



The Utilities Committee will meet in a regularly scheduled monthly meeting on **Friday, October 18th, 2024** at 2:30PM.

The meeting will be held in Community Hall (downstairs) and online via Zoom. The public is invited to attend.

The agenda for each meeting follows a standard structure:

1. CALL TO ORDER
2. APPROVE MINUTES
3. SUPERINTENDENT'S REPORT
4. FINANCIAL REVIEW
5. OTHER BUSINESS.

The Utilities Department monthly reports and other materials provided to the committee in advance of the meeting are included with this agenda.

To join a Utilities Committee meeting via Zoom [please click here](#).

Meeting ID: 829 6150 8196

Passcode: 912998

To dial-in via audio: Find your local number: <https://us02web.zoom.us/j/82961508196>

NOTE: The Utilities Committee meets on the third Friday of each month – generally the Friday after the regularly scheduled monthly meeting of the Board of Overseers.

NVC Utilities Committee
Trust Meeting
Community Hall and by Zoom link
Friday, September 20, 2024, 2:30 P.M.

Trustees Present: Jeffrey Wilt, David Crofoot - member emeritus
Trustees Via Zoom: Judy Metcalf, Kristen Mix, Elaine Moss
Staff: Chuck Applebee, Bill Paige, Trish Parker

The Public Hearing for the proposed 25% Water Rate Increase began at 2pm and ended at 2:48pm

The September 2024 meeting of the NVC Utilities Trustees convened at 2:48, Utilities chair, Jeffrey Wilt called the meeting to order.

Judy Metcalf made a motion that the 25% Water Rate Increase be accepted. Seconded by Elaine Moss.
The motion passed unanimously.

Kris Mix made a motion that the 1.5% Water Rate Increase be accepted. Seconded by Judy Metcalf.
The motion passed unanimously.

Community Comments:

Rachel Rosa read her written comments, which are attached.

Approval of Minutes:

Judy Metcalf moved to accept the August 2024 meeting minutes as written. Jeffrey Wilt seconded.
The motion passed unanimously.

Superintendent Report:

1. Moore's Septage pumped first 2 tanks on each train Mar. 27th, 2024 and all tanks on 6-28-24.
2. Moore's is scheduled for pumping on Oct. 25th, 2024
3. EPA renewal application was submitted on 11-29-23
4. There was 4.33 inches of rain in August.
5. There was a single day flow recorded at 440,660 gallons on 6-29-24 when we received 1.07 inches of rain in very short period
6. Influent Loading Testing and before chemical addition study continues
 - a. Some high influent BODs have been recorded as high as 800 mg/l
 - b. It is common for the influent weir to become clogged limiting the flow to one or two trains

Other Business:

It was brought up that the current moratorium is set to expire on October 7th. The Superintendent recommended that the moratorium be extended another 6 months due to the study of the wastewater plant treatment that is in the process right now and all the data is not yet available to make an informed decision.

Judy Metcalf made a motion to extend the moratorium for another 6 months. Elaine Moss seconded.

The motion passed unanimously.

The date of October 5th, 2024 was set for the Moratorium Public Hearing at 9am, with a Special Trustee's Meeting scheduled directly after the Public Hearing at 9:30pm. Due to the time constraints, the notice was requested to be in the Bangor Daily News to be published on Wednesday, Sept 25th, 2024.

Financials:

Financials were briefly discussed, the Office Manager gave a brief update

Community Comments:

Rachel Rosa asked if RCAP has been asked to do a Sewer rate assessment.

Chairman Jeffrey Wilt directed the Superintendent to ask RCAP to do a rate assessment.

Adjournment:

Jeffrey Wilt moved to adjourn at 4:11pm which was seconded by Elaine Moss

The motion passed unanimously.

The next meeting of the Trustees is a **October 18, 2:30 p.m.**, Community Hall and on-line (<https://us02web.zoom.us/j/82961508196?pwd=ekpzTlZcml3cnJEZmlHRmlwR3ZSZz09>)

The meeting adjourned at 3:59 p.m.

Respectfully submitted,

Trish Parker

NVC Office Manager

Oct. 14, 2024

Utility Department Monthly Operating Report Sewer Department

Sept. 2024 Effluent Monitoring Data

During the September operating period there were no exceedances. See performance table below for further details of the regulatory monitoring data, for the month of September 2024.

See updated Flow, TSS and BOD Trend Charts at the end of this report.

WWTP Monthly Performance Table

Parameters	Sept.	August	July	YTD Low	YTD Hi	YTD Ave	2023 Ave	DEP Limit	YTD Exceed- acnes
Flow GPD	10602	18801	17868	7748	43915	21478	20449	63,000	0
Precip inches	1.13	4.33	3.92	1.01	10	3.61	n/a	n/a	0
TSS lbs/min	2	4	4	0.4	4	1.63	1.36	<76	0
TSS lbs max	4	10	9	0.7	10	3.44	3.09	report	0
TSS mg/l ave	3	40	34	3.0	40	15.7	10.6	<145	0
TSS mg/l max	44	64	42	7.7	64	25.3	12.9	report	0
TSS % removal	87.6	86.2	88.2	86.2	97.9	93.4	96.1	>50	0
BOD lbs/min	9	16	16	7	16	11.8	19.7	<107	0
BOD lbs max	17	34	42	12.3	190	49.3	65.6	report	0
BOD mg/l ave	159	174	174	139	248	180.7	178	<203	2
BOD mg/l max	180	205	254	180	360	259.1	259.1	report	0
BOD % removal	45	40	40	14.4	52	37.9	39.4	>30	2
pH low	6.8	6.8	6.8	6.6	6.8	6.7	6.7	>6.0	0
pH high	7.1	7.1	7.1	6.9	7.1	6.9	6.9	<9.0	0
St solids ml/l	0.1	0.1	0.1	0.1	0.1	0.1	0.1	report	0
TRC mg/l max	0.02	0.03	0.04	0.03	0.05	0.05	0.066	<0.3	0
Fecal cfu ave	<4	<4	<4	<4	<4	<4	<4	<14	0
Fecal cfu max	<4	<4	<4	<4	<4	<4	<4	<31	0
Enterococcus cfu ave	<4	<4	<5	<4	<5	<4	108	<8	0
Enterococcus cfu max	<4	<4	11	<4	11	<6	9680	<54	0
Hg ng/l ave	n/a	n/a	n/a	n/a	n/a	n/a	4.1	33.4	0
Hg ng/l max	n/a	n/a	n/a	n/a	n/a	n/a	4.1	50.1	0

1. Moore's Septage pumped first 2 tanks on each train Mar. 27th, 2024 and all tanks on 6-28-24.
2. Moore's is scheduled for pumping on Oct. 25th, 2024
3. EPA renewal application was submitted on 11-29-23
4. There was 1.13 inches of rain in September.
5. There was a single day flow recorded at 440,660 gallons on 6-29-24 when we received 1.07 inches of rain in very short period

6. **Influent Loading Testing and before chemical addition study continues**
 - a. **Some high influent BODs have been recorded as high as 800 mg/l**
 - b. **It is common for the influent weir to become clogged limiting the flow to one or two trains**
 - c. **The study should conclude in October and a draft report should be available for the November meeting.**
 - d. **Dirigo Engineering and RECAP will proceed with the collection system monitoring this fall.**
 - e. **The FSP and CAP Grant application was submitted to the MMBB on 9/29/24.**

Drinking Water Department

Septemeber 2024 Production and Water Quality.

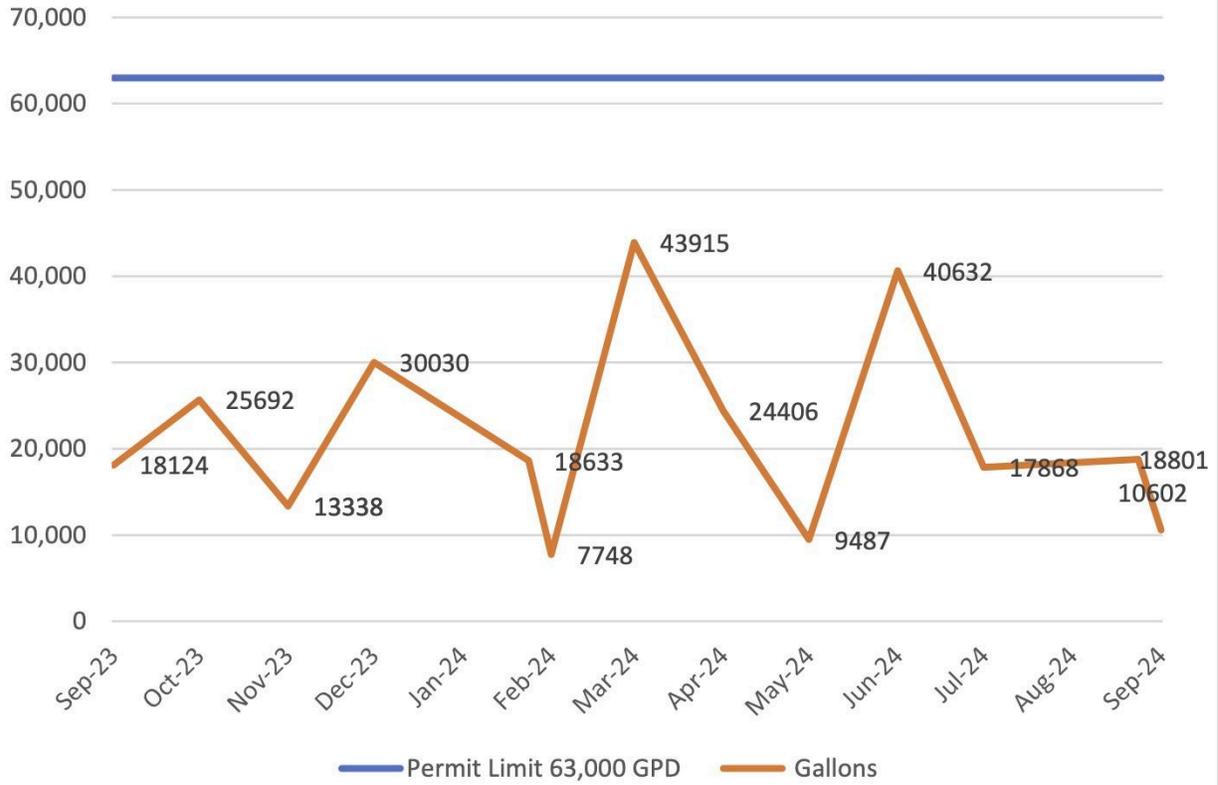
Purchased water for the month averaged 30,917 gpd compared to 31,216 gpd for the same month in 2023. The weekly free chlorine residual in the drinking water ranged from 0.21 - 0.27 ppm/Cl² compared to the recommended goal of >.20 to <1.0 ppm/Cl² at the entry point to the distribution system and a residual at the tap. The EPA maximum concentration level (MCL) not to be exceeded for chlorine residual related to human health is 4.0 ppm. The monthly total coliform and e-coli water sample test results were negative.

1. **It appears that the chart recorder or relay wire caused interference with the meter reading we are waiting for a tech from Ti-Sales to check the cause of the problem. In the meantime, we don't have instantaneous flow information.**
2. **The new 6 inch meter was installed on Feb. 29th.**
3. **Two Rates structures have been approved by the Maine PUC 1.5 percent annual, one-time 25 percent increase.**
 - a. **The one percent and 25 percent are ready for implementation in the Nov. bill.**
4. **At this time and one time meter replacement fee is on hold.**
5. **Lead service line work concluded on Oct. 16, 2024.**

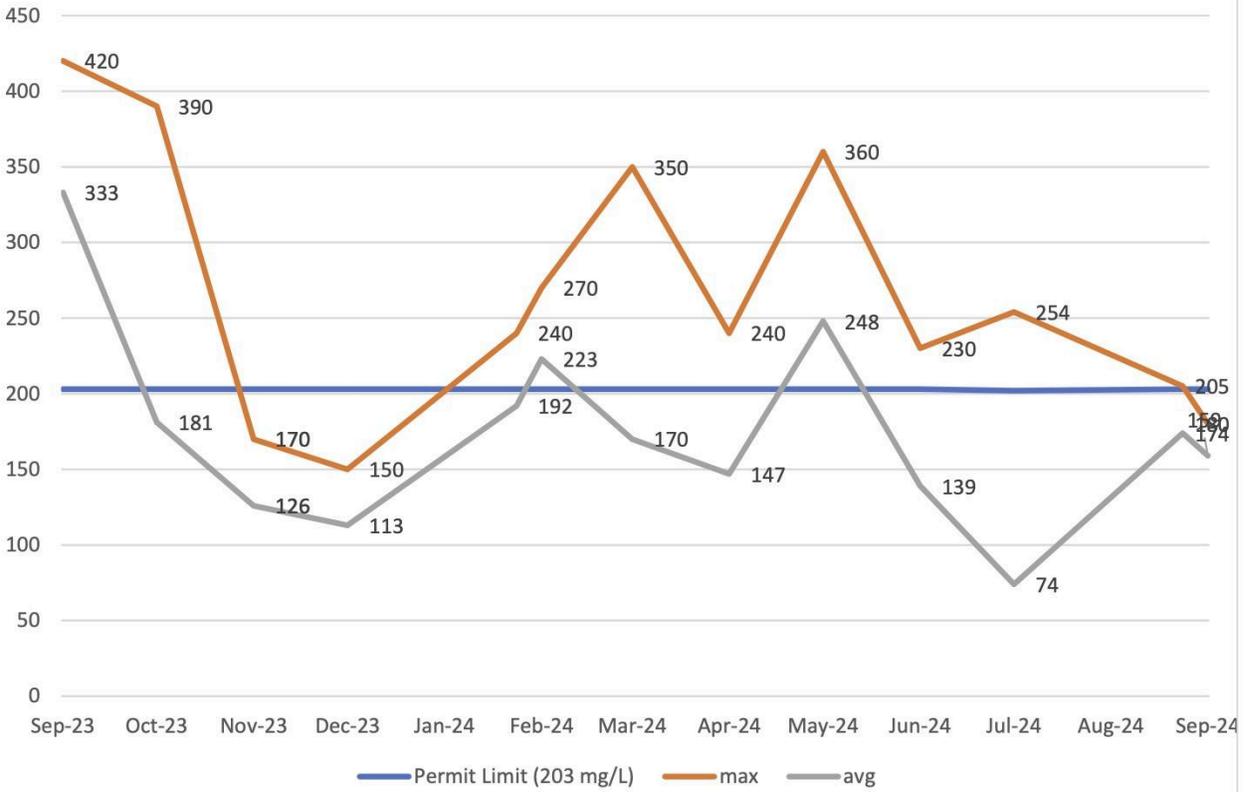
**September 23 - September 2024 Northport Village
Flow Bod TSS Data**

	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Nov-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24
Flow Avg															
Gals	23961	18124	25692	13338	30030	13338	18633	7748	43915	24406	9487	40632	17868	18801	10602
BOD mg/l															
max	350	420	390	170	150	170	240	270	350	240	360	230	254	205	180
avg	298	333	181	126	113	126	192	223	170	147	248	139	74	174	159
TSS mg/l															
max	19	18	17	14	5.8	14	7.7	16	7.7	9.7	13	22	42	64	44
avg	17	15	8	8	4.6	8	6	11.8	6	7.6	16	15	34	40	36

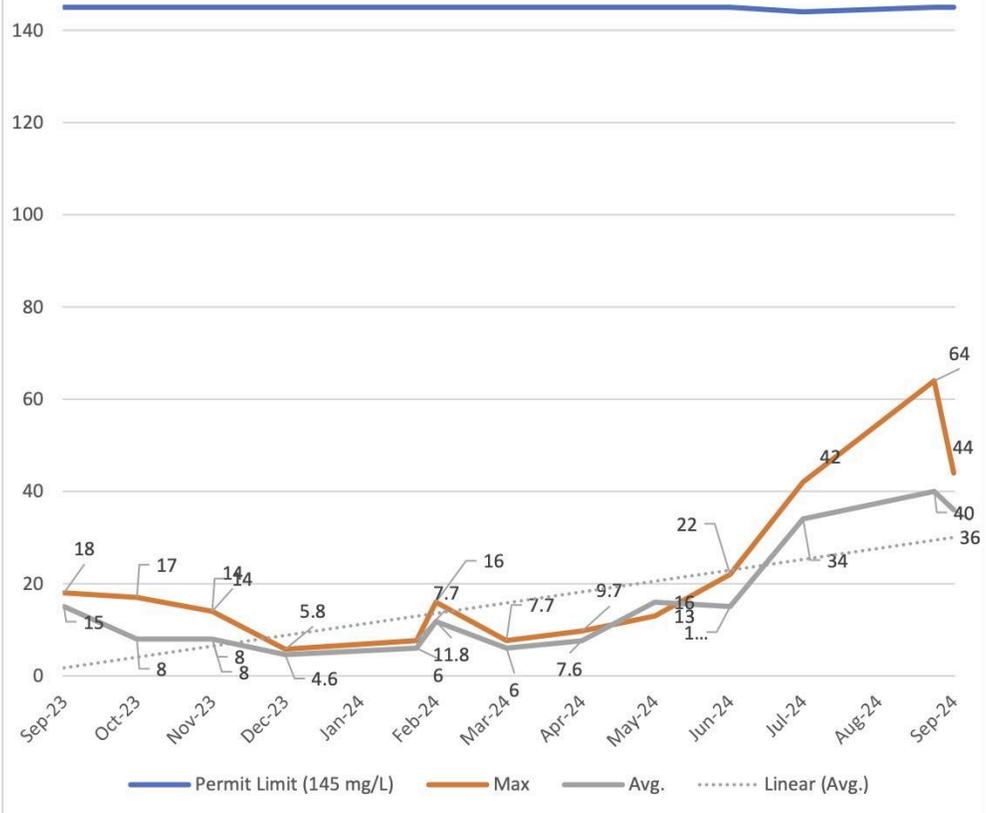
September 2023 - September 2024 Daily Flow Average



September 2023 - September 2024 BOD (mg/L)



September 2023 - September 2024 TSS (mg/L)



NVC- WATER
Budget vs. Actuals
January - August 2024

	Total			
	Actual	Budget	over Budget	% of Budget
Revenue				
4100 Water Revenue	0.00	0.00	0.00	
4200 Water Operating Revenue	0.00	0.00	0.00	
4210 Water Sales	108,714.15	161,000.00	-52,285.85	67.52%
4220 Rate Increase	0.00	15,936.00	-15,936.00	0.00%
4230 Water Service Fee Revenue	0.00	7,750.00	-7,750.00	0.00%
4240 Hydrant Rental Revenue	0.00	6,279.00	-6,279.00	0.00%
Total 4200 Water Operating Revenue	\$ 108,714.15	\$ 190,965.00	-\$ 82,250.85	56.93%
4300 Water Non-operating Revenue	0.00	0.00	0.00	
4310 Interest Income	4,813.04	3,000.00	1,813.04	160.43%
4320 Interest on Loan Receivable Sewer	0.00	2,798.32	-2,798.32	0.00%
4340 Miscellaneous Revenue	1,715.00	0.00	1,715.00	
Total 4300 Water Non-operating Revenue	\$ 6,528.04	\$ 5,798.32	\$ 729.72	112.59%
Total 4100 Water Revenue	\$ 115,242.19	\$ 196,763.32	-\$ 81,521.13	58.57%
Total Revenue	\$ 115,242.19	\$ 196,763.32	-\$ 81,521.13	58.57%
Cost of Goods Sold				
5000 Cost of Goods Sold	0.00	0.00	0.00	
5100 Water Purchases	20,017.81	31,500.00	-11,482.19	63.55%
Total 5000 Cost of Goods Sold	\$ 20,017.81	\$ 31,500.00	-\$ 11,482.19	63.55%
Total Cost of Goods Sold	\$ 20,017.81	\$ 31,500.00	-\$ 11,482.19	63.55%
Gross Profit	\$ 95,224.38	\$ 165,263.32	-\$ 70,038.94	57.62%
Expenditures				
6000 1099 Contractors	0.00	0.00	0.00	
6010 Casual Labor	0.00	3,000.00	-3,000.00	0.00%
6036 Bookkeeping	5,482.95	8,000.00	-2,517.05	68.54%
6047 Water Utilities Superintendent	14,433.96	19,540.00	-5,106.04	73.87%
Total 6000 1099 Contractors	\$ 19,916.91	\$ 30,540.00	-\$ 10,623.09	65.22%
6050 Auto Expenses	0.00	0.00	0.00	
6051 Auto Fuel Expense	0.00	0.00	0.00	
6053 Truck Fuel	256.60	1,200.00	-943.40	21.38%
Total 6051 Auto Fuel Expense	\$ 256.60	\$ 1,200.00	-\$ 943.40	21.38%
6055 Auto Repairs & Maintenance	0.00	0.00	0.00	
6057 Truck Maintenance	771.76	1,000.00	-228.24	77.18%
Total 6055 Auto Repairs & Maintenance	\$ 771.76	\$ 1,000.00	-\$ 228.24	77.18%
Total 6050 Auto Expenses	\$ 1,028.36	\$ 2,200.00	-\$ 1,171.64	46.74%
6065 Community Events	39.72	0.00	39.72	
6070 Employee Wages & Benefits	0.00	0.00	0.00	
6075 Employee Benefits	0.00	0.00	0.00	
6076 Company Paid Benefits	357.06	2,500.00	-2,142.94	14.28%
6077 Income Protection Plan	595.02	1,000.00	-404.98	59.50%
Total 6075 Employee Benefits	\$ 952.08	\$ 3,500.00	-\$ 2,547.92	27.20%
6080 Employees Salaries & Wages	0.00	0.00	0.00	
6082 Distribution Officer Wages	19,660.91	31,590.00	-11,929.09	62.24%
6082.5 Assistant DO Wages	0.00	7,500.00	-7,500.00	0.00%

	Actual	Budget	over Budget	% of Budget
6084 Office Personnel Wages	13,743.27	16,715.00	-2,971.73	82.22%
6087 Utility Billing Wages	2,392.50	3,750.00	-1,357.50	63.80%
Total 6080 Employees Salaries & Wages	\$ 35,796.68	\$ 59,555.00	-\$ 23,758.32	60.11%
6095 Payroll Processing Fees	483.88	1,100.00	-616.12	43.99%
6096 Payroll Tax Expense	2,711.27	6,000.00	-3,288.73	45.19%
Total 6070 Employee Wages & Benefits	\$ 39,943.91	\$ 70,155.00	-\$ 30,211.09	56.94%
6160 Insurance Paid	0.00	0.00	0.00	
6161 Property & Casualty Insurance	1,786.84	1,625.00	161.84	109.96%
6162 Workers Comp Insurance	11.55	1,000.00	-988.45	1.16%
Total 6160 Insurance Paid	\$ 1,798.39	\$ 2,625.00	-\$ 826.61	68.51%
6190 Legal & Professional Services	0.00	0.00	0.00	
6191 Auditing Services	10,860.03	4,600.00	6,260.03	236.09%
Total 6190 Legal & Professional Services	\$ 10,860.03	\$ 4,600.00	\$ 6,260.03	236.09%
6210 Licenses, Permits, & Fees	506.00	200.00	306.00	253.00%
6240 Membership Dues	222.75	300.00	-77.25	74.25%
6260 Office Supplies	767.02	1,000.00	-232.98	76.70%
6285 Postage	510.00	800.00	-290.00	63.75%
6305 Regulatory Fees	894.00	200.00	694.00	447.00%
6330 Repairs & Maintenance	0.00	0.00	0.00	
6331 Building Repairs & Maintenance	250.80	500.00	-249.20	50.16%
6332 Cleaning	590.04	850.00	-259.96	69.42%
6342 General Repairs & Maintenance	14,562.54	5,000.00	9,562.54	291.25%
Total 6330 Repairs & Maintenance	\$ 15,403.38	\$ 6,350.00	\$ 9,053.38	242.57%
6345 Software	912.06	3,500.00	-2,587.94	26.06%
6350 Supplies	1,323.65	5,000.00	-3,676.35	26.47%
6400 Utilities	0.00	0.00	0.00	
6401 Electricity Expense	2,456.56	3,600.00	-1,143.44	68.24%
6402 Oil/Propane	241.89	600.00	-358.11	40.32%
6406 Telephone & Internet Expenses	394.40	900.00	-505.60	43.82%
6407 Water & Sewer	877.55	1,200.00	-322.45	73.13%
Total 6400 Utilities	\$ 3,970.40	\$ 6,300.00	-\$ 2,329.60	63.02%
6500 Water Testing	345.00	800.00	-455.00	43.13%
6700 Reserve Accrual - Loan from Sewer Interest	0.00	2,798.32	-2,798.32	0.00%
6800 Bond Expenses	0.00	0.00	0.00	
6816 2013 MMBB Refinance Bond Principal	21,541.56	21,541.56	0.00	100.00%
6817 2013 MMBB Refinance Bond Interest	10,719.28	5,359.64	5,359.64	200.00%
Total 6800 Bond Expenses	\$ 32,260.84	\$ 26,901.20	\$ 5,359.64	119.92%
Total Expenditures	\$ 130,702.42	\$ 164,269.52	-\$ 33,567.10	79.57%
Net Operating Revenue	-\$ 35,478.04	\$ 993.80	-\$ 36,471.84	-3569.94%
Net Revenue	-\$ 35,478.04	\$ 993.80	-\$ 36,471.84	-3569.94%
Monday, Oct 07, 2024 09:59:06 AM GMT-7 - Accrual Basis				

	A	B	C	D	E	F
1	Utilities Expense Update 2024					
2						
3	Water		2024 Budget \$195769.52			
4	Expenses		Amount Spent	Remaining Budget	Percentage of budget remaining to date	Notes
5				\$ 195,769.52		
6	January Warrant		\$ 11,907.43	\$ 183,862.09	93.92%	CUSi and Workers Comp paid for the year.
7	February Warrant		\$ 13,336.69	\$ 170,525.40	87.11%	Property & Casualty Insurance paid for 6 months
8	March Warrant		\$ 23,984.92	\$ 146,540.48	74.85%	6" water meter purchased and 2013 MMBB Interest payment made
9	April Warrant		\$ 11,155.80	\$ 135,384.68	69%	
10	May Warrant		\$ 16,425.52	\$ 118,959.16	61%	
11	June Warrant		\$ 14,317.22	\$ 104,641.94	53%	
12	July Warrant		\$ 17,544.41	\$ 87,097.53	44%	
13	August Warrant		\$ 40,784.06	\$ 46,313.47	25%	2013 MMBB Payment made
14	September Warrant		\$ 20,480.87	\$ 25,832.60	15%	Lead Pipe Study payments \$6632.86 to be reimbursed w/Grant
15	October Warrant					
16	November Warrant					
17	December Warrant					
18	Totals		\$ 169,936.92			
19						

NVC- Sewer				
Budget vs. Actuals				
January - August 2024				
	Total			
	Actual	Budget	over Budget	% of Budget
Revenue				
4000 Revenue	0.00	0.00	0.00	
4400 Sewer Operating Revenue	0.00	0.00	0.00	
4410 Sewer Fees	188,229.82	277,625.00	-89,395.18	67.80%
Total 4400 Sewer Operating Revenue	\$ 188,229.82	\$ 277,625.00	-\$ 89,395.18	67.80%
4600 Sewer Non-operating Revenue	0.00	0.00	0.00	
4610 Interest Income	2,716.74	2,000.00	716.74	135.84%
4620 Grants	0.00	45,000.00	-45,000.00	0.00%
Total 4600 Sewer Non-operating Revenue	\$ 2,716.74	\$ 47,000.00	-\$ 44,283.26	5.78%
Total 4000 Revenue	\$ 190,946.56	\$ 324,625.00	-\$ 133,678.44	58.82%
Total Revenue	\$ 190,946.56	\$ 324,625.00	-\$ 133,678.44	58.82%
Gross Profit	\$ 190,946.56	\$ 324,625.00	-\$ 133,678.44	58.82%
Expenditures				
6000 1099 Contractors	0.00	0.00	0.00	
6010 Casual Labor	105.00	2,000.00	-1,895.00	5.25%
6036 Bookkeeping	5,482.95	8,000.00	-2,517.05	68.54%
6047 Sewer Utilities Superintendent	17,813.22	28,060.00	-10,246.78	63.48%
Total 6000 1099 Contractors	\$ 23,401.17	\$ 38,060.00	-\$ 14,658.83	61.48%
6050 Auto Expenses	0.00	0.00	0.00	
6051 Auto Fuel Expense	0.00	0.00	0.00	
6053 Truck Fuel	256.57	1,200.00	-943.43	21.38%
Total 6051 Auto Fuel Expense	\$ 256.57	\$ 1,200.00	-\$ 943.43	21.38%
6055 Auto Repairs & Maintenance	0.00	0.00	0.00	
6057 Truck Maintenance	771.74	0.00	771.74	
Total 6055 Auto Repairs & Maintenance	\$ 771.74	\$ 0.00	\$ 771.74	
6058 Mileage Expenses	0.00	1,000.00	-1,000.00	0.00%
6059 Accrue for Truck Replacement	0.00	2,000.00	-2,000.00	0.00%
Total 6050 Auto Expenses	\$ 1,028.31	\$ 4,200.00	-\$ 3,171.69	24.48%
6065 Community Events	39.72	0.00	39.72	
6070 Employee Wages & Benefits	0.00	0.00	0.00	
6075 Employee Benefits	0.00	0.00	0.00	
6076 Company Paid Benefits	357.06	2,500.00	-2,142.94	14.28%
6077 Income Protection Plan	517.13	1,000.00	-482.87	51.71%
Total 6075 Employee Benefits	\$ 874.19	\$ 3,500.00	-\$ 2,625.81	24.98%
6080 Employees Salaries & Wages	0.00	0.00	0.00	
6081 Collection System Operator	5,967.74	7,500.00	-1,532.26	79.57%
6081.5 Assistant CSO	0.00	5,000.00	-5,000.00	0.00%
6084 Office Personnel Wages	13,743.19	16,715.00	-2,971.81	82.22%
6086 Treatment Plant Operator	21,039.56	30,000.00	-8,960.44	70.13%
6087 Utility Billing Wages	2,392.50	3,750.00	-1,357.50	63.80%
Total 6080 Employees Salaries & Wages	\$ 43,142.99	\$ 62,965.00	-\$ 19,822.01	68.52%
6095 Payroll Processing Fees	483.87	1,100.00	-616.13	43.99%
6096 Payroll Tax Expense	3,378.06	6,000.00	-2,621.94	56.30%
Total 6070 Employee Wages & Benefits	\$ 47,879.11	\$ 73,565.00	-\$ 25,685.89	65.08%
6150 Information & Notices	85.39	0.00	85.39	
6160 Insurance Paid	0.00	0.00	0.00	

	Actual	Budget	over Budget	% of Budget
6161 Property & Casualty Insurance	2,427.33	2,500.00	-72.67	97.09%
6162 Workers Comp Insurance	11.55	1,000.00	-988.45	1.16%
Total 6160 Insurance Paid	\$ 2,438.88	\$ 3,500.00	-\$ 1,061.12	69.68%
6170 Interest	2,366.25	0.00	2,366.25	
6190 Legal & Professional Services	0.00	0.00	0.00	
6191 Auditing Services	23,117.89	10,000.00	13,117.89	231.18%
6192 Engineering Fees	0.00	45,000.00	-45,000.00	0.00%
Total 6190 Legal & Professional Services	\$ 23,117.89	\$ 55,000.00	-\$ 31,882.11	42.03%
6210 Licenses, Permits, & Fees	60.49	2,500.00	-2,439.51	2.42%
6240 Membership Dues	222.75	300.00	-77.25	74.25%
6260 Office Supplies	766.88	1,000.00	-233.12	76.69%
6285 Postage	510.00	800.00	-290.00	63.75%
6305 Regulatory Fees	1,241.93	0.00	1,241.93	
6330 Repairs & Maintenance	0.00	0.00	0.00	
6331 Building Repairs & Maintenance	250.80	500.00	-249.20	50.16%
6332 Cleaning	590.04	850.00	-259.96	69.42%
6335 Sludge Removal	38,410.00	45,000.00	-6,590.00	85.36%
6337 Wharf & Floats Maintenance	0.00	2,500.00	-2,500.00	0.00%
6342 General Repairs & Maintenance	1,935.06	5,000.00	-3,064.94	38.70%
Total 6330 Repairs & Maintenance	\$ 41,185.90	\$ 53,850.00	-\$ 12,664.10	76.48%
6345 Software	818.56	3,500.00	-2,681.44	23.39%
6350 Supplies & Chemicals	7,138.87	15,000.00	-7,861.13	47.59%
6400 Utilities	0.00	0.00	0.00	
6401 Electricity Expense	3,286.76	5,000.00	-1,713.24	65.74%
6402 Oil/Propane	203.94	600.00	-396.06	33.99%
6403 Hydrant Rental	99.66	150.00	-50.34	66.44%
6406 Telephone & Internet Expenses	388.72	900.00	-511.28	43.19%
6407 Water & Sewer	877.54	1,200.00	-322.46	73.13%
Total 6400 Utilities	\$ 4,856.62	\$ 7,850.00	-\$ 2,993.38	61.87%
6500 Water Testing	5,603.00	8,500.00	-2,897.00	65.92%
6800 Bond Expenses	0.00	0.00	0.00	
6810 2008 MMBB Bond Principal	0.00	6,020.00	-6,020.00	0.00%
6811 2008 MMBB Bond Interest	699.75	699.75	0.00	100.00%
6814 2012 MMBB Refinance Bond Principal	5,365.81	5,365.81	0.00	100.00%
6815 2012 MMBB Refinance Bond Interest	2,147.19	2,147.19	0.00	100.00%
6816 2013 BHBT Bond Principal	11,749.94	11,749.94	0.00	100.00%
6817 2013 BHBT Bond Interest	5,846.88	2,923.44	2,923.44	200.00%
6821 Loan Payment to Water - Principal	0.00	18,037.84	-18,037.84	0.00%
6822 Loan Payment to Water - Interest	0.00	2,798.32	-2,798.32	0.00%
Total 6800 Bond Expenses	\$ 25,809.57	\$ 49,742.29	-\$ 23,932.72	51.89%
Total Expenditures	\$ 188,571.29	\$ 317,367.29	-\$ 128,796.00	59.42%
Net Operating Revenue	\$ 2,375.27	\$ 7,257.71	-\$ 4,882.44	32.73%
Other Expenditures				
7300 Sewer Reserve Fund	0.00	7,200.00	-7,200.00	0.00%
Total Other Expenditures	\$ 0.00	\$ 7,200.00	-\$ 7,200.00	0.00%
Net Other Revenue	\$ 0.00	-\$ 7,200.00	\$ 7,200.00	0.00%
Net Revenue	\$ 2,375.27	\$ 57.71	\$ 2,317.56	4115.87%

	A	B	C	D	E	F
21	Utilities Expense Update 2024					
22						
23	Sewer		2024 Budget \$324,567.29			
24						
25			Amount Spent	Remaining Budget	Percentage of budget remaining to date	Notes
26				\$ 324,567.29		Budget included \$45,000 Grant and \$2000 for Interest Billed Amount Only is \$277567.29
27	January Warrant		\$ 16,285.58	\$ 308,281.71	95%	CUSi and Workers Comp paid for the year.
28	February Warrant		\$ 31,242.91	\$ 277,038.80	85%	Property & Casualty Insurance paid for 6 months
29	March Warrant		\$ 27,138.02	\$ 249,900.78	77%	Loan Payment made and Sludge pump \$6300
30	April Warrant		\$ 11,631.48	\$ 238,269.30	73%	Sludge Pump \$11,040 and 2013 MMBB Interest payment made
31	May Warrant		\$ 15,664.46	\$ 222,604.84	69%	Interest paid for 2008 MMBB
32	June Warrant		\$ 41,032.54	\$ 181,572.30	56%	2012 USDA Bond payment paid / \$21,000 Moores Septic bill paid
33	July Warrant		\$ 25,260.77	\$ 156,311.53	48%	
34	August Warrant		\$ 36,374.25	\$ 119,937.28	39%	2013 MMBB Payment made
35	September Warrant		\$ 23,923.44	\$ 96,013.84	35%	2008 MMBB Payment made
36	October Warrant					
37	November Warrant					
38	December Warrant					
39	Totals		\$ 228,553.45			
40						

Northport Village Corporation 2024 Water Department					
					% increase
			7/19/24 Sent to Overseers for final approval		this column is from 2024
	Water Department				
	2023	2024	2025 Draft	Comment	
Revenue					
4000 Revenue					
4800 Water Operating Revenue					
4810 Water Sales	\$ 162,792.00	\$ 161,000.00	\$ 161,000.00		0%
4120 Rate Increase		\$ 15,936.00	\$ 42,665.00	26.5 percent	63%
3530 Reserve Funds Operational Exp		\$ -	\$ -		
4820 Water Service Fee Revenue	\$ 8,000.00	\$ 7,750.00	\$ 8,000.00		3%
4830 Bank Interest (W)	\$ -	\$ -	\$ -		
4832 Miscellaneous Revenue (W)	\$ -	\$ -	\$ -		
Total 4820 Water Serv Fee Revenue	\$ 8,000.00	\$ 7,750.00	\$ 8,000.00		3%
4840 Hydrant Rental Revenue	\$ 5,212.00	\$ 6,279.00	\$ 6,279.00		0%
2510 New Installations	\$ -	\$ -	\$ -		
Total 4800 Water Operating Revenue	\$ 176,004.00	\$ 190,965.00	\$ 217,944.00		12%
4900 Water Non-Operating Revenue					
Interest from loan to sewer		\$ 2,798.32	\$ 2,798.32	Interest from loan to sewer	0%
4510 Interest Income (W)	\$ 500.00	\$ 3,000.00	\$ 3,000.00		0%
Total 4900 Water Non-Operating Revenue	\$ 500.00	\$ 5,798.32	\$ 5,798.32		0%
Total 4700 Water Revenue	\$ 176,504.00	\$ 196,763.32	\$ 223,742.32		12%
Cost of Goods Sold					
5000 Cost of Goods Sold					
5100 COGS - Water Purchases	\$ 24,300.00	\$ 31,500.00	\$ 31,590.00		0%
Total 5000 Cost of Goods Sold	\$ 24,300.00	\$ 31,500.00	\$ 31,590.00		0%
Total Cost of Goods Sold	\$ 24,300.00	\$ 31,500.00	\$ 31,590.00		0%
Gross Profit	\$ 152,204.00	\$ 165,263.32	\$ 192,152.32		14%
Expenditures					
6000 Expenses					
6010 1099 Contractors					
6015 Casual Labor	\$ 800.00	\$ 3,000.00	\$ 3,000.00		0%
6020 Contracted Services					
6021 Mowing & Trimming Service					
6022 Trash Collection					
Total 6020 Contracted Services	\$ 800.00	\$ 3,000.00	\$ 3,000.00		0%
6036 Bookkeeping	\$ 6,800.00	\$ 8,000.00	\$ 8,840.00	suggest \$8000	10%
6037 Office Assistant	\$ 3,681.00	\$ -	\$ 3,973.75	See Gen 50-25-25 FINANCE MGR	
6045 Utilities Superintendent					
6047 Water Utility Superintendent	\$ 12,855.00	\$ 19,540.00	\$ 19,540.00		0%
Total 6045 Utilities Superintendent	\$ 12,855.00	\$ 19,540.00	\$ 19,540.00		0%
Total 1099 Contractors	\$ 20,455.00	\$ 30,540.00	\$ 31,380.00		3%
6050 Auto Expenses					
6051 Auto Fuel Expense					
6052 Cruiser Fuel					
6053 Truck Fuel	\$ 1,000.00	\$ 1,200.00	\$ 1,000.00	50-25-25 see general	-20%
Total 6051 Auto Fuel Expense	\$ 1,000.00	\$ 1,200.00	\$ 1,000.00		-20%
6055 Auto Repairs & Maintenance					
6056 Cruiser Maintenance					
6057 Truck Maintenance	\$ 450.00	\$ 1,000.00	\$ 1,000.00	Just for Truck Maint. (no plw/sander)	0%
Total 6055 Auto Repairs & Maintenance	\$ 450.00	\$ 1,000.00	\$ 1,000.00		0%
6059 Accrue for Truck Replacement					
6059 Accrue for Truck Replacement	\$ 1,000.00	\$ -	\$ -		
Total 6050 Auto Expenses	\$ 1,000.00	\$ 2,200.00	\$ 2,000.00		-10%
6065 Community Events					
6070 Employee Wages & Benefits					
6075 Employee Benefits					
6076 Company Paid Benefits	\$ 1,100.00	\$ 2,500.00	\$ 4,000.00	Suggest \$4000	38%
6077 Income Protection Plan	\$ 320.00	\$ 1,000.00	\$ 1,000.00	Suggest \$1000	0%
Total 6075 Employee Benefits	\$ 1,420.00	\$ 3,500.00	\$ 5,000.00		30%
6080 Employee Salaries & Wages					
6081 Collection System Oper Wages					
6082 Distribution Officer Wages	\$ 29,250.00	\$ 31,590.00	\$ 32,000.00		1%

Assistant DO		\$ 7,500.00	\$ 7,500.00		0%
6084 Office Personnel Wages	\$ 15,477.00	\$ 16,715.00	\$ 16,715.00		0%
6087 Utility Billing Wages	\$ 3,170.00	\$ 3,750.00	\$ 3,750.00		0%
Total 6080 Employee Salaries & Wages	\$ 32,420.00	\$ 59,555.00	\$ 59,965.00		1%
6095 Payroll Processing Expenses	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00		0%
6096 Payroll Tax Expenses	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00		-20%
Total 6070 Employee Benefits	\$ 7,100.00	\$ 7,100.00	\$ 6,100.00		-16%
Total Employee Wages and Benefits	\$ 40,940.00	\$ 70,155.00	\$ 71,065.00		1%
6150 Information & Notices					
6160 Insurance					
6161 Property & Casualty Insurance	\$ 1,625.00	\$ 1,625.00	\$ 1,650.00		2%
6162 Workers Comp Insurance	\$ 750.00	\$ 1,000.00	\$ 1,000.00		0%
Total 6160 Insurance	\$ 2,375.00	\$ 2,625.00	\$ 2,650.00		1%
6190 Legal & Professional Services					
6191 Auditing Services	\$ 4,600.00	\$ 4,600.00	\$ 11,000.00		58%
6193 Legal Fees					
Total 6190 Legal & Professional Serv	\$ 4,600.00	\$ 4,600.00	\$ 11,000.00		58%
6210 Licenses, Permits and Fees	\$ 1,800.00	\$ 200.00	\$ 1,800.00		89%
6200 Office					
6240 Membership Dues	\$ 234.00	\$ 300.00	\$ 300.00		0%
6260 Office Supplies	\$ 920.00	\$ 1,000.00	\$ 1,700.00		41%
6285 Postage	\$ 300.00	\$ 800.00	\$ 1,500.00		47%
Total 6200 Office	\$ 1,454.00	\$ 2,100.00	\$ 3,500.00		40%
6305 Regulatory Fees	\$ 1,800.00	\$ 200.00	\$ 900.00	\$827 for 2024 Suggest \$900	78%
6325 Rent Expense	\$ 3,000.00	\$ -	\$ -		
6330 Repairs & Maintenance					
6331 Building Repairs & Maintenance	\$ 200.00	\$ 500.00	\$ 500.00		0%
6332 Cleaning	\$ 300.00	\$ 850.00	\$ 850.00		0%
6342 General Repairs & Maintenance	\$ 6,550.00	\$ 5,000.00	\$ 5,000.00		0%
Total 6330 Repairs and Maintenance	\$ 7,050.00	\$ 6,350.00	\$ 6,350.00		0%
6345 Software	\$ 600.00	\$ 3,500.00	\$ 5,000.00		30%
6350 Supplies	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		0%
6400 Utilities					
6401 Electricity Expense	\$ 2,500.00	\$ 3,600.00	\$ 4,000.00	6 mos actual bills for 2024 doubled	10%
6402 Oil/Propane	\$ 600.00	\$ 600.00	\$ 600.00	This is Oil Only	0%
6406 Telephone & Internet Expense	\$ 800.00	\$ 900.00	\$ 600.00		-50%
6407 Water & Sewer	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00		0%
Total 6400 Utilities	\$ 5,100.00	\$ 6,300.00	\$ 6,400.00		2%
6500 Water Testing	\$ 900.00	\$ 800.00	\$ 800.00		0%
Total 6500 Water Testing	\$ 900.00	\$ 800.00	\$ 800.00		0%
Reserve Accrual: Loan from Sewer Interest		\$ 2,798.32	\$ 2,798.32	As per promissory note to be paid to reserve	0%
Total 6000 Expenses	\$ 96,074.00	\$ 137,368.32	\$ 150,643.32		9%
6800 Bond Expenses					
6816 2013 MMBB Refinance Bond Principal	\$ 20,890.00	\$ 21,541.56	\$ 22,245.97	55%	3%
6817 2013 MMBB Refinance Bond Interest	\$ 11,371.00	\$ 5,359.64	\$ 5,007.44	55%	-7%
Total 6800 Bond Expenses	\$ 32,261.00	\$ 26,901.20	\$ 27,253.41		1%
Total Expenditures	\$ 128,335.00	\$ 164,269.52	\$ 177,896.73		8%
Net Operating Revenue	\$ 152,204.00	\$ 165,263.32	\$ 192,152.32		14%
Other Expenditures					
6600 Interest expense					
7100 Contingency Expenses	\$ -		\$ 7,000.00	to match General payroll contingency	
Reconciliation Discrepancies					
Total Other Expenditures	\$ -				
Net Other Revenue	\$ -				
Net Revenue	\$ 23,869.00	\$ 993.80	\$ 14,255.59		93%
Note: Reserve information for 2024					
3500 Reserve					
3510 Loan to sewer repayment		\$ 18,027.84	\$ 18,027.84	Principal returned to Water	
3520 Loan to sewer Interest		\$ 2,798.32	\$ 2,798.32	Interest on loan, revenue and then accrued to the reserve	
Total 3500 Reserve		\$ 20,826.16	\$ 20,826.16		

Northport Village Corporation 2025 Sewer Department Draft				Comments
	Sewer Department		9/20/24	
	2023	2024	2025 Draft	
Revenue				
4000 Revenue				
4400 Sewer Revenue				
4500 Sewer Operating Revenue				
4510 Sewer Fees	\$ 267,960.00	\$ 277,625.00	\$ 277,625.00	
4530 Interest (S)				
Total 4500 Sewer Operating Revenue	\$ 267,960.00	\$ 277,625.00	\$ 277,625.00	
4600 Sewer Non-Operating Revenue				
Grants		\$ 45,000.00	\$ 45,000.00	(Expected grants - 2024)
4610 Interest Revenue (S)	\$ 300.00	\$ 2,000.00	\$ 2,000.00	
Total 4400 Sewer Revenue	\$ 268,260.00	\$ 324,625.00	\$ 324,625.00	
Total 4000 Revenue	\$ 268,260.00	\$ 324,625.00	\$ 324,625.00	
Total Revenue	\$ 268,260.00	\$ 324,625.00	\$ 324,625.00	
Gross Profit	\$ 268,260.00	\$ 324,625.00	\$ 324,625.00	
Expenditures				
6000 Expenses				
6010 1099 Contractors				
6015 Casual Labor	\$ 500.00	\$ 2,000.00	\$ 2,000.00	
6020 Contracted Services				
6036 Bookkeeping	\$ 6,800.00	\$ 8,000.00	\$ 8,840.00	
6037 Office Assistant	\$ 3,681.00	\$ -	\$ 3,973.75	See Gen 50-25-25 FINANCE MGR. **
6045 Utilities Superintendent				
6046 Sewer Utility Superintendent	\$ 12,855.00	\$ 28,060.00	\$ 28,060.00	
6047 Water Utility Superintendent				
Total 6045 Utilities Superintendent	\$ 12,855.00	\$ 28,060.00	\$ 28,060.00	
Total 1099 Contractors	\$ 23,836.00	\$ 38,060.00	\$ 42,873.75	
6050 Auto Expenses				
6051 Auto Fuel Expense				
6053 Truck Fuel	\$ 1,000.00	\$ 1,200.00	\$ 1,000.00	
Total 6051 Auto Fuel Expense	\$ 1,000.00	\$ 1,200.00	\$ 1,000.00	
6055 Auto Repairs & Maintenance				
6057 Truck Maintenance	\$ 450.00	\$ 1,000.00	\$ 1,000.00	
6059 Accrue for Truck Replacement	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	
Total 6050 Auto Expenses	\$ 2,450.00	\$ 4,200.00	\$ 4,000.00	
6065 Community Events				
6070 Employee Wages & Benefits				
6075 Employee Benefits				
6076 Company Paid Benefits	\$ 1,600.00	\$ 2,500.00	\$ 4,000.00	move back to \$2500
6077 Income Protection Plan	\$ 320.00	\$ 1,000.00	\$ 1,000.00	
Total 6075 Employee Benefits	\$ 1,920.00	\$ 3,500.00	\$ 5,000.00	
6080 Employee Salaries & Wages				
6081 Collection System Operator				
Wages	\$ 6,350.00	\$ 7,500.00	\$ 7,500.00	
Assistant CSO		\$ 5,000.00	\$ 5,000.00	
6084 Office Personnel Wages	\$ 15,477.00	\$ 16,715.00	\$ 16,715.00	
6085 Police Wages				
6086 Treatment Plant Operator				
Wages	\$ 30,500.00	\$ 30,000.00	\$ 31,500.00	
6087 Utility Billing Wages	\$ 3,170.00	\$ 3,750.00	\$ 3,750.00	
Total 6080 Employee Salaries & Wages	\$ 40,020.00	\$ 62,965.00	\$ 64,465.00	
6095 Payroll Processing Expenses	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	
6096 Payroll Tax Expenses	\$ 6,900.00	\$ 6,000.00	\$ 6,000.00	move back to \$5000
Total 6070 Employee Wages & Benefits	\$ 49,940.00	\$ 73,565.00	\$ 76,565.00	
6150 Information & Notices				
6160 Insurance				
6161 Property & Casualty Insurance	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
6162 Workers Comp Insurance	\$ 750.00	\$ 1,000.00	\$ 1,300.00	
Total 6160 Insurance	\$ 3,250.00	\$ 3,500.00	\$ 3,800.00	

6190 Legal & Professional Services				
6191 Auditing Services	\$ 4,200.00	\$ 10,000.00	\$ 9,000.00	
6192 Engineering Fees		\$ 45,000.00	\$ 45,000.00	(Engineering fees associated with grants 2024)
6193 Legal Fees				
Total 6190 Legal & Professional Serv	\$ 4,200.00	\$ 55,000.00	\$ 54,000.00	
6210 Licenses, Permits and Fees	\$ 2,185.00	\$ 2,500.00	\$ 2,500.00	
Total 6210 Licenses, Permits & Fees	\$ 2,185.00	\$ 2,500.00	\$ 2,500.00	
6200 Office				
6240 Membership Dues	\$ 234.00	\$ 300.00	\$ 300.00	
6260 Office Supplies	\$ 920.00	\$ 1,000.00	\$ 1,700.00	
6285 Postage	\$ 300.00	\$ 800.00	\$ 1,500.00	
Total 6200 Office	1,454.00	2,100.00	3,500.00	
6305 Regulatory Fees			\$ 1,500.00	
6325 Rent Expense		\$ -	\$ -	
6330 Repairs & Maintenance				
6331 Building Repairs & Maintenance	\$ 200.00	\$ 500.00	\$ 500.00	
6332 Cleaning	\$ 300.00	\$ 850.00	\$ 850.00	
6335 Sludge Removal	\$ 27,000.00	\$ 45,000.00	\$ 50,000.00	
6337 Wharf & Floats Maintenance	\$ 3,500.00	\$ 2,500.00	\$ 2,500.00	
6342 General Repairs & Maintenance	\$ 34,000.00	\$ 5,000.00	\$ 17,000.00	\$12,000 for Man Hole Covers
Total 6330 Repairs & Maintenance	65,000.00	53,850.00	72,350.00	
6345 Office Software	\$ 600.00	\$ 3,500.00	\$ 5,000.00	
6350 Supplies and Chemicals	\$ 23,500.00	\$ 15,000.00	\$ 12,000.00	
6400 Utilities				
6401 Electricity Expense	\$ 3,900.00	\$ 5,000.00	\$ 5,300.00	6 mos in 2024 \$2642.01
6402 Oil/Propane	\$ 1,000.00	\$ 600.00	\$ 600.00	Oil Only (shared CH)
6403 Hydrant Rental	\$ 150.00	\$ 150.00	\$ 150.00	
6404 Propane			\$ 500.00	
6406 Telephone & Internet Expense	\$ 800.00	\$ 900.00	\$ 1,200.00	Considering internet at treatment plant
6407 Water & Sewer	\$ 1,200.00	\$ 1,200.00	\$ 1,600.00	
Total 6400 Utilities	\$ 7,050.00	\$ 7,850.00	\$ 8,850.00	
6500 Water Testing	\$ 8,300.00	\$ 8,500.00	\$ 7,600.00	
Total 6500 Water Testing	\$ 8,300.00	\$ 8,500.00	\$ 7,600.00	
Total 6000 Expenses	\$ 191,765.00	\$ 267,625.00	\$ 293,038.75	
6800 Bond Expenses				
6810 2008 MMBB Bond Principal	\$ 5,774.00	\$ 6,020.00	\$ 6,658.32	last payment 2028
6811 2008 MMBB Bond Interest	\$ 1,717.00	\$ 699.75	\$ 534.20	
6812 2009 MMBB Bond Principal				
6813 2009 MMBB Bond Interest				
6814 2012 USDA Bond Principal	\$ 5,261.00	\$ 5,365.81	\$ 5,473.12	last payment 2040
6815 2012 USDA Bond Interest	\$ 2,252.00	\$ 2,147.19	\$ 2,039.88	
6816 2013 MMBB Refinance Bond Principal	\$ 11,394.00	\$ 11,749.94	\$ 12,134.16	30%
6817 2013 MMBB Refinance Bond Interest	\$ 6,202.00	\$ 2,923.44	\$ 2,731.33	30%
Loan Payment to Water Principal		\$ 18,037.84	\$ 18,037.84	
Loan Payment to Water Interest		\$ 2,798.32	\$ 2,798.32	
Total 6800 Bond Expenses	\$ 32,600.00	\$ 49,742.29	\$ 50,407.17	
Total Expenditures	\$ 224,365.00	\$ 317,367.29	\$ 343,445.92	
Net Operating Revenue	\$ 43,895.00	\$ 7,257.71	-\$ 18,820.92	
3560 Sewer Reserve Fund	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	
6600 Interest expense				
7100 Contingency Expenses	\$ -		\$ 10,000.00	
Reconciliation Discrepancies				
Total Other Expenditures	\$ 7,200.00	\$ 7,200.00	\$ 17,200.00	
Net Other Revenue	\$ 0.00	\$ 0.00	\$ 0.00	
Net Revenue or Deficit	\$ 36,695.00	\$ 57.71	-\$ 36,020.92	