & Benefits	
6075 Employee Benefits	
6077 Income Protection Plan	80.20
Total 6075 Employee Benefits	80.20
6080 Employees Salaries & Wages	
6084 Office Personnel Wages	1,659.42
6088 Village Agent Wages	834.30
Total 6080 Employees Salaries & Wages	2,493.72
6095 Payroll Processing Fees	111.00
6096 Payroll Tax Expense	194.36
Total 6070 Employee Wages & Benefits	2,879.28
6150 Information & Notices	189.76
6190 Legal & Professional Services	
6191 Auditing Services	483.60
Total 6190 Legal & Professional Services	483.60
6260 Office Supplies	14.01
6330 Repairs & Maintenance	
6331 Building Repairs & Maintenance	81.02
6332 Cleaning	76.50
6334 Road Maintenance	3,488.00
6337 Wharf & Floats Maintenance	900.00
Total 6330 Repairs & Maintenance	4,545.52
6345 Software	942.42

Northport Village Corporation - General

Statement of Activity

November 2024

	TOTAL
6400 Utilities	
6401 Electricity Expense	130.30
6402 Oil/Propane	53.72
6405 Street Lights	599.66
6406 Telephone & Internet Expenses	151.92
Total 6400 Utilities	935.60
Total Expenditures	\$15,255.20
NET OPERATING REVENUE	\$ -15,255.20
NET REVENUE	\$ -15,255.20

NVC- Sewer
Budget vs. Actuals
January - November 2024

	Total			
	Actual	Budget	over Budget	% of Budget
Revenue				
4000 Revenue	0.00	0.00	0.00	
4400 Sewer Operating Revenue	0.00	0.00	0.00	
4410 Sewer Fees	284,687.62	277,625.00	7,062.62	102.54%
Total 4400 Sewer Operating Revenue	\$ 284,687.62	\$ 277,625.00	\$ 7,062.62	102.54%
4600 Sewer Non-operating Revenue	0.00	0.00	0.00	
4610 Interest Income	2,719.77	2,000.00	719.77	135.99%
4620 Grants	0.00	45,000.00	-45,000.00	0.00%
Total 4600 Sewer Non-operating Revenue	\$ 2,719.77	\$ 47,000.00	-\$ 44,280.23	5.79%
Total 4000 Revenue	\$ 287,407.39	\$ 324,625.00	-\$ 37,217.61	88.54%
Total Revenue	\$ 287,407.39	\$ 324,625.00	-\$ 37,217.61	88.54%
Gross Profit	\$ 287,407.39	\$ 324,625.00	-\$ 37,217.61	88.54%
Expenditures				
6000 1099 Contractors	0.00	0.00	0.00	
6010 Casual Labor	105.00	2,000.00	-1,895.00	5.25%
6036 Bookkeeping	7,263.30	8,000.00	-736.70	90.79%
6047 Sewer Utilities Superintendent	24,947.05	28,060.00	-3,112.95	88.91%
Total 6000 1099 Contractors	\$ 32,315.35	\$ 38,060.00	-\$ 5,744.65	84.91%
6050 Auto Expenses	0.00	0.00	0.00	
6051 Auto Fuel Expense	0.00	0.00	0.00	
6053 Truck Fuel	386.99	1,200.00	-813.01	32.25%
Total 6051 Auto Fuel Expense	\$ 386.99	\$ 1,200.00	-\$ 813.01	32.25%
6055 Auto Repairs & Maintenance	0.00	0.00	0.00	
6057 Truck Maintenance	771.74	0.00	771.74	
Total 6055 Auto Repairs & Maintenance	\$ 771.74	\$ 0.00	\$ 771.74	
6058 Mileage Expenses	0.00	1,000.00	-1,000.00	0.00%
6059 Accrue for Truck Replacement	0.00	2,000.00	-2,000.00	0.00%
Total 6050 Auto Expenses	\$ 1,158.73	\$ 4,200.00	-\$ 3,041.27	27.59%
6065 Community Events	39.72	0.00	39.72	
6070 Employee Wages & Benefits	0.00	0.00	0.00	
6075 Employee Benefits	0.00	0.00	0.00	
6076 Company Paid Benefits	357.06	2,500.00	-2,142.94	14.28%
6077 Income Protection Plan	750.65	1,000.00	-249.35	75.07%
Total 6075 Employee Benefits	\$ 1,107.71	\$ 3,500.00	-\$ 2,392.29	31.65%
6080 Employees Salaries & Wages	0.00	0.00	0.00	
6081 Collection System Operator	8,673.14	7,500.00	1,173.14	115.64%
6081.5 Assistant CSO	0.00	5,000.00	-5,000.00	0.00%
6084 Office Personnel Wages	18,799.50	16,715.00	2,084.50	112.47%
6086 Treatment Plant Operator	28,760.52	30,000.00	-1,239.48	95.87%
6087 Utility Billing Wages	3,405.15	3,750.00	-344.85	90.80%
Total 6080 Employees Salaries & Wages	\$ 59,638.31	\$ 62,965.00	-\$ 3,326.69	94.72%
6095 Payroll Processing Fees	661.87	1,100.00	-438.13	60.17%
6096 Payroll Tax Expense	4,600.15	6,000.00	-1,399.85	76.67%
Total 6070 Employee Wages & Benefits	\$ 66,008.04	\$ 73,565.00	-\$ 7,556.96	89.73%
6150 Information & Notices	261.39	0.00	261.39	
6160 Insurance Paid	0.00	0.00	0.00	

	Actual	Budget	over Budget	% of Budget
6161 Property & Casualty Insurance	2,427.33	2,500.00	-72.67	97.09%
6162 Workers Comp Insurance	11.55	1,000.00	-988.45	1.16%
Total 6160 Insurance Paid	\$ 2,438.88	\$ 3,500.00	-\$ 1,061.12	69.68%
6170 Interest	3,066.30	0.00	3,066.30	
6190 Legal & Professional Services	0.00	0.00	0.00	
6191 Auditing Services	30,112.79	10,000.00	20,112.79	301.13%
6192 Engineering Fees	0.00	45,000.00	-45,000.00	0.00%
Total 6190 Legal & Professional Services	\$ 30,112.79	\$ 55,000.00	-\$ 24,887.21	54.75%
6210 Licenses, Permits, & Fees	60.49	2,500.00	-2,439.51	2.42%
6240 Membership Dues	222.75	300.00	-77.25	74.25%
6260 Office Supplies	1,053.89	1,000.00	53.89	105.39%
6285 Postage	802.00	800.00	2.00	100.25%
6305 Regulatory Fees	1,241.93	0.00	1,241.93	
6330 Repairs & Maintenance	0.00	0.00	0.00	
6331 Building Repairs & Maintenance	446.60	500.00	-53.40	89.32%
6332 Cleaning	812.79	850.00	-37.21	95.62%
6335 Sludge Removal	49,560.00	45,000.00	4,560.00	110.13%
6337 Wharf & Floats Maintenance	0.00	2,500.00	-2,500.00	0.00%
6342 General Repairs & Maintenance	3,762.18	5,000.00	-1,237.82	75.24%
Total 6330 Repairs & Maintenance	\$ 54,581.57	\$ 53,850.00	\$ 731.57	101.36%
6345 Software	2,282.24	3,500.00	-1,217.76	65.21%
6350 Supplies & Chemicals	9,235.87	15,000.00	-5,764.13	61.57%
6400 Utilities	0.00	0.00	0.00	
6401 Electricity Expense	4,303.21	5,000.00	-696.79	86.06%
6402 Oil	360.36	600.00	-239.64	60.06%
6403 Hydrant Rental	99.66	150.00	-50.34	66.44%
6404 Propane	595.04	0.00	595.04	
6406 Telephone & Internet Expenses	539.92	900.00	-360.08	59.99%
6407 Water & Sewer	877.54	1,200.00	-322.46	73.13%
Total 6400 Utilities	\$ 6,775.73	\$ 7,850.00	-\$ 1,074.27	86.32%
6500 Water Testing	9,395.00	8,500.00	895.00	110.53%
6800 Bond Expenses	0.00	0.00	0.00	
6810 2008 MMBB Bond Principal	6,020.00	6,020.00	0.00	100.00%
6811 2008 MMBB Bond Interest	699.75	699.75	0.00	100.00%
6814 2012 MMBB Refinance Bond Principal	5,365.81	5,365.81	0.00	100.00%
6815 2012 MMBB Refinance Bond Interest	2,147.19	2,147.19	0.00	100.00%
6816 2013 BHBT Bond Principal	11,749.94	11,749.94	0.00	100.00%
6817 2013 BHBT Bond Interest	5,846.88	2,923.44	2,923.44	200.00%
6821 Loan Payment to Water - Principal	0.00	18,037.84	-18,037.84	0.00%
6822 Loan Payment to Water - Interest	0.00	2,798.32	-2,798.32	0.00%
Total 6800 Bond Expenses	\$ 31,829.57	\$ 49,742.29	-\$ 17,912.72	63.99%
Total Expenditures	\$ 252,882.24	\$ 317,367.29	-\$ 64,485.05	79.68%
Net Operating Revenue	\$ 34,525.15	\$ 7,257.71	\$ 27,267.44	475.70%
Other Expenditures				
7300 Sewer Reserve Fund	0.00	7,200.00	-7,200.00	0.00%
Total Other Expenditures	\$ 0.00	\$ 7,200.00	-\$ 7,200.00	0.00%
Net Other Revenue	\$ 0.00	-\$ 7,200.00	\$ 7,200.00	0.00%
Net Revenue	\$ 34,525.15	\$ 57.71	\$ 34,467.44	59825.25%

NVC- Sewer
Statement of Activity
November 2024

	TOTAL
Revenue	
4000 Revenue	
4400 Sewer Operating Revenue	
4410 Sewer Fees	96,457.80
Total 4400 Sewer Operating Revenue	96,457.80
Total 4000 Revenue	96,457.80
Total Revenue	\$96,457.80
GROSS PROFIT	\$96,457.80
Expenditures	
6000 1099 Contractors	
6036 Bookkeeping	1,272.81
6047 Sewer Utilities Superintendent	2,491.12
Total 6000 1099 Contractors	3,763.93
6050 Auto Expenses	
6051 Auto Fuel Expense	
6053 Truck Fuel	59.88
Total 6051 Auto Fuel Expense	59.88
Total 6050 Auto Expenses	59.88
6070 Employee Wages & Benefits	
6075 Employee Benefits	
6077 Income Protection Plan	77.84
Total 6075 Employee Benefits	77.84
6080 Employees Salaries & Wages	
6081 Collection System Operator	1,441.80
6084 Office Personnel Wages	1,610.59
6086 Treatment Plant Operator	2,437.12
6087 Utility Billing Wages	330.00
Total 6080 Employees Salaries & Wages	5,819.51
6095 Payroll Processing Fees	56.50
6096 Payroll Tax Expense	432.07
Total 6070 Employee Wages & Benefits	6,385.92
6170 Interest	700.05
6190 Legal & Professional Services	
6191 Auditing Services	1,329.90
Total 6190 Legal & Professional Services	1,329.90
6260 Office Supplies	13.59
6330 Repairs & Maintenance	
6331 Building Repairs & Maintenance	33.66
6332 Cleaning	74.25
Total 6330 Repairs & Maintenance	107.91

NVC- Sewer
Statement of Activity
November 2024

	TOTAL
6345 Software	922.22
6350 Supplies & Chemicals	1,048.50
6400 Utilities	
6401 Electricity Expense	445.35
6402 Oil	52.14
6406 Telephone & Internet Expenses	50.40
Total 6400 Utilities	547.89
6500 Water Testing	536.00
Total Expenditures	\$15,415.79
NET OPERATING REVENUE	\$81,042.01
NET REVENUE	\$81,042.01

NVC- WATER
Budget vs. Actuals
January - November 2024

	Total			
	Actual	Budget	over Budget	% of Budget
Revenue				
4100 Water Revenue	0.00	0.00	0.00	
4200 Water Operating Revenue	0.00	0.00	0.00	
4210 Water Sales	171,772.90	161,000.00	10,772.90	106.69%
4220 Rate Increase	0.00	15,936.00	-15,936.00	0.00%
4230 Water Service Fee Revenue	0.00	7,750.00	-7,750.00	0.00%
4240 Hydrant Rental Revenue	0.00	6,279.00	-6,279.00	0.00%
Total 4200 Water Operating Revenue	\$ 171,772.90	\$ 190,965.00	-\$ 19,192.10	89.95%
4300 Water Non-operating Revenue	0.00	0.00	0.00	
4310 Interest Income	4,815.01	3,000.00	1,815.01	160.50%
4320 Interest on Loan Receivable Sewer	0.00	2,798.32	-2,798.32	0.00%
4340 Miscellaneous Revenue	3,068.00	0.00	3,068.00	
Total 4300 Water Non-operating Revenue	\$ 7,883.01	\$ 5,798.32	\$ 2,084.69	135.95%
Total 4100 Water Revenue	\$ 179,655.91	\$ 196,763.32	-\$ 17,107.41	91.31%
Total Revenue	\$ 179,655.91	\$ 196,763.32	-\$ 17,107.41	91.31%
Cost of Goods Sold				
5000 Cost of Goods Sold	0.00	0.00	0.00	
5100 Water Purchases	27,988.78	31,500.00	-3,511.22	88.85%
Total 5000 Cost of Goods Sold	\$ 27,988.78	\$ 31,500.00	-\$ 3,511.22	88.85%
Total Cost of Goods Sold	\$ 27,988.78	\$ 31,500.00	-\$ 3,511.22	88.85%
Gross Profit	\$ 151,667.13	\$ 165,263.32	-\$ 13,596.19	91.77%
Expenditures				
6000 1099 Contractors	0.00	0.00	0.00	
6010 Casual Labor	0.00	3,000.00	-3,000.00	0.00%
6036 Bookkeeping	7,263.30	8,000.00	-736.70	90.79%
6047 Water Utilities Superintendent	20,845.00	19,540.00	1,305.00	106.68%
Total 6000 1099 Contractors	\$ 28,108.30	\$ 30,540.00	-\$ 2,431.70	92.04%
6050 Auto Expenses	0.00	0.00	0.00	
6051 Auto Fuel Expense	0.00	0.00	0.00	
6053 Truck Fuel	387.04	1,200.00	-812.96	32.25%
Total 6051 Auto Fuel Expense	\$ 387.04	\$ 1,200.00	-\$ 812.96	32.25%
6055 Auto Repairs & Maintenance	0.00	0.00	0.00	
6057 Truck Maintenance	771.76	1,000.00	-228.24	77.18%
Total 6055 Auto Repairs & Maintenance	\$ 771.76	\$ 1,000.00	-\$ 228.24	77.18%
Total 6050 Auto Expenses	\$ 1,158.80	\$ 2,200.00	-\$ 1,041.20	52.67%
6065 Community Events	39.72	0.00	39.72	
6070 Employee Wages & Benefits	0.00	0.00	0.00	
6075 Employee Benefits	0.00	0.00	0.00	
6076 Company Paid Benefits	357.06	2,500.00	-2,142.94	14.28%
6077 Income Protection Plan	828.57	1,000.00	-171.43	82.86%
Total 6075 Employee Benefits	\$ 1,185.63	\$ 3,500.00	-\$ 2,314.37	33.88%
6080 Employees Salaries & Wages	0.00	0.00	0.00	
6082 Distribution Officer Wages	30,436.01	31,590.00	-1,153.99	96.35%
6082.5 Assistant DO Wages	0.00	7,500.00	-7,500.00	0.00%
6084 Office Personnel Wages	18,799.59	16,715.00	2,084.59	112.47%
6087 Utility Billing Wages	3,405.15	3,750.00	-344.85	90.80%

	Actual	Budget	over Budget	% of Budget
Total 6080 Employees Salaries & Wages	\$ 52,640.75	\$ 59,555.00	-\$ 6,914.25	88.39%
6095 Payroll Processing Fees	661.88	1,100.00	-438.12	60.17%
6096 Payroll Tax Expense	3,952.52	6,000.00	-2,047.48	65.88%
Total 6070 Employee Wages & Benefits	\$ 58,440.78	\$ 70,155.00	-\$ 11,714.22	83.30%
6150 Information & Notices	218.21	0.00	218.21	
6160 Insurance Paid	0.00	0.00	0.00	
6161 Property & Casualty Insurance	1,786.84	1,625.00	161.84	109.96%
6162 Workers Comp Insurance	11.55	1,000.00	-988.45	1.16%
Total 6160 Insurance Paid	\$ 1,798.39	\$ 2,625.00	-\$ 826.61	68.51%
6190 Legal & Professional Services	0.00	0.00	0.00	
6191 Auditing Services	14,039.53	4,600.00	9,439.53	305.21%
Total 6190 Legal & Professional Services	\$ 14,039.53	\$ 4,600.00	\$ 9,439.53	305.21%
6210 Licenses, Permits, & Fees	506.00	200.00	306.00	253.00%
6240 Membership Dues	804.00	300.00	504.00	268.00%
6260 Office Supplies	1,208.08	1,000.00	208.08	120.81%
6285 Postage	802.00	800.00	2.00	100.25%
6305 Regulatory Fees	894.00	200.00	694.00	447.00%
6330 Repairs & Maintenance	0.00	0.00	0.00	
6331 Building Repairs & Maintenance	446.61	500.00	-53.39	89.32%
6332 Cleaning	812.79	850.00	-37.21	95.62%
6342 General Repairs & Maintenance	17,618.30	5,000.00	12,618.30	352.37%
Total 6330 Repairs & Maintenance	\$ 18,877.70	\$ 6,350.00	\$ 12,527.70	297.29%
6345 Software	2,383.26	3,500.00	-1,116.74	68.09%
6350 Supplies	1,614.27	5,000.00	-3,385.73	32.29%
6400 Utilities	0.00	0.00	0.00	
6401 Electricity Expense	3,126.82	3,600.00	-473.18	86.86%
6402 Oil/Propane	398.31	600.00	-201.69	66.39%
6406 Telephone & Internet Expenses	545.60	900.00	-354.40	60.62%
6407 Water & Sewer	877.55	1,200.00	-322.45	73.13%
Total 6400 Utilities	\$ 4,948.28	\$ 6,300.00	-\$ 1,351.72	78.54%
6500 Water Testing	655.00	800.00	-145.00	81.88%
6600 Lead Pipe Testing Expenses	6,632.86	0.00	6,632.86	
6700 Reserve Accrual - Loan from Sewer Interest	0.00	2,798.32	-2,798.32	0.00%
6800 Bond Expenses	0.00	0.00	0.00	
6816 2013 MMBB Refinance Bond Principal	21,541.56	21,541.56	0.00	100.00%
6817 2013 MMBB Refinance Bond Interest	10,719.28	5,359.64	5,359.64	200.00%
Total 6800 Bond Expenses	\$ 32,260.84	\$ 26,901.20	\$ 5,359.64	119.92%
Total Expenditures	\$ 175,390.02	\$ 164,269.52	\$ 11,120.50	106.77%
Net Operating Revenue	-\$ 23,722.89	\$ 993.80	-\$ 24,716.69	-2387.09%
Net Revenue	-\$ 23,722.89	\$ 993.80	-\$ 24,716.69	-2387.09%

Wednesday, Jan 08, 2025 06:30:38 AM GMT-8 - Accrual Basis

NVC- WATER

Statement of Activity

November 2024

	TOTAL
Revenue	
4100 Water Revenue	
4200 Water Operating Revenue	
4210 Water Sales	63,058.75
Total 4200 Water Operating Revenue	63,058.75
Total 4100 Water Revenue	63,058.75
Total Revenue	\$63,058.75
Cost of Goods Sold	
5000 Cost of Goods Sold	
5100 Water Purchases	2,779.11
Total 5000 Cost of Goods Sold	2,779.11
Total Cost of Goods Sold	\$2,779.11
GROSS PROFIT	\$60,279.64
Expenditures	
6000 1099 Contractors	
6036 Bookkeeping	1,272.81
6047 Water Utilities Superintendent	1,696.25
Total 6000 1099 Contractors	2,969.06
6050 Auto Expenses	
6051 Auto Fuel Expense	
6053 Truck Fuel	59.89
Total 6051 Auto Fuel Expense	59.89
Total 6050 Auto Expenses	59.89
6070 Employee Wages & Benefits	
6075 Employee Benefits	
6077 Income Protection Plan	77.85
Total 6075 Employee Benefits	77.85
6080 Employees Salaries & Wages	
6082 Distribution Officer Wages	4,001.40
6084 Office Personnel Wages	1,610.59
6087 Utility Billing Wages	330.00
Total 6080 Employees Salaries & Wages	5,941.99
6095 Payroll Processing Fees	56.50
6096 Payroll Tax Expense	438.92
Total 6070 Employee Wages & Benefits	6,515.26
6190 Legal & Professional Services	
6191 Auditing Services	604.50
Total 6190 Legal & Professional Services	604.50
6260 Office Supplies	167.58

NVC- WATER

Statement of Activity

November 2024

	TOTAL
6330 Repairs & Maintenance	
6331 Building Repairs & Maintenance	33.66
6332 Cleaning	74.25
6342 General Repairs & Maintenance	2,765.26
Total 6330 Repairs & Maintenance	2,873.17
6345 Software	468.60
6400 Utilities	
6401 Electricity Expense	277.95
6402 Oil/Propane	52.14
6406 Telephone & Internet Expenses	50.40
Total 6400 Utilities	380.49
6500 Water Testing	30.00
Total Expenditures	\$14,068.55
NET OPERATING REVENUE	\$46,211.09
NET REVENUE	\$46,211.09

Northport Village Corporation	
2025 Sewer Department Draft	PROPOSED
	Awaiting Treasurers and Overseers Approval 12/20/24
	2025 Draft
Revenue	
4000 Revenue	
4400 Sewer Revenue	
4500 Sewer Operating Revenue	
4510 Sewer Fees	\$ 316,050.00
4530 Interest (S)	
Total 4500 Sewer Operating Revenue	\$ 316,050.00
4600 Sewer Non-Operating Revenue	
Grants	\$ 45,000.00
4610 Interest Revenue (S)	\$ 2,000.00
Total 4400 Sewer Revenue	\$ 363,050.00
Total 4000 Revenue	\$ 363,050.00
Total Revenue	\$ 363,050.00
Gross Profit	\$ 363,050.00
Expenditures	
6000 Expenses	
6010 1099 Contractors	
6015 Casual Labor	\$ 2,000.00
6020 Contracted Services	
6036 Bookkeeping	\$ 8,840.00
6037 Office Assistant	
6045 Utilities Superintendent	
6046 Sewer Utility Superintendent	\$ 28,060.00
6047 Water Utility Superintendent	
Total 6045 Utilities Superintendent	\$ 28,060.00
Total 1099 Contractors	\$ 38,900.00
6050 Auto Expenses	
6051 Auto Fuel Expense	
6053 Truck Fuel	\$ 1,000.00
Total 6051 Auto Fuel Expense	\$ 1,000.00
6055 Auto Repairs & Maintenance	
6057 Truck Maintenance	\$ 1,000.00

6059 Accrue for Truck Replacement	\$ 2,000.00
Total 6050 Auto Expenses	\$ 4,000.00
6065 Community Events	
6070 Employee Wages & Benefits	
6075 Employee Benefits	
6076 Company Paid Benefits	\$ 4,000.00
6077 Income Protection Plan	\$ 1,508.00
Total 6075 Employee Benefits	\$ 5,508.00
6080 Employee Salaries & Wages	
6081 Collection System Operator Wages	\$ 10,400.00
6081.5 Assistant CSO	\$ 5,000.00
6084 Office Personnel Wages	\$ 18,100.00
6084.5 Finance Manager	\$ 5,150.00
6085 Police Wages	
6086 Treatment Plant Operator Wages	\$ 34,500.00
6087 Utility Billing Wages	\$ 5,000.00
Total 6080 Employee Salaries & Wages	\$ 73,000.00
6095 Payroll Processing Expenses	\$ 1,100.00
6096 Payroll Tax Expenses	\$ 6,370.00
Total 6070 Employee Wages & Benefits	\$ 85,978.00
6150 Information & Notices	
6160 Insurance	
6161 Property & Casualty Insurance	\$ 2,500.00
6162 Workers Comp Insurance	\$ 1,300.00
Total 6160 Insurance	\$ 3,800.00
6190 Legal & Professional Services	
6191 Auditing Services	\$ 9,000.00
6192 Engineering Fees	\$ 45,000.00
6193 Legal Fees	
Total 6190 Legal & Professional Serv	\$ 54,000.00
6210 Licenses, Permits and Fees	\$ 2,500.00
Total 6210 Licenses, Permits & Fees	\$ 2,500.00
6200 Office	
6240 Membership Dues	\$ 300.00
6260 Office Supplies	\$ 1,700.00
6285 Postage	\$ 1,500.00
Total 6200 Office	3,500.00
6305 Regulatory Fees	\$ 1,500.00
6325 Rent Expense	\$ -
6330 Repairs & Maintenance	
6331 Building Repairs & Maintenance	\$ 500.00
6332 Cleaning	\$ 850.00

6335 Sludge Removal	\$ 50,000.00
6337 Wharf & Floats Maintenance	\$ 2,500.00
6342 General Repairs & Maintenance	\$ 17,000.00
Total 6330 Repairs & Maintenance	72,350.00
6345 Office Software	\$ 5,000.00
6350 Supplies and Chemicals	\$ 12,000.00
6400 Utilities	
6401 Electricity Expense	\$ 5,300.00
6402 Oil	\$ 600.00
6403 Hydrant Rental	\$ 150.00
6404 Propane	\$ 500.00
6406 Telephone & Internet Expense	\$ 1,200.00
6407 Water & Sewer	\$ 1,600.00
Total 6400 Utilities	\$ 8,850.00
6500 Water Testing	\$ 7,600.00
Total 6500 Water Testing	\$ 7,600.00
Total 6000 Expenses	\$ 298,478.00
6800 Bond Expenses	
6810 2008 MMBB Bond Principal	\$ 6,658.32
6811 2008 MMBB Bond Interest	\$ 534.20
6812 2009 MMBB Bond Principal	
6813 2009 MMBB Bond Interest	
6814 2012 USDA Bond Principal	\$ 5,473.12
6815 2012 USDA Bond Interest	\$ 2,039.88
6816 2013 MMBB Refinance Bond Principal	\$ 12,134.16
6817 2013 MMBB Refinance Bond Interest	\$ 2,731.33
Loan Payment to Water Principal	\$ 18,037.84
Loan Payment to Water Interest	\$ 2,798.32
Total 6800 Bond Expenses	\$ 50,407.17
Total Expenditures	\$ 348,885.17
Net Operating Revenue	\$ 14,164.83
3560 Sewer Reserve Fund	\$ 7,200.00
6600 Interest expense	
7100 Contingency Expenses	\$ 4,054.00
Reconciliation Discrepancies	
Total Other Expenditures	\$ 11,254.00
Net Other Revenue	\$ 0.00
Net Revenue or Deficit	\$ 2,910.83

Northport Village Corporation	
2025 Sewer Department Draft	PROPOSED
	Awaiting Treasurers and Overseers Approval 12/20/24
	2025 Draft
Revenue	
4000 Revenue	
4400 Sewer Revenue	
4500 Sewer Operating Revenue	
4510 Sewer Fees	\$ 316,050.00
4530 Interest (S)	
Total 4500 Sewer Operating Revenue	\$ 316,050.00
4600 Sewer Non-Operating Revenue	
Grants	\$ 45,000.00
4610 Interest Revenue (S)	\$ 2,000.00
Total 4400 Sewer Revenue	\$ 363,050.00
Total 4000 Revenue	\$ 363,050.00
Total Revenue	\$ 363,050.00
Gross Profit	\$ 363,050.00
Expenditures	
6000 Expenses	
6010 1099 Contractors	
6015 Casual Labor	\$ 2,000.00
6020 Contracted Services	
6036 Bookkeeping	\$ 8,840.00
6037 Office Assistant	
6045 Utilities Superintendent	
6046 Sewer Utility Superintendent	\$ 28,060.00
6047 Water Utility Superintendent	
Total 6045 Utilities Superintendent	\$ 28,060.00
Total 1099 Contractors	\$ 38,900.00
6050 Auto Expenses	
6051 Auto Fuel Expense	
6053 Truck Fuel	\$ 1,000.00
Total 6051 Auto Fuel Expense	\$ 1,000.00
6055 Auto Repairs & Maintenance	
6057 Truck Maintenance	\$ 1,000.00

6059 Accrue for Truck Replacement	\$ 2,000.00
Total 6050 Auto Expenses	\$ 4,000.00
6065 Community Events	
6070 Employee Wages & Benefits	
6075 Employee Benefits	
6076 Company Paid Benefits	\$ 4,000.00
6077 Income Protection Plan	\$ 1,508.00
Total 6075 Employee Benefits	\$ 5,508.00
6080 Employee Salaries & Wages	
6081 Collection System Operator Wages	\$ 10,400.00
6081.5 Assistant CSO	\$ 5,000.00
6084 Office Personnel Wages	\$ 18,100.00
6084.5 Finance Manager	\$ 5,150.00
6085 Police Wages	
6086 Treatment Plant Operator Wages	\$ 34,500.00
6087 Utility Billing Wages	\$ 5,000.00
Total 6080 Employee Salaries & Wages	\$ 73,000.00
6095 Payroll Processing Expenses	\$ 1,100.00
6096 Payroll Tax Expenses	\$ 6,370.00
Total 6070 Employee Wages & Benefits	\$ 85,978.00
6150 Information & Notices	
6160 Insurance	
6161 Property & Casualty Insurance	\$ 2,500.00
6162 Workers Comp Insurance	\$ 1,300.00
Total 6160 Insurance	\$ 3,800.00
6190 Legal & Professional Services	
6191 Auditing Services	\$ 9,000.00
6192 Engineering Fees	\$ 45,000.00
6193 Legal Fees	
Total 6190 Legal & Professional Serv	\$ 54,000.00
6210 Licenses, Permits and Fees	\$ 2,500.00
Total 6210 Licenses, Permits & Fees	\$ 2,500.00
6200 Office	
6240 Membership Dues	\$ 300.00
6260 Office Supplies	\$ 1,700.00
6285 Postage	\$ 1,500.00
Total 6200 Office	3,500.00
6305 Regulatory Fees	\$ 1,500.00
6325 Rent Expense	\$ -
6330 Repairs & Maintenance	
6331 Building Repairs & Maintenance	\$ 500.00
6332 Cleaning	\$ 850.00

6335 Sludge Removal	\$ 50,000.00
6337 Wharf & Floats Maintenance	\$ 2,500.00
6342 General Repairs & Maintenance	\$ 17,000.00
Total 6330 Repairs & Maintenance	72,350.00
6345 Office Software	\$ 5,000.00
6350 Supplies and Chemicals	\$ 12,000.00
6400 Utilities	
6401 Electricity Expense	\$ 5,300.00
6402 Oil	\$ 600.00
6403 Hydrant Rental	\$ 150.00
6404 Propane	\$ 500.00
6406 Telephone & Internet Expense	\$ 1,200.00
6407 Water & Sewer	\$ 1,600.00
Total 6400 Utilities	\$ 8,850.00
6500 Water Testing	\$ 7,600.00
Total 6500 Water Testing	\$ 7,600.00
Total 6000 Expenses	\$ 298,478.00
6800 Bond Expenses	
6810 2008 MMBB Bond Principal	\$ 6,658.32
6811 2008 MMBB Bond Interest	\$ 534.20
6812 2009 MMBB Bond Principal	
6813 2009 MMBB Bond Interest	
6814 2012 USDA Bond Principal	\$ 5,473.12
6815 2012 USDA Bond Interest	\$ 2,039.88
6816 2013 MMBB Refinance Bond Principal	\$ 12,134.16
6817 2013 MMBB Refinance Bond Interest	\$ 2,731.33
Loan Payment to Water Principal	\$ 18,037.84
Loan Payment to Water Interest	\$ 2,798.32
Total 6800 Bond Expenses	\$ 50,407.17
Total Expenditures	\$ 348,885.17
Net Operating Revenue	\$ 14,164.83
3560 Sewer Reserve Fund	\$ 7,200.00
6600 Interest expense	
7100 Contingency Expenses	\$ 4,054.00
Reconciliation Discrepancies	
Total Other Expenditures	\$ 11,254.00
Net Other Revenue	\$ 0.00
Net Revenue or Deficit	\$ 2,910.83

State of Maine
Governor's Office of Policy Innovation and the Future
APPLICATION COVER PAGE
CAG2024-5

Community Resilience Partnership Community Action Grant

Applicant's Organization Name:		Town of Northport	
Chief Executive - Name/Title:		James Kossuth, Town Administrator	
Tel:	207-338-3819x6	E-mail:	administrator@northportmaine.org
Headquarters Street Address:		16 Beech Hill Road	
Headquarters City/State/Zip:		Northport, ME 04849	
<i>(Provide information requested below if different from above)</i>			
Lead Point of Contact for Application - Name/Title:		same	
Tel:	same	E-mail:	same
Headquarters Street Address:		same	
Headquarters City/State/Zip:		same	

- This Application and the pricing structure contained herein will remain firm for a period of one hundred eighty (180) days from the date and time of the bid opening.
- No personnel currently employed by the Department or any other State agency participated, either directly or indirectly, in any activities relating to the preparation of the Applicant's Application.
- No attempt has been made, or will be made, by the Applicant to induce any other person or firm to submit or not to submit an Application.
- The above-named organization is the legal entity entering into the resulting contract with the Department should they be awarded the contract.
- The undersigned is authorized to enter contractual obligations on behalf of the above-named organization.

To the best of my knowledge, all information provided in the enclosed application, both programmatic and financial, is complete and accurate at the time of submission.

Name (Print): James Kossuth	Title: Town Administrator
Authorized Signature: /s/ James Kossuth	Date: Dec 16, 2024

State of Maine
Department of Governor's Office of Policy Innovation and the Future
DEBARMENT, PERFORMANCE, & NON-COLLUSION CERTIFICATION
CAG2024-5

Community Resilience Partnership Community Action Grant

By signing this document, I certify to the best of my knowledge and belief that the aforementioned organization, its principals and any subcontractors named in this proposal:

- *Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.*
- *Have not within three years of submitting the proposal for this contract been convicted of or had a civil judgment rendered against them for:*
 - i. *Fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or contract.*
 - ii. *Violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.*
- *Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (b) of this certification.*
- *Have not within a three (3) year period preceding this proposal had one or more federal, state, or local government transactions terminated for cause or default.*
- *Have not entered into a prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and this proposal is in all respects fair and without collusion or fraud. The above-mentioned entities understand and agree that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.*

Failure to provide this certification will result in the disqualification of the Applicant's Application.

Name (Print): James Kossuth	Title: Town Administrator
Authorized Signature: /s/ James Kossuth	Date: Dec 16, 2024

State of Maine
Governor’s Office of Policy Innovation and the Future
APPLICATION FORM
CAG2024-5
Community Resilience Partnership Community Action Grant

In responding to each Criteria below, Applicants should refer to the information provided in the corresponding areas of the 2.5 Application Guidelines and Required Format section in the Program Statement. Applicants must use this application to respond to all desired information outlined here and in the Program Statement.

Criteria 1: Eligibility and Applicant Information

Applicant’s Organization Name:	Town of Northport
Applicant’s Organization is a:	<input checked="" type="checkbox"/> Municipality <input type="checkbox"/> Tribal Government <input type="checkbox"/> Township, plantation, or unorganized territory <input type="checkbox"/> Service provider organization <input type="checkbox"/> This is a joint application for a Group of Communities (if applicable).
Is applicant(s) currently enrolled in the Community Resilience Partnership?	<input checked="" type="checkbox"/> yes or <input type="checkbox"/> enrolling simultaneously
In partnership with: <i>Letters of Support must be provided with Application.</i>	List Partners (if any)
	Northport Village Corporation

Criteria 2: Previous Community Action Grant status

Is this the community’s first application to the Community Action Grant?	<input type="checkbox"/> yes or <input checked="" type="checkbox"/> no (If yes, skip the rest of this section.)
Does your community have an active Community Action Grant from a previous round?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no (If no, skip the rest of this section)
Has an extension ever been requested for the active grant?	<input type="checkbox"/> yes or <input checked="" type="checkbox"/> no

<p>If this grant application is successful, what specific steps will the community take to ensure both grants are completed on-time?</p>	<p>The major substantive work from the Town’s 2023 Community Action Grant (2023 CAG) is complete. The Town continues to seek funding (Task 4, 2023 CAG) for the remaining stabilization work identified in Tasks 1 and 2 of the 2023 CAG. The main action remaining in Task 2, the only task for which the 2023 CAG provided funding, is the permitting for the remaining two projects. One of those permitting processes is underway. That permitting process will clear the way for the Town to conduct the stabilization work funded by this 2024 CAG. The final permitting process will begin as soon as the Town identifies funding for the final stabilization project, which the Town expects to be in the summer of 2025.</p> <p>With this 2024 CAG funding, the Town will be able to complete the actual stabilization work over the course of a few months in 2025 and 2026.</p>
---	--

Criteria 3: Community Characteristics

Complete the table describing the characteristics of the community. See the Program Statement document (Section C. of 2.5 Application Guidelines and Required Format) for information and instructions for completing this table. If this is a multi-community application, use the additional rows for each of the communities in the Group.

Community Name	Community Type (Municipality, Tribal Government, Plantation, Township, or Unorganized territory)	County	Population	Social Vulnerability (low, medium, high)
Town of Northport	Municipality	Waldo	1550 (2020 census)	Low / Medium-High*

* The Johnson-Bell Maine Social Vulnerability Index (SVI) from GOPIF ranks Northport “Low,” but the Johnson-Bell SVI in *Shore & Beach* (Fall 2018) ranks Northport “Medium-High.”

Criteria 4: Maine Won’t Wait Strategy and Action(s)

Project Title
Shoreline Stabilization, Landscape Architecture, and Project Management in Bayview Park

For no-match grants, which Maine Won't Wait strategy and action(s) does the project seek to implement?

For grants to support other community-defined climate priorities, applicants must describe the project and how it meets the goals of Maine Won't Wait and complete the cost-share table in the budget worksheet below.

This shoreline stabilization project matches Strategy F and Strategy E of Maine Won't Wait, and it also satisfies the Maine Won't Wait goal of strengthening resilience to climate impacts.

This shoreline stabilization project focuses on decreasing the danger posed by climate change on a coastal community and directly correlates to Maine Won't wait Strategy F: Build Healthy and Resilient Communities. It is a priority for the Town based on the results of our community engagement meetings. This project also helps protect the Town's rugged coastline and restore the natural ecosystem, currently threatened by climate change, by removing invasive plants and planting salt-tolerant native vegetation. Outdoor recreation and tourism opportunities in the Town in particular and the county and state rely on shore access and benefit from the removal of non-native species that threaten the natural ecosystem here. This project specifically correlates to Strategy E: Protect the Environment and Natural and Working Lands and Waters in Maine.

This project satisfies the Maine Won't Wait goal of strengthening resilience to climate impacts. By protecting the shoreline at Bayview Park, which has been repeatedly and severely battered by storms, this project will improve Northport's ability to "prepare for, withstand, and recover from the impacts of climate change" (Maine Won't Wait, 2024 update, p. 34). This project represents an investment now to protect against "physical damage to homes . . . and infrastructure" if the Town were to wait to stabilize the shoreline. (Maine Won't Wait, 2024 update, p. 33)

Bayside's history goes back to 1849, when Methodists established a camp meeting on the shores of Penobscot Bay. Families pitched tents on platforms in the shoreline grove, which became known as the Wesleyan Grove Camp Meeting. Bayside was incorporated by the Legislature as a village in 1873 and by that time wooden cottages had replaced the former tents. Today, small historic cottages clustered around the Village are an excellent and rare example of successful "cluster housing" encouraged in town planning today. The historic village and the community continue to thrive, respecting and nurturing the historic foundations of Bayside.

Bayview Park is a central public park within the village of Bayside and is a contributing member of the Bayside National Register Historic District. It is surrounded by 19th-century gingerbread cottages, all of which are also contributing

members of the Historic District. It is a primary public access point to the shore for the Bayside community, for swimming, boating, and picnicking, and hosts hundreds of local, statewide, national, and international visitors each summer.

This shoreline stabilization project at Bayview Park, following Gartley & Dorsky's April 2024 engineering study and plan, will protect the seashore from further erosion, safeguarding not only the adjacent infrastructure and the natural habitat but also the infrastructure for the rest of town of Northport, as it is built upon the shore.

The immediate adjacent infrastructure includes historic Village homes in the Bayside National Register Historic District along the shore, recreational assets of Bayview Park (popular for picnics, outdoor games, and wedding receptions), roads surrounding the beach and the park; and access to the beach, which is enjoyed not only by Village and Town residents but also attracts visitors from all around the state and beyond for picnicking, swimming, kayaking and paddleboarding.

The Bayview Park shoreline is approximately 125 feet long with significant erosion at the toe of the slope, threatening the assets above. The engineering study has optimized the stabilization plan to use nature-based solutions to protect the land from further erosion and balance effectiveness with minimal environmental impact.

Because the toe of the slope is subject to frequent storm surge and wave action, and is within the FEMA flood zone, the recommendation we have received from Gartley and Dorsky is to amour this part of the stabilization project with nature-based stones in order to make this stabilization effort sustainable and durable into the future.

The upper portion above the FEMA flood zone currently has vegetation dominated by invasive Japanese knotweed. This project will entail the removal of this invasive vegetation. Gartley and Dorsky will work with landscape architects to develop a nature based vegetation plan with native salt-tolerant vegetation.

In addition to nature-based, eco-friendly solutions suggested by the engineering firm, the Town of Northport has also started community engagement on this topic to provide transparent communication regarding project goals, timelines, and potential impacts as well as seeking feedback to address concerns and prove project outcomes.

At a community climate-resilience workshop in June 2023, an overwhelming majority of the residents identified shoreline stabilization as a community priority. Continued community engagement via infrastructure meetings and a second workshop, led to adjacent home owners with private beach property to take action to stabilize their beaches, as of September 2023. This communication with abutters is ongoing as it is crucial to the success of this shoreline stabilization.

In conclusion, the town is working to protect the physical assets and infrastructure from the threats of climate change in this area. In addition, the Town continues to nurture the community engagement focused on increasing awareness of climate driven weather events such as more frequent and damaging storms, rising seas, flooding, all of which cause a threat to Northport's community at a local level.

Criteria 5: Scope of Work

Project Description

Describe the proposed project, including a list of the specific tasks and the final deliverables (for example, number of heat pumps installed or the components of a plan to be developed) resulting from the work.

This project implements shoreline stabilization measures developed as part of the Town of Northport's (Town) 2023 Community Action Grant (2023 CAG). With the 2023 CAG funding, the Town hired an engineering firm (Garley & Dorsky, G&D) to survey four sites along the Town's shore and design shoreline stabilization measures for each of them.

One of the sites was stabilized in May 2024, protecting over 350' of Shore Road from imminent collapse.

Work at a second site has been funded through the Maine Infrastructure Adaption Fund, and that project is expected to begin in Spring 2025.

Funding from this 2024 CAG will enable the Town to stabilize a third site, using G&D's plan for Bayview Park.

This project is part of the Town's strategic approach to stabilize its vulnerable coast and adjacent infrastructure. Recent weather events, including more frequent and damaging storms, rising seas and flooding, have severely damaged Northport's shoreline and its adjacent infrastructure, including roads, parks, and homes.

Task 1: Contact and engage with property owners abutting the project area.

While G&D finalizes its nature-based design and salt-tolerant landscaping for the Bayview Park project area and prepares the permit applications (funded through the 2023 CAG), the Town will contact the private property owners abutting the project area to ensure that they have input in the process and that their properties are not adversely affected by the Town's project.

Outcome: All abutting landowners will have been contacted, have had the opportunity to submit input on the project, and made aware of the project's implications and limitations.

Task 2: Develop Request for Proposal (RFP), interview candidates, and enter into contract with a firm to implement stabilization design. The Town will work with G&D to draft an appropriate scope of work for the project, develop an RFP, and select a firm to perform the work.

Outcome: Firm will be hired to perform the stabilization work as designed by G&D.

Task 3: Implement the stabilization plan with engineering oversight. The firm selected in Task 2 will implement the design provided by G&D, with G&D acting as project manager.

The Bayview Park shoreline is approximately 125 feet long with significant erosion at the toe of the slope, threatening the assets above, both public and private, as well as safe access to the shore. G&D's engineering study has optimized the stabilization plan to use nature-based solutions to protect the land from further erosion and balance cost-effectiveness and long-term stability with minimal environmental impact.

The upland portion of the project area above the FEMA flood zone currently has vegetation dominated by invasive Japanese knotweed. This project will remove invasive vegetation and replace it with native salt-tolerant vegetation to help stabilize the soil and provide a long-term nature-based solution.

Outcome and deliverable: Completed shoreline stabilization project at Bayview Park, with stabilized slope and salt-tolerant native vegetation planted.

Task 4: Community outreach and engagement. In addition to implementing nature-based solutions to stabilize and preserve the Town's shoreline ecosystems, the Town has been conducting ongoing community engagement on the threats facing the Town from storms, seeking feedback from the community as to the greatest concerns and possible solutions.

In June 2023 and again in June 2024, the Town held community workshops to discuss these and other weather-related concerns. The Town will hold another workshop in 2025 to update the community on the Town's progress and seek continued input on the community's climate-resilience concerns and goals.

Outcome: Regular Town-wide meetings keeping residents engaged and informed of the threats facing the Town from the impacts of climate driven weather events and

working to develop solutions to reduce harm to the Town's residents and infrastructure.

By integrating these tasks into shoreline stabilization projects, we will mitigate risks, enhance environmental sustainability, and promote the long-term resilience of our shores and community, its historic assets on the National Register, and the infrastructure of Northport built on the shoreline.

Project Timeline

Describe the timeline for completing each task or deliverable and the expected completion of the grant-funded project.

Spring 2025: Contact abutters of the project area, inform them of the project, seek their input, and inform them of the implications of the project.

Summer 2025: Complete scope of work and RFP process for the firm to do the work; interview prospective firm(s); select contractor and enter into contract to perform the work.

Summer 2025: Hold third annual community workshop to engage residents regarding community resiliency.

Fall 2025: Begin shoreline stabilization project implementation at toe of slope and sea level.

Spring 2026: Complete shoreline stabilization project implementation at slope level.

Ongoing: Continue community engagement regarding weather-related hazards and proposed solutions.

Choose the desired grant period: 12 months or 24 months

Note: The grant performance period is expected to begin on or around March 24, 2025.

Project Need

Describe the need for the project. Why is this project a community priority?

The severe storms in 2023 and 2024, including Hurricane Lee (September 15, 2023), the back-to-back storms of December 17 and 21, 2023 (FEMA Disaster Declaration DR-4754-ME), and the storm of January 10, 2024 (FEMA Disaster Declaration DR-4764-ME), accelerated the rate of erosion to Bayview Park, making the likelihood of catastrophic collapse greater with each new storm, regardless of its severity. Pictures of the erosion taken in May 2023 and again in early 2024

demonstrate the magnitude of the impact of the continued erosion in these areas. (Please see Appendix with before-and-after photos.)

The Town's strategic approach to shoreline stabilization will mitigate risks, enhance environmental sustainability, and promote the long-term resilience of our shores and community, its historic assets on the National Register, and the infrastructure of Northport built on the shoreline. This particular project is a community priority for several reasons:

1. **Erosion Control:** Coastal erosion was identified as one of the Town's top priorities at the 2024 community workshop. One of the primary vulnerabilities of shorelines is erosion, which can threaten the stability of structures, in this case several 19th-century cottages in the historic district, and the surrounding historic park. This project will stabilize the shoreline up to the 100-year flood elevation identified on the FEMA flood map and reduce the threat of continued erosion on surrounding properties.
2. **Stabilizing Slopes through nature-based solutions:** The Bayview Park shoreline has an elevated slope, which is currently very vulnerable. This project will stabilize this slope through nature-based solutions, including salt-tolerant vegetation, which will be both durable and cost-effective.
3. **Protecting Infrastructure:** This project will safeguard the public way, historic cottages, and the historic park and its gazebo, all of which are contributing members to the National Register Historic District, from damage caused by erosion and storm surges. This protection is crucial for maintaining the functionality and longevity of these assets as well as the integrity of the coastal Town of Northport.
4. **Enhancing Resilience to Climate Change:** With rising sea levels and more frequent extreme weather events, this shoreline stabilization project will enhance Northport's resilience by designing protection against anticipated changes in sea level and storm intensity based on FEMA's 100-year projections.
5. **Long-term Cost Savings:** By reducing vulnerabilities through proactive shoreline and slope stabilization, there can be significant cost savings over the long term. Preventing damage from erosion and other hazards now can minimize the need for expensive repairs and emergency response efforts later.
6. **Sustainable Economy for Waldo County:** Bayside Historic District, especially its summer visitors, provides an important economic boost to Northport and the Waldo county area. The Village attracts visitors from all over the country, and even around the world, to enjoy the historic cottages throughout the whole year, but particularly in the summer and fall. Many businesses in and around Northport would

feel the financial impact if the Village shoreline and its National Register historic cottages and parks succumbed to erosion.

In summary, the proposed shoreline stabilization project aims to reduce vulnerabilities by implementing robust engineering and nature-based strategies to protect against erosion, stabilize slopes, safeguard infrastructure, enhance resilience to climate change, and ensure long-term cost-effectiveness. These efforts will collectively contribute to a more sustainable and secure shoreline environment for Northport. Northport is a seaside community and much of the infrastructure is right up against the shoreline. If we don't stabilize now we will lose much of what makes this a unique and historic community and threaten the infrastructure of the rest of the Town of Northport.

Project Outcomes

Describe the expected outcomes from completion of this project. (See the Program Statement Section 2.5, Subsection E.)

The proposed project will prevent substantial repair costs in the near future if the shore at Bayview Park were to fail catastrophically. The proposed project will sufficiently protect Bayview Park that it will not be in danger of collapse for many years to come. Indeed, with regular routine maintenance, the stabilized bank could hold indefinitely.

By reducing vulnerabilities through this shoreline and slope stabilization project, there will be significant cost savings over the long term. Preventing damage from erosion and other hazards can minimize the need for expensive repairs and emergency response efforts.

1. Protect the Infrastructure from Sea Level Rise: The shoreline deterioration threatens the integrity of village roads, historic homes, and access points to Bayview Park and beyond located right above the shore and slope. These areas serve as vital connections for residents and visitors, linking them to essential services and recreational opportunities.

2. Protect Access Roads from Extreme Weather Events: Access roads to Bayview Park and other parts of Northport are essential for emergency services and daily commuting. Any compromise to these roads due to shoreline erosion will disrupt daily life and the execution of a comprehensive safety plan.

3. Yield Long-term Cost Savings: By reducing vulnerabilities through proactive shoreline and slope stabilization, there can be significant cost savings over the

long term. Preventing damage from erosion and other hazards can minimize the need for expensive repairs and emergency response efforts.

4. Strengthen the Local Economy: Residents and visitors alike benefit from the recreational amenities provided by Bayview Park’s historic shoreline. The loss of these opportunities due to shoreline deterioration could affect community well-being and the local economy, particularly if tourism declines as a result.

5. Enhance Recreational Opportunities: Bayview Park is a hub for outdoor activities such as swimming, kayaking, paddleboarding, and beach games. Families enjoy picnicking and other leisure activities on the beach and in the park. Stabilizing the shoreline here will ensure continued access to the park and the water, maintaining the community’s quality of life and local tourism.

In summary, preparing for extreme weather events and enhancing the Town’s ability to manage sea level rise and storm surge will enhance the Town’s resiliency outcomes. Addressing the impacts of climate change on the shoreline now is crucial to safeguarding the Town’s coastal infrastructure for current and future generations and provide long- term cost savings.

Project Management

Describe the roles and responsibilities that key staff, contractors, and project partners will have in completing this scope of work successfully and achieving the outcomes described above.

Town Administrator will oversee the grant overall, including the ongoing conversation with abutters as well as the community.

Northport Village Corporation (NVC) Infrastructure Committee chair will also liaise with abutters and NVC residents about this project and others.

Gartley & Dorsky will oversee the day-to-day project implementation, including the shoreline stabilization and landscape architecture.

Community Engagement and Equity Considerations

Describe specific actions that will be taken to include a diverse group of community stakeholders in the project during the grant period, including disadvantaged and more vulnerable community members. (Any public engagement that led up to this application is appreciated. However, please focus the response here on engagement activities that will happen during the project timeline.) Who in your community will be

the most affected by climate change impacts? Applicants should consider the potential benefits of their proposed climate action projects and, if applicable, describe how the project distributes those benefits equitably.

The Town's ongoing community engagement will continue during the grant period. The outreach during the grant period will be targeted at those in the project vicinity and those in the wider community as well, continuing the process that began in 2023.

On June 12, 2023, the Town held a public community climate resilience workshop as part of its application process for the Community Resilience Partnership, attended by over 60 residents. That workshop identified shoreline erosion as a top priority for the Town's residents. This event was advertised in two different email lists in the Town and in the weekly newspaper column. The event was preceded by an online survey asking about the residents' concerns surrounding impacts from severe storms.

On June 12, 2024, the Town held its second annual community climate resilience workshop, providing updates on progress since the last workshop, and solicited input on additional and specific priorities for the future. This event was advertised in two different email lists in the Town, in the weekly newspaper column, on Facebook, and via a postcard mailed to 680 residences in Town. The event was preceded by an online survey asking about the residents' concerns surrounding impacts from severe storms.

In October 2023, the Town formed a Climate Resilience Committee, which has held monthly public meetings since, to address the concerns raised in the 2023 and 2024 workshops.

The Northport Village Corporation's Infrastructure Committee holds regular public meetings to discuss issues related to threats specifically within the corporate limits of the Northport Village Corporation (which is a quasi-municipality within the Town of Northport).

The Northport Village Corporation also holds regular "Donuts and Dialog" meetings in the summer to engage residents on various issues, including threats to infrastructure from severe storms. A Donuts and Dialog on July 12, 2024, included Will Gartley, of Gartley & Dorsky, who conducted the survey and designed the project for Bayview Park.

The Town and Village will continue their efforts during the term of this grant by, for example, contacting and meeting with those in the vicinity of the Bayview Park project and holding a third annual community workshop in 2025 to provide an update on progress since the last workshop and to seek input for future projects.

The Town's Climate Resilience Committee will continue to meet and update the community on its progress in assessing the Town's vulnerability to hazards and seeking proposed solutions.

The Village's Infrastructure Committee will also continue to meet and update the Town and Village residents on its progress in maintaining the Village's infrastructure and protecting it from weather-related threats, as well as seeking input from residents on what future threats might be.

Criteria 6: Budget

Budget Narrative

Please provide a detailed explanation of your proposed project expenses organized by task, including how the expenses were estimated and how proposed grant funding will be combined with other funding sources to support the project. Vendor estimates are strongly encouraged to support estimated expenses.

Task 1: Contact and engage with property owners abutting the project area. (\$50 total; \$0 requested.) These funds will cover outreach expenses (postage, e.g.) to the abutting property owners. These funds will come from the Town's office operations budget.

Task 2: Develop Request for Proposal (RFP), interview candidates, and enter into contract with a firm to implement stabilization design. (\$150 total; \$0 requested.) These funds will cover the cost of posting the RFP in the local newspaper and will come from the Town's office operations budget.

Task 3: Implement the stabilization plan. (\$130,000 total; \$75,000 requested, \$55,000 match.) This proposed amount is based on estimates provided by G&D for the implementation of the stabilization plan. Any cost over the \$130,000 total will be covered by the Town and Village contingency accounts.

The G&D cost estimate breaks down as follows:

\$40,000 for shoreline stabilization, to include:

- Install temporary access road and erosion control measures.
- Remove existing vegetation in the area to be stabilized and reshape the slope.
- Determine location of the first layer of large stone at the toe of the slope.

- Excavate at the toe in order for the majority of the first stone to be below grade.
- Install geotextile fabric, and place toe stone over layer of 6” minus blasted ledge material.
- Continue up the slope with geotextile, blasted stone, and large face stones to the design height at the specific location.
- Blend the stones into the existing soil on the slopes at each end as part of nature-based stabilization solution.

Native salt-tolerant landscaping (\$50,000)

- Regrade above the stones as specified and prepare the area for the proposed plantings and stabilization measures.
- Use native salt-tolerant vegetation to secure exposed soil
- Revegetate temporary access road and any other disturbed areas.

Engineering project oversight (\$40,000)

- Professional engineering firm (G&D) to oversee construction and implementation.

Task 4: Community outreach and engagement. (\$300 total, \$0 requested.) These funds will cover expenses for the annual community workshop in 2025 (postage and refreshments, e.g.). These funds will come from the Town’s office operations budget.

Cost-Share Table (if applicable)

Which cost share applies to the lead applicant?
 What is the project cost share amount?

A cost share will apply For Climate Action Grants that implement other community climate and energy priorities (i.e., activities not found in the Community Action Inventory).

Tier 1: Communities with populations less than 4,000

Tier 2: Communities with EITHER populations between 4,000 and 10,000 OR tax assessment less than \$25 million (according to State Revenue Sharing data).

Tier 3: Communities with populations greater than 10,000 AND tax assessment greater than \$25 million (according to State Revenue Sharing data.

Tier 1	Tier 2	Tier 3
10% local match	10% local match	20% local match

Northport is a Tier 1 community. The grant request is for \$75,000, and the local match is approximately \$55,500, for a total project amount of \$130,500.

Budget Worksheet

Project Task	Funds Requested	Other Funds (match, rebates, etc.)	Total Project Budget
Task 1: abutter outreach	\$0	\$50	\$50
Task 2: RFP	\$0	\$150	\$150
Task 3: Project implementation	\$75,000	\$55,000	\$130,000
Task 4: Community outreach	\$0	\$300	\$300
Total	\$75,000	\$55,500	\$130,500

IMPORTANT: The applicant’s budget narrative and budget worksheet must include any applicable incentives or rebates (for example, from Efficiency Maine) at the time of application, including for electric vehicles and charging equipment, heat pumps and VRF systems, LED lighting, and water heaters.

State of Maine
Governor's Office of Policy Innovation and the Future
APPENDIX
CAG2024-5
Community Resilience Partnership Community Action Grant

The appendix may include:

- Letters of support from project partners, municipal and county officials, local civic leaders, state legislators, or partner communities
 - If this is a collaborative application from multiple communities, all participating communities must include a letter of support.
- Pertinent maps, imagery or other essential (brief) supporting documents
- Vendor or consultant estimates for project costs.

Appendix includes:

1. Letters of support from –
 - a. Janae Novotny, Northport Village Corporation president
 - b. Sen. Chip Curry
 - c. Rep. Jan Dodge
2. Before (2023) and after (2024) photos of project area.
3. Draft stabilization plans for Bayview Park



Northport Village Corporation
813 Shore Rd
Northport, Me 04849

December 11, 2024

James Kossuth, Town Administrator
Town of Northport
16 Beech Hill Road
Northport, Maine 04849

Re: Support for Climate Resiliency Grant Application

Dear Mr. Kossuth:

I am pleased and excited to support this community effort to build climate resilience by seeking funds to protect the Bayview Park shoreline from further erosion. The Bayview Park shoreline is approximately 125 feet long with significant erosion at the base of the slope, threatening the assets above. The engineering study and stabilization design developed by Gartley & Dorsky in April 2024 will use nature-based solutions to protect the land from further erosion and balance effectiveness with minimal environmental impact. The project will protect the seashore from further erosion, safeguarding adjacent infrastructure and the natural habitat. This includes historic Village homes in the Bayside National Register Historic District along the shore, recreational assets of Bayview Park (popular for picnics, outdoor games, beach access, and boating), and public roads surrounding the beach and the park.

Mindful of the need to protect and preserve our invaluable public shoreline access resources in the face of climate change, in 2019, Northport Village Corporation (Bayside) taxpayers authorized borrowing \$1,600,000 to replace seawalls at the base of Ruggles Park to protect the shoreline. The willingness of this small village to assume significant long-term debt demonstrates the community's very strong commitment to building climate resilience. The costs of continuing to protect and stabilize other significant public shoreline areas clearly exceeds the capabilities of Town and Village taxpayers. Consequently, I am delighted to support this opportunity to receive grant funding to support the next phase of shoreline climate resilience work.

Sincerely,


Janae Novotny, President
Northport Village Corporation ("Bayside")



HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002
(207) 287-1400
TTY: MAINE RELAY 711

Janice Dodge

17 Vine St
Belfast, ME 04915
Phone: (207) 338-1626

Jan.Dodge@legislature.maine.gov

December 12, 2024

James Kossuth
Northport Town Administrator
16 Beech Hill Road
Northport, ME 04849

Dear Mr. Kossuth,

I was delighted to hear that Northport and Bayside are working together to address the threats facing the Town due to extreme weather, such as stabilizing the shoreline at Bayview Park. I was impressed to hear about the Town's grant award in 2024 for shoreline stabilization at Kelly Cove and the Town's ongoing community engagement about these and other climate-related issues.

I wholeheartedly support your proposed project to stabilize the shoreline at Bayview Park. Rising sea level and encroaching storm surges pose immediate and expensive challenges to coastal communities that are well beyond the reach of small communities to remedy. Bayview Park is used by many in Waldo County as free public access to the shore for swimming and picnicking on increasingly hot summer days.

Please feel free to contact me if I can be of assistance during the process of this project and during your ongoing resilience planning. I look forward to connecting with you.

Sincerely,

A handwritten signature in black ink that reads "Janice S. Dodge".

Janice S. Dodge
State Representative



Glenn "Chip" Curry
Senator, District 11

THE MAINE SENATE
132nd Legislature

3 State House Station
Augusta, Maine 04333

James Kossuth
Northport Town Administrator
16 Beech Hill Road
Northport, ME 04849
207-338-3819 ext 61
207-338-3596 fax
administrator@northportmaine.org
www.northportmaine.org

Dear Mr. Kossuth,

I am excited to hear about the community effort underway in Northport and Bayside to build resilience in the face of changing climate. It is heartening to see that Northport and Bayside citizens are robustly on board with planning for the impacts of climate change that lie ahead. I was also pleased to hear about the Town's Maine Infrastructure Adaptation Fund grant award in 2024 for shoreline stabilization at Kelly Cove as well as the Town's ongoing community engagement about these and other climate-related issues.

Access to the shore at Bayview Park in Bayside is a public asset enjoyed by many in Waldo County and is an integral part of our local history and local summer economy. I understand that the expense of stabilizing the shore at Bayview Park is beyond the means of Town and Village taxpayers, and I enthusiastically support your efforts to seek outside funding and other forms of support.

Please remember that I am a resource for you as you undertake this important work, and do not hesitate to reach out if I can be of assistance during the process of your project.

Sincerely,

A handwritten signature in black ink that reads "Chip Curry".

Chip Curry
State Senator, District 11
Representing the rural, coastal, and island communities of Waldo County

Appendix – Site Location Photos

Before - Spring 2023





After - March 2024



View more photos at

<https://drive.google.com/drive/folders/112OWk0AybRKi20E0iNfTcnDCvPR-KJe3?usp=sharing>

DATE	NO.	REVISIONS

SCALE: 1" = 10'

PROJECT: SHORELINE STABILIZATION PLAN

TOWN OF NORTHPORT
 BAY STREET
 LOCATION: NORTHPORT, BAY STREET
 COUNTY: WALDO
 STATE: MAINE
 DATE: APRIL 23, 2024

Garley & Dorsky
 ENGINEERING & SURVEYING
 59 Union Street, Unit 1, Camden, ME 04843
 Ph: (207) 256-5055 • Fax: (207) 256-9055 • Toll Free: (888) 282-6453
 165 Main Street, Suite 218, Mt. Ararat, ME 04763
 Ph: (207) 796-5065

ADVANCE COPY
 DRAWING NO. 2023-0449
 DATE: APRIL 23, 2024

C1
 FOR PERMIT PURPOSES ONLY
 NOT FOR CONSTRUCTION

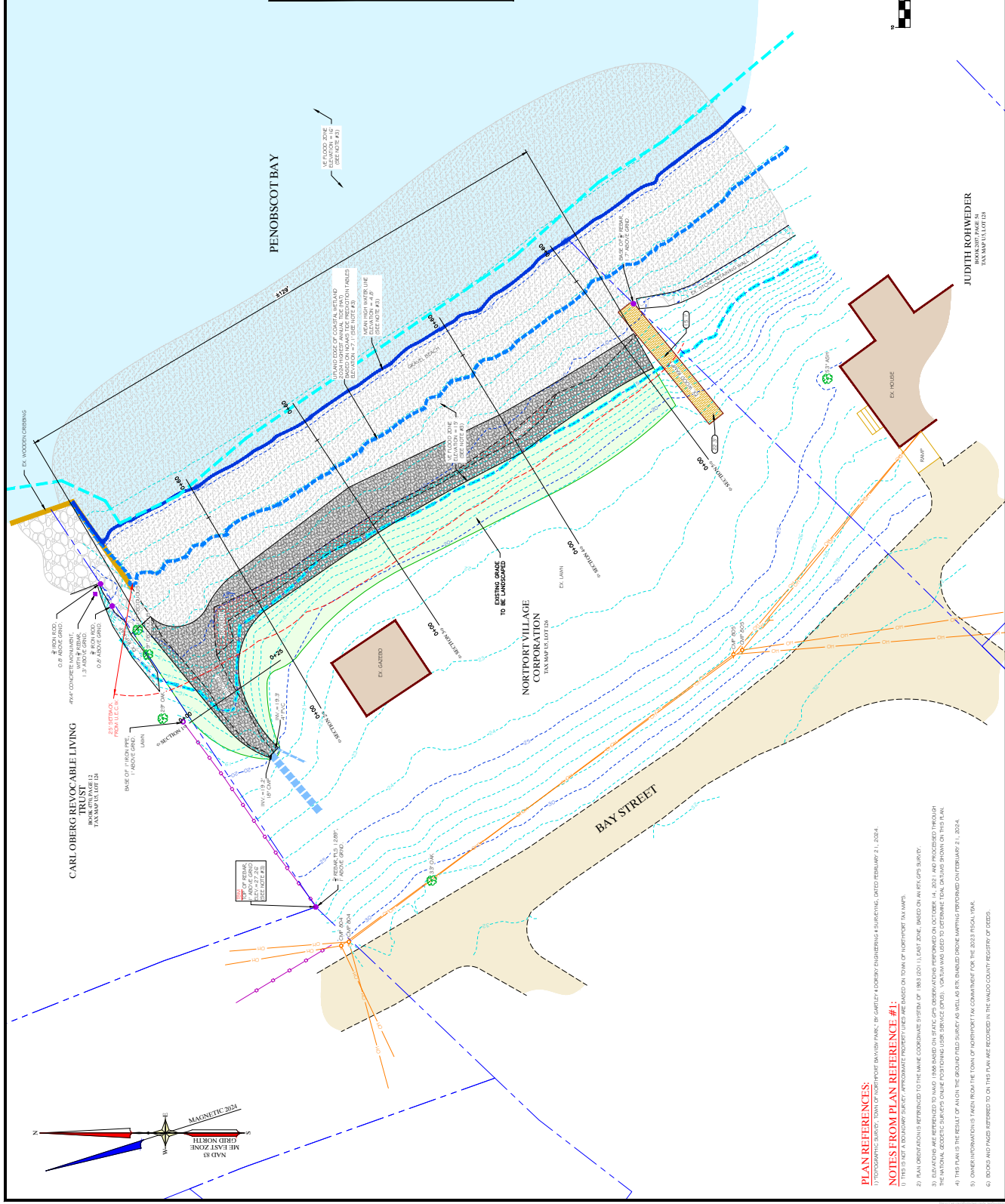
LEGEND

- APPROXIMATE PROPERTY LINE
- IRON NAIL FOUND
- COPPER NAIL FOUND
- STEEL NAIL FOUND
- DRIVING CONTOUR
- SPOT ELEVATION
- PENAL FLOOD ZONE DIVISION
- SPANNED EDGE OF COASTAL MOUND
- SPANNED EDGE OF COASTAL MOUND
- MEAN HIGH WATER LINE (MHW)
- MEAN HIGH WATER LINE (MHH)
- UTILITY POLE
- GUY ANCHOR
- OVERHEAD UTILITY LINE
- STORM PIPE
- POCKET FENCE
- EXISTING LOT LINE
- EXISTING DRIVE
- PROPOSED EXCESSIVE ALIEN
- PROPOSED SHOULDER STABILIZATION STRIPWAY
- AREA OF SECURE EROSION
- PHOTO LOCATION (N)

GENERAL NOTES:

1. ALL INFORMATION IS BASED ON THE RECORD DRAWINGS AND FIELD SURVEY DATA.
2. ANY CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE RECORD DRAWINGS AND ALL APPLICABLE REGULATIONS.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.
4. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND UTILITIES AT ALL TIMES.
5. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING UTILITIES AND STRUCTURES UNLESS OTHERWISE NOTED.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES.
7. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING DRIVEWAYS AND ACCESSWAYS.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.
9. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND UTILITIES AT ALL TIMES.
10. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING UTILITIES AND STRUCTURES UNLESS OTHERWISE NOTED.
11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES.
12. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING DRIVEWAYS AND ACCESSWAYS.

GRAPHIC SCALE
 0 5 10 20 30 40
 1 inch = 10 ft.
 1 inch = 20 ft.



PLAN REFERENCES:

- 1) RECORDING PLANS, TOWN OF NORTHPORT BAYVIEW PARK, BY GARLEY & DORSKY ENGINEERING & SURVEYING, DATED FEBRUARY 21, 2024.
- 2) RECORDING PLANS REFERENCED TO THE MAINE COORDINATE SYSTEM OF 1983 (CST 1), EAST ZONE, BASED ON AN RTCP SURVEY.
- 3) ELEVATIONS ARE REFERRED TO NAVD 1988 BASED ON SPACIALLY INTERPOLATED DATA PERFORMED ON OCTOBER 14, 2023, AND PROCESSED THROUGH THE NATIONAL ACCURACY SURVEY CENTER FOR CONSUMER SERVICE (NACS). (CONSUM WAS USED TO DETERMINE FINAL ELEVATIONS SHOWN ON THIS PLAN.
- 4) THIS PLAN IS THE RESULT OF A PHOTO SURVEY AS WELL AS RTCP, ENHANCED DRONE MAPPING PERFORMED ON FEBRUARY 21, 2024.
- 5) OTHER INFORMATION IS TAKEN FROM THE TOWN OF NORTHPORT TAX COMMISSION FOR THE 2023 FISCAL YEAR.
- 6) BOUNDS AND PAGES REFERRED TO ON THIS PLAN ARE RECORDED IN THE WALDO COUNTY REGISTER OF DEEDS.

NOTES FROM PLAN REFERENCE #1:

- 1) THIS PLAN IS THE RESULT OF A PHOTO SURVEY AS WELL AS RTCP, ENHANCED DRONE MAPPING PERFORMED ON FEBRUARY 21, 2024.

JUDITH ROHWEDER
 TAXMAPULS LOT IDN

