



July 14, 2024 – 8:00 a.m.

Meeting of the Northport Village Corporation Board of Overseers

This is a hybrid meeting – in person* in the Community Room of Community Hall, 813 Shore Road, Northport, ME and virtually at:

<https://us02web.zoom.us/j/89685517495?pwd=eTJDS3g3aUpvR2p4cVQ2L3NEVIVoUT09>

*This is a business meeting conducted in public; it is not a public meeting. An opportunity for comments from members of the public is provided before the business meeting begins and end of the meeting. Unless a question from the public can be answered definitively and very briefly, the Board usually does not engage in a dialog with a commenter. If the speaker addresses an item on the Board's agenda, the Board's consideration at that time may respond to the speaker's comments. When recognized, a commenter should state their name and Village address and make their point briefly. Depending on the number of public members who wish to address the Board and the length of the Board's agenda, the presiding officer may establish a time limit for speakers. Agenda items may be taken out of order to accommodate guests. **Remote participants will not be admitted to the meeting unless the participant's name is identifiable.**

Meeting Agenda

- Comments by members of the public
- Call to order business meeting
- Agenda review

Action Items and Reports

- Approval of June 9, 2024 meeting minutes.*
- President's Report
 - Discussion and approval of the 2025 Annual Budget*
 - Discussion and approval of the 2024 Annual Warrant*
 - Select date for Budget Donuts & Dialogue
 - Atlantic Challenge Facilities Use Request*
- Treasurer's Report*
- Village Agent Report*
 - Recommendation to return to Bay Street property owners the remaining \$2,000 deposit required by the NVC for access through Bayview Park and the outfall/storm drain for the property owners' seawall projects.
- Governance Committee*
 - Recommendation to approve proposed Fire Ordinance.
- Parks/Trees/Tree Warden*
 - Request for approval of expenditure of \$925 for 5 juniper bushes to plant around the basketball court and 1 river birch tree to plant at the library and approximately \$1500 for related labor.
- Utilities Committee
- Town Liaison
- Office Manager's Report*
- Audit Committee*
- Infrastructure Committee*

Other business (*as needed. None reported as of agenda publication.*)

- Comments by members of the public
- Executive Session (1 MRSA §405(6))
- Adjourn.

Warrants: reminder to Overseers to review and approve June warrants and journal entries sent electronically for your review.

Written materials submitted.

- Draft June 2024 Overseer Meeting Minutes
- Draft 2024 Annual Warrant
- Draft 2025 Proposed Budget and Draft Narrative Summary of 2025 Proposed Budget
- Atlantic Challenge Facilities Use Request
- Treasurer's Report, including 2023 Statement of Activity in reference to audit

- July 2024 Village Agent Report
- July 2024 Office Manager Report
- Budget documents
 - General Government: Budget vs. Actuals, Jan-May 2024
 - Sewer Department: Budget vs. Actuals, Jan-May 2024
 - Water Department: Budget vs. Actuals, Jan-May 2024
- Proposed Fire Ordinance
- Parks & Tree Committee/Tree Warden: Committee report to Board of Overseers; June 8, 2024 Meeting Summary; email to Tree Warden from Alma Homola re: damage to public property.
- Audit Committee Meeting Summary
- Infrastructure Committee: Two Maine Infrastructure Adaptation Fund grant applications (Bayview Park and Auditorium Park) and related attachments

**Northport Village Corporation
Draft Minutes of the Board of Overseers Meeting
Sunday, June 9, 2024**

Overseers, Officers and Staff present: Celine Bewsher; Brady Brim-Deforrest (via Zoom); Fred Lincoln (via Zoom); Judy Metcalf; Michael Tirrell (via Zoom); Jeffrey Wilt; Vicky Matthews; President, Janae Novotny; Office Manager, Trish Parker; Village Agent, Bill Paige; Clerk, Maureen (Beanie) Einstein.

Community Comments:

Vicky M. read a letter from John Kroger, a Northport resident, encouraging the Town of Northport to take a more active stand regarding Nordic Aquafarm's proposed project. Also, encouraged town & village residents to attend the upcoming Climate Resilience workshop at the Drinkwater School.

Rachel Rosa (Auditorium Park) - Recommend having tax bills split so monies are available for repairs as needed.

The meeting was called to order at 8:06 a.m.

Approval of the Minutes of the May 12, 2024 Overseers Meeting

Janae N. asked if there were any comments or changes to the May minutes distributed prior to the meeting.

Judy M. moved, seconded by Jeffrey W., to approve the May 12, 2024 minutes of the Board of Overseers. Voted - Unanimous.

President's Report - Janae Novotny

Recommendation to approve facilities use request and request for waiver of fees and insurance requirements for CPR training, June 28, 2024 - 7:30 a.m.-5:30 p.m.

Judy M. moved, seconded by Celine B., to approve the facilities use request and waiver of fees and insurance for CPR training June 28, 2024, 7:30 a.m.-5:30 p.m. Voted - Unanimous.

Potential facilities use request for fentanyl awareness training.

Judy M. moved, seconded by Jeffrey W. to approve facilities use for potential fentanyl awareness training in the future. Voted - Unanimous.

Revised schedule for Summer 2024 Donuts and Dialog with the Board announced:

Proposed 2025 Budget - June 29, 8-9:30 a.m.

Utilities - July 13, 8-9:00 a.m.

Infrastructure - July 12, 4-6:00 p.m. with Will Gartley, P.E. from 4-5:00 p.m.

Recommended appointment of a Nominating Committee.

Michael T. moved, seconded by Jeffrey W., to appoint a Nominating Committee: Bill Cressey, Blair Einstein and Amanda Hickman. Voted - Unanimous.

Recommended appointment of a Voter Registration Committee.

Brady B. moved, seconded by Celine B., to appoint Judy Metcalf, Chair, of the Voter Registration Committee, with authority to recruit volunteers as needed. Voted – Unanimous.

Recommended accepting an anonymous donation of an AED (with new adult and child electrodes and a new battery). The Donation Evaluation Checklist has been filled out in accordance with the donation guidelines.

Brady B. moved, seconded by Judy M., to accept the donation of an AED. Voted – Unanimous.

Janae N. reported that she spoke with Waldo County Sheriff, Justin Trundy, regarding police presence, when available, in the Village particularly on Broadway, George Street and Bluff Road for speeding issues. She also asked about the possibility of contracting with the Sheriff's Department for law enforcement coverage for the Village. The Sheriff's Department does not employ part-time deputies, but hypothetically, a couple of towns could share the cost of one deputy assigned to them. The minimum annual current cost of a full-time deputy, including compensation, benefits, training and equipment is \$130,000, which does not include premium pay for holidays, weekends, and the like. (

Treasurer's Report – Wendy Huntoon

Wendy H. referred the Overseers to her written report circulated prior to the meeting. She reminded Board members to review and sign the warrants and January 2022-May 2024 journal entries adjustments.

Wendy H. and Fred L. have reviewed the draft 2025 budget and updated it as needed. She encouraged the Overseers to thoroughly look over the draft budget for any errors or omissions. The 2022 Audit starts on Monday, June 10. Wilke & Associates has already identified some areas that we are addressing. We have a good handle on the Audit and anticipate "smooth sailing" going forward.

Village Agent Report – Bill Paige

Bill P. referred the Overseers to his written report circulated prior to the meeting.

Request from Bay Street property owners for return of the \$20,000 deposit required by the NVC for access through Bayview Park and the outfall/storm drain for the property owners' seawall projects. (Pictures and report attached to the Village Agent Report).

Bill P. reported that the grass in this area is showing some growth at present, but not enough to satisfy return of the full \$20,000.00 deposit to the property owners. Bill P. referred the Overseers to the before and after pictures of the area included with his report.

Fred L. moved, seconded by Vicky M., to return the sum of \$18,000 to the Bay Street property owners, pending the full return of the lawn to its prior state. The lawn will be reevaluated later this summer. Voted – Unanimous.

Bill P. is having difficulty finding white cedar chips for the playground area. He suggests reverting to using dark cedar mulch which contains no chemicals or additives. To replenish the area with white cedar chips, if available, would cost approximately \$7,000.00. The cost for mulch is \$35.00-\$45.00 per yard.

Judy M. moved, seconded by Celine B., to replace the cedar chips with mulch. Voted – Unanimous.

Michael T. asked Bill P. to speak with the lawn care team regarding clumps of grass left behind after mowing and the grass then dying in place. Bill attributed this to the large amount of rain we are

experiencing. The lawn care folks are waiting for some new equipment which should resolve the situation. However, it is not in their contract, at present, to remove the mowed grass.

The upper railing on the Bayview Park rampway is loose. Repair/replacement should be incorporated into funds for the Bayview Park shoreline so the village has the appropriate funds to do a proper fix.

Bill P. thanked and acknowledged Village residents Shannon Blaisdell and her husband Brian for their volunteer work on Village grounds. He also thanked Paul Overgag for his volunteer work especially with the Utility Department.

Officers Manager's Report – Trish Parker

Trish P. referred the Overseers to her written report circulated prior to the meeting.

Finance Committee Report – Fred Lincoln

Fred L. referred the Overseers to the Minutes of the Finance Committee Meeting June 4, 2024.

Recommendation: In accordance with Article 5 of the August 8, 2023 NVC Annual Warrant, we move that the Board of Overseers approve a nonrecurring amount not to exceed \$5,000 toward legal expenses and/or bond counsel, which bond counsel will provide an opinion as to whether Article 5 already includes the right to establish a Line of Credit and, if it does not, to provide warrant language to approve such lines of credit in future warrants, along with associated processing fees, in pursuit of a \$150,000 Line of Credit available for a period up to ten years. As necessary, available funds may be borrowed on a short-term basis to provide working capital for approved expenses in anticipation of annual tax revenues.

Fred L. moved, seconded by Jeffrey W., to approve the recommendation by the Finance Committee as amended by Judy Metcalf above. Voted – Unanimous.

Parks/Trees/Tree Warden – Vicky Matthews

Recommendation regarding a tree shared by NVC and the Rea's on North Avenue, across from Merithew Square.

Vicky consulted with Michael Grant, Grant's Tree Care, who was not in favor of cabling a tree with several trunks. Michael Grant recommended removing the trunk that faces the Rea's property and do some pruning as well. Steven Rea has agreed to this solution. The cost would be \$2000-2200 which would be split between NVC and the Rea's.

Vicky M. moved, seconded by Celine B., to approve an amount, to be paid by the NVC, not to exceed \$1100 for pruning and trunk removal on the tree shared by NVC and the Rea's across from Merithew Square. Voted – Unanimous.

Vicky M. will ask Grant's Tree Care to put this tree on their schedule for September. She will inform the Rea's of this time schedule.

Other Tree Committee actions:

Replacing a tree at the Library – a river birch tree was recommended.

NVC property between Bluff Road & Shore Road – The Committee will begin planning the clearing of a path this summer.

Vicky M. has received complaints regarding the storage of private property in the parks. Judy M. reminded the Overseers that the village has a policy in place, adopted by the villagers, that residents are not permitted to store their personal property in the Parks. Michael T. will draft a letter to be published on the NVC website and sent to Dan W. reminding Villagers of this policy.

Personnel Committee - Janae Novotny/Michael Tirrell

Recommendation to approve the employment of Danielle Hicock and Miles Cannon as lifeguards at \$20 per hour starting and ending dates to be determined by the Village Agent and Personnel Committee.

Jeffrey W., moved, seconded by Judy M., to approve the employment of Danielle Hicock and Miles Cannon as lifeguards at \$20.00 per hour. Starting and ending dates to be determined by the Village Agent. Voted – Unanimous.

Utilities Committee – Jeffrey Wilt

There were no exceedances in April. The Utility Department will be receiving data for May in the coming week. The Trustees have been working on the budgets for the Water and Sewer Departments. A complicating factor for the Water Department is that that we have a PUC Application in place asking for a rate increase. We were hoping that this increase would be approved in the first three months of the new year; however, PUC can take up to a year to address and approve an increase, which is making the budget process more difficult.

May 1st is the beginning of water-hook ups for the residents; there were five frozen meters post May 1st this year for customers who requested early hook-ups. Going forward, no water meters will be installed prior to May 1.

Town Liaison – Janae Novotny

Lincolntonville and Northport met with DOT representatives regarding planned DOT work on Route 1 to establish that both towns wish to be included in DOT's planning. A timeline for DOT work on Route 1 through Lincolntonville and part of Northport has not been established. She encouraged Village residents who are Northport voters to attend the Annual Town Meeting at the Drinkwater School on Monday June 17 at 6:30 p.m. The Town needs a new town hall; the present building is uninsurable because of structural issues. Town residents will be voting on funding for the next step in building a new structure to serve as community center/town hall/fire department. Also, the residents of Northport will be voting to accept or reject the donation of the Community Church building in Saturday Cove.

Infrastructure Committee – Celine Bewsher

We received the engineering report and engineer's cost estimates to address Auditorium Park shoreline erosion from Gartley and Dorsky: The preliminary estimate for Auditorium Park is \$240,000-\$270,000 which includes mobilization, layout, erosion control, temporary access road, blasting mats to work from the shore, install shoreline stabilization per plan, remove and restore temporary access road and landscaping. An engineer from Gartley & Dorsky will be attending the Infrastructure Donuts and Dialog to talk with the Village Agent and residents and to go over the plans for repair and answer any resident questions and concerns. It will be a great opportunity for Villagers to engage in conversation with the engineer.

She encouraged Village residents to attend the Climate Resilience workshop at the Drinkwater School on Wednesday the following week.

Maine Infrastructure Adaption Grant – She has been working with Northport Town Administrator James Kossuth regarding this grant. He feels monies would be relevant to our work in the parks and shoreline. This grant only requires a 5% match. The application deadline is July 1.

Michael T. – The Overseers need to understand the total cost with interest associated with a loan, legal fees, etc., associated with any loan going forward. Is the July 1 deadline both for engineering and construction? The Board needs clarification what expenses the Village would be responsible for, if approved at this meeting. Thorough discussion ensued. Celine B. will speak with James Kossuth to resolve these questions.

Wendy H. recommended approving the NVC to apply for the grant which will give NVC an option going forward. An application for a grant is not binding. The Village can always decline the grant money.

Judy M. moved, seconded by Fred L., that the Overseers authorize Celine B. and Janae N. to submit the grant application, coordinated with the Town of Northport, for a Maine Infrastructure Adaption Grant. Voted – Unanimous.

A thorough discussion ensued regarding a capital planning timeline for potential capital projects. Celine B. - “Plan A” is the grant and “Plan B” is a bond which we need to prepare to present at the Annual Meeting. Judy M. – We do not have answers to taxpayers questions; we do not know what interest rates will be, construction costs, etc., and what it would do to villager’s tax bills to make a “Plan B” to be put on the Annual Warrant at this time. Michael T. – Noted that the lengthy seawall process shows that it a careful process that requires more time to prepare and to frame the issues to communicate with the community. Jeffrey W. – The fundamental issue is the NVC’s financial health and capacity for more debt. No further action was taken.

Governance Committee – Judy Metcalf

The Governance Committee has revised the Fire Ordinance and a public hearing is scheduled for Sunday, June 30 at 9:00 a.m. downstairs in the Community Hall. A notice will be published in the newspaper and sent to Michael T. for publication on the NVC website and then sent to Dan W. for publication on BaysideMaine.com.

Safety Committee – Michael Tirrell

Safety Committee meeting and issues to be addressed:

In the absence of a police officer, the committee will put out a safety bulletin regarding safety issues and distribute to residents, as well as to rental agencies, the updated Fire Ordinance, waterfront safety, fireworks and our Parking Ordinance.

Police Car – The Committee asked whether it is possible to move the cruiser to different areas throughout the village to help deter speeding? Bill P. responded that he is the only one authorized to move the cruiser and he may move the cruiser only for maintenance purposes.

Speed Bumps – The Committee queried what the hurdles are around speed bumps. Bill P. stated that speed bumps are regulated by the DOT. The DOT is also responsible for approving and posting speed limit signs and stop signs at intersections. In response to an inquiry about the speed bumps on the roads through the Athena Health complex in Belfast, Bill responded that those roads are private roads not regulated by DOT.

Reminder – In the absence of a Village police officer this summer, Villagers should call the Sheriff’s Office for **non-emergency issues at: (207) 338-2040** and call **911 emergencies.**

Adjournment

President Janae N. adjourned the meeting at 10:06 a.m.

Respectfully submitted,

Maureen (Beanie) Einstein, Clerk

And

Janae Novotny, President

Draft

Public Notice
Northport Village Corporation
Annual Meeting
August 13, 2024
6:00 PM

To the Presiding Police Officer or Designated Agent for Northport Village Corporation in the County of Waldo, State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Northport Village Corporation in Waldo County, Maine, qualified by law to vote in Village affairs, to meet at Basketball Court in Bayside on Tuesday the 13th day of August, 2024, at 6:00 o'clock in the evening, then and there to act upon the following articles. If the weather is inclement as of 2:30 p.m., the location will be the Community Hall at 813 Shore Road, Bayside.

Article 1: To choose a Moderator by written ballot to preside at said meeting.

Article 2: President's Report.

Article 3: Treasurer's Report.

Article 4: To see what sums of money the Northport Village Corporation will raise and appropriate for the following accounts for the fiscal year 2025.

OVERSEERS PROPOSED BUDGET

Expenses	
Contracted Services	\$ 45,390
Auto Expenses	\$ 27,470
Employee Wages and Benefits	\$ 101,398
Administration (ref. Note 1)	\$ 36,950
Legal and Professional Services	\$ 28,400
Repairs and Maintenance	\$ 136,250
Protection and Safety (ref. Note 2)	\$ 2,400
Utilities	\$ 20,429
Long Term Debt Service (Bond Expense)	\$ 112,560
Other Expenditures (ref. Note 3)	\$ 37,000
Total Expenses	\$ 548,247
Total Funds to be Raised	\$ 548,247

Note 1: Administration category includes: Community Events, Information and Notices, Insurance, Membership Dues, Office Supplies, Postage, Software, and

Tax Collection Fees.

Note 2: Protection and Safety category includes: Safety Committee Operations, Police Training, and Police and Lifeguard Uniforms/Equipment/Supplies.

Note 3: Other Expenditures category includes: Reserves, Contingency/Other Misc., and Personnel Salary Adjustments.

The money will be raised as follows: At the Town of Northport Annual Town Meeting on June 17, 2024, as part of the warrants of the Town’s Annual Meeting, the Town voted to raise, appropriate, and expend, and commit funds for the Northport Village Corporation for municipal services provided by the Village that benefit the Town in the following amounts: \$11,000 for wharfs/floats maintenance and repairs, \$15,500 for maintenance and repair of Village roads, and \$3,500 for two days of additional lifeguard coverage (\$30,000 total). The NVC also expects to raise \$8,520 from other revenue (Community Hall rental, Watercraft Registration fees, and interest income). The balance (\$509,727) is to be raised from the Northport Village Corporation property tax.

Article 5: To see if the Northport Village Corporation will vote to appropriate and authorize a majority of the Overseers of the Corporation to borrow on behalf of the Northport Village Corporation and/or expend funds from accumulated surpluses, a principal amount not to exceed \$509,727 in anticipation of 2025 taxes and to issue and sell for that purpose general obligation bonds, notes, or other financial instruments of the Northport Village Corporation, the proceeds to be used for the purpose of providing working capital for governmental activities of the Corporation, such bonds, notes or other financial instruments to be issued upon such further terms or conditions as may be determined by a majority at least of the Overseers of the Northport Village Corporation.

Financial Statement

1. Total Village Indebtedness

A. Total bonds outstanding and unpaid as of 12/31/2024	\$ 2,031,740
B. Total bonds authorized and unissued.	\$ 1,485,924
C. Bonds to be issued if this article is approved	\$ 509,727
D. [NOTE: This bond would replace \$ 485,924 of the sum included in line B]	(<u>\$ 485,924</u>)
TOTAL	\$ 3,541,467

2. Costs

At an estimated rate of 7% (seven percent) for a term of one year, the estimated costs of this bond issue will be:

Principal:	\$ 509,727
Interest:	<u>\$ 35,681</u>
TOTAL DEBT SERVICE:	\$ 545,408

3. Validity

The validity of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not by reason of the variance.

_____/S/_____

Treasurer, Northport Village Corporation

Article 6: To see if the Northport Village Corporation will vote to authorize a majority of the Overseers of the Corporation to borrow on behalf of the Northport Village Corporation a principal amount not to exceed \$1,000,000 and to issue and sell general obligation bonds, notes or other financial instruments of the Northport Village Corporation for that purpose and/or to expend funds from accumulated surpluses (the combined borrowing and use of surplus funds not to exceed \$1,000,000) for replacement and repair of Community Hall and Wharf/Floats as needed, repairs to utilities operated by the Village Corporation, for reconstruction of shoreline damage to property owned by Northport Village Corporation or repairs of roads owned by the Village, such bonds, notes or other financial instruments to be issued upon such further terms or conditions as may be determined by a majority of the Overseers of the Northport Village Corporation, and further to authorize the Overseers to accept and expend federal or state grants, execute any and all contracts and documents and take any and all actions necessary or convenient to issue the bonds, notes or other financial instruments of the Northport Village Corporation and accomplish the Project.

Financial Statement

1. Total Village Indebtedness

A. Total bonds outstanding and unpaid as of 12/31/2024	\$ 2,031,740
B. Total bonds authorized and unissued	\$ 1,509,727
C. Bonds to be issued if this article is approved	\$ 1,000,000

[NOTE: This bond would replace \$1,000,000 of the sum included in line B] (\$ 1,000,000)

TOTAL \$ 3,541,467

2. Costs

At an estimated rate of 7% for a term of 20 years, the estimated costs of this bond issue will be:

Principal:	\$ 1,000,000
Interest:	\$ 860,717
Total Debt Service:	\$ 1,860,717

1. Validity

The validity of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue differs from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

_____/S/_____

Treasurer, Northport Village Corporation

Article 7: To fix a rate of interest on taxes delinquent after September 1, 2024, equal to that charged by the Town of Northport, which is eight and one-half percent (8.5%).

Article 8: To see if the Northport Village Corporation will vote to authorize a majority of the Overseers of the Corporation to use the balance of revenues in excess of expenses at the end of 2025 for improvements to Village infrastructure and/or for support in providing entertainment and cultural events and the facilities therefore in the Village.

Article 9: To see if the Village will vote to authorize the Overseers to establish rules and regulations, from time to time, addressing the use, protection, and preservation of Village owned assets in the interest of the Village and public safety of its residents, after public hearings on any such rules and regulations.

Article 10: To elect by written ballot three Overseers for the NVC for three-year terms and a President for a term of three years.

Article 11: Reports of Committees.

ADJOURNMENT

NOTICE OF OVERSEERS MEETING:

The newly elected Board of Overseers will meet to be sworn in and attend to Village business immediately upon the conclusion of the Annual Meeting.

Dated: July 14, 2024

Northport Village Corporation

Janae Novotny, President
Maureen Einstein, Clerk

Gwendolyn Huntoon, Treasurer

BOARD OF OVERSEERS

Celine Bewsher _____

Brady Brim-DeForest _____

Frederic B. Lincoln _____

Victoria Matthews _____

Judy A.S. Metcalf _____

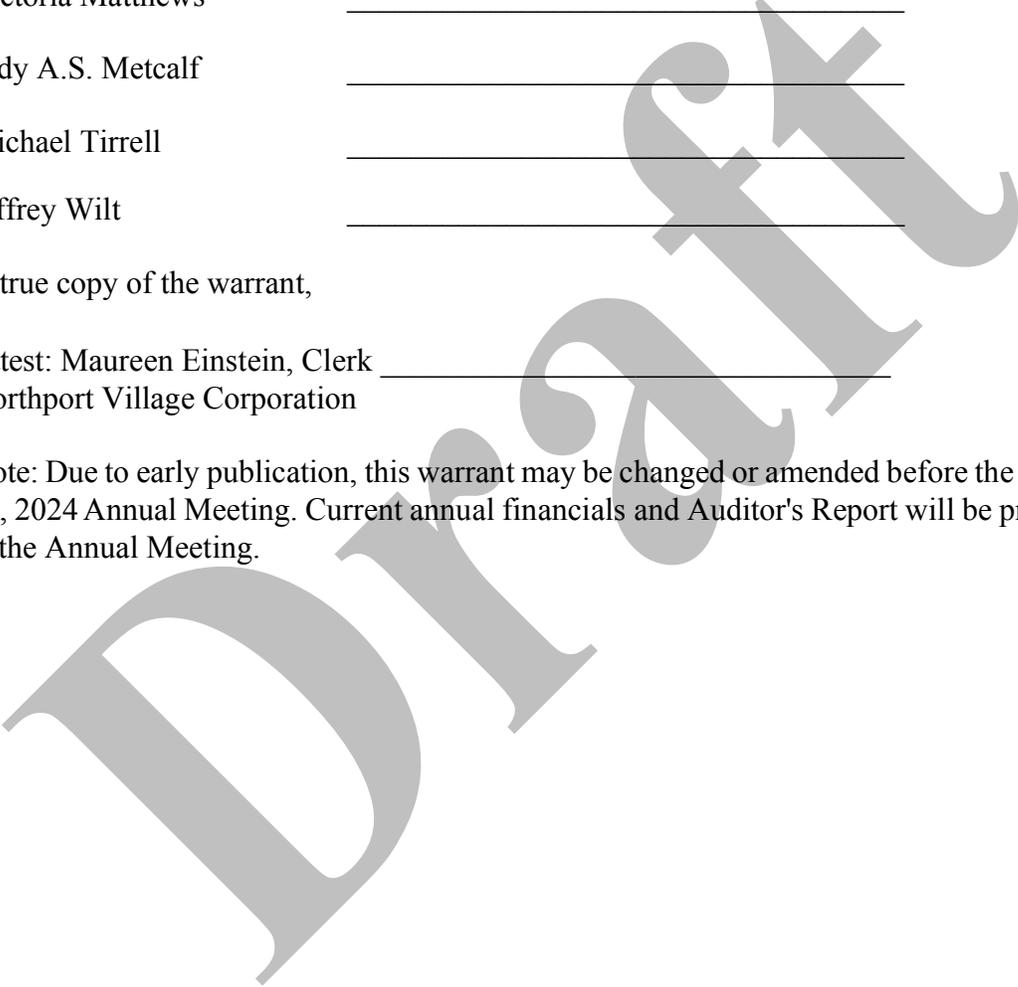
Michael Tirrell _____

Jeffrey Wilt _____

A true copy of the warrant,

Attest: Maureen Einstein, Clerk _____
Northport Village Corporation

Note: Due to early publication, this warrant may be changed or amended before the August 13, 2024 Annual Meeting. Current annual financials and Auditor's Report will be provided at the Annual Meeting.



DRAFT 2025 General Budget

Northport Village Corporation	2024 Approved	2025 Proposed	Change	% change	Split G/S/W
Revenue					
4000 Revenue					
4100 General Government Revenue					
4200 General Operating Revenue					
4210 RE Tax Revenue					
4216 2025 RE Tax Revenue	\$485,924.00	\$509,727.00	\$23,803.00	4.90%	
Total 4210 RE Tax Revenue	\$485,924.00	\$509,727.00	\$23,803.00	4.90%	
4230 Town of Northport Revenue	\$25,000.00	\$30,000.00	\$5,000.00	20.00%	
4235 Rent from Utilities	\$3,000.00	\$0.00	-\$3,000.00	-100.00%	
4240 Watercraft Registration Revenue	\$4,100.00	\$3,770.00	-\$330.00	-8.05%	
Total 4200 General Operating Revenue	\$518,024.00	\$543,497.00	\$25,473.00	4.92%	
4300 General Non-Operating Revenue					
4310 Interest Income (G)	\$200.00	\$4,000.00	\$3,800.00		
4320 Community Hall Rentals	\$1,000.00	\$750.00	-\$250.00	-25.00%	
Total 4300 General Non-Operating Revenue	\$1,200.00	\$4,750.00	\$3,550.00	295.83%	
Total 4100 General Government Revenue	\$519,224.00	\$548,247.00	\$29,023.00	5.59%	
Total 4000 Revenue	\$519,224.00	\$548,247.00	\$29,023.00	5.59%	
Gross Revenue	\$519,224.00	\$548,247.00	\$29,023.00	5.59%	
Expenditures					
6000 Expenses					
6010 1099 Contractors					
6020 Contracted Services					
6021 Mowing & Trimming Service	\$12,550.00	\$12,550.00	\$0.00	0.00%	100%
6022 Trash Collection	\$24,000.00	\$24,000.00	\$0.00	0.00%	100%
Total 6020 Contracted Services	\$36,550.00	\$36,550.00	\$0.00	0.00%	
6036 Bookkeeping	\$6,806.50	\$8,840.00	\$2,033.50	29.88%	34%
Total 6010 1099 Contractors	\$43,356.50	\$45,390.00	\$2,033.50	4.69%	
6050 Auto Expenses					
6051 Auto Fuel Expense					
6052 Cruiser Fuel	\$1,600.00	\$1,600.00	\$0.00	0.00%	100%
6053 Truck Fuel	\$2,000.00	\$2,000.00	\$0.00	0.00%	50%
Total 6051 Auto Fuel Expense	\$3,600.00	\$3,600.00	\$0.00	0.00%	
6055 Auto Repairs & Maintenance					
6056 Cruiser Maintenance	\$3,520.00	\$3,520.00	\$0.00	0.00%	100%
6057 Truck Maintenance	\$2,500.00	\$4,000.00	\$1,500.00	60.00%	50%
Total 6055 Auto Repairs & Maintenance	\$6,020.00	\$7,520.00	\$1,500.00	24.92%	
6058 Mileage Expenses					
6059 Accrue for Truck Replacement	\$16,350.00	\$16,350.00	\$0.00	0.00%	100%
Total 6050 Auto Expenses	\$25,970.00	\$27,470.00	\$1,500.00	5.78%	
6065 Community Events	\$600.00	\$600.00	\$0.00	0.00%	100%
6070 Employee Wages & Benefits					
6075 Employee Benefits					
6076 Company Paid Benefits	\$4,672.00	\$4,000.00	-\$672.00	-14.38%	34%
6077 Income Protection Plan	\$300.00	\$700.00	\$400.00	133.33%	34%
Total 6075 Employee Benefits	\$4,972.00	\$4,700.00	-\$272.00	-5.47%	
6080 Employee Salaries & Wages					
6083 Lifeguard Wages	\$11,600.00	\$11,200.00	-\$400.00	-3.45%	100%
6084 Office Personnel Wages (Office)	\$25,170.00	\$17,218.96	-\$7,951.04	-31.59%	34%
6084.5 Office Assistant		\$7,947.50	\$7,947.50		
6085 Police Wages	\$10,100.00	\$10,100.00	\$0.00	0.00%	100%
6088 Village Agent Wages	\$40,996.80	\$25,380.80	-\$15,616.00	-38.09%	100%
6088.5 Village Agent Assistant		\$5,200.00	\$5,200.00		
6089 Village Officials Wages	\$650.00	\$650.00	\$0.00	0.00%	100%
6090 Winter Roads Wages	\$0.00	\$10,000.00	\$10,000.00	0.00%	100%
Total 6080 Employee Salaries & Wages	\$88,516.80	\$87,697.26	-\$819.54	-0.93%	
6095 Payroll Processing Expenses	\$2,200.00	\$2,200.00	\$0.00	0.00%	Per Employee
6096 Payroll Tax Expenses	\$5,500.00	\$6,800.00	\$1,300.00	23.64%	50%
Total 6096 Payroll Tax Expenses	\$5,500.00	\$6,800.00	\$1,300.00	23.64%	
Total 6070 Employee Wages & Benefits	\$101,188.80	\$101,397.26	\$208.46	0.21%	
6150 Information & Notices	\$3,250.00	\$3,250.00	\$0.00	0.00%	100%

DRAFT 2025 General Budget

Northport Village Corporation	2024 Approved	2025 Proposed	Change	% change	Split G/S/W
6160 Insurance					
6161 Property & Casualty Insurance	\$5,295.00	\$6,250.00	\$955.00	18.04%	Spreadsheet
6162 Workers Comp Insurance	\$3,900.00	\$5,500.00	\$1,600.00	41.03%	Per Employee
Total 6160 Insurance	\$9,195.00	\$11,750.00	\$2,555.00	27.79%	
6170 Interest Paid					
6190 Legal & Professional Services					
6191 Auditing Services	\$3,500.00	\$8,400.00	\$4,900.00	140.00%	28%
6192 Engineering Fees	\$36,000.00	\$10,000.00	-\$26,000.00	-72.22%	
6193 Legal Fees	\$2,500.00	\$10,000.00	\$7,500.00	300.00%	100%
Total 6190 Legal & Professional Services	\$42,000.00	\$28,400.00	-\$13,600.00	-32.38%	
6210 Licenses, Permits and Fees					
6240 Membership Dues	\$750.00	\$750.00	\$0.00	0.00%	100%
6260 Office Supplies	\$4,700.00	\$5,000.00	\$300.00	6.38%	34%
6285 Postage	\$300.00	\$500.00	\$200.00	66.67%	100%
6330 Repairs & Maintenance					
6331 Building Repairs & Maintenance	\$5,000.00	\$8,000.00	\$3,000.00	60.00%	100%
6332 Cleaning	\$1,750.00	\$2,000.00	\$250.00	14.29%	34%
6333 Grounds General Maintenance	\$28,000.00	\$18,000.00	-\$10,000.00	-35.71%	100%
6334 Road Maintenance	\$21,000.00	\$51,850.00	\$30,850.00	146.90%	100%
6336 Tree Maintenance	\$10,800.00	\$10,800.00	\$0.00	0.00%	100%
6337 Wharf & Floats Maintenance	\$35,000.00	\$41,000.00	\$6,000.00	17.14%	100%
6342 General Repairs & Maintenance	\$3,550.00	\$4,100.00	\$550.00	15.49%	100%
6343 Library Operations & Maintenance	\$400.00	\$500.00	\$100.00	25.00%	100%
Total 6330 Repairs & Maintenance	\$105,500.00	\$136,250.00	\$30,750.00	29.15%	
6344 Safety Committee Operations	\$150.00	\$150.00	\$0.00	0.00%	100%
6345 Software	\$4,000.00	\$5,000.00	\$1,000.00	25.00%	34%
6360 Tax Collection Fees	\$9,724.00	\$10,100.00	\$376.00	3.87%	100%
6370 Training			\$0.00		
6371 Police Training	\$500.00	\$500.00	\$0.00	0.00%	100%
Total 6370 Training	\$500.00	\$500.00	\$0.00	0.00%	
6390 Uniforms, Equipment & Supplies					
6391 Lifeguard Uni/Equip/Supp	\$750.00	\$750.00	\$0.00	0.00%	100%
6392 Police Uni/Equip/Supp	\$3,250.00	\$1,000.00	-\$2,250.00	-69.23%	100%
Total 6390 Uniforms, Equipment & Supplies	\$4,000.00	\$1,750.00	-\$2,250.00	-56.25%	
6400 Utilities					
6401 Electricity Expense	\$2,307.00	\$1,200.00	-\$1,107.00	-47.98%	34% CH 100% Lib
6402 Oil/Propane	\$1,000.00	\$1,000.00	\$0.00	0.00%	34%
6403 Hydrant Rental	\$6,500.00	\$6,429.00	-\$71.00	-1.09%	100%
6405 Street Lights	\$11,516.00	\$8,000.00	-\$3,516.00	-30.53%	100%
6406 Telephone & Internet Expense	\$560.00	\$600.00	\$40.00	7.14%	34%
6407 Water & Sewer	\$3,255.00	\$3,200.00	-\$55.00	-1.69%	34%
Total 6400 Utilities	\$25,138.00	\$20,429.00	-\$4,709.00	-18.73%	
Total 6000 Expenses	\$380,322.30	\$398,686.26	\$18,363.96	4.83%	
6800 Bond Expenses					
6812 2009 MMBB Bond Principal	\$33,984.00	\$0.00	-\$33,984.00	-100.00%	
6813 2009 MMBB Bond Interest	\$706.86	\$0.00	-\$706.86	-100.00%	
6816 2013 MMBB Refinance Bond Principal	\$5,867.20	\$6,067.08	\$199.88	3.41%	15%
6817 2013 MMBB Refinance Bond Interest	\$2,923.44	\$1,365.66	-\$1,557.78	-53.29%	15%
6818 2015 BHBT Bond Principal	\$20,788.80	\$21,664.31	\$875.51	4.21%	100%
6819 2015 BHBT Bond Interest	\$1,275.76	\$428.46	-\$847.30	-66.42%	100%
6820 2021B MMBB Bond Principal	\$44,680.32	\$45,019.90	\$339.58	0.76%	100%
6821 2021B MMBB Bond Interest	\$18,651.78	\$38,014.86	\$19,363.08	103.81%	100%
Total 6800 Bond Expenses	\$128,878.16	\$112,560.27	-\$16,317.89	-12.66%	
Total Expenditures	\$509,200.46	\$511,246.53	\$2,046.07	0.40%	
Net Operating Revenue	\$10,023.54	\$37,000.47	\$26,976.93	269.14%	
Other Expenditures					
7100 Contingency Expenses	\$10,024.00	\$37,000.00	\$26,976.00	269.11%	
Total Other Expenditures	\$10,024.00	\$37,000.00	\$26,976.00	269.11%	
Net Other Revenue	-\$10,024.00	-\$37,000.00	-\$26,976.00	269.11%	
Net Revenue	\$0.00	\$0.00	\$0.00	0.00%	

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A1 ▾ 📌 Millage Calculator - 2025 Budget

	A	B	C	D	E	F	G	H
1	Millage Calculator - 2025 Budget				Updated	Updated		
2		2021	2022 Actual	2023 Actual	2024 Budget	2025 Estimated	Difference	
3	Land	\$65,600,100	\$65,853,600	\$67,220,900	\$67,220,900	\$67,220,900		
4	Building	\$27,981,700	\$28,594,700	\$32,066,000	\$32,066,000	\$32,066,000		
5	Total	\$93,581,800	\$94,448,300	\$99,286,900	\$99,286,900	\$99,286,900		
6								
7	Exempt	\$2,679,700	\$2,681,700	\$2,681,700	\$2,681,700	\$2,681,700		
8								
9	Total Assess Value	\$90,902,100	\$91,766,600	\$96,605,200	\$96,605,200	\$96,605,200		
10	Total Tax	\$237,255	\$305,675	\$406,440	\$485,924	\$509,727	\$23,803	
11								
12	Millage	0.00261	0.00333	0.00421	0.00503	0.00528	0.00025	
13	Per \$100,000	\$261.00	\$333.10	\$420.72	\$503.00	\$527.64	\$24.64	
14								
15	Tax on \$350000	\$913.50	\$1,165.85	\$1,472.53	\$1,760.50	\$1,846.74	\$86.24	
16								
17								
18								
19	Per \$1000	\$2.61	\$3.33	\$4.21	\$5.03	\$5.28	\$0.25	
20	Yearly Change		\$0.72	\$0.88	\$0.82	\$0.25		
21	Change from 2021 to 2023			\$1.60	\$1.70			
22	% Increase		27.62%	26.31%	19.56%	4.90%		
23								
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+ ☰ NVC Budget 2020 - 2025 Working ▾ General Budget vs Actuals ▾ Reserve Needed (Operating) 2025 ▾ Indebtedness ▾ **Millage Calc**

**Northport Village Corporation
General Government
Summary of the 2025 Proposed Budget**

This document summarizes the 2025 NVC General Government proposed budget and highlights current changes vs. the 2024 approved budget. It should be noted this information is reflective of costs attributable to NVC General Government and excludes costs apportioned to NVC Water and Wastewater depts., where applicable.

Expenses (5.6% total increase vs. 2024 budget)

Repairs & Maintenance

Total 2025: \$136,250 (24.9% of budget), representing an increase of 29% vs. the prior year. This category encompasses maintenance expenses associated with Village Roads, Wharf & Floats, Grounds/Parks, Trees, Building Repairs, Community Hall Cleaning, and Library upkeep.

Key contributors to the 2025 increase are higher estimated costs related to storm damage repairs, along with planned road maintenance at Pleasant St., Park Row, and Ruggles Park.

Long Term Debt Service

Total 2025: \$112,560 (20.5% of budget)

NVC's total debt service decreased by 12.7% vs. the prior year. Primary contributors are the retirement of the 2009 MMBB bond (final payment in 2024), partially offset by increased costs associated with the 2021 MMBB Seawall bond (no 2025 payments from Reserves). Explanatory details are provided in the supporting narrative and table located at the end of this document.

Employee Wages and Benefits

Total 2025: \$101,398 (18.5% of budget)

This category represents personnel wages and benefits, proportional to General Government activities, covering the NVC Office Staff (Village Agent, Office Mgr.), along with Police and Lifeguard Wages and Payroll Processing.

The 2025 total proposed budget value for this category is virtually unchanged vs. 2024.

Contracted Services

Total 2025: \$45,390 (8.3% of budget)

This category is comprised of Mowing & Trimming Services (unchanged from 2024, contract expires Oct. 2025), Trash Collection (unchanged from 2024, contract expires Sept. 2026), and Bookkeeping costs (\$2,034 increase vs. 2024, per recent history and anticipated 2025 need).

Overall Administration

Total 2025: \$36,950 (6.7% of budget)

Elements of this category are Insurance (\$11,750), Tax Collection Fees (\$10,100), Office Supplies (\$5,000), Software and Peripherals (\$5,000), Information and Notices (\$3,250), Membership Dues (\$750), Community Events (\$600), and Postage (\$500).

Legal and Professional Services

Total 2025: \$28,400 (5.2% of budget)

The elements of this category are Legal Fees, Engineering Fees, and Auditing Services. The 2025 total proposed budget value for this category is \$13,600 lower vs. 2024.

Auditing expense is forecasted \$4,900 higher vs. the prior year due to audit catch-up activities and per cent expense history. Projected Legal expenses increased by \$7,500 to cover anticipated items involving encroachments, resort fee exploration, and other misc. These increases are offset by a large reduction in Engineering Fees, which were budgeted higher in 2024 for infrastructure stabilization engineering expenses.

The total value of this category is \$4,431 higher than the prior year, attributable to increased Property & Casualty and Workers Comp. premiums, a 20% increase to Software (enabling further administration efficiencies), and a net 7% cost increase for office-related supplies.

Auto Expenses

Total 2025: \$27,470 (5.0% of budget)

This category is comprised of fuel and maintenance for the village truck and police cruiser, along with accrual for truck replacement. The total 2025 cost increase (vs. 2024) of \$1,500 for this category reflects expected brake work for the village truck.

Utilities

Total 2025: \$20,429 (3.7% of budget)

This category is comprised of Electricity, Water and Sewer, Telephone and Internet, Oil/Propane, and Hydrant Rental. Total expenditures of this category are \$4,709 lower than 2024 and reflect updated projections for electricity usage and delivery/supplier rates.

Protection and Safety

Total 2025: \$2,400 (<1% of budget)

Expenses for this category reflect Police and Lifeguard uniforms, related equipment, and supplies, Police training, and other Safety operations. The proposed 2025 budget is \$2,250 lower than the prior year, due to the inclusion of an AED in 2024.

Reserves

The 2025 proposed budget reflects \$20,000 (3.6% of budget) toward build-up of the NVC Reserve balance. This amount was not included in the 2024 budget.

Contingency

The 2025 proposed budget of \$17,000 (3.1% of budget) reflects \$10,000 to capture miscellaneous operating expenses (same as 2024), and \$7,000 allocated for personnel salary adjustments and merit increases.

Revenue

Total revenue needed to operate the NVC General Government as proposed for 2025 is \$548,247, which includes \$509,727.000 raised from real estate taxes; \$30,000 allocated and

approved (vs. \$25,000 in the prior year) by the Town of Northport, and \$8,520 from other sources including Interest Income, Watercraft Registration fees, and Community Hall Rentals.

Note to above: The \$30,000 from the Town of Northport is earmarked as follows: \$15,500 for Roads, \$11,000 for Wharf/Floats, and \$3,500 for summer lifeguard coverage.

Long Term Debt Service **WENDY TO CONFIRM NARRATIVE – VALUES ARE GOOD**

NVC's total debt service increased in 2021 with the addition of a debt of \$1.6M associated with the seawall bond (2021B MMBB Bond). Total debt service in was 2024 is \$148,878.16 (approximately 24.8% of the total proposed 2024 budget), with \$20,000 coming from NVC reserves. Total debt service in 2025 is \$112,560.27, which represents the retirement of the 2009 MMBB Bond and full payment of 2021B MMBB bond from the operating budget. The table below lists the current bond obligations for NVC General, the bond retirement date and the yearly payment amount.

Bond	Retirement Date	Amount
2009 MMBB Bond	2024	\$0
2013 MMBB Refinance Bond	2033	\$7,432.74
2015 BHBT Bond	2025	\$22,092.77
2021B MMBB Bond	2049	\$83,034.76

Proposed 2024 Tax Rate

The assessed value of taxable property within the NVC as of June 18, 2024 is \$96,613,200. The 2025 budget proposes to raise \$509,727.00 in taxes with a resulting millage of 5.28 (or \$5.28 per \$1,000 of assessed value). The 2024 assessed value of taxable property within the NVC was \$96,605,200. The 2024 raised \$485,924.00 in taxes with a resulting millage of 5.03 (or \$5.03 per \$1,000 of assessed value).

Northport Village Corporation

Statement of Activity

January - December 2023

	GENERAL	SEWER	WATER	NOT SPECIFIED	TOTAL
Revenue					
4000 Revenue					\$0.00
4100 General Government Revenue	3.20				\$3.20
4200 General Operating Revenue					\$0.00
4210 RE Tax Revenue					\$0.00
4217 2023 RE Tax Revenue	312,151.22				\$312,151.22
4223 RE Tax Revenue (Need Detail)	1,727.62				\$1,727.62
4224 RE Tax Interest Revenue	144.44				\$144.44
Total 4210 RE Tax Revenue	314,023.28				\$314,023.28
4230 Town of Northport Revenue	25.00				\$25.00
Total 4200 General Operating Revenue	314,048.28				\$314,048.28
4300 General Non-Operating Revenue					\$0.00
4058 Community Hall Rentals	362.50				\$362.50
4075 Watercraft Registration Revenue	3,307.00				\$3,307.00
4310 Interest Income (G)	2,340.21		86.17		\$2,426.38
4311 Dividend Income	673.00				\$673.00
4330 Donations	400.00				\$400.00
4333 Library Donations	300.00				\$300.00
Total 4330 Donations	700.00				\$700.00
Total 4300 General Non-Operating Revenue	7,382.71		86.17		\$7,468.88
Total 4100 General Government Revenue	321,434.19		86.17		\$321,520.36
4400 Sewer Revenue					\$0.00
4500 Sewer Operating Revenue					\$0.00
4510 Sewer Fees	29,247.75	138,166.03			\$167,413.78
4530 Interest (S)		242.61	176.79		\$419.40
4540 Sewer Application & Permit Fee Revenue		276.00			\$276.00
Total 4500 Sewer Operating Revenue	29,247.75	138,684.64	176.79		\$168,109.18
4600 Sewer Non-Operating Revenue					\$0.00
4610 Interest Revenue (S)		60.92	0.96		\$61.88
Total 4600 Sewer Non-Operating Revenue		60.92	0.96		\$61.88
Total 4400 Sewer Revenue	29,247.75	138,745.56	177.75		\$168,171.06

Northport Village Corporation

Statement of Activity

January - December 2023

	GENERAL	SEWER	WATER	NOT SPECIFIED	TOTAL
4700 Water Revenue					\$0.00
4800 Water Operating Revenue					\$0.00
4810 Water Sales			115,659.81		\$115,659.81
4820 Water Service Fee Revenue					\$0.00
4830 Interest (W)			4,617.42		\$4,617.42
4832 Miscellaneous Revenue (W)	50.00		3,704.03		\$3,754.03
Total 4820 Water Service Fee Revenue	50.00		8,321.45		\$8,371.45
Total 4800 Water Operating Revenue	50.00		123,981.26		\$124,031.26
4900 Water Non-Operating Revenue					\$0.00
4910 Interest Income (W)			1,552.65		\$1,552.65
Total 4900 Water Non-Operating Revenue			1,552.65		\$1,552.65
Total 4700 Water Revenue	50.00		125,533.91		\$125,583.91
Total 4000 Revenue	350,731.94	138,745.56	125,797.83		\$615,275.33
Total Revenue	\$350,731.94	\$138,745.56	\$125,797.83	\$0.00	\$615,275.33
Cost of Goods Sold					
5000 Cost of Goods Sold					\$0.00
5100 COGS - Water Purchases			29,045.95		\$29,045.95
Total 5000 Cost of Goods Sold			29,045.95		\$29,045.95
Total Cost of Goods Sold	\$0.00	\$0.00	\$29,045.95	\$0.00	\$29,045.95
GROSS PROFIT	\$350,731.94	\$138,745.56	\$96,751.88	\$0.00	\$586,229.38
Expenditures					
6000 Expenses					\$0.00
6010 1099 Contractors		0.00	0.00		\$0.00
6015 Casual Labor	193.78	1,535.60	1,164.60		\$2,893.98
6020 Contracted Services					\$0.00
6021 Mowing & Trimming Service	14,342.88				\$14,342.88
6022 Trash Collection	22,806.46	2,000.00			\$24,806.46
Total 6020 Contracted Services	37,149.34	2,000.00			\$39,149.34
6036 Bookkeeping	19,682.78	4,021.04	4,021.00		\$27,724.82
6045 Utilities Superintendent					\$0.00
6046 Sewer Utility Superintendent		21,479.01			\$21,479.01
6047 Water Utility Superintendent			20,606.01		\$20,606.01
Total 6045 Utilities Superintendent		21,479.01	20,606.01		\$42,085.02
Total 6010 1099 Contractors	57,025.90	29,035.65	25,791.61		\$111,853.16

Northport Village Corporation

Statement of Activity

January - December 2023

	GENERAL	SEWER	WATER	NOT SPECIFIED	TOTAL
6050 Auto Expenses					\$0.00
6051 Auto Fuel Expense					\$0.00
6052 Cruiser Fuel	571.48				\$571.48
6053 Truck Fuel	2,358.17	247.06	247.05		\$2,852.28
Total 6051 Auto Fuel Expense	2,929.65	247.06	247.05		\$3,423.76
6055 Auto Repairs & Maintenance					\$0.00
6056 Cruiser Maintenance	881.43				\$881.43
6057 Truck Maintenance	2,603.09	366.13	366.13		\$3,335.35
Total 6055 Auto Repairs & Maintenance	3,484.52	366.13	366.13		\$4,216.78
Total 6050 Auto Expenses	6,414.17	613.19	613.18		\$7,640.54
6065 Community Events	223.53				\$223.53
6070 Employee Wages & Benefits					\$0.00
6075 Employee Benefits					\$0.00
6076 Company Paid Benefits	4,912.67	188.22	188.22		\$5,289.11
6077 Income Protection Plan	6,229.15	122.82	122.82		\$6,474.79
Total 6075 Employee Benefits	11,141.82	311.04	311.04		\$11,763.90
6080 Employee Salaries & Wages					\$0.00
6081 Collection System Operator Wages	0.00	6,896.38			\$6,896.38
6082 Distribution Officer Wages		4,988.86	15,193.19		\$20,182.05
6083 Lifeguard Wages	5,682.77				\$5,682.77
6084 Office Personnel Wages	25,256.04	12,031.25	12,064.85		\$49,352.14
6085 Police Wages	10,489.88				\$10,489.88
6086 Treatment Plant Operator Wages		32,823.98			\$32,823.98
6087 Utility Billing Wages		261.58	1,292.17		\$1,553.75
6088 Village Agent Wages	38,206.15				\$38,206.15
6089 Village Officials Wages	328.00				\$328.00
6090 Winter Roads Wages	9,461.34				\$9,461.34
Total 6080 Employee Salaries & Wages	89,424.18	57,002.05	28,550.21		\$174,976.44
6095 Payroll Processing Expenses	1,718.15	859.07	859.07		\$3,436.29
6096 Payroll Tax Expenses	8,572.38	3,678.06	11,552.29		\$23,802.73
Total 6070 Employee Wages & Benefits	110,856.53	61,850.22	41,272.61		\$213,979.36
6150 Information & Notices	1,792.10	155.79	68.88		\$2,016.77
6160 Insurance					\$0.00
6161 Property & Casualty Insurance	4,545.00				\$4,545.00
6162 Workers Comp Insurance	5,553.64	582.58	1,163.83		\$7,300.05
Total 6160 Insurance	10,098.64	582.58	1,163.83		\$11,845.05
6190 Legal & Professional Services					\$0.00
6191 Auditing Services	6,798.49	7,063.08	7,785.68	0.00	\$21,647.25
Total 6190 Legal & Professional Services	6,798.49	7,063.08	7,785.68	0.00	\$21,647.25
6210 Licenses, Permits and Fees		1,166.90	43.23		\$1,210.13

Northport Village Corporation

Statement of Activity

January - December 2023

	GENERAL	SEWER	WATER	NOT SPECIFIED	TOTAL
6230 Business Meals					\$0.00
6232 100% Meals	32.76				\$32.76
Total 6230 Business Meals	32.76				\$32.76
6240 Membership Dues	625.00				\$625.00
6260 Office Supplies	3,371.51	535.02	896.21		\$4,802.74
6285 Postage	1,274.60	441.00	-252.00		\$1,463.60
6305 Regulatory Fees		60.49	1,281.00		\$1,341.49
6325 Rent Expense			3,000.00		\$3,000.00
6330 Repairs & Maintenance					\$0.00
6331 Building Repairs & Maintenance	2,517.44		66.55		\$2,583.99
6332 Cleaning	1,478.00				\$1,478.00
6333 Grounds General Maintenance	5,115.87				\$5,115.87
6334 Road Maintenance	35,649.75				\$35,649.75
6335 Sludge Removal		24,272.50			\$24,272.50
6336 Tree Maintenance	6,080.28				\$6,080.28
6337 Wharf & Floats Maintenance	18,922.34	1,806.63	1,192.50		\$21,921.47
6341 Browntail Moth Expenses	1,026.00				\$1,026.00
6342 General Repairs & Maintenance	537.99	6,022.15	24,202.53		\$30,762.67
6441 Library Repairs	468.95				\$468.95
Total 6330 Repairs & Maintenance	71,796.62	32,101.28	25,461.58		\$129,359.48
6345 Software	3,383.89	2,228.16	2,228.15		\$7,840.20
6350 Supplies	1,483.69	14,503.64	4,317.55		\$20,304.88
6360 Tax Collection Fees	7,334.12				\$7,334.12
6370 Training					\$0.00
6371 Police Training	75.00				\$75.00
Total 6370 Training	75.00				\$75.00
6390 Uniforms, Equipment & Supplies					\$0.00
6391 Lifeguard Uni/Equip/Supp	918.21				\$918.21
6392 Police Uni/Equip/Supp	598.17				\$598.17
Total 6390 Uniforms, Equipment & Supplies	1,516.38				\$1,516.38
6400 Utilities					\$0.00
6401 Electricity Expense	2,604.76	5,247.84	2,938.47		\$10,791.07
6402 Oil/Propane	1,023.20	273.90	273.90		\$1,571.00
6403 Hydrant Rental	3,747.48	493.35	543.18	0.00	\$4,784.01
6404 Propane	131.99	696.06			\$828.05
6405 Street Lights	6,832.78				\$6,832.78
6406 Telephone & Internet Expense	2,060.69	405.52	405.54		\$2,871.75
6407 Water & Sewer	2,846.60	942.32	1,231.55	0.00	\$5,020.47
Total 6400 Utilities	19,247.50	8,058.99	5,392.64	0.00	\$32,699.13
6500 Water Testing	3,581.17	5,470.00	1,302.81		\$10,353.98
6999 Uncategorized Expense		441.84	2,334.21		\$2,776.05
Total 6000 Expenses	306,931.60	164,307.83	122,701.17	0.00	\$593,940.60

Northport Village Corporation

Statement of Activity

January - December 2023

	GENERAL	SEWER	WATER	NOT SPECIFIED	TOTAL
6800 Bond Expenses					\$0.00
6810 2008 MMBB Bond Principal		5,774.00			\$5,774.00
6811 2008 MMBB Bond Interest		711.15			\$711.15
6812 2009 MMBB Bond Principal	33,291.00				\$33,291.00
6813 2009 MMBB Bond Interest	699.66				\$699.66
6814 2012 USDA Bond Principal		5,056.32			\$5,056.32
6815 2012 USDA Bond Interest		2,456.68			\$2,456.68
6816 2013 MMBB Refinance Bond Principal	37,981.45				\$37,981.45
6817 2013 MMBB Refinance Bond Interest	10,337.31				\$10,337.31
6818 2015 BHBT Bond Principal	20,787.30				\$20,787.30
6819 2015 BHBT Bond Interest	1,277.26				\$1,277.26
6820 2021B MMBB Bond Principal	44,382.96				\$44,382.96
6821 2021B MMBB Bond Interest	38,651.80				\$38,651.80
Total 6800 Bond Expenses	187,408.74	13,998.15			\$201,406.89
Total Expenditures	\$494,340.34	\$178,305.98	\$122,701.17	\$0.00	\$795,347.49
NET OPERATING REVENUE	\$ -143,608.40	\$ -39,560.42	\$ -25,949.29	\$0.00	\$ -209,118.11
Other Expenditures					
6600 Interest expense		4,034.04			\$4,034.04
Total Other Expenditures	\$0.00	\$4,034.04	\$0.00	\$0.00	\$4,034.04
NET OTHER REVENUE	\$0.00	\$ -4,034.04	\$0.00	\$0.00	\$ -4,034.04
NET REVENUE	\$ -143,608.40	\$ -43,594.46	\$ -25,949.29	\$0.00	\$ -213,152.15

**Northport Village Corporation - General
Budget vs. Actuals: Budget Jan-May 2024**

January - December 2024

	Jan 2024		Feb 2024		Mar 2024		Apr 2024		May 2024		Total		over Budget	% of Budget
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget		
	Revenue													
4100 General Government Revenue											0.00	0.00	0.00	
4200 General Operating Revenue											0.00	0.00	0.00	
4210 2024 RE Tax Revenue		40,493.67		40,493.67		40,493.67		40,493.67		40,493.67	0.00	485,924.00	-485,924.00	0.00%
4220 Town of Northport Revenue	25,000.00	2,083.33		2,083.33		2,083.33		2,083.33		2,083.33	25,000.00	25,000.00	0.00	100.00%
4230 Rent from Utilities		250.00		250.00		250.00		250.00		250.00	0.00	3,000.00	-3,000.00	0.00%
4240 Watercraft Registration Revenue		341.67		341.67		341.67		341.67		341.67	0.00	4,100.00	-4,100.00	0.00%
Total 4200 General Operating Revenue	\$ 25,000.00	\$ 43,168.67	\$ 0.00	\$ 43,168.67	\$ 25,000.00	\$ 518,024.00	-\$ 493,024.00	4.83%						
4300 General Non-operating Revenue											0.00	0.00	0.00	
4310 Interest Income		16.67		16.67		16.67		16.67		16.67	0.00	200.00	-200.00	0.00%
4320 Community Hall Rentals		83.33		83.33		83.33		83.33		83.33	0.00	1,000.00	-1,000.00	0.00%
Total 4300 General Non-operating Revenue	\$ 0.00	\$ 100.00	\$ 0.00	\$ 100.00	\$ 0.00	\$ 100.00	\$ 0.00	\$ 100.00	\$ 0.00	\$ 100.00	\$ 0.00	\$ 1,200.00	-\$ 1,200.00	0.00%
Total 4100 General Government Revenue	\$ 25,000.00	\$ 43,268.67	\$ 0.00	\$ 43,268.67	\$ 25,000.00	\$ 519,224.00	-\$ 494,224.00	4.81%						
Total Revenue	\$ 25,000.00	\$ 43,268.67	\$ 0.00	\$ 43,268.67	\$ 25,000.00	\$ 519,224.00	-\$ 494,224.00	4.81%						
Expenditures														
6000 1099 Contractors											0.00	0.00	0.00	
6010 Casual Labor	41.00		82.00		41.00		41.00		41.00		246.00	0.00	246.00	
6020 Contracted Services											0.00	0.00	0.00	
6021 Mowing and Trimming Service		1,045.83		1,045.83		1,045.83		1,045.83	1,792.86	1,045.83	1,792.86	12,550.00	-10,757.14	14.29%
6022 Trash Collection		2,000.00		2,000.00		2,000.00	6,000.00	2,000.00	4,000.00	2,000.00	10,000.00	24,000.00	-14,000.00	41.67%
Total 6020 Contracted Services	\$ 0.00	\$ 3,045.83	\$ 0.00	\$ 3,045.83	\$ 0.00	\$ 3,045.83	\$ 6,000.00	\$ 3,045.83	\$ 5,792.86	\$ 3,045.83	\$ 11,792.86	\$ 36,550.00	-\$ 24,757.14	32.27%
6036 Bookkeeping	297.50	567.21	1,105.00	567.21		567.21		567.21		567.21	1,402.50	6,806.50	-5,404.00	20.61%
Total 6000 1099 Contractors	\$ 338.50	\$ 3,613.04	\$ 1,187.00	\$ 3,613.04	\$ 41.00	\$ 3,613.04	\$ 6,041.00	\$ 3,613.04	\$ 5,833.86	\$ 3,613.04	\$ 13,441.36	\$ 43,356.50	-\$ 29,915.14	31.00%
6050 Auto Expenses											0.00	0.00	0.00	
6051 Auto Fuel Expense											0.00	0.00	0.00	
6052 Cruiser Fuel		133.33		133.33		133.33		133.33		133.33	0.00	1,600.00	-1,600.00	0.00%
6053 Truck Fuel		166.67	46.49	166.67	74.48	166.67	86.18	166.67	186.85	166.67	394.00	2,000.00	-1,606.00	19.70%
Total 6051 Auto Fuel Expense	\$ 0.00	\$ 300.00	\$ 46.49	\$ 300.00	\$ 74.48	\$ 300.00	\$ 86.18	\$ 300.00	\$ 186.85	\$ 300.00	\$ 394.00	\$ 3,600.00	-\$ 3,206.00	10.94%
6055 Auto Repairs & Maintenance											0.00	0.00	0.00	
6056 Cruiser Maintenance		293.33		293.33		293.33		293.33		293.33	0.00	3,520.00	-3,520.00	0.00%
6057 Truck Maintenance	638.34	208.33		208.33		208.33	400.00	208.33		208.33	1,038.34	2,500.00	-1,461.66	41.53%
Total 6055 Auto Repairs & Maintenance	\$ 638.34	\$ 501.66	\$ 0.00	\$ 501.66	\$ 0.00	\$ 501.66	\$ 400.00	\$ 501.66	\$ 0.00	\$ 501.66	\$ 1,038.34	\$ 6,020.00	-\$ 4,981.66	17.25%
6059 Accrue for Truck Replacement		1,362.50		1,362.50		1,362.50		1,362.50		1,362.50	0.00	16,350.00	-16,350.00	0.00%
Total 6050 Auto Expenses	\$ 638.34	\$ 2,164.16	\$ 46.49	\$ 2,164.16	\$ 74.48	\$ 2,164.16	\$ 486.18	\$ 2,164.16	\$ 186.85	\$ 2,164.16	\$ 1,432.34	\$ 25,970.00	-\$ 24,537.66	5.52%
6065 Community Events		50.00		50.00		50.00		50.00		50.00	0.00	600.00	-600.00	0.00%
6070 Employee Wages & Benefits											0.00	0.00	0.00	
6075 Employee Benefits											0.00	0.00	0.00	
6076 Company Paid Benefits		389.33		389.33	184.13	389.33		389.33		389.33	184.13	4,672.00	-4,487.87	3.94%
6077 Income Protection Plan	70.67	25.00	70.67	25.00	70.67	25.00	80.20	25.00	80.20	25.00	372.41	300.00	72.41	124.14%
Total 6075 Employee Benefits	\$ 70.67	\$ 414.33	\$ 70.67	\$ 414.33	\$ 254.80	\$ 414.33	\$ 80.20	\$ 414.33	\$ 80.20	\$ 414.33	\$ 556.54	\$ 4,972.00	-\$ 4,415.46	11.19%
6080 Employees Salaries & Wages											0.00	0.00	0.00	
6083 Lifeguard Wages		966.67		966.67		966.67		966.67		966.67	0.00	11,600.00	-11,600.00	0.00%
6084 Office Personnel Wages	2,690.10	2,097.50	1,993.01	2,097.50	1,494.17	2,097.50	1,582.30	2,097.50	2,070.13	2,097.50	9,829.71	25,170.00	-15,340.29	39.05%
6085 Police Wages		841.67	50.00	841.67		841.67		841.67		841.67	50.00	10,100.00	-10,050.00	0.50%
6088 Village Agent Wages	4,791.11	3,416.40	2,980.80	3,416.40	2,616.30	3,416.40	1,903.50	3,416.40	2,692.73	3,416.40	14,984.44	40,986.80	-26,012.36	36.55%
6089 Village Official Wages		54.17		54.17		54.17		54.17		54.17	0.00	650.00	-650.00	0.00%
6090 Winter Road Wages	1,085.40		1,174.50		631.80		842.40				3,734.10	0.00	3,734.10	
Total 6080 Employees Salaries & Wages	\$ 8,566.61	\$ 7,376.41	\$ 6,198.31	\$ 7,376.41	\$ 4,742.27	\$ 7,376.41	\$ 4,328.20	\$ 7,376.41	\$ 4,762.86	\$ 7,376.41	\$ 28,598.25	\$ 88,516.80	-\$ 59,918.55	32.31%
6095 Payroll Processing Fees	175.25	183.33	106.00	183.33	108.50	183.33	106.00	183.33	127.50	183.33	623.25	2,200.00	-1,576.75	28.33%
6096 Payroll Tax Expense	729.66	458.33	516.19	458.33	363.89	458.33	325.95	458.33	356.99	458.33	2,292.68	5,500.00	-3,207.32	41.69%
Total 6070 Employee Wages & Benefits	\$ 9,542.19	\$ 8,432.40	\$ 6,891.17	\$ 8,432.40	\$ 5,469.46	\$ 8,432.40	\$ 4,840.35	\$ 8,432.40	\$ 5,327.55	\$ 8,432.40	\$ 32,070.72	\$ 101,188.80	-\$ 69,118.08	31.69%
6150 Information & Notices		270.83		270.83		270.83		270.83		270.83	0.00	3,250.00	-3,250.00	0.00%

	Jan 2024		Feb 2024		Mar 2024		Apr 2024		May 2024		Total				
6160 Insurance												0.00	0.00	0.00	
6161 Property & Casualty Insurance	3,424.15	441.25		441.25		441.25		441.25		441.25	3,424.15	5,295.00	-1,870.85	64.67%	
6162 Workers Comp insurance		325.00	11.90			325.00		325.00		325.00	11.90	3,900.00	-3,888.10	0.31%	
Total 6160 Insurance	\$ 3,424.15	\$ 766.25	\$ 11.90	\$ 766.25	\$ 0.00	\$ 766.25	\$ 0.00	\$ 766.25	\$ 0.00	\$ 766.25	\$ 3,436.05	\$ 9,195.00	-\$ 5,758.95	37.37%	
6190 Legal & Professional Services												0.00	0.00	0.00	
6191 Auditing Services	2,182.90	291.67	1,973.60	291.67		291.67		291.67		291.67	4,156.50	3,500.00	656.50	118.76%	
6192 Engineering Fees		3,000.00		3,000.00		3,000.00		3,000.00		3,000.00	0.00	36,000.00	-36,000.00	0.00%	
6193 Legal Fees		208.33		208.33		208.33		208.33		208.33	0.00	2,500.00	-2,500.00	0.00%	
Total 6190 Legal & Professional Services	\$ 2,182.90	\$ 3,500.00	\$ 1,973.60	\$ 3,500.00	\$ 0.00	\$ 3,500.00	\$ 0.00	\$ 3,500.00	\$ 0.00	\$ 3,500.00	\$ 4,156.50	\$ 42,000.00	-\$ 37,843.50	9.90%	
6240 Membership Dues		229.50		62.50		62.50		62.50		62.50	229.50	750.00	-520.50	30.60%	
6260 Office Supplies	119.90	391.67	200.04	391.67	5.76	391.67	180.38	391.67	208.16	391.67	714.24	4,700.00	-3,985.76	15.20%	
6285 Postage		25.00		25.00		25.00		25.00		25.00	0.00	300.00	-300.00	0.00%	
6330 Repairs & Maintenance												0.00	0.00	0.00	
6331 Building Repairs & Maintenance	31.96	416.67	5,251.11	416.67		416.67	31.96	416.67	31.96	416.67	5,346.99	5,000.00	346.99	106.94%	
6332 Cleaning	72.42	145.83	76.50	145.83	76.50	145.83	76.50	145.83	76.50	145.83	378.42	1,750.00	-1,371.58	21.62%	
6333 Grounds General Maintenance	3,195.00	2,333.33		2,333.33		2,333.33	10,491.00	2,333.33	225.00	2,333.33	13,911.00	28,000.00	-14,089.00	49.68%	
6334 Road Maintenance	600.00	1,750.00		1,750.00		1,750.00	1,749.00	1,750.00	450.00	1,750.00	2,799.00	21,000.00	-18,201.00	13.33%	
6336 Tree Maintenance	1,275.00	900.00		900.00		900.00		900.00		900.00	1,275.00	10,800.00	-9,525.00	11.81%	
6337 Wharf & Floats Maintenance		2,916.67	270.00	2,916.67	3,196.64	2,916.67	3,476.00	2,916.67	7.99	2,916.67	6,950.63	35,000.00	-28,049.37	19.86%	
6342 General Repairs & Maintenance		295.83		295.83		295.83		295.83		295.83	0.00	3,550.00	-3,550.00	0.00%	
6343 Library Operations & Maintenance		33.33		33.33		33.33		33.33		33.33	0.00	400.00	-400.00	0.00%	
Total 6330 Repairs & Maintenance	\$ 5,174.38	\$ 8,791.66	\$ 5,597.61	\$ 8,791.66	\$ 3,273.14	\$ 8,791.66	\$ 15,824.46	\$ 8,791.66	\$ 791.45	\$ 8,791.66	\$ 30,661.04	\$ 105,500.00	-\$ 74,838.96	29.06%	
6344 Safety Committee Operations		12.50		12.50		12.50		12.50		12.50	0.00	150.00	-150.00	0.00%	
6345 Software	162.49	333.33	182.88	333.33	51.00	333.33	57.00	333.33	244.00	333.33	697.37	4,000.00	-3,302.63	17.43%	
6360 Tax Collection Fees	15,760.21	810.33		810.33		810.33		810.33		810.33	15,760.21	9,724.00	6,036.21	162.08%	
6370 Training												0.00	0.00	0.00	
6371 Police Training		41.67		41.67		41.67		41.67		41.67	0.00	500.00	-500.00	0.00%	
Total 6370 Training	\$ 0.00	\$ 41.67	\$ 0.00	\$ 500.00	-\$ 500.00	0.00%									
6390 Uniforms, Equipment, & Supplies	28.42										28.42	0.00	28.42		
Supplies		62.50		62.50		62.50		62.50		62.50	0.00	750.00	-750.00	0.00%	
6392 Police - Uniforms, Equipment, & Supplies	1,806.00	270.83	75.00	270.83		270.83		270.83		270.83	1,881.00	3,250.00	-1,369.00	57.88%	
Total 6390 Uniforms, Equipment, & Supplies	\$ 1,834.42	\$ 333.33	\$ 75.00	\$ 333.33	\$ 0.00	\$ 333.33	\$ 0.00	\$ 333.33	\$ 0.00	\$ 333.33	\$ 1,909.42	\$ 4,000.00	-\$ 2,090.58	47.74%	
6400 Utilities												0.00	0.00	0.00	
6401 Electricity Expense	91.91	192.25	85.83	192.25	92.60	192.25	103.83	192.25	132.76	192.25	506.93	2,307.00	-1,800.07	21.97%	
6402 Oil/Propane		83.33	78.20	83.33		83.33	39.10	83.33	39.10	83.33	156.40	1,000.00	-843.60	15.64%	
6403 Hydrant Rental		541.67		541.67	1,544.84	541.67		541.67		541.67	1,544.84	6,500.00	-4,955.16	23.77%	
6405 Street Lights	667.42	959.67	604.54	959.67	585.96	959.67	567.97	959.67	563.41	959.67	2,989.30	11,516.00	-8,526.70	25.96%	
6406 Telephone & Internet Expenses	150.07	46.67	150.07	46.67	150.07	46.67	150.07	46.67	150.07	46.67	750.35	560.00	190.35	133.99%	
6407 Water & Sewer		271.25		271.25	843.62	271.25		271.25		271.25	843.62	3,255.00	-2,411.38	25.92%	
Total 6400 Utilities	\$ 909.40	\$ 2,094.84	\$ 918.64	\$ 2,094.84	\$ 3,217.09	\$ 2,094.84	\$ 860.97	\$ 2,094.84	\$ 885.34	\$ 2,094.84	\$ 6,791.44	\$ 25,138.00	-\$ 18,346.56	27.02%	
6800 Bond Expenses												0.00	0.00	0.00	
6812 2009 MMBB Bond Principal		2,832.00		2,832.00		2,832.00		2,832.00		2,832.00	0.00	33,984.00	-33,984.00	0.00%	
6813 2009 MMBB Bond Interest		58.91		58.91		58.91	353.43	58.91		58.91	353.43	706.86	-353.43	50.00%	
6816 2013 MMBB Refinance Bond Principal		488.93		488.93		488.93		488.93		488.93	0.00	5,867.20	-5,867.20	0.00%	
6817 2013 MMBB Refinance Bond Interest		243.62		243.62	1,461.72	243.62		243.62		243.62	1,461.72	2,923.44	-1,461.72	50.00%	
6818 2015 BHBT Bond Principal		1,732.40		1,732.40		1,732.40		1,732.40		1,732.40	0.00	20,788.80	-20,788.80	0.00%	
6819 2015 BHBT Bond Interest		106.31		106.31		106.31		106.31		106.31	0.00	1,275.76	-1,275.76	0.00%	
6820 2021 MMBB Bond Principal		3,723.36		3,723.36		3,723.36		3,723.36		3,723.36	0.00	44,680.32	-44,680.32	0.00%	
6821 2021 MMBB Bond Interest		1,554.31		1,554.31	19,177.21	1,554.31		1,554.31		1,554.31	19,177.21	18,651.78	525.43	102.82%	
Total 6800 Bond Expenses	\$ 0.00	\$ 10,739.84	\$ 0.00	\$ 10,739.84	\$ 20,638.93	\$ 10,739.84	\$ 353.43	\$ 10,739.84	\$ 0.00	\$ 10,739.84	\$ 20,992.36	\$ 128,878.16	-\$ 107,885.80	16.29%	
Total Expenditures	\$ 40,316.38	\$ 42,433.35	\$ 17,084.33	\$ 42,433.35	\$ 32,770.86	\$ 42,433.35	\$ 28,643.77	\$ 42,433.35	\$ 13,477.21	\$ 42,433.35	\$ 132,292.55	\$ 509,200.46	-\$ 376,907.91	25.98%	
Net Operating Revenue	-\$ 15,316.38	\$ 835.32	-\$ 17,084.33	\$ 835.32	-\$ 32,770.86	\$ 835.32	-\$ 28,643.77	\$ 835.32	-\$ 13,477.21	\$ 835.32	-\$ 107,292.55	\$ 10,023.54	-\$ 117,316.09	-1070.41%	
Other Expenditures															
7100 Contingency Expenses		835.33		835.33		835.33		835.33		835.33	0.00	10,024.00	-10,024.00	0.00%	
Total Other Expenditures	\$ 0.00	\$ 835.33	\$ 0.00	\$ 10,024.00	-\$ 10,024.00	0.00%									
Net Other Revenue	\$ 0.00	-\$ 835.33	\$ 0.00	-\$ 835.33	\$ 0.00	-\$ 835.33	\$ 0.00	-\$ 835.33	\$ 0.00	-\$ 835.33	\$ 0.00	-\$ 10,024.00	\$ 10,024.00	0.00%	
Net Revenue	-\$ 15,316.38	-\$ 0.01	-\$ 17,084.33	-\$ 0.01	-\$ 32,770.86	-\$ 0.01	-\$ 28,643.77	-\$ 0.01	-\$ 13,477.21	-\$ 0.01	-\$ 107,292.55	-\$ 0.46	-\$ 107,292.09	23324467.39%	

NVC- Sewer
Budget vs. Actuals: Jan-May 2024

January - December 2024

	Jan 2024		Feb 2024		Mar 2024		Apr 2024		May 2024		Total			
	Actual	Budget	Actual	Budget	over Budget	% of Budget								
	Revenue													
4000 Revenue											0.00	0.00	0.00	
4400 Sewer Operating Revenue											0.00	0.00	0.00	
4410 Sewer Fees		23,135.42		23,135.42		23,135.42		23,135.42		23,135.42	0.00	277,625.00	-277,625.00	0.00%
Total 4400 Sewer Operating Revenue	\$ 0.00	\$ 23,135.42	\$ 0.00	\$ 277,625.00	-\$ 277,625.00	0.00%								
4600 Sewer Non-operating Revenue											0.00	0.00	0.00	
4610 Interest Income		166.67		166.67	259.85	166.67		166.67		166.67	259.85	2,000.00	-1,740.15	12.99%
4620 Grants		3,750.00		3,750.00		3,750.00		3,750.00		3,750.00	0.00	45,000.00	-45,000.00	0.00%
Total 4600 Sewer Non-operating Revenue	\$ 0.00	\$ 3,916.67	\$ 0.00	\$ 3,916.67	\$ 259.85	\$ 3,916.67	\$ 0.00	\$ 3,916.67	\$ 0.00	\$ 3,916.67	\$ 259.85	\$ 47,000.00	-\$ 46,740.15	0.55%
Total 4000 Revenue	\$ 0.00	\$ 27,052.09	\$ 0.00	\$ 27,052.09	\$ 259.85	\$ 27,052.09	\$ 0.00	\$ 27,052.09	\$ 0.00	\$ 27,052.09	\$ 259.85	\$ 324,625.00	-\$ 324,365.15	0.08%
Total Revenue	\$ 0.00	\$ 27,052.09	\$ 0.00	\$ 27,052.09	\$ 259.85	\$ 27,052.09	\$ 0.00	\$ 27,052.09	\$ 0.00	\$ 27,052.09	\$ 259.85	\$ 324,625.00	-\$ 324,365.15	0.08%
Gross Profit	\$ 0.00	\$ 27,052.09	\$ 0.00	\$ 27,052.09	\$ 259.85	\$ 27,052.09	\$ 0.00	\$ 27,052.09	\$ 0.00	\$ 27,052.09	\$ 259.85	\$ 324,625.00	-\$ 324,365.15	0.08%
Expenditures														
6000 1099 Contractors											0.00	0.00	0.00	
6010 Casual Labor	105.00	166.67		166.67		166.67		166.67		166.67	105.00	2,000.00	-1,895.00	5.25%
6036 Bookkeeping	288.75	666.67	1,072.50	666.67		666.67		666.67		666.67	1,361.25	8,000.00	-6,638.75	17.02%
6047 Sewer Utilities Superintendent	2,513.64	2,338.33	1,215.84	2,338.33	1,718.12	2,338.33	1,847.02	2,338.33	1,054.55	2,338.33	8,349.17	28,060.00	-19,710.83	29.75%
Total 6000 1099 Contractors	\$ 2,907.39	\$ 3,171.67	\$ 2,288.34	\$ 3,171.67	\$ 1,718.12	\$ 3,171.67	\$ 1,847.02	\$ 3,171.67	\$ 1,054.55	\$ 3,171.67	\$ 9,815.42	\$ 38,060.00	-\$ 28,244.58	25.79%
6050 Auto Expenses											0.00	0.00	0.00	
6051 Auto Fuel Expense											0.00	0.00	0.00	
6053 Truck Fuel		100.00	23.24	100.00	37.23	100.00	43.09	100.00		100.00	103.56	1,200.00	-1,096.44	8.63%
Total 6051 Auto Fuel Expense	\$ 0.00	\$ 100.00	\$ 23.24	\$ 100.00	\$ 37.23	\$ 100.00	\$ 43.09	\$ 100.00	\$ 0.00	\$ 100.00	\$ 103.56	\$ 1,200.00	-\$ 1,096.44	8.63%
6055 Auto Repairs & Maintenance											0.00	0.00	0.00	
6057 Truck Maintenance	525.24		94.38								619.62	0.00	619.62	
Total 6055 Auto Repairs & Maintenance	\$ 525.24	\$ 0.00	\$ 94.38	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 619.62	\$ 0.00	\$ 619.62	
6058 Mileage Expenses		83.33		83.33		83.33		83.33		83.33	0.00	1,000.00	-1,000.00	0.00%
6059 Accrue for Truck Replacement		166.67		166.67		166.67		166.67		166.67	0.00	2,000.00	-2,000.00	0.00%
Total 6050 Auto Expenses	\$ 525.24	\$ 350.00	\$ 117.62	\$ 350.00	\$ 37.23	\$ 350.00	\$ 43.09	\$ 350.00	\$ 0.00	\$ 350.00	\$ 723.18	\$ 4,200.00	-\$ 3,476.82	17.22%
6070 Employee Wages & Benefits											0.00	0.00	0.00	
6075 Employee Benefits											0.00	0.00	0.00	
6076 Company Paid Benefits		208.33		208.33	178.71	208.33		208.33		208.33	178.71	2,500.00	-2,321.29	7.15%
6077 Income Protection Plan	68.59	83.33	68.59	83.33	68.59	83.33	77.84	83.33		83.33	283.61	1,000.00	-716.39	28.36%
Total 6075 Employee Benefits	\$ 68.59	\$ 291.66	\$ 68.59	\$ 291.66	\$ 247.30	\$ 291.66	\$ 77.84	\$ 291.66	\$ 0.00	\$ 291.66	\$ 462.32	\$ 3,500.00	-\$ 3,037.68	13.21%
6080 Employees Salaries & Wages											0.00	0.00	0.00	
6081 Collection System Operator	1,007.13	625.00	972.00	625.00	486.00	625.00	777.60	625.00	486.00	625.00	3,728.73	7,500.00	-3,771.27	49.72%
6081.5 Assistant CSO		416.67		416.67		416.67		416.67		416.67	0.00	5,000.00	-5,000.00	0.00%
6084 Office Personnel Wages	1,508.35	1,392.92	1,934.39	1,392.92	1,450.21	1,392.92	1,535.76	1,392.92	2,009.23	1,392.92	8,437.94	16,715.00	-8,277.06	50.48%
6086 Treatment Plant Operator	2,744.32	2,500.00	2,990.08	2,500.00	2,293.76	2,500.00	2,443.72	2,500.00	2,867.20	2,500.00	13,339.08	30,000.00	-16,660.92	44.46%
6087 Utility Billing Wages	172.50	312.50	292.50	312.50	333.75	312.50	225.00	312.50	393.75	312.50	1,417.50	3,750.00	-2,332.50	37.80%
Total 6080 Employees Salaries & Wages	\$ 5,432.30	\$ 5,247.09	\$ 6,188.97	\$ 5,247.09	\$ 4,563.72	\$ 5,247.09	\$ 4,982.08	\$ 5,247.09	\$ 5,756.18	\$ 5,247.09	\$ 26,923.25	\$ 62,965.00	-\$ 36,041.75	42.76%
6095 Payroll Processing Fees	87.62	91.67	53.00	91.67	54.25	91.67	53.00	91.67	63.75	91.67	311.62	1,100.00	-788.38	28.33%
6096 Payroll Tax Expense	467.56	500.00	515.00	500.00	370.39	500.00	383.45	500.00	442.65	500.00	2,179.05	6,000.00	-3,820.95	36.32%
Total 6070 Employee Wages & Benefits	\$ 6,056.07	\$ 6,130.42	\$ 6,825.56	\$ 6,130.42	\$ 5,235.66	\$ 6,130.42	\$ 5,496.37	\$ 6,130.42	\$ 6,262.58	\$ 6,130.42	\$ 29,876.24	\$ 73,565.00	-\$ 43,688.76	40.61%
6150 Information & Notices			85.39								85.39	0.00	85.39	
6160 Insurance Paid											0.00	0.00	0.00	
6161 Property & Casualty Insurance	989.18	208.33		208.33		208.33		208.33		208.33	989.18	2,500.00	-1,510.82	39.57%
6162 Workers Comp Insurance		83.33	11.55	83.33		83.33		83.33		83.33	11.55	1,000.00	-988.45	1.16%
Total 6160 Insurance Paid	\$ 989.18	\$ 291.66	\$ 11.55	\$ 291.66	\$ 0.00	\$ 291.66	\$ 0.00	\$ 291.66	\$ 0.00	\$ 291.66	\$ 1,000.73	\$ 3,500.00	-\$ 2,499.27	28.59%
6170 Interest			832.66							788.90	1,621.56	0.00	1,621.56	
6190 Legal & Professional Services											0.00	0.00	0.00	
6191 Auditing Services	6,002.98	833.33	645.15	833.33	3,599.48	833.33		833.33		833.33	10,247.61	10,000.00	247.61	102.48%
6192 Engineering Fees		3,750.00		3,750.00		3,750.00		3,750.00		3,750.00	0.00	45,000.00	-45,000.00	0.00%

	Jan 2024		Feb 2024		Mar 2024		Apr 2024		May 2024			Total		
Total 6190 Legal & Professional Services	\$ 6,002.98	\$ 4,583.33	\$ 645.15	\$ 4,583.33	\$ 3,599.48	\$ 4,583.33	\$ 0.00	\$ 4,583.33	\$ 0.00	\$ 4,583.33	\$ 10,247.61	\$ 55,000.00	-\$ 44,752.39	18.63%
6210 Licenses, Permits, & Fees		208.33		208.33		208.33		208.33		208.33	0.00	2,500.00	-2,500.00	0.00%
6240 Membership Dues	222.75	25.00		25.00		25.00		25.00		25.00	222.75	300.00	-77.25	74.25%
6260 Office Supplies	5.99	83.33	116.37	83.33	61.04	83.33	175.06	83.33	92.30	83.33	450.36	1,000.00	-549.64	45.04%
6285 Postage		66.67		66.67		66.67		136.00		66.67	136.00	800.00	-664.00	17.00%
6305 Regulatory Fees	1,241.93										1,241.93	0.00	1,241.93	
6330 Repairs & Maintenance											0.00	0.00	0.00	
6331 Building Repairs & Maintenance	31.02	41.67	31.02	41.67	31.02	41.67	31.02	41.67	31.02	41.67	155.10	500.00	-344.90	31.02%
6332 Cleaning	70.29	70.83	148.50	70.83		70.83	74.25	70.83	74.25	70.83	367.29	850.00	-482.71	43.21%
6335 Sludge Removal		3,750.00	6,300.00	3,750.00	11,040.00	3,750.00		3,750.00		3,750.00	17,340.00	45,000.00	-27,660.00	38.53%
6337 Wharf & Floats Maintenance		208.33		208.33		208.33		208.33		208.33	0.00	2,500.00	-2,500.00	0.00%
6342 General Repairs & Maintenance	707.33	416.67		416.67	600.00	416.67	534.00	416.67	69.40	416.67	1,910.73	5,000.00	-3,089.27	38.21%
Total 6330 Repairs & Maintenance	\$ 808.64	\$ 4,487.50	\$ 6,479.52	\$ 4,487.50	\$ 11,671.02	\$ 4,487.50	\$ 639.27	\$ 4,487.50	\$ 174.67	\$ 4,487.50	\$ 19,773.12	\$ 53,850.00	-\$ 34,076.88	36.72%
6345 Software	49.50	291.67	49.50	291.67	49.50	291.67	49.50	291.67	231.00	291.67	429.00	3,500.00	-3,071.00	12.26%
6350 Supplies & Chemicals	453.26	1,250.00	1,048.50	1,250.00	453.70	1,250.00	1,648.62	1,250.00	385.90	1,250.00	3,989.98	15,000.00	-11,010.02	26.60%
6400 Utilities											0.00	0.00	0.00	
6401 Electricity Expense	617.56	416.67	462.64	416.67	463.46	416.67	408.85	416.67	485.71	416.67	2,438.22	5,000.00	-2,561.78	48.76%
6402 Oil/Propane		50.00	37.95	50.00	37.95	50.00	37.95	50.00	37.95	50.00	151.80	600.00	-448.20	25.30%
6403 Hydrant Rental		12.50		12.50	49.83	12.50		12.50		12.50	49.83	150.00	-100.17	33.22%
6406 Telephone & Internet Expenses	48.59	75.00	48.59	75.00	48.59	75.00		75.00	97.18	75.00	242.95	900.00	-657.05	26.99%
6407 Water & Sewer		100.00		100.00	433.86	100.00		100.00		100.00	433.86	1,200.00	-766.14	36.16%
Total 6400 Utilities	\$ 666.15	\$ 654.17	\$ 549.18	\$ 654.17	\$ 1,033.69	\$ 654.17	\$ 446.80	\$ 654.17	\$ 620.84	\$ 654.17	\$ 3,316.66	\$ 7,850.00	-\$ 4,533.34	42.25%
6500 Water Testing	230.00	708.33	1,255.00	708.33	200.00	708.33	450.00	708.33	1,680.00	708.33	3,815.00	8,500.00	-4,685.00	44.88%
6800 Bond Expenses											0.00	0.00	0.00	
6810 2008 MMBB Bond Principal		501.67		501.67		501.67		501.67		501.67	0.00	6,020.00	-6,020.00	0.00%
6811 2008 MMBB Bond Interest		58.31		58.31		58.31	699.75	58.31		58.31	699.75	699.75	0.00	100.00%
6814 2012 MMBB Refinance Bond Principal		447.15		447.15		447.15		447.15		447.15	0.00	5,365.81	-5,365.81	0.00%
6815 2012 MMBB Refinance Bond Interest		178.93		178.93		178.93		178.93		178.93	0.00	2,147.19	-2,147.19	0.00%
6816 2013 BHBT Bond Principal		979.16		979.16		979.16		979.16		979.16	0.00	11,749.94	-11,749.94	0.00%
6817 2013 BHBT Bond Interest		243.62		243.62	2,923.44	243.62		243.62		243.62	2,923.44	2,923.44	0.00	100.00%
6821 Loan Payment to Water - Principal		1,503.15		1,503.15		1,503.15		1,503.15		1,503.15	0.00	18,037.84	-18,037.84	0.00%
6822 Loan Payment to Water - Interest		233.19		233.19		233.19		233.19		233.19	0.00	2,798.32	-2,798.32	0.00%
Total 6800 Bond Expenses	\$ 0.00	\$ 4,145.18	\$ 0.00	\$ 4,145.18	\$ 2,923.44	\$ 4,145.18	\$ 699.75	\$ 4,145.18	\$ 0.00	\$ 4,145.18	\$ 3,623.19	\$ 49,742.29	-\$ 46,119.10	7.28%
Total Expenditures	\$ 20,158.68	\$ 26,447.26	\$ 20,304.34	\$ 26,447.26	\$ 26,982.88	\$ 26,447.26	\$ 11,631.48	\$ 26,447.26	\$ 11,290.74	\$ 26,447.26	\$ 90,368.12	\$ 317,367.29	-\$ 226,999.17	28.47%
Net Operating Revenue	-\$ 20,158.68	\$ 604.83	-\$ 20,304.34	\$ 604.83	-\$ 26,723.03	\$ 604.83	-\$ 11,631.48	\$ 604.83	-\$ 11,290.74	\$ 604.83	-\$ 90,108.27	\$ 7,257.71	-\$ 97,365.98	-1241.55%
Other Expenditures														
7300 Sewer Reserve Fund		600.00		600.00		600.00		600.00		600.00	0.00	7,200.00	-7,200.00	0.00%
Total Other Expenditures	\$ 0.00	\$ 600.00	\$ 0.00	\$ 600.00	\$ 0.00	\$ 600.00	\$ 0.00	\$ 600.00	\$ 0.00	\$ 600.00	\$ 0.00	\$ 7,200.00	-\$ 7,200.00	0.00%
Net Other Revenue	\$ 0.00	-\$ 600.00	\$ 0.00	-\$ 600.00	\$ 0.00	-\$ 600.00	\$ 0.00	-\$ 600.00	\$ 0.00	-\$ 600.00	\$ 0.00	-\$ 7,200.00	\$ 7,200.00	0.00%
Net Revenue	-\$ 20,158.68	\$ 4.83	-\$ 20,304.34	\$ 4.83	-\$ 26,723.03	\$ 4.83	-\$ 11,631.48	\$ 4.83	-\$ 11,290.74	\$ 4.83	-\$ 90,108.27	\$ 57.71	-\$ 90,165.98	-156139.79%

Budget vs. Actuals: Water Jan - May 2024																	
January - December 2024																	
	Jan 2024		Feb 2024		Mar 2024		Apr 2024		May 2024		Total		over Budget	% of Budget			
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget					
Revenue																	
4100 Water Revenue												0.00	0.00	0.00			
4200 Water Operating Revenue												0.00	0.00	0.00			
4210 Water Sales		13,416.67		13,416.67		13,416.67		13,416.67		13,416.67		0.00	161,000.00	-161,000.00	0.00%		
4220 Rate Increase		1,328.00		1,328.00		1,328.00		1,328.00		1,328.00		0.00	15,936.00	-15,936.00	0.00%		
4230 Water Service Fee Revenue		645.83		645.83		645.83		645.83		645.83		0.00	7,750.00	-7,750.00	0.00%		
4240 Hydrant Rental Revenue		523.25		523.25		523.25		523.25		523.25		0.00	6,279.00	-6,279.00	0.00%		
Total 4200 Water Operating Revenue	\$ 0.00	\$ 15,913.75	\$ 0.00	\$ 15,913.75	\$ 0.00	\$ 15,913.75	\$ 0.00	\$ 15,913.75	\$ 0.00	\$ 15,913.75	\$ 0.00	\$ 190,965.00	-\$ 190,965.00	0.00%			
4300 Water Non-operating Revenue												0.00	0.00	0.00			
4310 Interest Income		250.00		250.00		250.00		250.00		250.00		250.00	3,000.00	-3,000.00	0.00%		
4320 Interest on Loan Receivable Sewer		233.19		233.19		233.19		233.19		233.19		0.00	2,798.32	-2,798.32	0.00%		
Total 4300 Water Non-operating Revenue	\$ 0.00	\$ 483.19	\$ 0.00	\$ 483.19	\$ 0.00	\$ 483.19	\$ 0.00	\$ 483.19	\$ 0.00	\$ 483.19	\$ 0.00	\$ 5,798.32	-\$ 5,798.32	0.00%			
Total 4100 Water Revenue	\$ 0.00	\$ 16,396.94	\$ 0.00	\$ 16,396.94	\$ 0.00	\$ 16,396.94	\$ 0.00	\$ 16,396.94	\$ 0.00	\$ 16,396.94	\$ 0.00	\$ 196,763.32	-\$ 196,763.32	0.00%			
Total Revenue	\$ 0.00	\$ 16,396.94	\$ 0.00	\$ 16,396.94	\$ 0.00	\$ 16,396.94	\$ 0.00	\$ 16,396.94	\$ 0.00	\$ 16,396.94	\$ 0.00	\$ 196,763.32	-\$ 196,763.32	0.00%			
Cost of Goods Sold																	
5000 Cost of Goods Sold												0.00	0.00	0.00			
5100 Water Purchases		1,336.53		860.65		849.45		1,302.53		1,548.93		2,625.00	5,898.09	31,500.00	-25,601.91	18.72%	
Total 5000 Cost of Goods Sold	\$ 1,336.53	\$ 2,625.00	\$ 860.65	\$ 2,625.00	\$ 849.45	\$ 2,625.00	\$ 1,302.53	\$ 2,625.00	\$ 1,548.93	\$ 2,625.00	\$ 5,898.09	\$ 31,500.00	-\$ 25,601.91	18.72%			
Total Cost of Goods Sold	\$ 1,336.53	\$ 2,625.00	\$ 860.65	\$ 2,625.00	\$ 849.45	\$ 2,625.00	\$ 1,302.53	\$ 2,625.00	\$ 1,548.93	\$ 2,625.00	\$ 5,898.09	\$ 31,500.00	-\$ 25,601.91	18.72%			
Gross Profit	-\$ 1,336.53	\$ 13,771.94	-\$ 860.65	\$ 13,771.94	-\$ 849.45	\$ 13,771.94	-\$ 1,302.53	\$ 13,771.94	-\$ 1,548.93	\$ 13,771.94	-\$ 5,898.09	\$ 165,263.32	-\$ 171,161.41	-3.57%			
Expenditures																	
6000 1099 Contractors												0.00	0.00	0.00			
6010 Casual Labor		250.00		250.00		250.00		250.00		250.00		250.00	3,000.00	-3,000.00	0.00%		
6036 Bookkeeping		288.75		666.67		666.67		666.67		666.67		1,361.25	8,000.00	-6,638.75	17.02%		
6047 Water Utilities Superintendent		2,015.80		1,628.33		748.34		1,539.18		2,780.28		1,628.33	8,856.53	19,540.00	-10,683.47	45.33%	
Total 6000 1099 Contractors	\$ 2,304.55	\$ 2,545.00	\$ 2,845.43	\$ 2,545.00	\$ 748.34	\$ 2,545.00	\$ 1,539.18	\$ 2,545.00	\$ 2,780.28	\$ 2,545.00	\$ 10,217.78	\$ 30,540.00	-\$ 20,322.22	33.46%			
6050 Auto Expenses												0.00	0.00	0.00			
6051 Auto Fuel Expense												0.00	0.00	0.00			
6053 Truck Fuel		100.00		23.25		100.00		37.24		100.00		100.00	1,200.00	-1,096.42	8.63%		
Total 6051 Auto Fuel Expense	\$ 0.00	\$ 100.00	\$ 23.25	\$ 100.00	\$ 37.24	\$ 100.00	\$ 43.09	\$ 100.00	\$ 0.00	\$ 100.00	\$ 103.58	\$ 1,200.00	-\$ 1,096.42	8.63%			
6055 Auto Repairs & Maintenance												0.00	0.00	0.00			
6057 Truck Maintenance		525.24		83.33		94.40		83.33		83.33		83.33	619.64	1,000.00	-380.36	61.96%	
Total 6055 Auto Repairs & Maintenance	\$ 525.24	\$ 83.33	\$ 94.40	\$ 83.33	\$ 0.00	\$ 83.33	\$ 0.00	\$ 83.33	\$ 0.00	\$ 83.33	\$ 619.64	\$ 1,000.00	-\$ 380.36	61.96%			
Total 6050 Auto Expenses	\$ 525.24	\$ 183.33	\$ 117.65	\$ 183.33	\$ 37.24	\$ 183.33	\$ 43.09	\$ 183.33	\$ 0.00	\$ 183.33	\$ 723.22	\$ 2,200.00	-\$ 1,476.78	32.87%			
6070 Employee Wages & Benefits												0.00	0.00	0.00			
6075 Employee Benefits												0.00	0.00	0.00			
6076 Company Paid Benefits		208.33		208.33		178.71		208.33		208.33		178.71	2,500.00	-2,321.29	7.15%		
6077 Income Protection Plan		68.59		83.33		68.59		83.33		77.85		83.33	361.47	1,000.00	-638.53	36.15%	
Total 6075 Employee Benefits	\$ 68.59	\$ 291.66	\$ 68.59	\$ 291.66	\$ 247.30	\$ 291.66	\$ 77.85	\$ 291.66	\$ 77.85	\$ 291.66	\$ 540.18	\$ 3,500.00	-\$ 2,959.82	15.43%			
6080 Employees Salaries & Wages												0.00	0.00	0.00			
6082 Distribution Officer Wages		1,057.01		2,632.50		2,543.40		2,632.50		3,118.50		2,632.50	13,664.81	31,990.00	-17,925.19	43.26%	
6082.5 Assistant DO Wages		625.00		625.00		625.00		625.00		625.00		625.00	7,500.00	-7,500.00	0.00%		
6084 Office Personnel Wages		1,508.35		1,392.92		1,934.39		1,392.92		1,535.76		1,392.92	2,009.24	1,392.92	8,437.96	-6,777.04	50.48%
6087 Utility Billing Wages		172.50		312.50		292.50		312.50		393.75		312.50	1,417.50	3,750.00	-2,332.50	37.80%	
Total 6080 Employees Salaries & Wages	\$ 2,737.86	\$ 4,962.92	\$ 4,551.59	\$ 4,962.92	\$ 4,327.37	\$ 4,962.92	\$ 4,879.26	\$ 4,962.92	\$ 7,024.19	\$ 4,962.92	\$ 23,520.27	\$ 59,555.00	-\$ 36,034.73	39.49%			
6095 Payroll Processing Fees		87.63		91.67		53.00		91.67		63.75		91.67	311.63	1,100.00	-788.37	28.33%	
6096 Payroll Tax Expense		230.26		500.00		364.49		500.00		369.73		500.00	1,806.29	6,000.00	-4,193.71	30.10%	
Total 6070 Employee Wages & Benefits	\$ 3,124.34	\$ 5,846.25	\$ 5,037.67	\$ 5,846.25	\$ 4,952.74	\$ 5,846.25	\$ 5,379.84	\$ 5,846.25	\$ 7,683.78	\$ 5,846.25	\$ 26,178.37	\$ 70,155.00	-\$ 43,976.63	37.32%			
6160 Insurance Paid												0.00	0.00	0.00			
6161 Property & Casualty Insurance		770.18		135.42		135.42		135.42		135.42		135.42	770.18	1,625.00	-854.82	47.40%	
6162 Workers Comp Insurance		11.55		83.33		83.33		83.33		83.33		83.33	11.55	1,000.00	-988.45	1.16%	
Total 6160 Insurance Paid	\$ 781.73	\$ 218.75	\$ 0.00	\$ 218.75	\$ 0.00	\$ 218.75	\$ 0.00	\$ 218.75	\$ 0.00	\$ 218.75	\$ 781.73	\$ 2,625.00	-\$ 1,843.27	29.78%			
6190 Legal & Professional Services												0.00	0.00	0.00			
6191 Auditing Services		2,728.63		383.33		2,281.27		383.33		383.33		383.33	5,009.90	4,600.00	409.90	108.91%	

Total 6190 Legal & Professional Services	\$ 2,728.63	\$ 383.33	\$ 2,281.27	\$ 383.33	\$ 0.00	\$ 383.33	\$ 0.00	\$ 383.33	\$ 0.00	\$ 383.33	\$ 5,009.90	\$ 4,600.00	\$ 409.90	108.91%
6210 Licenses, Permits, & Fees		16.67		16.67		16.67		16.67		16.67	0.00	200.00	-200.00	0.00%
6240 Membership Dues	222.75	25.00		25.00		25.00		25.00		25.00	222.75	300.00	-77.25	74.25%
6260 Office Supplies	5.60	83.33	116.40	83.33	61.05	83.33	175.07	83.33	92.31	83.33	450.43	1,000.00	-549.57	45.04%
6285 Postage		66.67		66.67		66.67		66.67		66.67	136.00	800.00	-664.00	17.00%
6305 Regulatory Fees		16.67		16.67		16.67		16.67	827.00	16.67	827.00	200.00	627.00	413.50%
6330 Repairs & Maintenance											0.00	0.00	0.00	
6331 Building Repairs & Maintenance	31.02	41.67	31.02	41.67	31.02	41.67	31.02	41.67	31.02	41.67	155.10	500.00	-344.90	31.02%
6332 Cleaning	70.29	70.83	74.25	70.83	74.25	70.83	74.25	70.83	74.25	70.83	367.29	850.00	-482.71	43.21%
6342 General Repairs & Maintenance	273.67	416.67	9,201.65	416.67		416.67	2,029.83	416.67	1,855.00	416.67	13,360.15	5,000.00	8,360.15	267.20%
Total 6330 Repairs & Maintenance	\$ 374.98	\$ 529.17	\$ 9,306.92	\$ 529.17	\$ 105.27	\$ 529.17	\$ 2,135.10	\$ 529.17	\$ 1,960.27	\$ 529.17	\$ 13,882.54	\$ 6,350.00	\$ 7,532.54	218.62%
6345 Software	49.50	291.67	49.50	291.67	49.50	291.67	49.50	291.67	324.50	291.67	522.50	3,500.00	-2,977.50	14.93%
6350 Supplies	100.49	416.67	123.08	416.67		416.67		416.67	824.06	416.67	1,047.63	5,000.00	-3,952.37	20.95%
6400 Utilities											0.00	0.00	0.00	
6401 Electricity Expense	391.04	300.00	341.11	300.00	383.39	300.00	327.80	300.00	359.55	300.00	1,802.89	3,600.00	-1,797.11	50.08%
6402 Oil/Propane	37.95	50.00	37.95	50.00		37.95	50.00		37.95	50.00	189.75	600.00	-410.25	31.63%
6406 Telephone & Internet Expenses	48.59	75.00	54.21	75.00	48.60	75.00		75.00	97.20	75.00	248.60	900.00	-651.40	27.62%
6407 Water & Sewer		100.00		100.00	433.87	100.00		100.00		100.00	433.87	1,200.00	-766.13	36.16%
Total 6400 Utilities	\$ 477.58	\$ 525.00	\$ 433.27	\$ 525.00	\$ 903.81	\$ 525.00	\$ 365.75	\$ 525.00	\$ 494.70	\$ 525.00	\$ 2,675.11	\$ 6,300.00	-\$ 3,624.89	42.46%
6500 Water Testing		66.67	30.00	66.67	85.00	66.67	30.00	66.67	30.00	66.67	175.00	800.00	-625.00	21.88%
6700 Reserve Accrual - Loan from Sewer Interest		233.19		233.19		233.19		233.19		233.19	0.00	2,798.32	-2,798.32	0.00%
6800 Bond Expenses											0.00	0.00	0.00	
6816 2013 MMBB Refinance Bond Principal		1,795.13		1,795.13		1,795.13		1,795.13		1,795.13	0.00	21,541.56	-21,541.56	0.00%
6817 2013 MMBB Refinance Bond Interest		446.64		446.64	5,359.64	446.64		446.64		446.64	5,359.64	5,359.64	0.00	100.00%
Total 6800 Bond Expenses	\$ 0.00	\$ 2,241.77	\$ 0.00	\$ 2,241.77	\$ 5,359.64	\$ 2,241.77	\$ 0.00	\$ 2,241.77	\$ 0.00	\$ 2,241.77	\$ 5,359.64	\$ 26,901.20	-\$ 21,541.56	19.92%
Total Expenditures	\$ 10,695.39	\$ 13,689.14	\$ 20,341.19	\$ 13,689.14	\$ 12,302.59	\$ 13,689.14	\$ 9,853.53	\$ 13,689.14	\$ 15,016.90	\$ 13,689.14	\$ 68,209.60	\$ 164,269.52	-\$ 96,059.92	41.52%
Net Operating Revenue	-\$ 12,031.92	\$ 82.80	-\$ 21,201.84	\$ 82.80	-\$ 13,152.04	\$ 82.80	-\$ 11,156.06	\$ 82.80	-\$ 16,565.83	\$ 82.80	-\$ 74,107.69	\$ 993.80	-\$ 75,101.49	-7457.00%
Net Revenue	-\$ 12,031.92	\$ 82.80	-\$ 21,201.84	\$ 82.80	-\$ 13,152.04	\$ 82.80	-\$ 11,156.06	\$ 82.80	-\$ 16,565.83	\$ 82.80	-\$ 74,107.69	\$ 993.80	-\$ 75,101.49	-7457.00%

Monday, Jul 08, 2024 11:48:12 AM GMT-7 - Accrual Basis



FACILITIES USE REQUEST FORM

Date 7.9.2024
Name Grace Morgan - volunteer & friend
Address 626 Shore Road
E Mail gracefulm@aol.com
Telephone # 917.575.9899
Northport/Bayside Resident? Y N Bayside taxpayer? Y N
Space Requested: Community Hall Community Room?

Rental purpose Atlantic Challenge International Contest of Seamanship
visiting Bayside for bagged lunch
w/ volunteers & executive Director Krista Holden - 207.610.9554

Rate: Hourly (\$25/hr) _____ Day (\$150/day) _____
Kitchen Usage Fee (\$50/day) _____ (when food is involved, not beverages only)
Chairs - \$50.00/day # of chairs requested _____
Tables - \$50.00/day # of tables requested _____

Proof of Insurance must be received a minimum of 30 days prior to the event and attached to this document _____ (date received)

Date and time requested Wednesday July 24th 20024
11:00 - 1:00

By signing this document, you agree that you are the responsible party for this event, and you have read the community hall usage rules and agree to abide by them.
Signed Grace Morgan Rental payment is due within 7 days of approval of this reservation request.

Payment received \$ _____ By _____
(NVC office admin.) Date _____



BELFAST MAINE*24

Atlantic Challenge International Contest of Seamanship

Atlantic Challenge International is a global network of community boating programs dedicated to the development of young adults. Every two years, a dozen nations convene in a new location for the Atlantic Challenge International Contest of Seamanship, a friendly competition showcasing seamanship skills in a series of rowing, sailing, docking, knot-tying and navigation events.

The Contest takes place in Bantry Bay gigs, which are copies of 18th-century French Navy Captain's gigs once used to transport admirals in style. These vessels are 38-feet long and are powered by three sails and ten oars. Sailing and rowing a gig demands high levels of cooperation and communication among crew members.

Since Atlantic Challenge International was founded in 1986, more than 80 Bantry Bay gigs have been built or acquired by 16 distinctive cultural regions and nations. To qualify for membership in Atlantic Challenge each team must build or acquire a Bantry Bay gig, form a youthful seamanship circle and join in friendly international contests every two years.

Some crews will ship their gigs in 40-foot containers to the contest location, and others will borrow a boat from teams in closer proximity. Contestants are young adults: all crew members must be over 15 at the time of the Contest; at least half will be under 21.

The next Contest of Seamanship will be in Belfast, Maine July 21 to 28, 2024. It has been 22 years since the US last hosted this event, and the first time in six years that all nations have been able to gather due to Covid. We are eager to share our beautiful town, waterfront and Penobscot Bay with more than 300 international competitors and spectators, and moreover offer a unique and exciting maritime event for the people of Belfast.



Atlantic Challenge International fleet at the Contest of Seamanship hosted in Roskilde, Denmark in 2016.



There are more than 80 Bantry Bay gigs in use around the globe. Each nation involved is notated with a yellow dot.

Impact

Beyond on-the-water skills, the Contest will further global understanding and build friendly ties internationally. It is one small way we can help move quarreling humanity toward a path of cooperation and peace. We believe getting young people together in boats, learning difficult manual skills, competing for shared success and living and eating together for 12 days has the power to transcend cultural, political and linguistic barriers. Indeed, this is the basis for the development of trust, connection and friendship.

“These programs take you out of the context of your regular life, changing all the conditions and enabling time to slow and presence to crystallize around being together in an incredibly vital and beautiful world of water, wind, wood, sails, sound, sun, land... Each moment and each day is an invitation to deepen our relationship with ourselves, each other, and our surroundings.” —*Mia, AC USA Expedition Participant*



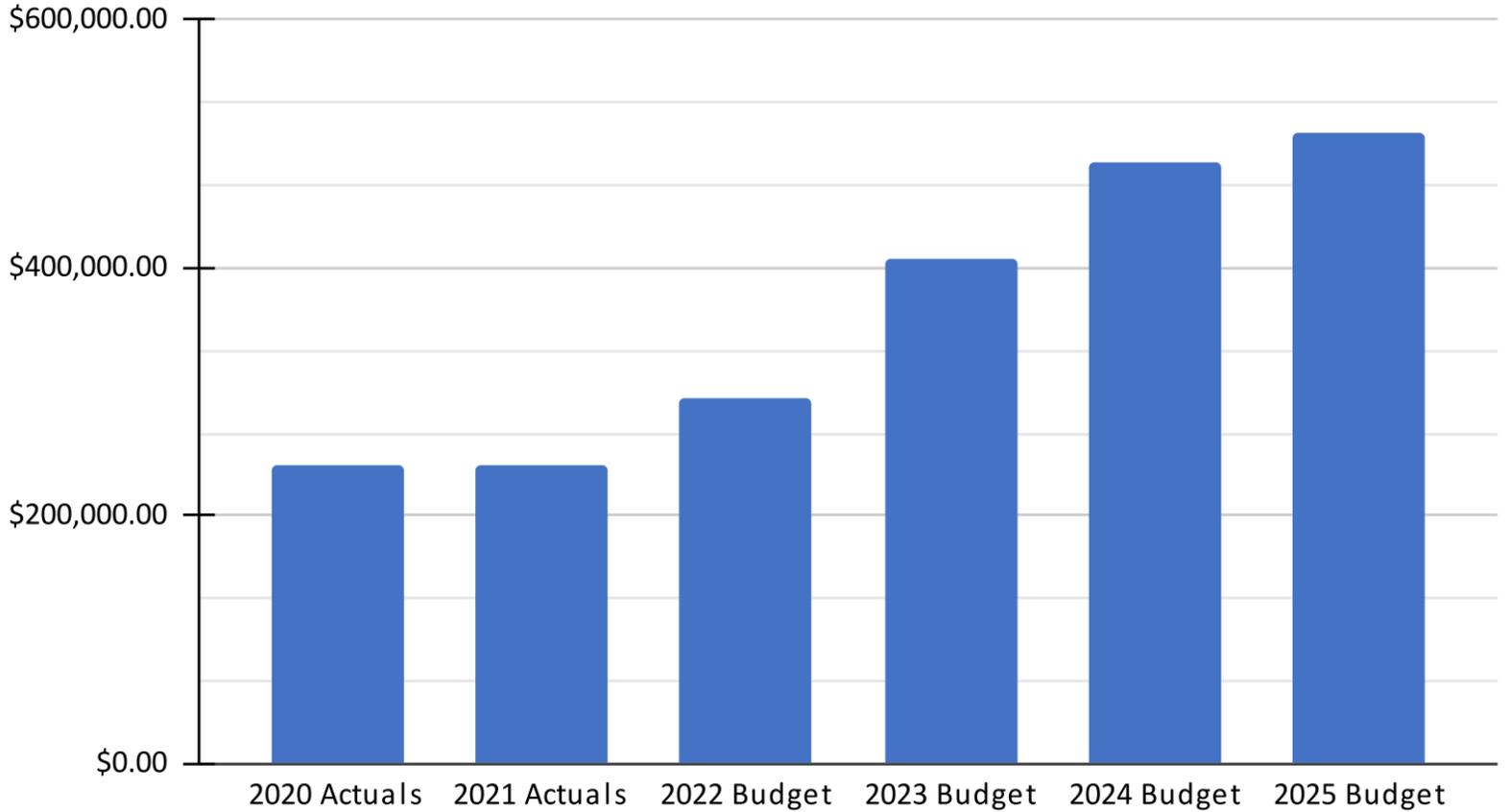
“My experience at Atlantic Challenge is defined by the times we held hands before each meal on Greens Island, the morning swims we took together, the feeling we each had after the rowing race, the spirit of camaraderie we felt before and after almost every event, our unique ability to remain calm and diligent, but most importantly, the lasting friendships that have come out of only a month spent together. I’ve made international connections, I’ve learned skills I’m bound to use again, and I’ve felt genuinely challenged. We bonded, we rowed our hearts out, and we learned far more than we ever could’ve imagined.” —*Ioana, AC USA Contest Event crewmember*



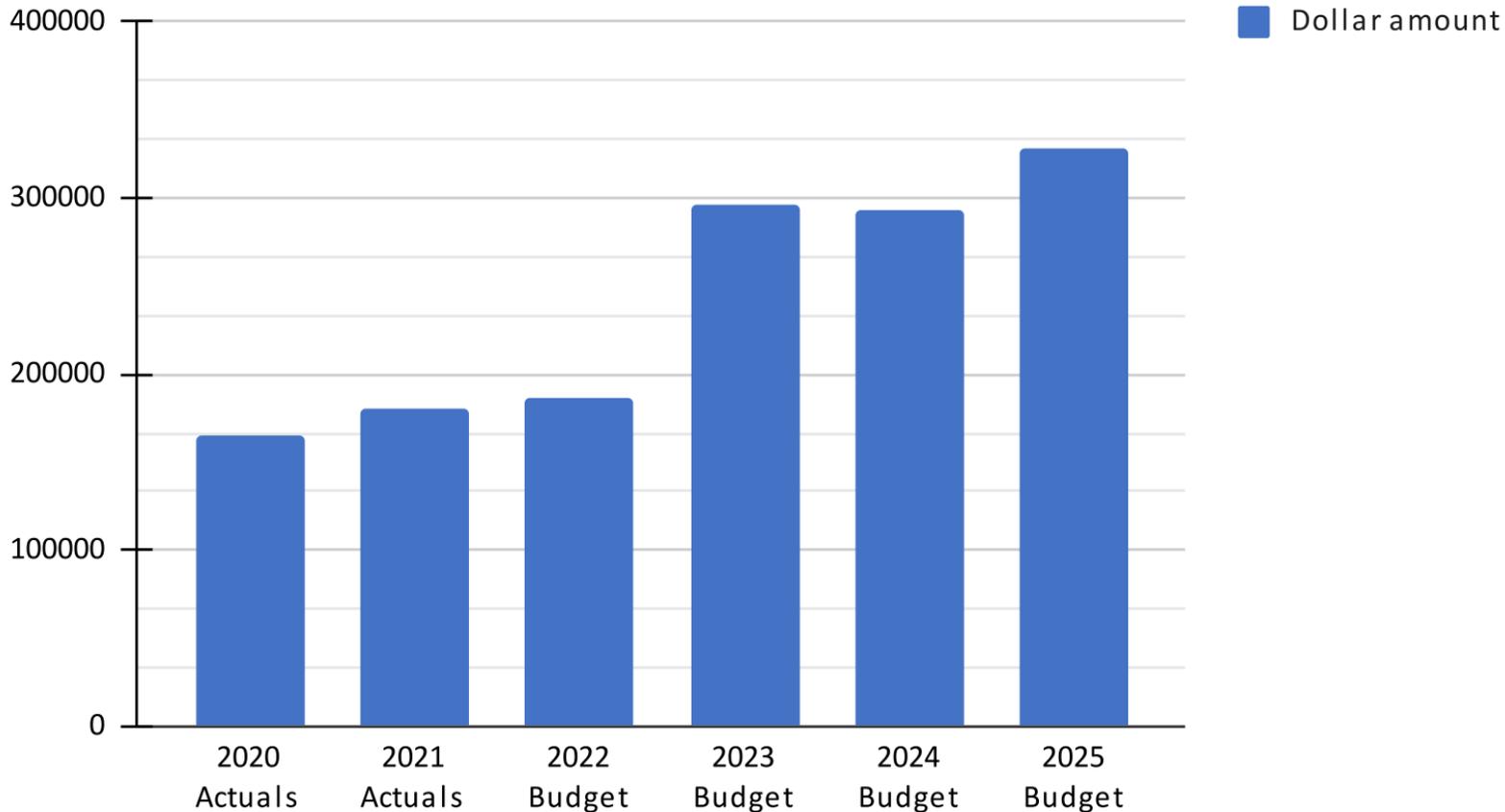
Treasurer's Report
7/14/2024

- Warrants
 - June 2024 warrants were provided by the Office Manager.
 - Journal Entry reports are provided by the Office Manager for review and signature.
- Monthly Reports
 - Provided by the Office Manager through May 2024. Budget vs Actuals through the month of May 2024. Does not include June expenses, the total of which are provided on the individual June Warrants.
- 2022 Audit
 - Audit committee met to review outstanding audit items (See Audit Committee Report).
 - Audit is progressing with the following outstanding items:
 - Comments on the preliminary trial balances for each department.
 - Office Manager has been asked to collect the outstanding information need to correct specific account codes. For example, funds from the playground fund were attributed to general tax revenue and need to be reclassified as playground donations.
 - Review and comments on the 2022 Due to/due between the three departments.
 - Office Manager and Treasurer need to review the due to/due from reconciliation, identify any errors and document the process.
 - Review and documentation of the use of the USDA reserve fund by the Sewer Department.
 - Sewer needs to provide the resolution and supporting documentation for correcting the use of these funds from long-term capital expenses to short-lived expenses.
- 2025 Budget
 - 2025 Budget and budget narrative are provided for review and approval for inclusion on the Annual Warrant
 - No material changes have been made to the draft budget since the last overseers meeting other than to update the 2025 Tax Revenue so the Net Revenue for 2025 be \$0.
 - Supporting document includes estimated millage information, NVC revenue trend, estimated operating reserve requirements and cash on hand.
- Annual Warrant and Yearly Report - Information was provided for both the Annual Warrant and Treasurer's Report for the Yearly Report. Activities included working with the Office Manager to determine current indebtedness including a process for the office to calculate this information in future years.
- 2023 Audit
 - Statement of Activity for 2023 is provided again as background for the 2023 Audit.

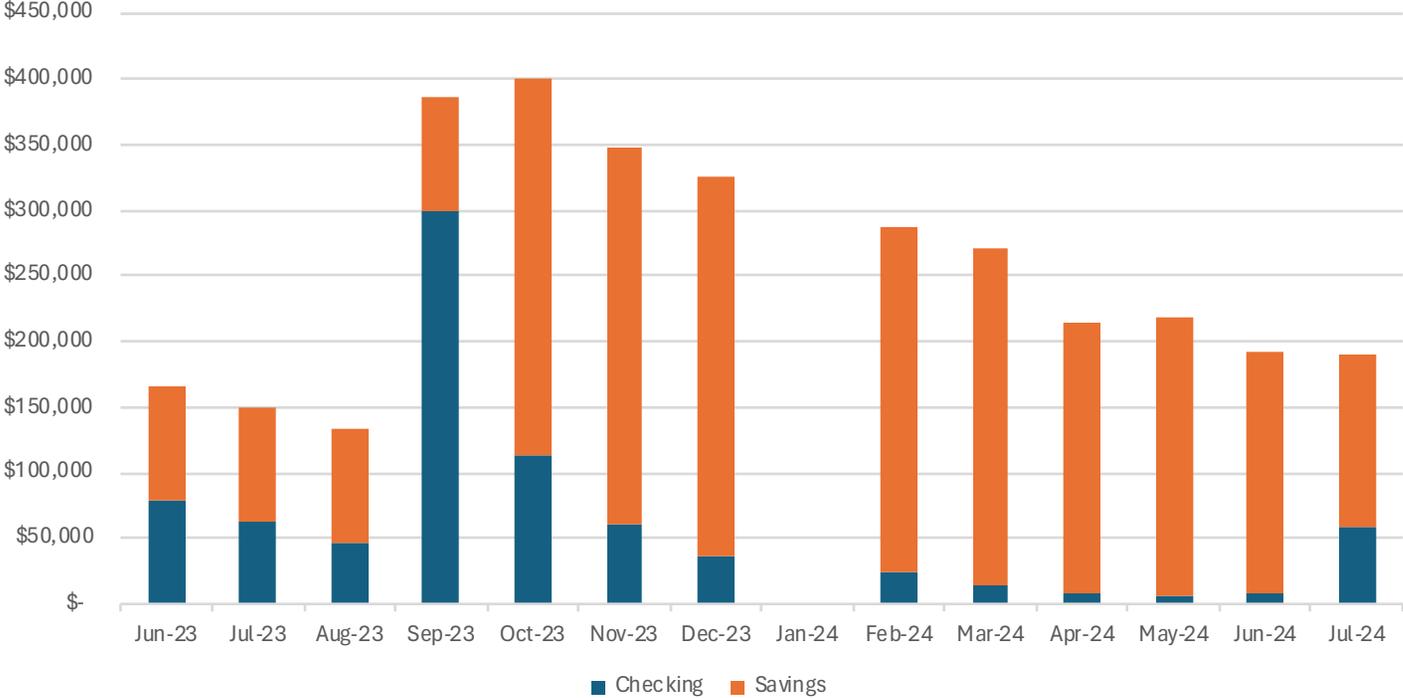
Tax Revenue 2020 - 2025 (est)



Operating Reserve Needed (Estimate 2020 - 2025)



General Cash on Hand by Month



**Northport Village Corporation
Village Agent Report
July 14, 2024 Board of Overseers Meeting**

Recent activities and recommendations

- Recommend returning the remaining \$2,000 of their deposit to the Bay Street property owners. The grass is not quite there, but it is slowly growing at the Bayview Park access point to the storm drain/outfall.
- I received the 2024 annual wharf inspection report from Pinnacle Hill Engineering. A copy of the report is attached. I have been in touch with Islesboro Marine, Prock Marine and others to determine the costs of needed repairs and availability of companies to do the work. I hope to have cost information by the August Board meeting. The engineer notes that the “pier is still in good condition but the stresses of the recent winter storms have damaged a lot of bracing under the deck and between the piles.” The report gives very specific recommendations regarding replacement materials and states that the repairs need to be completed before the next storm season.

Parks

- Ruggles Park playground. Playground mulched and new child’s picnic table built in time for July 4th holiday weekend.
- Ruggles Park: Looking into removing rotten stumps at some point in the future.
- All parks: Park benches have been repositioned.

Wharf, floats.

- Dock Building: Looking tired. Needs scraping and new paint.
- Status of dock/causeway-storm damage repairs: Still needs to be done when I can find someone to do the work:
 - Lost more fiberglass coating on the fender pilings. Coverings need to be removed and pilings painted. Asked Bayside Marine if he was interested and he has not replied.
 - Fender pilings on the boat float side of the dock are loose and need repair. Current high tides are reaching the level of the dock planking. The next major dock rebuild should raise the dock.

Roads

- Sander and plow: We should plan to replace sander in 3 years. Plow should be replaced sooner.
- Property owner complaints about water runoff from village roads: Whenever I have an opportunity, I advise property owners building new structures or doing major remodels to build their foundations higher than the crest of the road grade to avoid flooding. Property owners who ignore this advice then complain that runoff from the road floods their property and they want the village to do something about it.

Miscellaneous

- Fence around the fire pond has been completed
- I continue to field calls from private contractors working throughout the Village on current and planned projects in the Village.
- I continue to deal with various villagers with issues they want addressed.
- Continuing to assess and consider improvement of Bayview Park storm - drain/outfall adjacent to Oberg's property. Because of abundance of heavy rains the last couple of years and severity of winter storms hitting at high tide, the storm drain/outfall needs help. Any of the fixes I have thought about must be consistent with recommendations we expect from the engineer hired by the Town to assess shoreline erosion. Whatever plans the Village decides on, I recommend restricting the area to storm drain/outfall purposes and no longer allow public access for construction on shoreline cottages

Village projects/needs on the near and far horizon with budget implications

- Floats replacement: It is still time to begin setting aside and saving money to replace the floats; they are starting to show their age.

Utilities

- The Utilities Superintendent has someone from his company doing more detailed sewer sampling in other areas of our system for the next 7 weeks to get more detailed data on our system. He is also doing sludge judging of the tanks.
- At the end of June, we did our big, once a year pumping and cleaning of all trains and the whole system at the wastewater treatment plant.
- We have changed testing labs, and I will be driving samples to Wasscaset weekly instead of Waterville.
- We are still dealing with a couple of water leaks.
- Completed for now color coding and painting of NVC hydrants. Will wait until fall and reduced traffic to work on the Route 1 hydrant.
- My cell phone: Plumbers have given my cell number to some owners, who call me at night and on weekends. My cell phone is also my personal phone. **If you have my number, do not give it out to anyone. The Village office phone is the right number to use for Village business.**

Submitted by Bill Paige, Village Agent.

Attachment: June 21, 2024, Pinnacle Hill Engineering 2024 Annual Inspection of Wharf at Bayside

PINNACLE HILL
ENGINEERING

33 PINNACLE ROAD
CANAAN, ME 04924
207-474-9200
PINNACLEHILLENGINEERING@GMAIL.COM

June 21, 2024

Mr. Bill Paige
Northport Village Corporation
813 Shore Road
Northport, Maine 04849

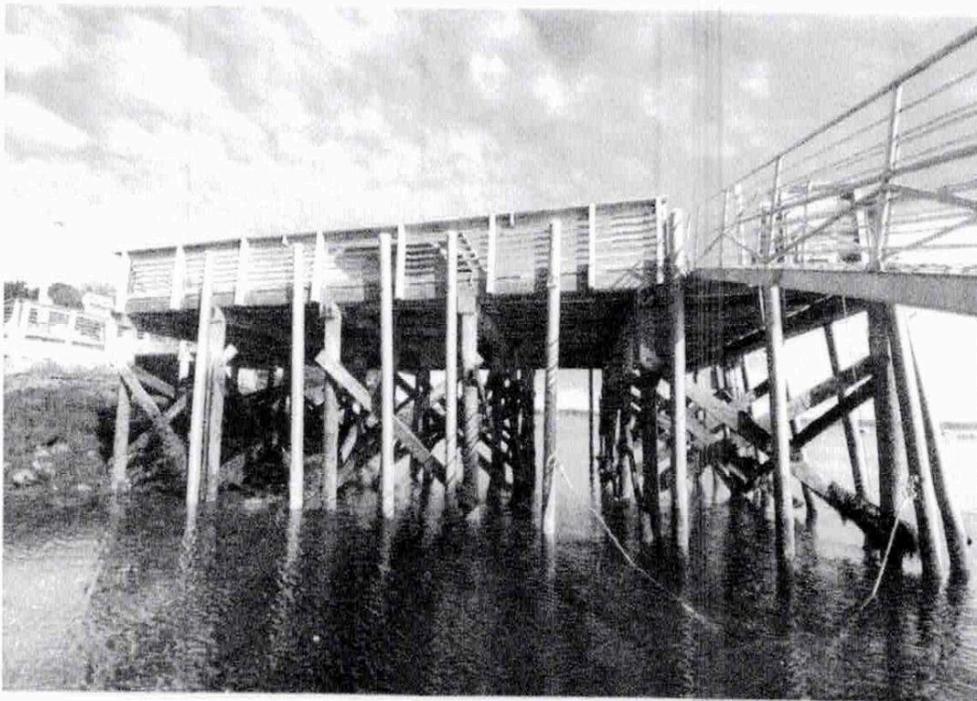
Re: 2024 Annual Inspection of Wharf at Bayside

Dear Bill:

This letter report contains the results of the annual inspection of the Bayside wharf.

I visited at low tide on the morning of June 11, 2024, when the low tide level was as low as 0.2 ft. I used the NVC dinghy and boots to visually inspect the pier.

Based on this inspection it appears that the pier is still in good condition but the stresses of the recent winter storms have damaged a lot of the bracing under the deck and between the piles. The number of bracing members that appear to be unsound is substantial, approximately 12 braces should be completely replaced this summer, with new timber, new bolts, dock washers and zinc cap nuts. There are other braces where the bolt holes are



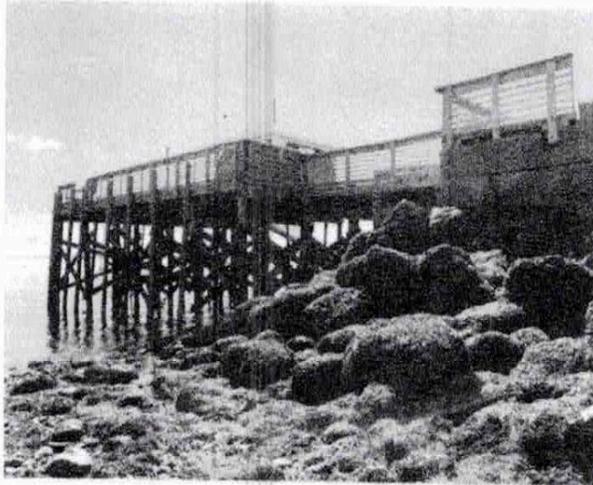
Bayside Wharf Inspection 2024

enlarged and the bolts and washers should be replaced. As part of this process the NVC should pressure wash the bracing throughout, especially the lower ends of the braces, to expose the timber surfaces and see if more cracks and split damage is concealed by the marine growth on the surfaces. Additional damaged braces may be visible once the surfaces are cleaned.

SUMMARY OF INSPECTION:

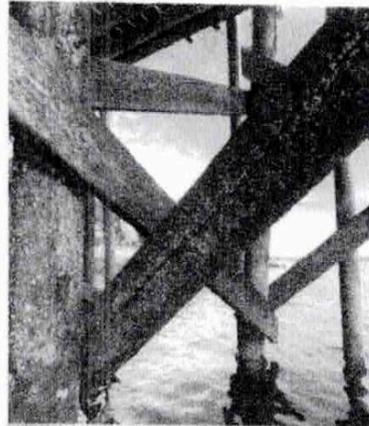
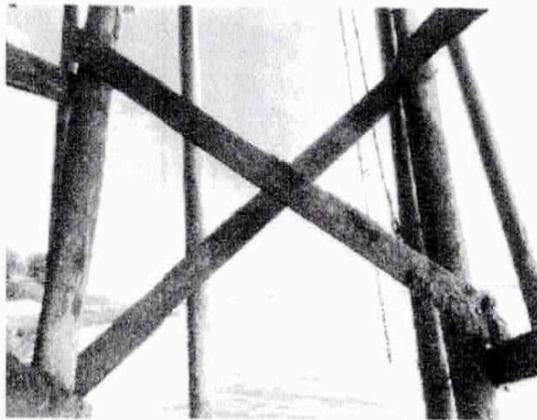
In 2015 the annual inspection included the development of a set of measured drawings of the pier. Please refer to the 2015 report for the description of the pier.

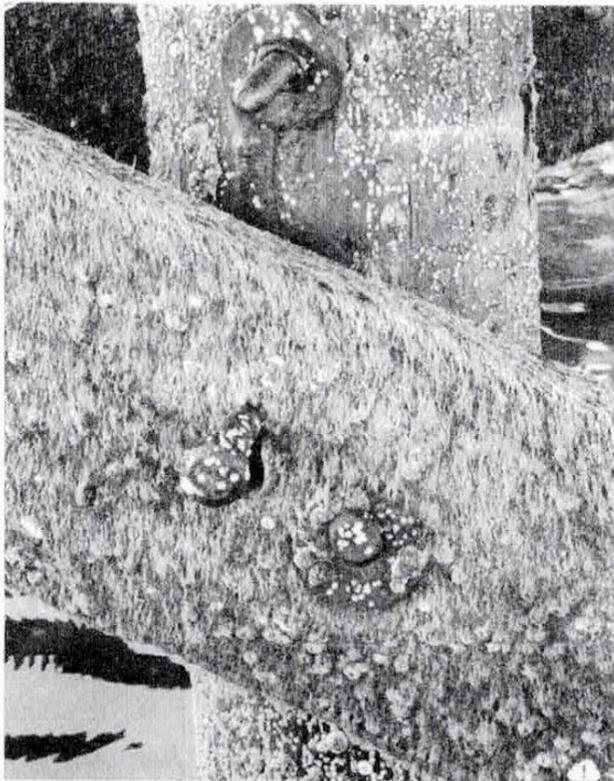
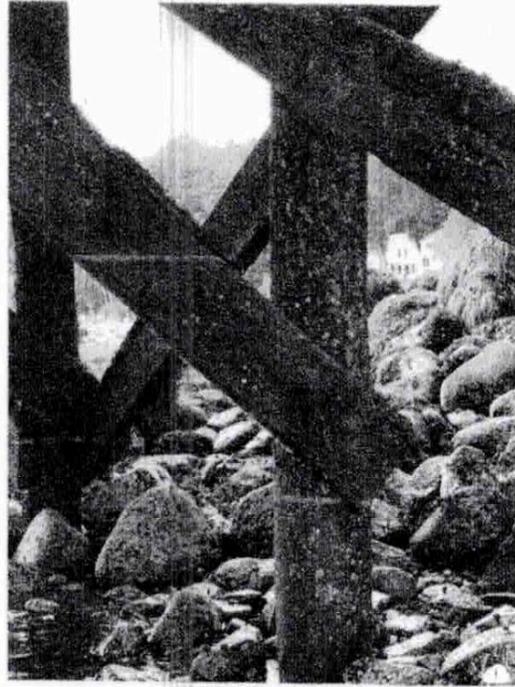
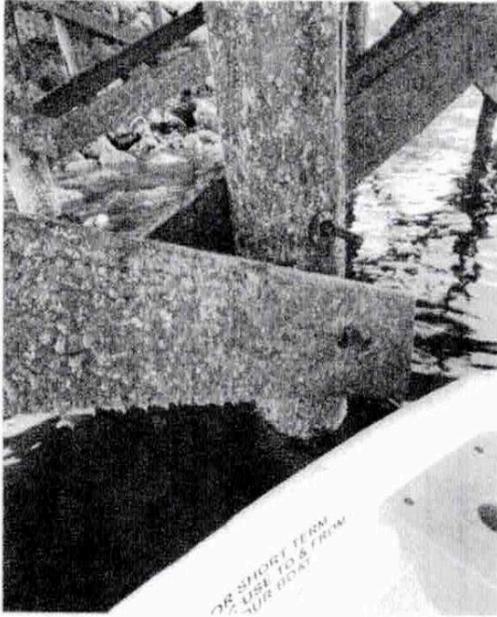
- The pile supported pier continues to be in generally good condition and has been generally maintained. Since last year, the pier has been weakened by the storm damage and vital structural upgrading should be done before the next fall and the winter storm season, if or when we have storms equal to last year.
- In recent years the main problems have been deterioration of the X-bracing under the pier, with a few problems with braces each year. This year I saw many more weakened braces than prior years. The braces have splitting probably caused by the strain imposed by the December 2023 and January 2024 storms, which caused extensive damage to piers throughout the Maine coast. Three different times there were high winds and waves that occurred simultaneously with extreme astronomical high tides. The resulting tide levels were much higher than historically occur, so that the typical pier decks were submerged and battered by waves for upwards to an hour. Those conditions were enough to tear apart many timber pier structures that had been previously adequate.
- The Bayside pier seems to have done well comparatively. I attribute that primarily to the fact that your pile caps are connected to the piles with steel straps and bolted connections, rather than the more typical connection traditional in Maine piers, which is a driven steel pin through the pile cap into the top end of the pile. Those connections do not have a lot of resistance to uplift, and did not fare well. The pins pulled out of the piles, and allowed the decks to lift upward, sometimes with complete failure of the pier. I have viewed the video of the Town of Lincolnville Fish Pier which had some straps and some pinned



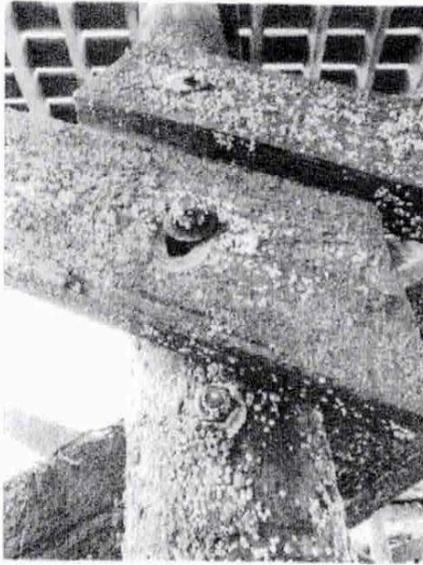
connections. In the video the water was over the deck and the waves lifted and dropped the wood deck structure, flexing it like a snake for a period of time. I was there following the storm and we saw that the pinned connections in the center of the pier deck had lifted up some but held their alignment, so the deck could settle back down. The outer perimeter piles of the pier have steel strap connections, which appears to have been enough to hold the structure together for the time needed. I inspected several other piers that had the deck lifted high enough that the pins came out of the holes and the pins bent so that the pier deck could not return to the original position.

- In past years we have been noting split braces for immediate replacement and also pointing out the ones with checks and cracking that seemed to be candidates for the next couple of years. Some braces develop deep checks, usually near the bottom ends - two were noted last year to be replaced in the next couple of years. However that pattern has been broken and this year the splitting and checks seem to be present in many more braces than normal. I attribute this to the storms, which stressed to bracing much more than normal. I noted a total of 12 braces to replace that I could see, including the E5 brace further described below. These are shown on the attached plan. The photos below show some of the cracked braces





- Given the high number of visible cracks I recommend that all bracing should be considered to potentially have concealed damage and that you should engage a high pressure water blast cleaning of the bracing in order to remove weed growth, barnacles, and slime and better expose the wood surfaces. I believe that this will reveal some additional damage that is not now visible.
- Replace bracing with new 3x10 Southern Pine pressure treated to 2.5 pcf with CCA preservative. This treated lumber preservative is only sold by lumber yards for Marine use. Viking Lumber in Belfast is one of the primary suppliers for this material. Other species and pressure treatments may look outwardly the same but are not adequate for marine submergence applications.
- One brace came free and is hanging vertically from a bolt on Pile E5. This brace was recommended to be replaced last year but that was not done. The brace was a repair of previous damage and the bracing members were long planks spanning two pile spaces for piles C5,D5 and E5. Over the years the repairs have resulted in haphazard



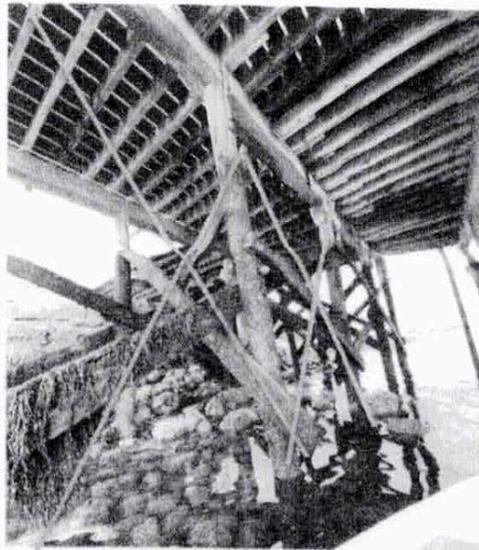
2023 report brace recommended to be replaced



2024 that brace failed, pile E5

replacement of the two long diagonals originally there, so now the three piles are not braced properly. I recommend that you reconfigure those two bays to have one "X" on each bay rather than the current pattern. The current piece of bracing is hanging vertically should be

Recommended reconfiguration of bracing



discarded and you should remove the other parts of the long diagonals still in place. Then install two sets of diagonals as pairs to make two "X"s. These replacement braces must be installed this year.

- Do not allow any loose bolted connections that will allow motion of the brace in wave action, as that will wear out the bolts hole at both ends and destroys the effectiveness of the braces. Spike grids would improve the performance of the bolted connections. I believe that this pier originally had spike grids in the joints but they have not been used recently.

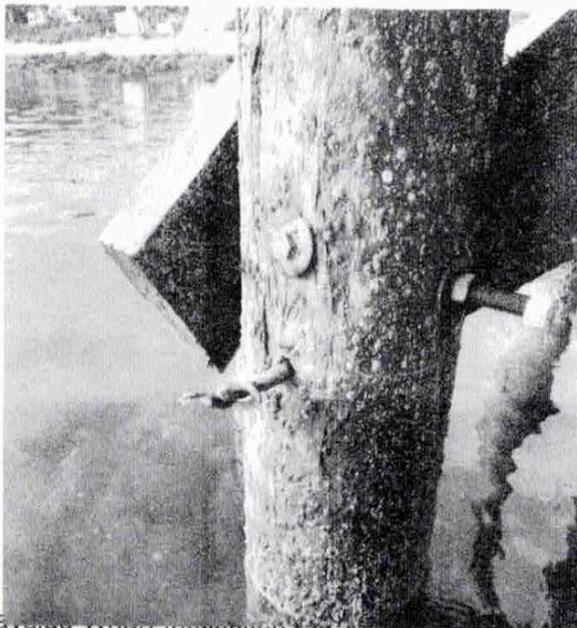


• New Bolts should be installed for all repairs, all bolts should be upsized to 1" hot dipped galvanized hex bolts with dock washers or heavy galvanized square plate (3/8" thick or more) washers. The thin standard round washers are not good enough and should not be used. They corrode so quickly that they soon leave the bolts loose and start to wear out the wood.

• Existing holes should be reused in the piles whenever practical. It is undesirable to drill new holes each time. This eventually causes weakening of the piles and extra water passage into the interior of the pile. The piles will be very expensive to replace in the future, so practices that prolong their lives will be beneficial. Even though it more effort and expense to remove the old bolts, particularly to drive them out if they are corroded into the holes, it should be done to avoid drilling additional holes.

• The bolt holes through the piles need attention if they are oval shape. Re-drilling and using a 1" or 1 1/4" bolt, larger than the original, can restore a round hole. This is much preferable to drilling a second new hole. New holes should be added in new

locations away from the original bolts only if the existing holes are too large and beyond salvaging. Enlarging the bolt size should be enough for most of them, particularly if it is done early before they fail or start moving and enlarge the hole in the wood.



• Many of the bolts have received zinc cap nuts as previously recommended and have proven that these bolts are corrosion free, so it is an effective strategy to extend the life of the fasteners. Protection of each bolt with a cap nut is recommended to reduce the corrosion rate and reduce maintenance. The zinc is sacrificial and should be replaced periodically, experience will tell how often. They should be installed on all bolts throughout the pier, particularly the

lowest bolts of every brace, and on the upper straps. An online source of cap nuts with some background information is <https://www.farwestcorrosion.com/mars-zinc-caps.html>. They are not generally available locally.

- Corrosion is continuing on the steel straps of the pile caps. Those straps saved your pier, in my opinion, and should not be allowed to deteriorate. While still not requiring immediate action, a proposed repair as shown in the report for 2019 is still recommended when the funds become available. I understand that the cost was high for new straps but we may be able to work on that to reduce the cost through a less expensive design if that is of interest. Installing zinc cap nuts on all of the bolts would help considerably to delay this repair.
- The outer coating of the fiberglass composite fender piles is continuing to fail. Most of the damage is on the East side facing the bay and to a lesser extent on the North and one pile on the South. These started with small scars and tears but several piles on the East face have now lost large sections. Repair and coating materials were discussed in the 2019 report. The original coating is obviously not adequate for the long term. It is not structural but likely helps to inhibit long term UV deterioration of the underlying fiberglass shell of the piles.
- You have already repaired the storm damage to the deck -railings and decking. I looked briefly at these and did not note any additional damage, except perhaps that the shelter structure is generally in need of a paint job.

This inspection was only the timber pier itself, and not a detailed examination of each structural component in the facility and it is not intended to substitute for sound maintenance practices. It remains the Owner's responsibility to provide ongoing maintenance, including periodic monitoring and repairing of deterioration as it occurs. The adjacent seawall along the beach, aluminum gangways, and floats were not included.

Please let me know if there are any questions.

Sincerely,

Stephen T. Ruell, P.E.

Pinnacle Hill Engineering



Attachment: Sheet 3

FIRE ORDINANCE NORTHPORT VILLAGE CORPORATION

[Citizens' Note: The Town of Northport "Ordinance Prohibiting the Use and Sale of Consumer Fireworks bans the use of fireworks within the borders of the Northport Village Corporation.]

Bayside is a densely populated village where the majority of the housing stock is over 100 years old and of wooden construction, thereby posing an inherent danger of fire spreading as a result of any stray spark or flame. Several times in Bayside's history, fires have rapidly spread and devastated clusters of cottages. This reason alone warrants the regulation of any fire pits and open fires. In addition, wood smoke from open fires are irritants to lungs, eyes, and skin and contain carcinogens. Therefore, in accordance with State laws, the Village of Bayside adopts the following ordinance to control and to limit outdoor fires.

Preamble

The State of Maine Laws govern, in part, the imposition of limits and regulations on outdoor burning of all kinds. They also permit governing bodies such as the Village to adopt rules, regulations, and ordinances regarding the same.

I. STATE LAW:

Maine State Law (12 M.R.S. § 9325) provides:

- 1. Permissible open burning with permit.** When not prohibited by statute, rule of any state agency or local ordinance, the types of burning described in this subsection are allowed provided that a permit has been obtained from the town forest fire warden or from the forest ranger having jurisdiction over the location where the fire is to be set. The burning must be conducted according to the terms and conditions of the permit and may not create a nuisance. **A permit is required for:** [emphasis added]
 - A.** Recreational campfires kindled when the ground is not covered by snow;
 - B.** Fires in conjunction with holiday and festive celebrations;
 - C.** Burning of solid or liquid fuels and structures for research or bona fide instruction and training of municipal, volunteer and industrial firefighters when conducted under the direct control and supervision of qualified instructors;
 - D.** Burning for agricultural purposes including, but not limited to, open burning of blueberry fields, potato tops and hayfields and prescribed burning for timberland management;
 - E.** Out-of-door burning of wood wastes as defined in Section 9324, Subsection 7-A and painted and unpainted wood from construction and demolition debris in the open or in an incinerator with a primary chamber volume no greater than 133 cubic feet or 1,000 gallons that is not licensed by the Department of Environmental Protection;
 - F.** Open burning of leaves, brush, deadwood and tree cuttings accrued from normal property maintenance by the individual landowner or lessee of the land unless expressly prohibited by municipal ordinance;
 - G.** Burning on site for the disposal of wood wastes and painted and unpainted wood from construction and demolition debris generated from the clearing of any land or by the

erection, modification, maintenance, demolition or construction of any highway, railroad, power line, communication line, pipeline, building or development;

- H. Burning for hazard reduction purposes such as, but not limited to, the burning of grass fields;
- I. Burning for the containment or control of spills of gasoline, kerosene, heating oil or similar petroleum products;
- J. The burning of wood wastes and painted and unpainted wood from construction and demolition debris at solid waste facilities; and
- K. The burning of empty containers, including fiberboard boxes and paper bags, previously containing explosives and being disposed of in accordance with the provisions of Title 25, Section 2472.

2. Permissible open burning without permit. When not prohibited by state rule, local ordinance or water utility regulation, the following types of burning are permissible without a permit if no nuisance is created:

- A. Recreational campfires kindled when the ground is covered by snow or on frozen bodies of water;
- B. Residential use of outdoor grills and fireplaces for recreational purposes such as preparing food; and
- C. Use of outdoor grills and fireplaces for recreational purposes such as preparing food at commercial campgrounds in organized towns as long as the commercial campgrounds are licensed by the health engineering division of the Department of Human Services.

II. LOCAL ORDINANCE

Scope of Ordinance: This Ordinance governs any and all outdoor fires within the geographic limits of the Northport Village Corporation, regardless of whether they occur on private or public property. It is promulgated pursuant to the Charter of the Northport Village Corporation, 1915 P.L. Ch. 136 and the Bylaws of the Village as most recently amended in 2022, and in accordance with the terms and provisions of 12 M.R.S. § 9325, as amended.

1. When a fire requires the issuance of a permit under State Law 12 M.R.S. § 9325(1) and/or approval of the Board of Overseers of the Village under this Ordinance, the applicant must obtain that permit from the Town of Northport or the Maine Forest Service and submit a written request for approval by the Board of Overseers of the Village in accordance with their rules and ordinances. **[Citizens' note: The Board of Overseers generally only meets once per month, so sufficient advanced planning is recommended.]**
2. To the extent that this ordinance prohibits any fire, the fact that the Town or the Maine Forest Service has issued a permit shall not be relied on to proceed with a fire. (A State or Town permit is necessary, but not sufficient.)
3. No fire pits or outdoor fireplaces (by these or by any other names) fueled by combustible material other than propane or natural gas are allowed to be used within the geographic limits of the Village except those more than 75 feet from any structure on any adjacent property. All fire pits and fireplaces must be properly controlled and tended to so that sparks and debris do not escape to the immediate area. Definition: a fire pit is an outdoor, permanent or semi-

permanent, structure composed of non-combustible materials (metal, stone, terra cotta, etc.) used for containing an open fire, whether or not used for the preparation of food.

4. Outdoor grills used for the preparation of food are permitted, provided that they are properly monitored.
5. Under no circumstances shall a fire be left unattended. When it is no longer in use, the fire shall be completely extinguished.
6. The person tending the fire shall have suitable equipment to extinguish a fire should it spread, become dangerous, or be longer needed and shall have a communicating device capable of contacting emergency services (911).
7. Small recreational campfires
 - a. Small recreational campfires, whether on public or private property, require a State fire permit (see 12 M.R.S. § 9325(2)), but are exempt from requiring an Overseers' approval provided they meet the following terms and conditions: For the purpose of this Ordinance, a small recreational campfire shall be a fire no larger than two feet in diameter with flames that shall at no time extend further than two feet above the ground. Anything larger will be determined to be a large fire, or bonfire, and subject to paragraph II.8.
 - b. A small recreational campfire shall be located only in the intertidal zone and shall be located at least 25 feet away from any upland vegetation or other combustible material, structure, vehicle, or watercraft. The intertidal zone is that portion of the beach between the low and high tide water levels. **[Citizens' note: Two locations that satisfy these requirements at low or mid tide are on the beach in front of lower Bayview Park and on the beach between the wharf and residences on Park Row, again at least 25 feet from any upland vegetation or other combustible material, structure, vehicle, or watercraft.]**
8. Large fires
 - a. Large fires, commonly known as bonfires, may not occur anywhere in the Village, including private property, unless the Board of Overseers has granted permission therefor. Application for such permission must expressly state the proposed date and specific proposed location for the bonfire and the provisions for safety to which the applicant will adhere. Such bonfires also require the issuance of a permit by the Town of Northport or the Maine Forest Service in accordance with 12 M.R.S. § 9325(1).
 - b. A large recreational fire (bonfire) shall be located only in the intertidal zone, and shall be located at least 25 feet away from any upland vegetation or other combustible material, structure, vehicle or watercraft.
9. No outdoor burning of trash, garbage, or other household waste shall be permitted within the geographic limits of the Village. The open burning of leaves, brush, deadwood and tree cuttings accrued from normal property maintenance by the individual landowner or lessee of the land requires a burning permit issued by the Town and is prohibited within the boundaries of the Village unless the fire is located more than 75 feet from any structure on an adjacent property.

10. It is the responsibility of the property owner that any occupants are aware of this ordinance and that their behavior is in compliance with this ordinance.
11. **Enforcement:** A written violation of this Ordinance may be issued by any Village employee and shall be enforceable by the Overseers.
12. **Penalties:** Persons found to have violated this ordinance, after hearing, are subject to a fine of up to \$1,000 per violation.
13. **Repeal of Prior Ordinances:** Any and all prior ordinances or parts thereof or written policies or procedures heretofore adopted by the Board of Overseers which are in conflict with the provisions of this Ordinance shall be repealed as of the effective date of this Ordinance.
14. **Validity and Severability:** Should any section(s) or provision(s) of this Ordinance be declared by the courts to be invalid or non-enforceable, such decision shall not invalidate any other section or provision of this Ordinance.
15. **Adoption and Effective Date:** This Ordinance shall become effective July 14, 2024.

Attest: _____

Maureen Einstein, Clerk

Northport Village Corporation

Enacted July 14, 2024 by vote of Board of Overseers of the Northport Village Corporation.

Adopted August 14, 2007

Amended: June 17, 2018

Amended: July 14, 2024

Attachment: "Be Fire Smart!" flyer.

Be Fire *Smart!*

Bayside is filled with old, beautiful, wooden houses. We have had devastating fires in the past, and we are always alert to the potential for stray sparks and fires. Wood smoke from a fire without a permit can trigger a “false alarm,” requiring the Fire Department to needlessly mobilize and respond. Every cottage should have a copy of the Northport Village Corporation Fire Ordinance. A copy may also be obtained at the Village Office or at www.nvcmaine.org. Some of these rules are state law; some are just common sense; all of them make for a safer Bayside!

There are basically four types of controlled fires:

Fire Type	Do I need a state permit?	Do I need permission from the NVC Board of Overseers?
1. Large fire (bonfire)	Yes ⁽¹⁾	Yes ⁽²⁾
2. Small recreational campfire	Yes ⁽¹⁾	No, if no more than two feet in diameter and with flames that do not extend more than two feet above the ground. Otherwise, see above for large fire. ⁽²⁾ ⁽³⁾
3. Fire pit or fireplace	No	No, but must be at least 75 feet from any structure on any adjacent property.
4. Grill	No	No, but must be monitored.

(1) State fire permits are available at the Northport Town Hall or the Maine Forest Service.

(2) Large fires and small recreational campfires must be on the Intertidal Zone (that is, between the high and low water marks), at least 25 feet from any upland vegetation or other combustible material, structure, vehicle, or watercraft.

(3) Permit holder is responsible for maintaining the dimensional limitations of the fire at all times

Remember: NEVER leave your fires unattended. When done, extinguish your fire completely. Always keep a cell phone and fire extinguishing equipment at hand.

Violating our Fire Ordinance can result in fines of up to \$1,000.

Questions? Stop by the Northport Village Corporation office!

Parks and Trees Committee Report to Overseers July 8, 2024

The committee met on June 8, 2024 to make a plan for summer projects. The minutes of that meeting are posted and included here.

A “walk through” of Merithew Square, Auditorium Park and the Library is planned for July 8th to assess needs and update tree inventory.

We have identified with significant certainty the property boundary lines of the Samway Path. Siting of the path will be done the week of July 8th weather permitting. We hope to begin clearing the pathway this month. We anticipate some considerations as we proceed. There is a steep area midway in the path, there is a need for culverts, (B. Paige is researching cost of culverts), drainage and unforeseen obstacles.

Estimate for cost of plantings around basketball court and tree at library is \$925 for 5 juniper bushes and one River Birch. Labor for planting is approximately \$1500.00. Approval for this work will be presented at the July 14th meeting.

There is damage/poisoning of the Tree at the bottom of Ruggles Park. I have included Alma Homola’s letter of concern.

Victoria Matthews, Chairperson

Parks and Trees Committee Meeting June 8, 2024

In attendance: Victoria Matthews (chairperson), Alma Homola, Bette Woolsey, John Woolsey, Shannon Blaisdell, Don Webster, John Hoy and Dee Gautschi

We reviewed projects done last year:

1. Clean up of overgrowth in lower Bayview Park at new tree
2. Clean up of overgrowth at bottom of Ruggles Park. Also to be continued in 2024
3. Clean up of overgrowth at the Library which is to be continued this year
4. Assessment of garden gift proposal from Steve Kazilonias. The committee was unanimously in favor of the garden. The overseers added additional conditions and the offer was withdrawn.
5. Exploration of boundaries for Samway Path from Bluff Road To Shore Road.
6. Proposal for surveying boundaries for Samway Path from Good Deeds for \$4500.00 Overseers voted not to proceed with survey
7. Walk through village parks to assess needs. We concluded that the village parks have been well maintained

Discussion of projects for the summer 2024 resulted in the following

1. 2024 Walk through the village to assess needs
2. 3 yards of mulch were used for Mulching of garden in Merithew Square
3. Update tree inventory (Vicky and Bette and Dee)
4. Proceed with a proposal for landscaping around basketball court for safety (John W.)
5. Continue with overgrowth cleanup at library (Alma with volunteers)
6. Plant tree at library to replace willow tree that was removed a River Birch was proposed. (John W.)
7. Proceed with clearing Samway Path w/o a survey. A meeting to discuss needs and vision for the path will be planned. (July 1, 3:00)
8. Assess lower Ruggles and Lower Bayview for overgrowth and continued overgrowth removal.

Respectfully submitted

Victoria Matthews, chairperson

Subject: Damage to Public Property

Alma Homola <almahomola@gmail.com>
to Victoria Matthews ▾

Mon, Jul 1, 5:47 PM (7 days ago)

You are viewing an attached message. Northport Village Corporation Mail can't verify the authenticity of attached messages.



Dear Victoria Mathews, NVC tree Warden,

After the seawall was completed, an ornamental crabapple tree was planted in lower Ruggles Park near the boat ramp to replace the ancient wild crabapple that was removed during construction. This was in accordance with NVC policy regarding replacement of public trees near where one was lost.

The first spring the new tree was healthy and so full of flowers I removed the fruit so all energy could go to establish good roots.

As the picture shows, herbicide was applied without authorization in spring 2023. The tree was then pruned back to healthy wood. The next picture shows that again in May of 2024 herbicide was applied without authorization. Close up photos show healthy fruit and dead naicent fruit on a damaged branch.

Public property is being systematically destroyed. Unauthorized pruning occured elsewhere on public shrubs but has has now ceased.

Respectfully Submitted,

Alma Homola, Parks and Trees comittee member

**Northport Village Corporation
Audit Committee
Summary of June 26, 2024 Meeting**

Committee members present: President Janae Novotny, Treasurer; Treasurer Wendy Huntoon, Finance Committee Chair Fred Lincoln and Utilities Committee Chair Jeffrey Wilt

The Committee:

- As requested by the auditors, reviewed the 2022 trial balance and confirmed questions to resolve and corrections to provide to the auditors.
- Reviewed October 2023 charts and explanations of audit and cleanup costs from 2017 through October 2023 and cost data to date, and resolved issues raised by misinformation provided to the Utilities Committee at the Committee's June 21, 2024 meeting. Noted that actual audit costs have been relatively consistent; the required necessary general ledger cleanup has been the source of substantial costs. Cleanup issues will have been resolved through 2022, and should be minimal for 2023 audit and eliminated for 2024 audit.
- Noted that we are paying for three years of audits in the 2024 budget – 2021, 2022, and 2023.
- Discussed current NVC/NVC office process changes and additional changes we can implement to continue to reduce audit-related costs.
- Determined that the upper limit cost of audit-related expenses for the 2025 budget year will be \$30,000. Discussed moving away from the historical method for determining the split among departments and recommend the following reasonable division of costs for 2025 general and department budgets:
 - General 30% (\$9,000)
 - Water 40% (\$12,000)
 - Sewer 30% (\$9,000).

(Note that Water audit costs are always higher because of regulatory requirements that must be addressed that are not present for General or Sewer.)

- Finally, discussed the approach for providing an appropriate/transparent level of detail as required for the NVC President's response to an auditor request for information.



Maine Infrastructure Adaptation Fund

Request for Application

Overview of the Grant Opportunity

The Maine Department of Transportation (MaineDOT) is seeking applications for the Maine Infrastructure Adaptation Fund (MIAF) to provide one-time funding to municipal, tribal, and infrastructure districts to adapt their critical infrastructure to reduce vulnerability to climate change. All projects must demonstrate increased resilience to future storm and flooding impacts. This Request for Application (RFA) document provides instructions for submitting applications, evaluation criteria, and contract provisions. The program is administered by MaineDOT and uses State funding. MIAF is looking to provide assistance to a broad geographical representation of the areas across the state that have been subject to storm damage.

The MIAF program will help develop a pipeline of infrastructure projects that are ready for construction and eligible for future Federal support. Eligible project sponsors are local and tribal governments, municipal conservation commissions, soil and water conservation districts, and private nonprofit organizations. Eligible projects include scoping and design, and/or construction of specific public infrastructure, including storm water systems, water systems upgrades, and other interventions that support public infrastructure repair to reducing or eliminating climate impacts.

Projects or project components that will be prioritized:

- Projects for which FEMA disaster funds were applied for and denied; and
- Projects that were not covered by insurance; and
- Where no other emergency relief was granted or available.

Historically, the following projects fully align with the program goals:

- Scoping project to adapt stormwater infrastructure to handle the increase in extreme precipitation events;
- Construction of stormwater improvements;
- Scoping and construction of water and wastewater treatment plant upgrades to meet resilience of the system; and
- Transportation resilience projects.

Examples of projects that do not align with the program goals include:

- Generators;
- Emergency service communications;
- Pavement not related to an eligible project listed above; or
- Feasibility studies

The applicant must identify hazards associated with climate change, evaluate their impact on critical

assets, identify adaptation practices, and present recommendations that adapt the infrastructure to reduce vulnerability to storm events. The applicant should clearly demonstrate how the projects have been designed for increased resilience to future storm and flooding impacts. Final design or construction plans shall be stamped by a Maine Professional Engineer.

The Maine Infrastructure Adaptation Fund provides grants to support 1) scoping and design and/or 2) implementation and construction (following completed design). Applicants may request up to \$75,000 to support scoping and design, or up to \$4,000,000 to support match for construction or for direct construction costs. Applicants are required to provide at least 5% local match of total project costs. All local match must be directly related to the proposed project and tasks, and necessary substantiating documentation must be provided. Costs incurred prior to the effective date of the grant agreement including application preparation costs will not be considered as part of the match requirements, except that repairs or reconstruction of project locations damaged in the statewide weather events between December 18, 2023 and the time of application may be reimbursable, provided that all other criteria in the RFA is met. These funds can be used as State match for federal grants.

Applications will be consulted on by MaineDOT and other relevant State agencies, such as the Governor's Office of Policy Innovation and the Future (GOPIF), the Maine Drinking Water Program, the Maine DEP Division of Water Quality Management, and others depending on project type. The MaineDOT Commissioner may use the funds at their discretion to support efforts of regional significance or exigent circumstances with imminent risk to life or property. Entities requesting funds for these efforts must follow the MIAF application process to provide transparency and show how the funds will support the effort.

Upon preliminary award, applicants will enter into a Grant Agreement with MaineDOT. Grant recipients will have two (2) years to expend the funds and up to three reimbursement requests, coordinated with the project schedule and milestones. Further details of funding distribution and invoices will be determined upon execution of the Grant Agreement. Recipients will be required to submit annual progress reports and a final project report. Annual progress reports will include, but not limited to a description of project progress, any scheduling changes, and total project costs.

- **Application Process**

MaineDOT issues the RFA for the Maine Infrastructure Adaptation Fund. Applicants must submit a completed PDF application consistent with the RFA by using the template provided. The application(s) will be scored by the Grant Review Team who will judge the merits of the application(s) received in accordance with the project rating criteria.

Applications must be received by **July 1, 2024, at 11:59 p.m. EST**. Applications received after the deadline will be ineligible for award consideration.

Applications are to be submitted to MaineDOT via Adaptation.DOT@maine.gov. Only applications received by email will be considered. Applicants are to insert the following into the subject line in their email "MIAF RFA Submission – Town Name". Applicants must submit a separate application for each project. Applicants should submit a PDF file with the file name: "Town Name_MIAF Application #.PDF".

When we receive your application via email, you will receive a response of receipt within one week.

Information will be available on MaineDOT's grant page:

<https://www.maine.gov/mdot/grants>

Contact information:

Sierra Millay
Environmental Office
Maine Department of Transportation
16 State House Station
Augusta, ME
04333

○

Project Rating Criteria

MaineDOT will review and award funding for projects that align with the goals of the Maine Infrastructure Adaptation Funds and Municipal Stream Crossing programs and based on criteria described in Part UUUU of An Act to Make Supplemental Appropriations and Allocations for the Expenditures of State Government, General Fund and Other Funds and to Change Certain Provisions of the Law Necessary to the Proper Operations of State Government for the Fiscal Years Ending June 30, 2024 and June 30, 2025.

Projects will be reviewed by an interagency group using a competitive process which will result in a prioritized list of projects for funding. The qualitative scoring process will identify whether projects fully align, primarily align, partially align, or do not align with the goals established in the relevant programs and statute.

Fully Aligned

A project that is considered fully aligned will meet all program and funding goals as described in the Request for Application (RFA) and will clearly identify hazards to infrastructure and directly respond to future resiliency concerns.

Primarily Aligned

A project that is considered primarily aligned will meet most of the program and funding goals as described in the Request for Application (RFA) and will identify hazards to infrastructure and respond to future resiliency concerns.

Partially Aligned

A project that is considered partially aligned will meet some of the program and funding goals as described in the Request for Application (RFA) and may identify hazards to infrastructure and attempts to respond to future resiliency concerns.

Not Aligned

A project that is considered not aligned will fail to meet the program and funding goals as described in the Request for Application (RFA) does not identify hazards to infrastructure or does not directly respond to future resiliency concerns.

Projects will be rated on the following program goals.

Infrastructure Resiliency and Future Climate Conditions

A project should demonstrate increases to infrastructure resiliency and preparedness for future climate conditions; and should meet all MaineDOT design standards, including but not limited to flooding standards for 100-year flooding levels. Infrastructure should be sized to mitigate hazards anticipated by future climate conditions.

Public Safety and Emergency Management

A successful project increases public safety and improves emergency management response

travel during storm events, documents a history of flooding or past infrastructure failure or be at high risk of failure due to age or condition or ability to be resilient to climate stressors; and have a measured coefficient of failure, including but not limited to the number of homes and businesses or traffic connected by the infrastructure.

Leverage of Other Funding Sources

A project that successfully leverages other funding will include sources beyond the funds appropriated for the Maine Infrastructure Adaptation Funding and locally raised and appropriated funds, including but not limited to available federal funding and other funds.

Community, Economic, and Environmental Benefits

A project should demonstrate a compelling and significant community benefit, which directly improves the physical, social, and economic development activities in a community.

A project should demonstrate an impact on regional economic needs.

A project should demonstrate the ability to benefit the natural environment by including recommended design standards and best management practices.

**Maine Infrastructure Adaptation Fund and
Municipal Stream Crossing Application**

- **Section 1: General Information**

Applicant Name(s): Town of Northport		
Contact Person: James Kossuth		
Mailing Address: 16 Beech Hill Road		
City: Northport	State: Maine	Zip: 04849
Daytime Phone No.: 338-3819x6	Email: administrator@northportmaine.org	
Has this project received FEMA or Insurance funds?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<p>NOTE: The following sections of this application request specific project-related information. If warranted, pictures, maps, exhibits, diagrams, survey summaries, etc., should be included with the application. Please be concise. If additional space is required, please attach supplemental sheets.</p> <p>For those applying for Municipal Stream Crossing Program, Section 2, parts A, B, and F have additional information that is required, fill out the lines that say “<u>Additional information needed for MSC</u>”. That information is not applicable for Maine Infrastructure Adaptation Fund.</p>		

-
- **Section 2: Project Information**

A. Project Location

Provide latitude/longitude (decimal degrees), abutting street name(s), and additional project location references. Feel free to attach designs/ diagrams, maps, etc. that will help provide a clear description of the proposed scope and location.

Bayview Park, 44.378930, -68.966838. See attached map from Beginning with Habitat (Appendix A) and April 23, 2024 site survey from Gartley & Dorsky (Appendix B).

B. Project Summary

Describe the proposed crossing replacement/ infrastructure adaptation project including vulnerable assets, asset age and condition, as well as the natural hazards magnified by climate change, potential risk to system, and proposed improvements.

The Town of Northport (Town), including its historic village of Bayside within the Northport Village Corporation, a quasi-municipality within the Town (Village), has several public areas that are vulnerable to shoreline erosion threatening Town and Village infrastructure, public access to the water and beaches, and historic roots.

Bayside's story goes back to 1849, when Methodists established a camp meeting on the shores of Penobscot Bay. Families pitched tents on platforms in the shoreline grove, which became known as the Wesleyan Grove Camp Meeting. Bayside was incorporated by the Legislature as a village in 1873 and by that time wooden cottages had replaced the former tents. Today, small historic cottages clustered around the Village are an excellent and rare example of successful "cluster housing" encouraged in town planning today. The historic village and the community continue to thrive, respecting and nurturing the historic foundations of Bayside.

Bayview Park is a small, central public park within the village of Bayside, and is a contributing member of the Bayside National Register Historic District. It is surrounded by seven 19th-century gingerbread cottages, all of which are also contributing members of the Historic District. It is a primary public access point to the shore for the Bayside community, which hosts hundreds of local, statewide, national, and international visitors each summer.

This shoreline stabilization project at Bayview Park within the Village, following Gartley & Dorsky's April 2024 engineering study and plan, will protect the seashore from further erosion, safeguarding adjacent infrastructure and the natural habitat. This includes historic Village homes in the Bayside National Register Historic District along the shore, recreational assets of Bayview Park (popular for picnics, outdoor games, and wedding receptions), roads surrounding the beach and the park; and access to the beach, which is enjoyed not only by Village and Town residents but also attracts visitors from all around the state and beyond for picnicking, swimming, kayaking and paddleboarding.

Several severe coastal storms in the past twelve months have eroded the bank to the point where the park is now threatened with collapse. Pictures of the erosion taken in May 2023 and again in early 2024 demonstrate the magnitude of the impact of the continued erosion in these areas. (Please see Appendix D with before-and-after photos.)

The Bayview Park shoreline is approximately 125 feet long with significant erosion at the toe of the slope, threatening the assets above. The engineering study has optimized the stabilization plan to use nature-based solutions to protect the land from further erosion and balance effectiveness with minimal environmental impact.

The toe of the slope and up above the elevation of storm surge and wave action, per FEMA flood maps, will be armored with large stones over 6" and geotextile fabric. The vegetation along the shore is dominated by invasive Japanese knotweed, which will be removed and replaced with native salt-

tolerant vegetation.

In addition to nature-based, eco-friendly solutions suggested by the engineering firm, the Town of Northport has also started community engagement on this topic to provide transparent communication regarding project goals, timelines, and potential impacts as well as seeking feedback to address concerns and prove project outcomes.

By integrating these improvements into shoreline stabilization projects, we will mitigate risks, enhance environmental sustainability, and promote the long-term resilience of our shores and assets surrounding the shore including the assets on the National Register of historic places. In addition, it will maintain economic sustainability that these assets bring to Northport and Waldo County through tourism.

C. Infrastructure Resiliency and Future Climate Conditions

Demonstrate climate change impacts or vulnerability to hazards and provide documentation of historic events.

As part of the Town's application for a Community Resilience Partnership Action Grant in July 2023, for engineering survey and design for shoreline stabilization at this and other locations in Northport, the Town took photos of the shoreline at Bayview Park. Those before-and-after photos are attached as Appendix D.

The severe storms of the last twelve months, including Hurricane Lee (September 15, 2023), the back-to-back storms of December 17 and 21 (FEMA Disaster Declaration DR-4754-ME), and the storm of January 10, 2024 (FEMA Disaster Declaration DR-4764-ME), accelerated the rate of erosion to this area, making the likelihood of catastrophic collapse greater with each new storm, regardless of its severity.

The attached photos show the progression of damage between summer 2023 and summer 2024.

Describe how the proposed project will reduce the asset's vulnerabilities.

Bayview Park is currently extremely vulnerable to collapse from the erosion of the bank, which has accelerated after the coastal storms of the past twelve months. The bank is currently soft and unstable. The engineering report documents the amount of land lost to erosion. The slope supporting the village access roads above along with village historic homes is also very vulnerable, overpowered by Japanese knotweed. Please see Appendix B and C for details of the survey and engineering designs.

The proposed shoreline stabilization project will reduce asset vulnerabilities through several key strategies:

1. Erosion Control: One of the primary vulnerabilities of shorelines is erosion, which can threaten

the stability of structures, in this case several 19th-century cottages, and the surrounding historic park. The proposed stabilization project includes building armor up to the 100-year flood elevation working from the FEMA flood map.

2. Stabilizing Slopes through nature-based solutions: Both these shorelines have elevated slopes which are currently very vulnerable. This project will stabilize these slopes through nature-based solutions such as salt-tolerant vegetation.

3. Protecting Infrastructure: This project will safeguard historic cottages located near these areas, the Village roads, and the historic park and its benches all of which are contributing members to the National Register Historic District, from damage caused by erosion or storm surges. This protection is crucial for maintaining the functionality and longevity of these assets as well as integrity of the Town of Northport which is built on the shoreline.

4. Enhancing Resilience to Climate Change: With rising sea levels and more frequent extreme weather events due to climate change, this shoreline stabilization project will enhance Northport's resilience. This includes future-proofing against anticipated changes in sea level rise and storm intensity based on FEMA's projections for a 100-year flood.

5. Long-term Cost Savings: By reducing vulnerabilities through proactive shoreline and slope stabilization, there can be significant cost savings over the long term. Preventing damage from erosion and other hazards now can minimize the need for expensive repairs and emergency response efforts later.

6. Sustainable Economy for Waldo County: Bayside Historic District, especially its summer visitors, provides an important economic boost to the Waldo county area. The village attracts visitors from all over the country, in fact, all over the world where visitors come to rent the historic cottages throughout the whole year but particularly in the summer and fall. Countless businesses in and around Northport would feel the financial impact if the village shoreline and its National Register historic cottages and parks succumbed to erosion.

In summary, the proposed shoreline stabilization project aims to reduce vulnerabilities by implementing robust engineering and nature based strategies to protect against erosion, stabilize slopes, safeguard infrastructure, enhance resilience to climate change, and ensure long-term cost-effectiveness. These efforts will collectively contribute to a more sustainable and secure shoreline environment for Northport's assets in question. Northport is a seaside community and much of the infrastructure is right up against the shoreline. If we don't stabilize now we will lose much of what makes this a unique and historic community.

Provide details on how climate change projections and data have or will be considered and incorporated into the project design. (i.e. How will the crossing be upsized, or the facility be raised in elevation.)

The proposed project has included riprap sized to withstand the wave action at the toe of the slope. The proposed height of the riprap is based on historical data, existing erosion, soil type, geometry of the slope and the base flood elevation (BFE). The height is limited to the BFE or slightly above,

with the vegetated slope covering the remainder of the project area.

Additional Resources:

[Maine Geological Survey: Maine's Geological Hazards, Sea Level Rise/Storm Surge](#)
[The Nature Conservancy: Culvert Flood Risk Explorer](#)
[Maine Flood Hazard Map](#)

D. Public Safety and Emergency Management

Describe the risk to public safety associated with vulnerable infrastructure and which groups (business, general public etc.) will benefit from the project.

Bayview Park is popular for swimming as well as kayaking and paddleboarding. The beaches are also popular play areas for kids (including ball games on the beach) and families love to picnic on the beach or in the park above the slope. Further deterioration of the shoreline below Bayview Park area poses significant risks not only to the natural environment but also to crucial infrastructure and recreational areas in Northport. And these significant impacts are interconnected:

1. Infrastructure at Risk: The shoreline deterioration threatens the integrity of village roads, historic homes, and access points to Bayview Park and beyond located right above the shore and slope. These areas serve as vital connections for residents and visitors, linking them to essential services and recreational opportunities.

2. Impact on Access Roads: Access roads to Bayview Park and other parts of Northport are essential for emergency services and daily commuting. Any compromise to these roads due to shoreline erosion will disrupt daily life and the execution of a comprehensive safety plan.

3. Restriction on Recreational Opportunities: Bayview Park is a hub for outdoor activities such as swimming, kayaking, paddleboarding, and beach games. Families enjoy picnicking and other leisure activities on the beach and in the park. If shoreline erosion limits access to these areas or diminishes their safety, it could significantly impact the community's quality of life and local tourism.

4. Local Economy Impact: Residents and visitors alike benefit from the recreational amenities provided by Bayview Park's historic shoreline. The loss of these opportunities due to shoreline deterioration could affect community well-being and the local economy, particularly if tourism declines as a result.

5. Long-term Cost Savings: By reducing vulnerabilities through proactive shoreline and slope stabilization, there can be significant cost savings over the long term. Preventing damage from erosion and other hazards can minimize the need for expensive repairs and emergency response efforts.

In summary, preserving the integrity of access roads and recreational areas along the shoreline is

essential not only for safety but also for maintaining the community's social and economic vitality in Northport. Addressing the impacts of climate change on the shoreline is crucial to safeguarding these valuable assets for current and future generations and present long-term cost savings.

Additional Resources:

[The Nature Conservancy: Resilient Land Mapping Tool](#)

Describe (if applicable) the safety and impact to communities including detour lengths, identifying any critical infrastructure cut-off from access if the vulnerable infrastructure were to fail, number of businesses and home cut-off, average annual daily traffic (AADT) using MaineDOT's Public Viewer.

The failure of the slope at Bayview poses significant risks to both historic homes and the accessibility of first responders, impacting up to 15 residences. The risks involved include:

1. Risk to Historic Homes: If the slope fails, several historic homes could be destroyed. This not only results in the loss of cultural and historical assets but also affects the residents who live there, potentially displacing them and causing significant property damage and personal hardship.
2. Access for First Responders: A critical issue is the potential loss of access for first responders to these homes. If emergency vehicles cannot reach the affected houses due to the slope failure, response times could be delayed or rendered impossible jeopardizing the safety and well-being of the residents during emergencies.
3. Failure to Execute Comprehensive Evacuation Plan: Evacuating residents during emergencies will be challenging. Residents would need to walk a considerable distance uphill to reach safer areas like George Street for transportation to shelters or emergency care facilities. This adds complexity and delays to evacuation procedures, putting safety of residents at greater risk.
4. Daily Access Restrictions: Even in non-emergency situations, daily life for residents would be significantly impacted. The need to navigate steep slopes daily to access their homes and vehicles can pose physical challenges, especially for elderly or disabled residents.

The AADT at the proposed project site is 246.

Additional Resources:

[MaineDOT's MapViewer](#)

Describe (if applicable) how this project will benefit public health.

The project to stabilize the shoreline at Bayview Park will safeguard several crucial public health benefits :

1.Ensuring Vehicular Access for First Responders and Residents: This shoreline stabilization project ensures continued vehicular access to Bayview Park and village and town roads around, which is crucial for first responders to reach homes and areas effectively during emergencies. Rapid access is critical in situations that require medical assistance, fire response, or evacuation and impacts public safety directly public safety

2.Maintaining Recreational Access to Bayview Park: This project will preserve access to Bayview Park and its beach for recreational purposes. Access to outdoor spaces like parks and beaches is important for public health, providing opportunities for physical activity, relaxation, and social interaction in open air- a crucial need throughout COVID times- contributing to the well-being and quality of life of residents and visitors alike.

3.Strengthening Community Resilience: By ensuring both emergency access and recreational opportunities, the project contributes to community resilience.

4.Promoting Physical and Mental Health: Access to recreational spaces encourages physical exercise, and facilitates social connections within a community in an outdoor space - the importance of which has increased further in our COVID environment- benefiting overall physical and mental health as well as life satisfaction.

Additional Resources:

[Culvert Flood Risk Explorer | Maine \(tnc.org\)](https://tnc.org)

Describe whether a new design will eliminate or greatly reduce current maintenance costs.

The proposed project will not so much reduce current maintenance costs as prevent substantial repair costs in the near future if the shore at Bayview Park were to fail catastrophically. The proposed project will sufficiently protect Bayview Park that it will not be in danger of collapse for many years to come. Indeed, with regular routine maintenance, the stabilized bank could hold indefinitely.

By reducing vulnerabilities through this shoreline and slope stabilization project, there will be significant cost savings over the long term. Preventing damage from erosion and other hazards can minimize the need for expensive repairs and emergency response efforts.

Amount of money spent on maintenance or failures of the vulnerable infrastructure and description and documentation of maintenance history or recent damage, if applicable.

The Bayview Park area was surveyed and had a stabilization plan engineered in April 2024 as part of the Town's 2023 Community Resilience Partnership Action Grant. Bayview Park was one of four areas surveyed as part of that grant, which totaled \$50,000.

All the abutting neighbors with private property have reinforced and stabilized their private shoreline

surrounding this area.

See Appendix D for before and after photos showing recent damage in 2023 and 2024.

E. Community, Economic, and Environmental Benefits

Describe how this project directly improves physical, social, and economic development within the community. (i.e. How would this project support the goals of a town's comprehensive plan or improve the overall function of the community?)

This project will improve the Town's overall function by ensuring continued vehicular and pedestrian access to Bayview Park, preventing a catastrophic infrastructure failure that would cost valuable time for an ambulance in the case of an emergency and cause daily annoyance for the 8 homes on Bayview Park.

Bayview Park is popular for swimming as well as kayaking and paddleboarding. The beaches are also popular play areas for kids (including ball games on the beach) and families love to picnic on the beach or in the park above the slope. If access to the beaches were compromised, residents and visitors would be unable to enjoy these outdoor recreational opportunities, affecting the Town's overall function as an outdoor recreation destination.

The physical, social and economic benefits of these areas cannot be overstated, as each one provides numerous benefits to both residents and visitors:

1. **Outdoor Recreational Opportunities:** Bayview Park offers a variety of recreational activities such as swimming, kayaking, paddleboarding, and beach games like ball games. These activities promote physical health benefits through exercise and spending time out in nature, contributing to the overall well-being of individuals and families.
2. **Social Interaction and Community Building:** The park and beach areas serve as gathering spots for families and friends to picnic and enjoy leisure time together. These social interactions nurture community connections by promoting a sense of belonging as a result enhance community resilience.
3. **Enhancing Economic Impact:** Tourists and visitors are drawn to towns that offer attractive outdoor recreational opportunities like those found at Bayview Park. Their spending on accommodation, dining, and local businesses contributes significantly to the economy of Northport and neighboring communities and supports local jobs.
4. **Enhancing Quality of Life:** Access to outdoor recreational spaces enhances the overall quality of life for residents. It provides them with opportunities for relaxation, stress relief, and enjoyment of natural surroundings, which are essential for mental well-being and happiness.
5. **Strengthening Community Resilience:** The presence of well-used recreational areas like Bayview Park strengthens community resilience by providing a place for residents to get together, organize outside events (birthday parties, weddings, outdoor holiday events in the winter), go on walks and connect with nature.

In summary, preserving access to Bayview Park beaches and recreational facilities is crucial not only for the physical and mental health benefits it offers but also for maintaining the town's economic vitality and community resilience creating a thriving and attractive place to live and visit, benefiting both residents and the local economy.

Describe how the project will improve community resilience at, adjacent to, and beyond the project site, and how outcomes will benefit the public.

Bayview Park is currently extremely vulnerable to collapse from the erosion of the bank, which has accelerated after the coastal storms of the past twelve months. The bank is currently soft and unstable, supported only by invasive knotweed. The proposed project will not just stabilize the bank with riprap, but it will also add a vegetated slope to support the remaining shoreline. Both the riprap and the vegetated slope will stop the erosion at this location, preserving access to the length of the beach from Bayview Park.

Private landowners abutting Bayview Park have been working to stabilize and armor the shoreline in front of their homes. It is important to stabilize and armor the shoreline at Bayview Park, not just to protect the park, but to keep wave action from undermining the work of abutters on their own property. This project area will tie to the existing stabilization projects immediately adjacent to the area, and provide a united barrier against further erosion. The project will strengthen community resilience by protecting the whole community through its infrastructure and access to roads for necessities of daily life.

Describe the presence of environmental resources nearby such as significant wildlife habitats, vernal pools, endangered species presence, etc.

According to the Beginning with Habitat (BwH) Map Viewer, the project area at Bayview Park includes a 250' riparian buffer, National Wetlands Inventory Wetlands, and part of a Tidal Waterfowl / Wading Bird Habitat. See Appendix A.

Additional Resources:

[BwH Map Viewer](#)

[Maine Stream Habitat Viewer](#)

F. Project Scoping and Design

Describe whether the project is scoping and design, or implementation/construction.

Gartley & Dorsky performed survey and design work in March and April 2024, and the proposed

project is ready for permitting and construction.

Provide a bulleted list of proposed specific improvements organized by task, including work to be completed, methodology, deliverables, and project team members.

Task 1: Develop Request for Proposal (RFP), interview candidates, and enter into a contract with a construction firm to perform the work.

The Town Administrator and Road Commissioner will consult with Midcoast Council of Governments and other local governments in selecting a construction firm. Activities include:

- Developing a scope of work
- Identifying potential firms
- Drafting a RFP to be issued by the Town
- Assisting with firm selection including reviewing proposals, conducting interviews, and negotiating the scope of work and project cost.

Outcome: Select Board will hire firm to conduct the construction work.

Task 2: Perform the construction work.

The engineering firm Gartley & Dorsky will likely oversee the technical aspects of the construction project, with oversight from the Town Administrator, Village Agent, and Road Commissioner. The construction activities will include:

- Install temporary access road and erosion control measures.
- Remove existing vegetation in the area to be armored and reshape the slope.
- Determine location of the first layer of large stone at the toe of the slope.
- Excavate at the toe in order for the majority of the first stone to be below grade.
- Install geotextile fabric, and place toe stone over layer of 6" minus blasted ledge material.
- Continue up the slope with geotextile, blasted stone, and large face stones to the design height at the specific location.
- Blend the rip rap into the existing soil on the slopes at each end as part of nature based stabilization solution.
- Regrade above the armoring as specified and prepare the area for the proposed plantings and stabilization measures.
- Use nature based solutions to secure exposed soil and revegetate temporary access road and any other disturbed areas.

Outcome: Completed stabilized shoreline, with riprap and salt-tolerant vegetation.

Describe (if applicable) design efforts that have been completed to date on the proposed project and attach any completed design information, and proposed schedule for design or

implementation completion.

- All projects must at least provide an estimated construction start and end date.
- Commitment that applicant has or will obtain necessary Army Corps of Engineers and Maine DEP Natural Resources Protection Act permits for this project.
- Photos of the project area that demonstrate facility condition. For stream crossings, photos should be provided looking at the crossing from downstream and upstream, inside of the structure, and any safety conditions.

Please see survey and engineering plans and photos of existing conditions, Appendix B, C, and D.

Construction on this project can begin as soon as necessary permits are secured from DEP and ACOE and the Town selects a contractor through a formal bidding process. Assuming the Town is able to hire a qualified contractor, the work could begin this summer or fall and would take less than six weeks to complete.

G. Schedule:

Provide detailed timeline of project tasks with anticipated completion dates for the project, including deliverables, likelihood of project success based on support of landowners and public, funding feasibility, technical, financial, and management capacity, and regulatory hurdles.

This shoreline stabilization project will require permitting under 38 M.R.S.A. § 480-C(2).

This project could be put out to bid as soon as the grant is awarded, and construction would likely take less than six weeks. The Village has already earmarked the 5% match, but it would likely have to hold a special meeting to appropriate the remaining cost prior to reimbursement.

The technical aspects are somewhat involved, and it is likely that the Village would retain the services of an engineering firm, such as Gartley & Dorsky, to oversee the construction.

The public supports this work, as demonstrated by the turnout at two community workshops (June 2023 and June 2024), at which coastal erosion was cited as a concern for residents. The work will occur entirely within the Town and Village property.

The Town Administrator, Village Agent, and Road Commissioner will oversee and manage this work, as they have done for other similar projects.

Provide all applicable public meeting dates including Town Council or Select Board meeting for the project, for the budgetary approvals of funding, and local match.

At the June 9, 2024, meeting of the Village Overseers, they agreed to provide the 5% match, estimated to be \$7,500, for the \$150,000 total estimated project cost.

Provide any public engagement activities that have occurred to date.

June 12, 2023 – the Town held a public community climate resilience workshop, as part of its application process for the Community Resilience Partnership. That workshop identified shoreline erosion as a top priority for the Town’s residents. This event was advertised in two different email lists in the Town and in the weekly newspaper column. The event was preceded by an online survey asking about the residents’ concerns surrounding impacts from severe storms.

June 12, 2024 – the Town held a public community climate resilience workshop, providing updates on progress since the last workshop, and solicited input on additional and specific priorities for the future. This event was advertised in two different email lists in the Town, in the weekly newspaper column, on Facebook, and via a postcard mailed to 680 residences in Town. The event was preceded by an online survey asking about the residents’ concerns surrounding impacts from severe storms.

In October 2023, the Town formed a Climate Resilience Committee, which has held monthly public meetings since, to address the concerns raised in the 2023 and 2024 workshops.

The Northport Village Corporation’s Infrastructure Committee holds regular public meetings to discuss issues related to threats specifically within the corporate limits of the Northport Village Corporation (which is a quasi-municipality within the Town of Northport).

The Northport Village Corporation also holds regular “Donuts and Dialog” meetings in the summer to engage residents on various issues, including threats to infrastructure from severe storms. The upcoming Donuts and Dialog on July 12, 2024, will include Will Gartley, of Gartley & Dorsky, who conducted the survey and designed the project for Bayview Park.

H. Budget:

Provide detailed budget by completing table below.

Estimated Cost of Infrastructure Project	Preliminary or Final Design, Engineering, and Environmental Permitting	\$ 50,000
	Construction	\$ 120,000
	Construction Engineering and Oversight (CE)	\$30,000
	Total Value of Project (add lines 1 through 3)	\$ 200,000
Sources of Funds	Funds from FEMA or Insurance	\$ 0

	Total Cash or In-kind Contributions ¹	\$ 7,500
	Total funds leveraged ² from other sources	\$ 50,000 Resilience grant already received \$50,000 Resiliency grant applying in the fall of 2024
	Funds Requested from MaineDOT ³	\$ 142,500

- ¹ Local Match Contributions:
- Local match cash is those funds that are raised and or appropriated by the town.
 - For Maine Infrastructure Application Fund projects, a minimum match of 5% of total project cost is required.
 - For Municipal Stream Crossing projects, a minimum \$5,000 match is required.
- ² Ability to leverage other funds: The benefit to the community is such that other funding sources are being garnered in support of this project. Projects not covered by Federal Emergency Management Agency (FEMA) disaster funds, and that demonstrate that damage is not covered by insurance, where all emergency relief available has been exhausted, will be prioritized.
- ³ Funds available to be requested from DOT:
- For Maine Infrastructure Application Fund projects, applicants may request up to \$75,000 to support scoping and design, and \$4,000,000 to support match for construction or for direct construction costs.
 - For Municipal Stream Crossing projects, applicants may request up to \$200,000.

Please detail the source of local match.

At the June 9, 2024, Village Overseers meeting, the Overseers agreed to earmark \$7500, or 5% of the proposed project estimated cost, from the Village's annual budget, as the local match.

The survey and engineering work was paid for by a \$50,000 Community Resilience Partnership Action Grant, awarded in 2023. The Bayview Park area was one of four portions of the Town's shoreline that were surveyed and had proposed solutions designed.

The Town intends to apply for the next round of funding from the Community Resilience Partnership to cover some of the construction costs for this proposed project.

The Town needs MIAF funding for this project because the damage to the shoreline has been so

gradual that it has not qualified for any FEMA disaster relief funds, but it is clear that failure is imminent.



Maine Infrastructure Adaptation Fund

Request for Application

Overview of the Grant Opportunity

The Maine Department of Transportation (MaineDOT) is seeking applications for the Maine Infrastructure Adaptation Fund (MIAF) to provide one-time funding to municipal, tribal, and infrastructure districts to adapt their critical infrastructure to reduce vulnerability to climate change. All projects must demonstrate increased resilience to future storm and flooding impacts. This Request for Application (RFA) document provides instructions for submitting applications, evaluation criteria, and contract provisions. The program is administered by MaineDOT and uses State funding. MIAF is looking to provide assistance to a broad geographical representation of the areas across the state that have been subject to storm damage.

The MIAF program will help develop a pipeline of infrastructure projects that are ready for construction and eligible for future Federal support. Eligible project sponsors are local and tribal governments, municipal conservation commissions, soil and water conservation districts, and private nonprofit organizations. Eligible projects include scoping and design, and/or construction of specific public infrastructure, including storm water systems, water systems upgrades, and other interventions that support public infrastructure repair to reducing or eliminating climate impacts.

Projects or project components that will be prioritized:

- Projects for which FEMA disaster funds were applied for and denied; and
- Projects that were not covered by insurance; and
- Where no other emergency relief was granted or available.

Historically, the following projects fully align with the program goals:

- Scoping project to adapt stormwater infrastructure to handle the increase in extreme precipitation events;
- Construction of stormwater improvements;
- Scoping and construction of water and wastewater treatment plant upgrades to meet resilience of the system; and
- Transportation resilience projects.

Examples of projects that do not align with the program goals include:

- Generators;
- Emergency service communications;
- Pavement not related to an eligible project listed above; or
- Feasibility studies

The applicant must identify hazards associated with climate change, evaluate their impact on critical

assets, identify adaptation practices, and present recommendations that adapt the infrastructure to reduce vulnerability to storm events. The applicant should clearly demonstrate how the projects have been designed for increased resilience to future storm and flooding impacts. Final design or construction plans shall be stamped by a Maine Professional Engineer.

The Maine Infrastructure Adaptation Fund provides grants to support 1) scoping and design and/or 2) implementation and construction (following completed design). Applicants may request up to \$75,000 to support scoping and design, or up to \$4,000,000 to support match for construction or for direct construction costs. Applicants are required to provide at least 5% local match of total project costs. All local match must be directly related to the proposed project and tasks, and necessary substantiating documentation must be provided. Costs incurred prior to the effective date of the grant agreement including application preparation costs will not be considered as part of the match requirements, except that repairs or reconstruction of project locations damaged in the statewide weather events between December 18, 2023 and the time of application may be reimbursable, provided that all other criteria in the RFA is met. These funds can be used as State match for federal grants.

Applications will be consulted on by MaineDOT and other relevant State agencies, such as the Governor's Office of Policy Innovation and the Future (GOPIF), the Maine Drinking Water Program, the Maine DEP Division of Water Quality Management, and others depending on project type. The MaineDOT Commissioner may use the funds at their discretion to support efforts of regional significance or exigent circumstances with imminent risk to life or property. Entities requesting funds for these efforts must follow the MIAF application process to provide transparency and show how the funds will support the effort.

Upon preliminary award, applicants will enter into a Grant Agreement with MaineDOT. Grant recipients will have two (2) years to expend the funds and up to three reimbursement requests, coordinated with the project schedule and milestones. Further details of funding distribution and invoices will be determined upon execution of the Grant Agreement. Recipients will be required to submit annual progress reports and a final project report. Annual progress reports will include, but not limited to a description of project progress, any scheduling changes, and total project costs.

- **Application Process**

MaineDOT issues the RFA for the Maine Infrastructure Adaptation Fund. Applicants must submit a completed PDF application consistent with the RFA by using the template provided. The application(s) will be scored by the Grant Review Team who will judge the merits of the application(s) received in accordance with the project rating criteria.

Applications must be received by **July 1, 2024, at 11:59 p.m. EST**. Applications received after the deadline will be ineligible for award consideration.

Applications are to be submitted to MaineDOT via Adaptation.DOT@maine.gov. Only applications received by email will be considered. Applicants are to insert the following into the subject line in their email "MIAF RFA Submission – Town Name". Applicants must submit a separate application for each project. Applicants should submit a PDF file with the file name: "Town Name_MIAF Application #.PDF".

When we receive your application via email, you will receive a response of receipt within one week.

Information will be available on MaineDOT's grant page:
<https://www.maine.gov/mdot/grants>

Contact information:

Sierra Millay
Environmental Office
Maine Department of Transportation
16 State House Station
Augusta, ME
04333

○

Project Rating Criteria

MaineDOT will review and award funding for projects that align with the goals of the Maine Infrastructure Adaptation Funds and Municipal Stream Crossing programs and based on criteria described in Part UUUU of An Act to Make Supplemental Appropriations and Allocations for the Expenditures of State Government, General Fund and Other Funds and to Change Certain Provisions of the Law Necessary to the Proper Operations of State Government for the Fiscal Years Ending June 30, 2024 and June 30, 2025.

Projects will be reviewed by an interagency group using a competitive process which will result in a prioritized list of projects for funding. The qualitative scoring process will identify whether projects fully align, primarily align, partially align, or do not align with the goals established in the relevant programs and statute.

Fully Aligned

A project that is considered fully aligned will meet all program and funding goals as described in the Request for Application (RFA) and will clearly identify hazards to infrastructure and directly respond to future resiliency concerns.

Primarily Aligned

A project that is considered primarily aligned will meet most of the program and funding goals as described in the Request for Application (RFA) and will identify hazards to infrastructure and respond to future resiliency concerns.

Partially Aligned

A project that is considered partially aligned will meet some of the program and funding goals as described in the Request for Application (RFA) and may identify hazards to infrastructure and attempts to respond to future resiliency concerns.

Not Aligned

A project that is considered not aligned will fail to meet the program and funding goals as described in the Request for Application (RFA) does not identify hazards to infrastructure or does not directly respond to future resiliency concerns.

Projects will be rated on the following program goals.

Infrastructure Resiliency and Future Climate Conditions

A project should demonstrate increases to infrastructure resiliency and preparedness for future climate conditions; and should meet all MaineDOT design standards, including but not limited to flooding standards for 100-year flooding levels. Infrastructure should be sized to mitigate hazards anticipated by future climate conditions.

Public Safety and Emergency Management

A successful project increases public safety and improves emergency management response

travel during storm events, documents a history of flooding or past infrastructure failure or be at high risk of failure due to age or condition or ability to be resilient to climate stressors; and have a measured coefficient of failure, including but not limited to the number of homes and businesses or traffic connected by the infrastructure.

Leverage of Other Funding Sources

A project that successfully leverages other funding will include sources beyond the funds appropriated for the Maine Infrastructure Adaptation Funding and locally raised and appropriated funds, including but not limited to available federal funding and other funds.

Community, Economic, and Environmental Benefits

A project should demonstrate a compelling and significant community benefit, which directly improves the physical, social, and economic development activities in a community.

A project should demonstrate an impact on regional economic needs.

A project should demonstrate the ability to benefit the natural environment by including recommended design standards and best management practices.

**Maine Infrastructure Adaptation Fund and
Municipal Stream Crossing Application**

- **Section 1: General Information**

Applicant Name(s): Town of Northport		
Contact Person: James Kossuth		
Mailing Address: 16 Beech Hill Road		
City: Northport	State: Maine	Zip:04849
Daytime Phone No.:338-3819x6	Email:administrator@northportmaine.org	
Has this project received FEMA or Insurance funds?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<p>NOTE: The following sections of this application request specific project-related information. If warranted, pictures, maps, exhibits, diagrams, survey summaries, etc., should be included with the application. Please be concise. If additional space is required, please attach supplemental sheets.</p> <p>For those applying for Municipal Stream Crossing Program, Section 2, parts A, B, and F have additional information that is required, fill out the lines that say “<u>Additional information needed for MSC</u>”. That information is not applicable for Maine Infrastructure Adaptation Fund.</p>		

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- **Section 2: Project Information**

A. Project Location

Provide latitude/longitude (decimal degrees), abutting street name(s), and additional project location references. Feel free to attach designs/ diagrams, maps, etc. that will help provide a clear description of the proposed scope and location.

Auditorium Park, 44.381563, -68.968339. See attached map from Beginning with Habitat (Appendix A) and May 30, 2024 site survey from Gartley & Dorsky (Appendix B).

B. Project Summary

Describe the proposed crossing replacement/ infrastructure adaptation project including vulnerable assets, asset age and condition, as well as the natural hazards magnified by climate change, potential risk to system, and proposed improvements

The Town of Northport (Town), including its historic village of Bayside within the Northport Village Corporation, a quasi-municipality within the Town (Village), has several public areas that are vulnerable to shoreline erosion threatening Town and Village infrastructure, public access to the water and beaches, and historic roots.

Bayside's story goes back to 1849, when Methodists established a camp meeting on the shores of Penobscot Bay. Families pitched tents on platforms in the shoreline grove, which became known as the Wesleyan Grove Camp Meeting. Bayside was incorporated as a village in 1873 and by that time wooden cottages had replaced the former tents. Today, small historic cottages clustered around the Village are an excellent and rare example of successful "cluster housing" encouraged in town planning today. The historic village and the community continue to thrive, respecting and nurturing the historic foundations of Bayside.

Auditorium Park is a high-use central park in the Historic District of Bayside, and is a contributing member of the Bayside National Register Historic District. It is surrounded by eleven 19th-century gingerbread cottages, all of which are also contributing members of the Historic District. The park sits about 40 feet above the shore over a steep bank that is eroding quickly. Storm surge from recent storms has compromised two sets of stairs that provide public access to the shore and has undercut the bank to a point where public safety is a concern.

This shoreline stabilization project at Auditorium Park, following Gartley & Dorsky's engineering study and plan, will protect the seashore from further erosion, safeguarding adjacent infrastructure and the natural habitat. This includes historic village homes on the National Register along the shore, recreational assets of Auditorium Park (popular for picnics and outdoor passive recreation), roads approaching the beach and the park; and access to the beach, which is enjoyed not only by Village and Town residents but also attracts visitors from all around the state and beyond for picnicking, swimming, kayaking and paddleboarding.

Several severe coastal storms in the past twelve months have eroded the bank to the point where the park is now threatened with collapse. Pictures of the erosion taken in May 2023 and again in early 2024 demonstrate the magnitude of the impact of the continued erosion in these areas. (Please see Appendix D with before-and-after photos.)

The Auditorium Park area's shoreline includes various stages of erosion, vegetated cover, and/or old retaining walls, some stone, and other debris. The engineering study has optimized the stabilization plan to use nature-based solutions to protect the land from further erosion and balance effectiveness with minimal environmental impact.

The survey and design propose that the toe of the slope and up above the elevation of storm surge and wave action should be armored with riprap and geotextile fabric. In some locations, the riprap may need to extend higher due to the steepness of the slope and to protect the structures above. There are also multiple beach access points that need to be evaluated and new stairs or access ways

provided.

The vegetation along the shore is dominated by invasive Japanese knotweed, which will be removed and replaced with native salt-tolerant vegetation.

In addition to nature-based, eco-friendly solutions suggested by the engineering firm, the Town of Northport has also started community engagement on this topic to provide transparent communication regarding project goals, timelines, and potential impacts as well as seeking feedback to address concerns and prove project outcomes.

By integrating these improvements into shoreline stabilization projects, we will mitigate risks, enhance environmental sustainability, and promote the long-term resilience of our shores and assets surrounding the shore, including the assets on the National Register of Historic Places. In addition, it will maintain economic sustainability that these assets bring to Northport and Waldo County through tourism.

C. Infrastructure Resiliency and Future Climate Conditions

Demonstrate climate change impacts or vulnerability to hazards and provide documentation of historic events.

As part of the Town's application for a Community Resilience Partnership Action Grant in July 2023, for engineering survey and design for shoreline stabilization at this and other locations in Northport, the Town took photos of the shoreline at Auditorium Park. Those before-and-after photos are attached as Appendix D.

The severe storms of the last twelve months, including Hurricane Lee (September 15, 2023), the back-to-back storms of December 17 and 21 (FEMA Disaster Declaration DR-4754-ME), and the storm of January 10, 2024 (FEMA Disaster Declaration DR-4764-ME), accelerated the rate of erosion to this area, making the likelihood of catastrophic collapse greater with each new storm, regardless of its severity.

The attached photos show the progression of damage between summer 2023 and summer 2024.

Describe how the proposed project will reduce the asset's vulnerabilities.

Auditorium Park is currently extremely vulnerable to collapse from the erosion of the bank, which has accelerated after the coastal storms of the past twelve months. The bank is currently soft and unstable. The engineering report documents the amount of land lost to erosion.

This erosion is not only threatening the integrity of the bank itself but also impacting the stability of village access roads and historic homes situated above the slope 40' above the shore.

Additionally, the presence of Japanese knotweed further complicates the situation, by exacerbating erosion issues and destabilizing the integrity of the slope which holds together historic homes on the

National Register as well as the Historic Park.

This slope supporting the village access roads above along with village historic homes is also very vulnerable, overpowered by Japanese Knotweed. The bank erosion is so extreme that it poses public safety concerns. Please see Appendix B and C for details of the survey and engineering designs.

The proposed shoreline stabilization project will reduce asset vulnerabilities through several key strategies:

1. Erosion Control: One of the primary vulnerabilities of shorelines is erosion, which can threaten the stability of structures, in this case several 19th-century cottages on the National Registry, and the surrounding historic park on the National Registry. The proposed stabilization project includes building armor up to the 100-year flood elevation working from the FEMA flood map.
2. Stabilizing Slopes Through Nature-Based Solutions: Both these shorelines have elevated slopes which are currently very vulnerable. This project will stabilize these slopes through nature-based solutions such as salt-tolerant vegetation.
3. Protecting Infrastructure: This project will safeguard the park and its assets, and the surrounding historic cottages, all of which are contributing members to the National Register Historic District, as well as the Village roads from damage caused by erosion or storm surges. This protection is crucial for maintaining the functionality and longevity of these historic assets, which draw visitors from around the world.
4. Enhancing Resilience to Climate Change: With rising sea levels and more frequent extreme weather events due to climate change, this shoreline stabilization project will enhance Northport's resilience. This includes future-proofing against anticipated changes in sea level rise and storm intensity based on FEMA's projections for a 100-year flood.
5. Long-term Cost Savings: By reducing vulnerabilities through proactive shoreline and slope stabilization, there can be significant cost savings over the long term. Preventing damage from erosion and other hazards can minimize the need for expensive repairs and emergency response efforts.
6. Sustainable Economy for Waldo County: Bayside Historic District, especially its summer visitors, provides an important economic boost to the Waldo county area. The village attracts visitors from all over the country, in fact, all over the world where visitors come to rent the historic cottages throughout the whole year but particularly in the summer and fall. Countless businesses in and around Northport would feel the financial impact if the village shoreline and its National Register historic cottages and parks succumbed to erosion.

In summary, the proposed shoreline stabilization project aims to reduce vulnerabilities by implementing robust engineering and nature based strategies to protect against erosion, stabilize slopes, safeguard infrastructure, enhance resilience to climate change, and ensure long-term cost-effectiveness. These efforts will collectively contribute to a more sustainable and secure shoreline environment for Northport's assets in question which also includes the historic homes and Park on

the National Register. Northport is a seaside community and much of the infrastructure is right up against the shoreline. If we don't stabilize now, we stand to lose much of what makes this a unique and historic community.

Provide details on how climate change projections and data have or will be considered and incorporated into the project design. (i.e. How will the crossing be upsized, or the facility be raised in elevation.)

The proposed project has included riprap sized to withstand the wave action at the toe of the slope. The proposed height of the riprap is based on historical data, existing erosion, soil type, geometry of the slope and the base flood elevation (BFE). The height is limited to the BFE or slightly above, with the vegetated slope covering the remainder of the project area.

Additional Resources:

[Maine Geological Survey: Maine's Geological Hazards, Sea Level Rise/Storm Surge](#)

[The Nature Conservancy: Culvert Flood Risk Explorer](#)

[Maine Flood Hazard Map](#)

D. Public Safety and Emergency Management

Describe the risk to public safety associated with vulnerable infrastructure and which groups (business, general public etc.) will benefit from the project.

Auditorium Park is popular for swimming as well as kayaking and paddleboarding. The beaches are also popular play areas for kids (including ball games on the beach) and families love to picnic on the beach or in the park above the slope. The further deterioration of the shoreline below Auditorium Park area poses significant risks not only to the natural environment but also to crucial infrastructure and recreational areas in Northport. This part of the shore is even further vulnerable due to the elevated slope that sits above the shore, supporting village roads, historic homes and Historic Park on the National Register. And these significant impacts are interconnected:

1.Infrastructure at Risk: The shoreline deterioration threatens the integrity of village roads, historic homes, and access points to Auditorium Park and beyond located right above the shore and slope. These areas serve as vital connections for residents and visitors, linking them to essential services and recreational opportunities.

2.Impact on Access Roads: Access roads to Auditorium Park and other parts of Northport are essential for emergency services and daily commuting. Any compromise to these roads due to shoreline erosion will disrupt daily life and the execution of a comprehensive safety plan.

3.Restriction on Recreational Opportunities: Auditorium Park is a hub for outdoor activities such as swimming, kayaking, paddleboarding, and beach games. Families enjoy picnicking

and other leisure activities on the beach and in the park. If shoreline erosion limits access to these areas or diminishes their safety, it could significantly impact the community's quality of life and local tourism.

4. Local Economy Impact: Residents and visitors alike benefit from the recreational amenities provided by Auditorium Park's historic shoreline. The loss of these opportunities due to shoreline deterioration could affect community well-being and the local economy, particularly if tourism declines as a result.

5. Long-term Cost Savings: By reducing vulnerabilities through proactive shoreline and slope stabilization, there will be significant cost savings over the long term. Preventing damage from erosion and other hazards can minimize the need for expensive repairs and emergency response efforts.

In summary, preserving the integrity of access roads and recreational areas along the shoreline is essential not only for safety but also for maintaining the community's social and economic vitality in Northport. Addressing the impacts of climate change on the shoreline is crucial to safeguarding these valuable assets for current and future generations and present long-term cost savings.

Additional Resources:

[The Nature Conservancy: Resilient Land Mapping Tool](#)

Describe (if applicable) the safety and impact to communities including detour lengths, identifying any critical infrastructure cut-off from access if the vulnerable infrastructure were to fail, number of businesses and home cut-off, average annual daily traffic (AADT) using MaineDOT's Public Viewer.

As described above, the failure of the slope at Auditorium Park, due to erosion of the shores below it, poses significant risks to both historic homes- all of which are contributing members of the National Register Historic District- and the accessibility of first responders, impacting up to 15 residences. The risks involved include:

1. Risk to Historic Homes: If the slope fails, several historic homes on the National Register will be destroyed. This not only results in the loss of cultural and historical assets but also affects the residents who live there, potentially displacing them and causing significant property damage and personal hardship.
2. Access for First Responders: A critical issue is the potential loss of access for first responders to these homes. If emergency vehicles cannot reach the affected houses due to the slope failure, response times could be delayed or rendered impossible jeopardizing the safety and well-being of the residents during emergencies.
3. Failure to Execute Comprehensive Evacuation Plan: Evacuating residents during emergencies will be challenging. Residents would need to walk uphill to reach safer areas like Merithew Square for transportation to shelters or emergency care facilities. This adds complexity and delays to evacuation procedures, putting safety of residents at greater risk.
4. Daily Access Restrictions: Even in non-emergency situations, daily life for residents would be

significantly impacted. The need to navigate steep slopes daily to access their homes and vehicles can pose physical challenges, especially for elderly or disabled residents.

5. Lack of Traffic Data: The Maine DOT MapViewer does not include AADT for Auditorium Park or the relevant portions of North Ave and Clinton Ave. The absence of Average Annual Daily Traffic (AADT) data for Auditorium Park, North Ave, and Clinton Ave complicates planning and assessment.

Additional Resources:

[MaineDOT's MapViewer](#)

Describe (if applicable) how this project will benefit public health.

The project to stabilize the shoreline at Auditorium Park and the slope above it, will safeguard several crucial public health benefits :

1. Ensuring Vehicular Access for First Responders and Residents: This shoreline stabilization project ensures continued vehicular access to Auditorium Park and portions of North Ave and Clinton Ave which is crucial for first responders to reach homes and areas effectively during emergencies. Rapid access is critical in situations that require medical assistance, fire response, or evacuation and impacts public safety directly public safety
2. Maintaining Recreational Access to Auditorium Park: This project will preserve access to Auditorium Park and its beach for recreational purposes. Access to outdoor spaces like parks and beaches is important for public health, providing opportunities for physical activity, relaxation, and social interaction in open air- a crucial need throughout COVID times- contributing to the well-being and quality of life of residents and visitors alike.
3. Strengthening Community Resilience: By ensuring both emergency access and recreational opportunities, the project contributes to community resilience.
4. Promoting Physical and Mental Health: Access to recreational spaces encourages physical exercise, and facilitates social connections within a community in an outdoor space - the importance of which has increased further in our COVID environment- benefiting overall physical and mental health as well as life satisfaction.

Additional Resources:

[Culvert Flood Risk Explorer | Maine \(tnc.org\)](#)

Describe whether a new design will eliminate or greatly reduce current maintenance costs.

The proposed project will not so much reduce current maintenance costs as prevent substantial repair costs soon if the shore at Auditorium Park were to fail catastrophically bringing down the slope above it which holds the homes and park all of which are contributing members of the National Register Historic District.

The proposed project will sufficiently protect Auditorium Park's shoreline as well as stabilize the slope on which the Village infrastructure is built, so that it will not be in danger of collapse for many years to come. Indeed, with regular routine maintenance, the stabilized bank could hold indefinitely.

By reducing vulnerabilities through this shoreline and slope stabilization project, there will be significant cost savings over the long term. Preventing damage from erosion and other hazards can minimize the need for expensive repairs and emergency response efforts.

Amount of money spent on maintenance or failures of the vulnerable infrastructure and description and documentation of maintenance history or recent damage, if applicable.

Proactive stabilization measures were initiated in 2019, through the project of obtaining a new and higher sea wall armoring the dock and parts of the beach adjacent to Auditorium Park to the south. Total cost of this project was \$1.6 million and it was funded through appropriation of Village reserve funds and bonds.

Abutting neighbors with private property to the north have already completed the engineering study and design for shoreline stabilization and will be moving onto the execution of the project.

E. Community, Economic, and Environmental Benefits

Describe how this project directly improves physical, social, and economic development within the community. (i.e. How would this project support the goals of a town's comprehensive plan or improve the overall function of the community?)

This project will improve the Town's overall function by ensuring continued vehicular access to Auditorium Park and portions of Clinton Ave and North Ave, preventing a catastrophic road failure that would cost valuable time for an ambulance in the case of an emergency and cause daily annoyance for the 14 homes on Auditorium Park and the portions of North Ave and Clinton Ave.

Auditorium Park is popular for swimming as well as kayaking and paddleboarding. The beach is also a popular play area for kids (including ball games on the beach) and families love to picnic on the beach or in the park above the slope. If the access to the beaches were compromised, residents and visitors would be unable to enjoy these outdoor recreational opportunities, affecting the Town's overall function as an outdoor recreation destination which helps the residents and visitors by providing them physical health benefits, social interaction as well as builds a stronger community.

The lack of access to these shores will also have a large impact on the local economy, as tourists may decide to spend their time and money elsewhere.

Therefore, the physical, social and economic benefits of this area cannot be overstated, as it provides numerous benefits to both residents and visitors:

1. **Outdoor Recreational Opportunities:** Auditorium Park offers a variety of recreational activities such as swimming, kayaking, paddleboarding, and beach games like ball games. These activities promote physical health benefits through exercise and spending time out in nature, contributing to the overall well-being of individuals and families.
2. **Social Interaction and Community Building:** The park and beach areas serve as gathering spots for families and friends to picnic and enjoy leisure time together. These social interactions nurture community connections by promoting a sense of belonging as a result enhance community resilience.
3. **Enhancing Economic Impact:** Tourists and visitors are drawn to towns that offer attractive outdoor recreational opportunities like those found at Auditorium Park. Their spending on accommodation rentals, dining, and local businesses contributes significantly to Northport and adjacent local town's economy and supports local jobs.
4. **Enhancing Quality of Life:** Access to outdoor recreational spaces enhances the overall quality of life for residents. It provides them with opportunities for relaxation, stress relief, and enjoyment of natural surroundings, which are essential for mental well-being and happiness.
5. **Strengthening Community Resilience:** The presence of well-used recreational areas like Auditorium Park strengthens community resilience by providing a place for residents to get together, organize outside events (birthday parties, weddings, outdoor holiday events in the winter), go on walks and connect with nature.

In summary, preserving access to Auditorium Park beaches and recreational facilities is crucial not only for the physical and mental health benefits it offers but also for maintaining the town's economic vitality and community resilience creating a thriving and attractive place to live and visit, benefiting both residents and the local economy.

Describe how the project will improve community resilience at, adjacent to, and beyond the project site, and how outcomes will benefit the public.

Private landowners abutting Auditorium Park have been working to stabilize and armor the shoreline in front of their homes. It is important to stabilize and armor the shoreline at Auditorium Park, not just to protect the park and infrastructure above, but to keep wave action from undermining the work of abutters on their own property. This project area will tie to the existing stabilization projects immediately adjacent to the area and provide a united barrier against further erosion. The project will strengthen community resilience by protecting the whole community through its infrastructure and access to roads for necessities of daily life.

Auditorium Park's shoreline is currently extremely vulnerable to collapse due to the accelerated erosion of the bank following the coastal storms of the past twelve months. The bank is soft and unstable, and the significant land loss to erosion is detailed in the engineering reports completed this year. In addition, the slope supporting the village's access roads and historic homes on the National Register is at risk, exacerbated by invasive Japanese knotweed.

In 2019, the village invested \$1.6 million to protect its shoreline by armoring the dock and parts of the beach around Auditorium Park with a new, higher sea wall. While this provided some protection, the most recent coastal storms of the past twelve months have highlighted the need for further measures. Two neighboring private properties have completed engineering studies and designs for shoreline stabilization and will be moving forward with their projects.

Building on the 2019 protection efforts and integrating the stabilization work of abutting neighboring properties will enhance community resilience. This coordinated approach will protect critical infrastructure, ensure first responder access, and maintain daily life roads essential for the community.

The potential loss of access to these beaches and the surrounding historic homes poses a significant threat to community resilience, highlighting the urgency of taking comprehensive action to stabilize the shoreline and safeguard the future of the Historic Village.

Describe the presence of environmental resources nearby such as significant wildlife habitats, vernal pools, endangered species presence, etc.

According to the Beginning with Habitat (BwH) Map Viewer, the project area at Auditorium Park includes a 250' riparian buffer and National Wetlands Inventory Wetlands. See Appendix A.

Additional Resources:

[BwH Map Viewer](#)

[Maine Stream Habitat Viewer](#)

E. Project Scoping and Design

Describe whether the project is scoping and design, or implementation/construction.

Gartley & Dorsky performed survey and design work in March-May 2024, and the proposed project is ready for permitting and construction.

Provide a bulleted list of proposed specific improvements organized by task, including work to be completed, methodology, deliverables, and project team members.

Task 1: Develop Request for Proposal (RFP), interview candidates, and enter into a contract with a construction firm to perform the work.

The Town Administrator, Village Agent, and Road Commissioner will consult with Gartley & Dorsky,

Midcoast Council of Governments, and other local governments in selecting a construction firm. Activities include:

- Developing a scope of work
- Identifying potential firms
- Drafting a RFP to be issued by the Town
- Assisting with firm selection including reviewing proposals, conducting interviews, and negotiating the scope of work and project cost.

Outcome: Select Board will hire firm to conduct the construction work.

Task 2: Perform the construction work.

The engineering firm Gartley & Dorsky will likely oversee the technical aspects of the construction project, with oversight from the Town Administrator, Village Agent, and Road Commissioner. The construction activities will include:

- Install temporary access road and erosion control measures.
- Remove existing vegetation in the area to be armored and reshape the slope.
- Determine location of the first layer of large stone at the toe of the slope.
- Excavate at the toe in order for the majority of the first stone to be below grade.
- Install geotextile fabric, and place toe stone over layer of 6" minus blasted ledge material.
- Continue up the slope with geotextile, blasted stone, and large face stones to the design height at the specific location.
- Blend the rip rap into the existing soil on the slopes at each end as part of nature based stabilization solution.
- Regrade above the armoring as specified and prepare the area for the proposed plantings and stabilization measures.
- Use nature based solutions to secure exposed soil and revegetate temporary access road and any other disturbed areas.

Outcome: Completed stabilized shoreline, with riprap and salt-tolerant vegetation.

Describe (if applicable) design efforts that have been completed to date on the proposed project and attach any completed design information, and proposed schedule for design or implementation completion.

- All projects must at least provide an estimated construction start and end date.
- Commitment that applicant has or will obtain necessary Army Corps of Engineers and Maine DEP Natural Resources Protection Act permits for this project.
- Photos of the project area that demonstrate facility condition. For stream crossings, photos should be provided looking at the crossing from downstream and upstream, inside of the structure, and any safety conditions.

Please see survey and engineering plans and photos of existing conditions, Appendix B, C, and D.

Construction on this project can begin as soon as necessary permits are secured from DEP and ACOE and the Town selects a contractor through a formal bidding process. Assuming the Town is able to hire a qualified contractor, the work could begin this fall and would take up to three months to complete.

F. Schedule:

Provide detailed timeline of project tasks with anticipated completion dates for the project, including deliverables, likelihood of project success based on support of landowners and public, funding feasibility, technical, financial, and management capacity, and regulatory hurdles.

This shoreline stabilization project will likely require permitting under 38 M.R.S.A. § 480-C(2).

This project could be put out to bid as soon as the grant is awarded, and construction would likely take up to three months. The Village has already earmarked the 5% match, but it would likely have to hold a special meeting to appropriate the remaining cost prior to reimbursement.

The technical aspects are somewhat involved, because it will require the installation of a temporary road for construction vehicle access to the base of the bluff, and it is likely that the Village would retain the services of an engineering firm, such as Gartley & Dorsky, to oversee the construction.

The public supports this work, as demonstrated by the turnout at two community workshops (June 2023 and June 2024), at which coastal erosion was cited as a concern for residents.

The work will occur entirely within the Town and Village property, and will be overseen by the Town Administrator and Village Agent.

Provide all applicable public meeting dates including Town Council or Select Board meeting for the project, for the budgetary approvals of funding, and local match.

At the June 9, 2024, meeting of the Village Overseers, they agreed to provide the 5% match, estimated to be \$19,000, for the \$380,000 total estimated project cost.

Provide any public engagement activities that have occurred to date.

June 12, 2023 – the Town held a public community climate resilience workshop, as part of its application process for the Community Resilience Partnership. That workshop identified shoreline erosion as a top priority for the Town's residents. This event was advertised in two different email lists in the Town and in the weekly newspaper column. The event was preceded by an online survey asking about the residents' concerns surrounding impacts from severe storms.

June 12, 2024 – the Town held a public community climate resilience workshop, providing updates on progress since the last workshop, and solicited input on additional and specific priorities for the future. This event was advertised in two different email lists in the Town, in the weekly newspaper column, on Facebook, and via a postcard mailed to 680 residences in Town. The event was preceded by an online survey asking about the residents’ concerns surrounding impacts from severe storms.

In October 2023, the Town formed a Climate Resilience Committee, which has held monthly public meetings since, to address the concerns raised in the 2023 and 2024 workshops.

The Northport Village Corporation’s Infrastructure Committee holds regular public meetings to discuss issues related to threats specifically within the corporate limits of the Northport Village Corporation (which is a quasi-municipality within the Town of Northport).

The Northport Village Corporation also holds regular “Donuts and Dialog” meetings in the summer to engage residents on various issues, including threats to infrastructure from severe storms. The upcoming Donuts and Dialog on July 12, 2024, will include Will Gartley, of Gartley & Dorsky, who conducted the survey and designed the project for Auditorium Park.

G. Budget:

Provide detailed budget by completing table below.

Estimated Cost of Infrastructure Project	Preliminary or Final Design, Engineering, and Environmental Permitting	\$ 50,000
	Construction	\$ 350,000
	Construction Engineering and Oversight (CE)	\$ 30,000
	Total Value of Project (add lines 1 through 3)	\$ 430,000
Sources of Funds	Funds from FEMA or Insurance	\$ 0
	Total Cash or In-kind Contributions ¹	\$ 19,000
	Total funds leveraged ² from other sources	\$ 50,000 Resilience grant already received \$50,000 Resiliency grant

		applying in the fall of 2024
	Funds Requested from MaineDOT ³	\$ 361,000

- 1 Local Match Contributions:
 - Local match cash is those funds that are raised and or appropriated by the town.
 - For Maine Infrastructure Application Fund projects, a minimum match of 5% of total project cost is required.
 - For Municipal Stream Crossing projects, a minimum \$5,000 match is required.

- 2 Ability to leverage other funds: The benefit to the community is such that other funding sources are being garnered in support of this project. Projects not covered by Federal Emergency Management Agency (FEMA) disaster funds, and that demonstrate that damage is not covered by insurance, where all emergency relief available has been exhausted, will be prioritized.

- 3 Funds available to be requested from DOT:
 - For Maine Infrastructure Application Fund projects, applicants may request up to \$75,000 to support scoping and design, and \$4,000,000 to support match for construction or for direct construction costs.
 - For Municipal Stream Crossing projects, applicants may request up to \$200,000.

Please detail the source of local match.

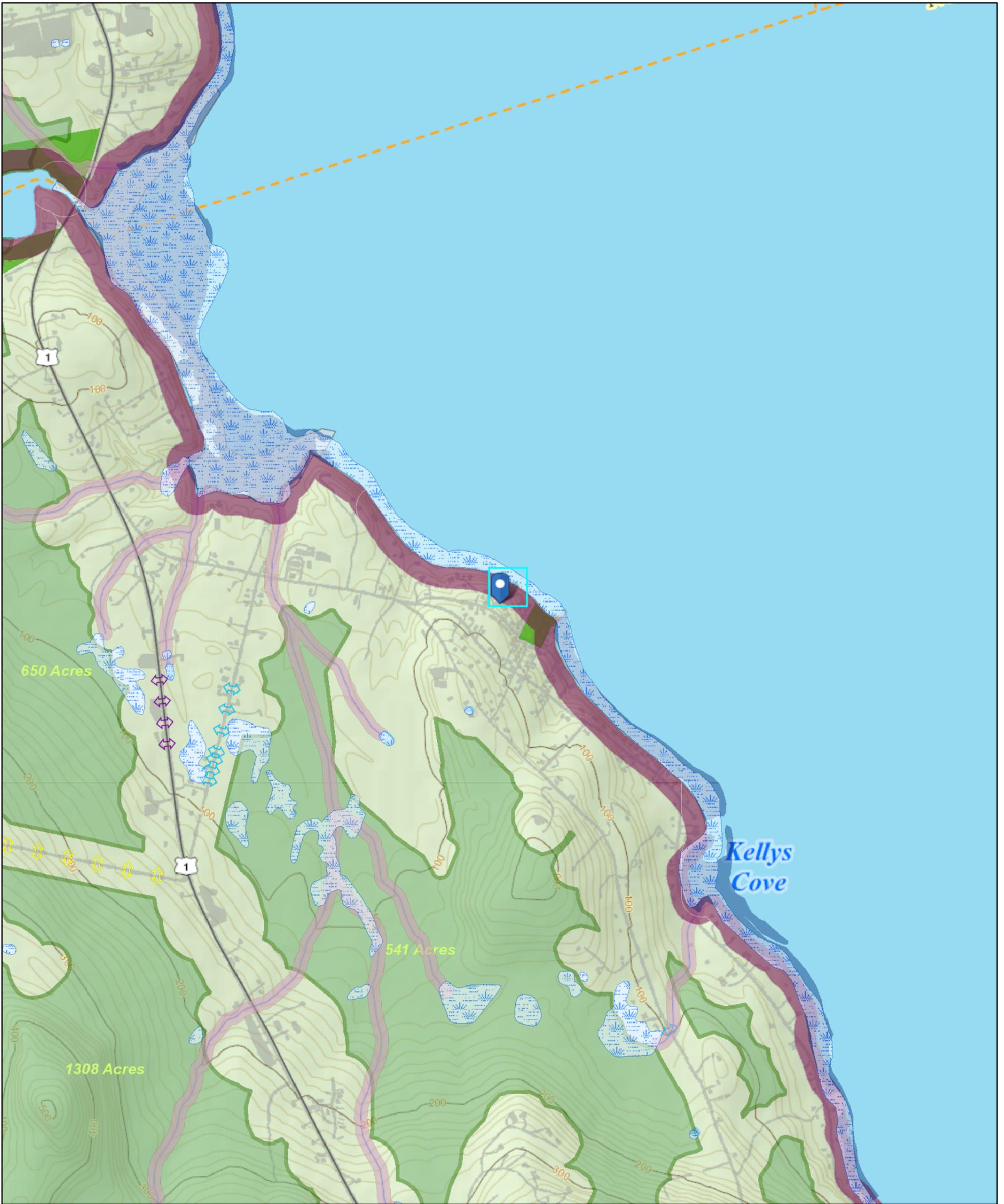
At the June 9, 2024, Village Overseers meeting, the Overseers agreed to earmark \$19,000, or 5% of the proposed project estimated cost, from the Village’s annual budget, as the local match.

The survey and engineering work was paid for by a \$50,000 Community Resilience Partnership Action Grant, awarded in 2023. The Auditorium Park area was one of four portions of the Town’s shoreline that were surveyed and had proposed solutions designed.

The Town intends to apply for the next round of funding from the Community Resilience Partnership to cover some of the construction costs for this proposed project.

The Town needs MIAF funding for this project because the damage to the shoreline has been so gradual that it has not qualified for any FEMA disaster relief funds, but it is clear that failure is imminent.

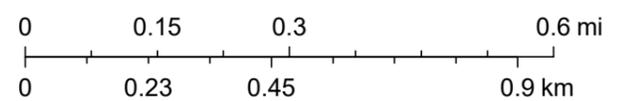
Beginning With Habitat



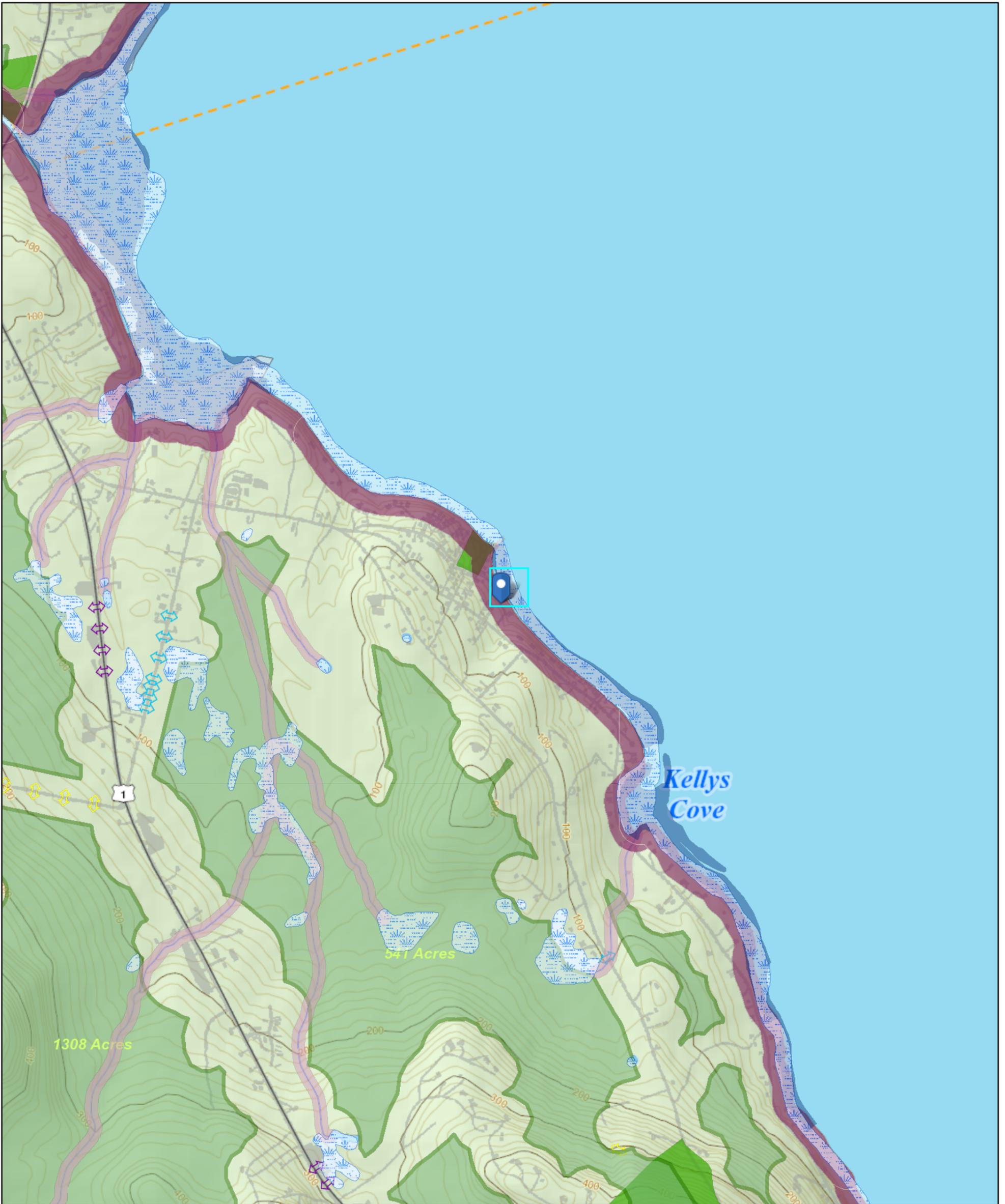
July 1, 2024

- | | | |
|---|---|------------------------------|
| Aquifers | Inland Waterfowl / Wading Bird Habitat | Riparian Connectors |
| National Wetlands Inventory Wetlands | Significant Vernal Pools | Less than 2000 Vehicles/Day |
| Shellfish Beds | Deer Wintering Areas | More than 2000 Vehicles/Day |
| Stream Buffer (75 feet) | Essential Wildlife Habitats | Undeveloped Block Connectors |
| Great Ponds, Rivers and Coastal Buffer (250 feet) | Endangered, Threatened, and Special Concern Species | Less than 2000 Vehicles/Day |
| Atlantic Salmon Habitat | Natural Communities | More than 2000 Vehicles/Day |
| Shorebird Habitat | Rare Plants and Natural Communities | Focus Areas |
| Seabird Nesting Island | Highway Bridge Connectors | Conserved Lands |
| Tidal Waterfowl / Wading Bird Habitat | | Undeveloped Habitat Blocks |

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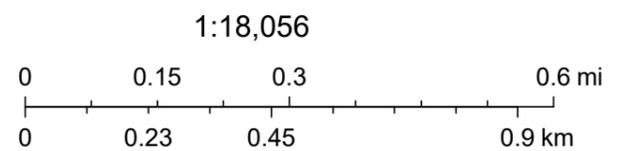


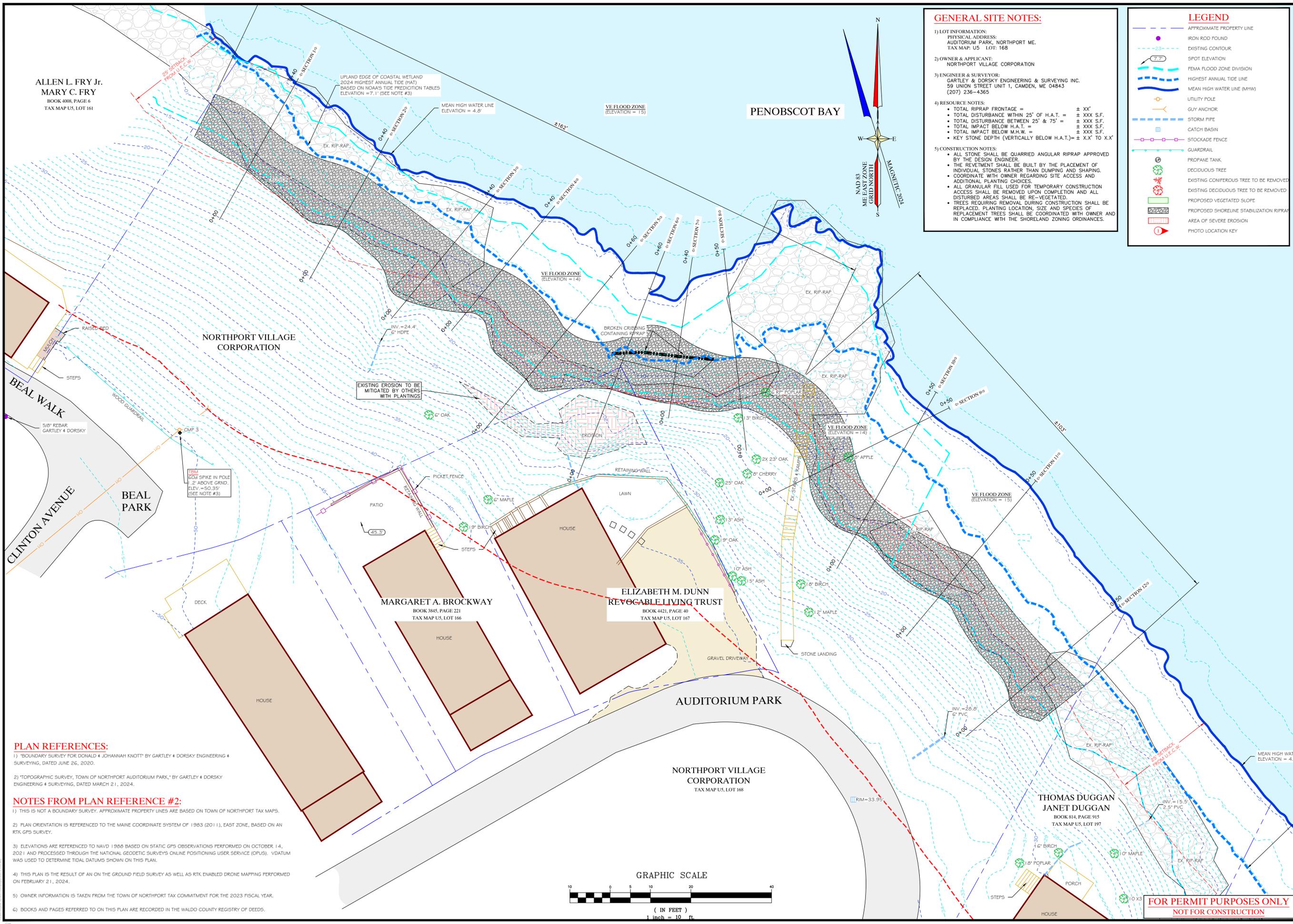
Beginning With Habitat



July 1, 2024

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| Seabird Nesting Island | Highway Bridge Connectors | Conserved Lands |
| Tidal Waterfowl / Wading Bird Habitat | | Undeveloped Habitat Blocks |





GENERAL SITE NOTES:

- 1) LOT INFORMATION:
PHYSICAL ADDRESS:
AUDITORIUM PARK, NORTHPORT ME.
TAX MAP: U5 LOT: 168
- 2) OWNER & APPLICANT:
NORTHPORT VILLAGE CORPORATION
- 3) ENGINEER & SURVEYOR:
GARTLEY & DORSKY ENGINEERING & SURVEYING INC.
59 UNION STREET UNIT 1, CAMDEN, ME 04843
(207) 236-4365
- 4) RESOURCE NOTES:
 - TOTAL RIPRAP FRONTAGE = ± XX'
 - TOTAL DISTURBANCE WITHIN 25' OF H.A.T. = ± XXX S.F.
 - TOTAL DISTURBANCE BETWEEN 25' & 75' = ± XXX S.F.
 - TOTAL IMPACT BELOW H.A.T. = ± XXX S.F.
 - TOTAL IMPACT BELOW M.H.W. = ± XXX S.F.
 - KEY STONE DEPTH (VERTICALLY BELOW H.A.T.) = ± X.X' TO X.X'
- 5) CONSTRUCTION NOTES:
 - ALL STONE SHALL BE QUARRIED ANGULAR RIPRAP APPROVED BY THE DESIGN ENGINEER.
 - THE RETINEMENT SHALL BE BUILT BY THE PLACEMENT OF INDIVIDUAL STONES RATHER THAN DUMPING AND SHAPING.
 - COORDINATE WITH OWNER REGARDING SITE ACCESS AND ADDITIONAL PLANTING CHOICES.
 - ALL GRANULAR FILL USED FOR TEMPORARY CONSTRUCTION ACCESS SHALL BE REMOVED UPON COMPLETION AND ALL DISTURBED AREAS SHALL BE RE-VEGETATED.
 - TREES REQUIRING REMOVAL DURING CONSTRUCTION SHALL BE REPLACED. PLANTING LOCATION, SIZE AND SPECIES OF REPLACEMENT TREES SHALL BE COORDINATED WITH OWNER AND IN COMPLIANCE WITH THE SHORELAND ZONING ORDINANCES.

LEGEND

	APPROXIMATE PROPERTY LINE
	IRON ROD FOUND
	EXISTING CONTOUR
	SPOT ELEVATION
	FEMA FLOOD ZONE DIVISION
	HIGHEST ANNUAL TIDE LINE
	MEAN HIGH WATER LINE (MHW)
	UTILITY POLE
	GUY ANCHOR
	STORM PIPE
	CATCH BASIN
	STOCKADE FENCE
	GUARDRAIL
	PROPANE TANK
	DECIDUOUS TREE
	EXISTING CONIFEROUS TREE TO BE REMOVED
	EXISTING DECIDUOUS TREE TO BE REMOVED
	PROPOSED VEGETATED SLOPE
	PROPOSED SHORELINE STABILIZATION RIPRAP
	AREA OF SEVERE EROSION
	PHOTO LOCATION KEY

ALLEN L. FRY Jr.
MARY C. FRY
BOOK 4008, PAGE 6
TAX MAP US, LOT 161

NORTHPORT VILLAGE CORPORATION

MARGARET A. BROCKWAY
BOOK 3845, PAGE 221
TAX MAP US, LOT 166

ELIZABETH M. DUNN
REVOCABLE LIVING TRUST
BOOK 4421, PAGE 40
TAX MAP US, LOT 167

AUDITORIUM PARK

NORTHPORT VILLAGE CORPORATION
TAX MAP US, LOT 168

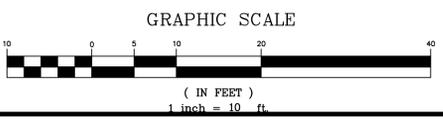
THOMAS DUGGAN
JANET DUGGAN
BOOK 814, PAGE 915
TAX MAP US, LOT 197

PLAN REFERENCES:

- 1) "BOUNDARY SURVEY FOR DONALD & JOHANNAH KNOTT" BY GARTLEY & DORSKY ENGINEERING & SURVEYING, DATED JUNE 26, 2020.
- 2) "TOPOGRAPHIC SURVEY, TOWN OF NORTHPORT AUDITORIUM PARK," BY GARTLEY & DORSKY ENGINEERING & SURVEYING, DATED MARCH 21, 2024.

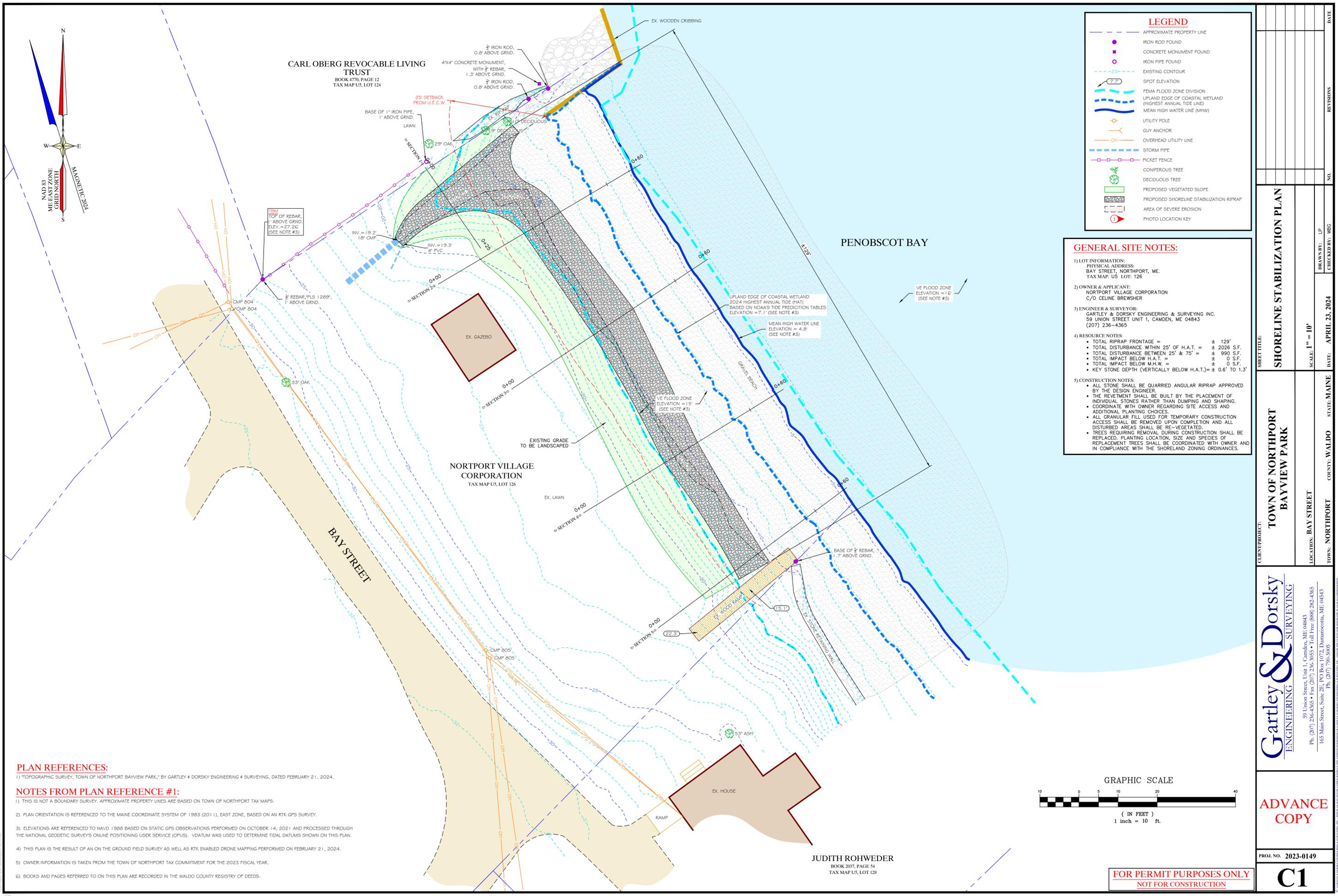
NOTES FROM PLAN REFERENCE #2:

- 1) THIS IS NOT A BOUNDARY SURVEY. APPROXIMATE PROPERTY LINES ARE BASED ON TOWN OF NORTHPORT TAX MAPS.
- 2) PLAN ORIENTATION IS REFERENCED TO THE MAINE COORDINATE SYSTEM OF 1983 (2011), EAST ZONE, BASED ON AN RTK GPS SURVEY.
- 3) ELEVATIONS ARE REFERENCED TO NAVD 1988 BASED ON STATIC GPS OBSERVATIONS PERFORMED ON OCTOBER 14, 2021 AND PROCESSED THROUGH THE NATIONAL GEODETIC SURVEY'S ONLINE POSITIONING USER SERVICE (OPUS). VDATUM WAS USED TO DETERMINE TIDAL DATUMS SHOWN ON THIS PLAN.
- 4) THIS PLAN IS THE RESULT OF AN ON THE GROUND FIELD SURVEY AS WELL AS RTK ENABLED DRONE MAPPING PERFORMED ON FEBRUARY 21, 2024.
- 5) OWNER INFORMATION IS TAKEN FROM THE TOWN OF NORTHPORT TAX COMMITMENT FOR THE 2023 FISCAL YEAR.
- 6) BOOKS AND PAGES REFERRED TO ON THIS PLAN ARE RECORDED IN THE WALDO COUNTY REGISTRY OF DEEDS.



SHEET TITLE: SHORELINE STABILIZATION PLAN		SCALE: 1" = 10'	DRAWN BY: LP	DATE: MAY 30, 2024	NO.	REVISIONS	DATE
CLIENT/PROJECT: TOWN OF NORTHPORT AUDITORIUM PARK		LOCATION: AUDITORIUM PARK	CHECKED BY: HEG	TOWN: NORTHPORT	COUNTY: WALDO	STATE: MAINE	
		<p>59 Union Street, Unit 1, Camden, ME 04843 Ph. (207) 236-4365 • Fax (207) 236-3055 • Toll Free: (888) 282-4365 165 Main Street, Suite 212, P.O. Box 1072, Damariscotta, ME 04843 Ph. (207) 790-5005</p>					
		<p>PROJECT NO. 2023-0212</p> <p>ADVANCE COPY</p> <p>C1</p>					

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NOT FOR CONSTRUCTION



LEGEND

---	APPROXIMATE PROPERTY LINE
●	IRON ROD FOUND
■	CONCRETE MONUMENT FOUND
○	IRON PIPE FOUND
---	EXISTING CONTOUR
7.7	SPOT ELEVATION
---	FEMA FLOOD ZONE DIVISION
---	UPLAND EDGE OF COASTAL WETLAND (HIGHEST ANNUAL TIDE LINE)
---	MEAN HIGH WATER LINE (MHW)
○	UTILITY POLE
○	GUY ANCHOR
---	OVERHEAD UTILITY LINE
---	STORM PIPE
---	PICKET FENCE
●	CONIFEROUS TREE
●	DECIDUOUS TREE
---	PROPOSED VEGETATED SLOPE
---	PROPOSED SHORELINE STABILIZATION RIPRAP
---	AREA OF SEVERE EROSION
○	PHOTO LOCATION KEY

GENERAL SITE NOTES:

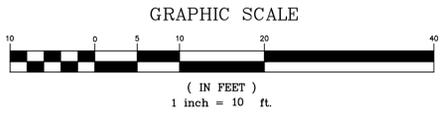
- 1) LOT INFORMATION:
PHYSICAL ADDRESS:
BAY STREET, NORTHPORT, ME.
TAX MAP: U5 LOT 126
- 2) OWNER & APPLICANT:
NORTHPORT VILLAGE CORPORATION
C/O CELINE BREWSHER
- 3) ENGINEER & SURVEYOR:
GARTLEY & DORSKY ENGINEERING & SURVEYING INC.
59 UNION STREET UNIT 1, CAMDEN, ME 04843
(207) 236-4365
- 4) RESOURCE NOTES:
 - TOTAL RIPRAP FRONTAGE = ± 129'
 - TOTAL DISTURBANCE WITHIN 25' OF H.A.T. = ± 2026 S.F.
 - TOTAL DISTURBANCE BETWEEN 25' & 75' = ± 990 S.F.
 - TOTAL IMPACT BELOW H.A.T. = ± 0 S.F.
 - TOTAL IMPACT BELOW M.H.W. = ± 0 S.F.
 - KEY STONE DEPTH (VERTICALLY BELOW H.A.T.) = ± 0.6' TO 1.3'
- 5) CONSTRUCTION NOTES:
 - ALL STONE SHALL BE QUARRIED ANGULAR RIPRAP APPROVED BY THE DESIGN ENGINEER.
 - THE REVELTMENT SHALL BE BUILT BY THE PLACEMENT OF INDIVIDUAL STONES RATHER THAN DUMPING AND SHAPING.
 - COORDINATE WITH OWNER REGARDING SITE ACCESS AND ADDITIONAL PLANTING CHOICES.
 - ALL GRANULAR FILL USED FOR TEMPORARY CONSTRUCTION ACCESS SHALL BE REMOVED UPON COMPLETION AND ALL DISTURBED AREAS SHALL BE RE-VEGETATED.
 - TREES REQUIRING REMOVAL DURING CONSTRUCTION SHALL BE REPLACED. PLANTING LOCATION, SIZE AND SPECIES OF REPLACEMENT TREES SHALL BE COORDINATED WITH OWNER AND IN COMPLIANCE WITH THE SHORELAND ZONING ORDINANCES.

PLAN REFERENCES:

1) TOPOGRAPHIC SURVEY, TOWN OF NORTHPORT BAYVIEW PARK, BY GARTLEY & DORSKY ENGINEERING & SURVEYING, DATED FEBRUARY 21, 2024.

NOTES FROM PLAN REFERENCE #1:

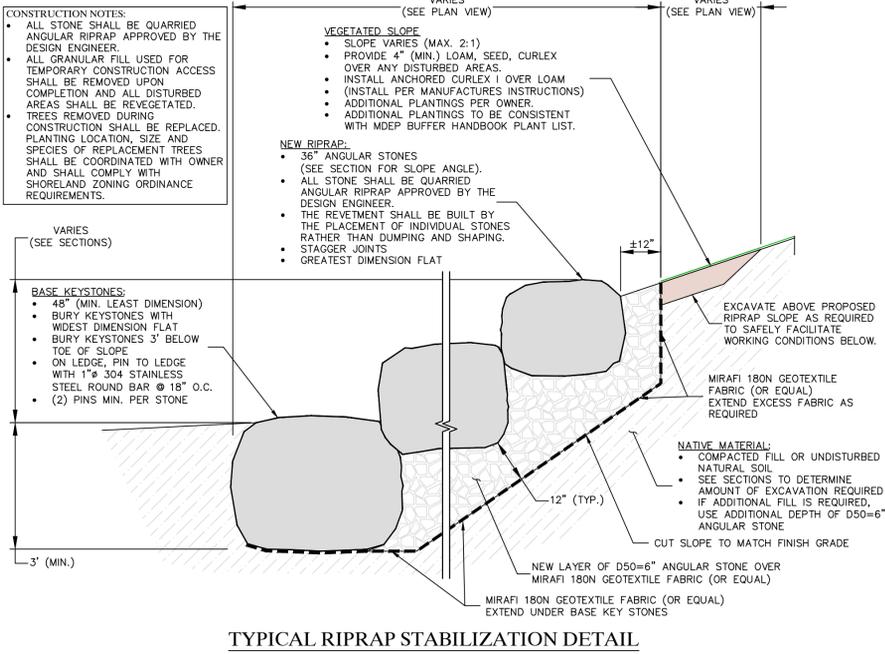
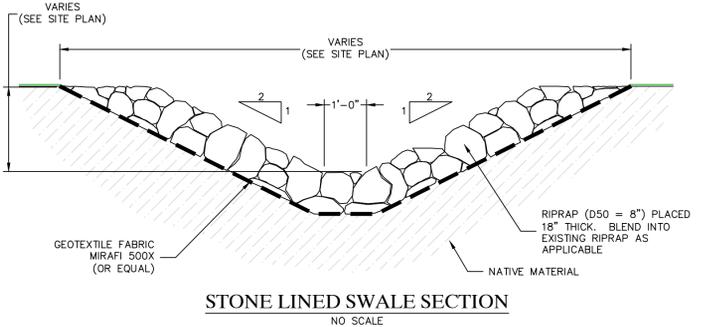
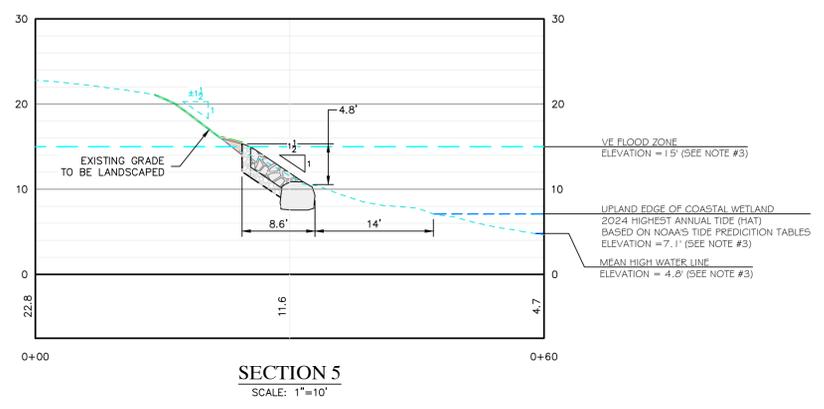
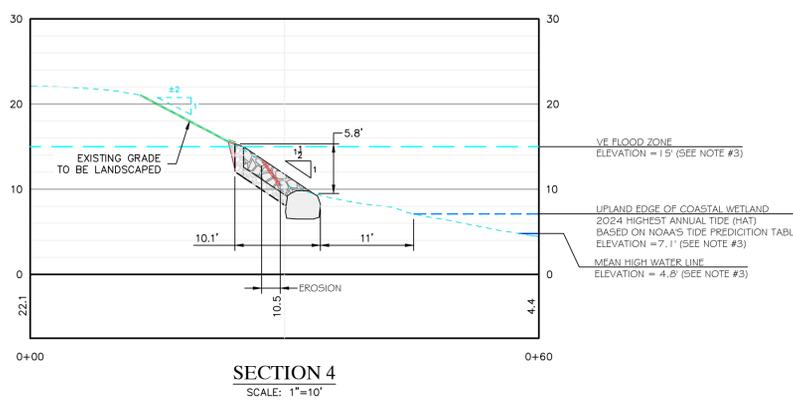
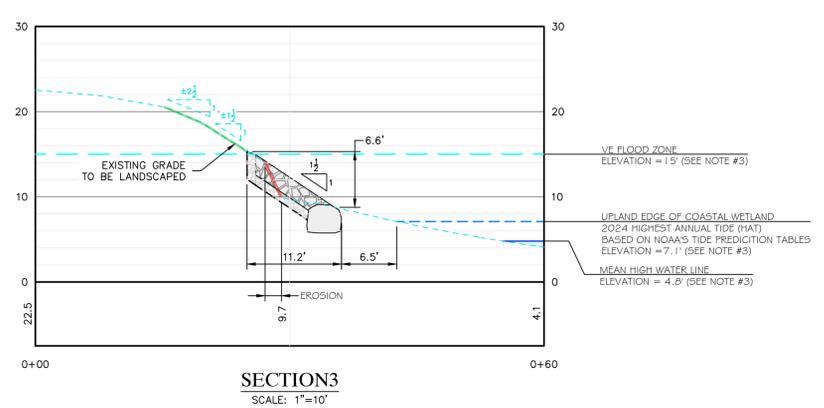
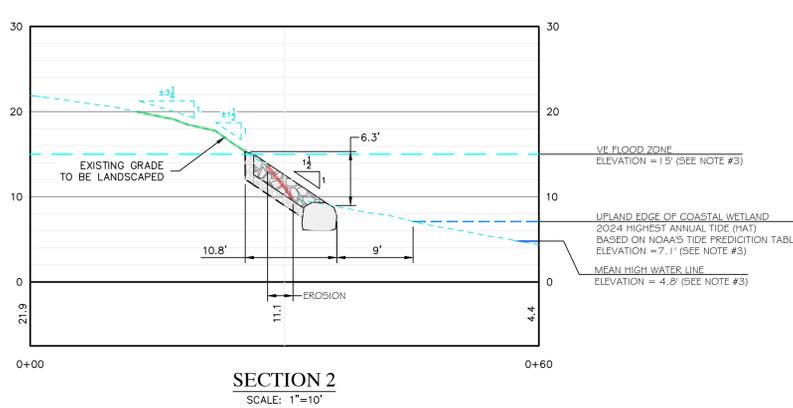
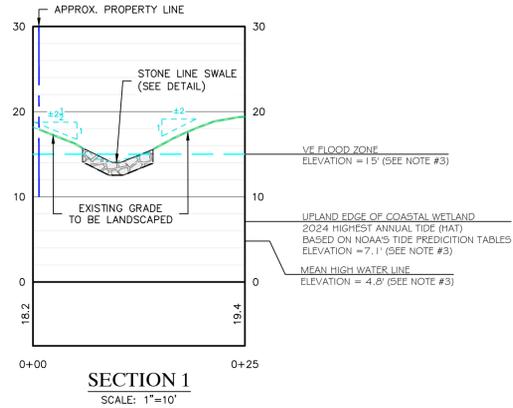
- 1) THIS IS NOT A BOUNDARY SURVEY. APPROXIMATE PROPERTY LINES ARE BASED ON TOWN OF NORTHPORT TAX MAPS.
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- 6) BOOKS AND PAGES REFERRED TO ON THIS PLAN ARE RECORDED IN THE WALDO COUNTY REGISTRY OF DEEDS.



JUDITH ROHWEDER
BOOK 2037, PAGE 54
TAX MAP U5, LOT 128

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SHEET TITLE: SHORELINE STABILIZATION PLAN		SCALE: 1" = 10'	DRAWN BY: LP	CHECKED BY: HBG	NO.	DATE
CLIENT/PROJECT: TOWN OF NORTHPORT BAYVIEW PARK		LOCATION: BAY STREET	TOWN: NORTHPORT	COUNTY: WALDO	STATE: MAINE	DATE: APRIL 23, 2024
		59 Union Street, Unit 1, Camden, ME 04843 Ph. (207) 236-4365 • Fax (207) 236-3055 • Toll Free: (888) 282-4365 165 Main Street, Suite 212, PO Box 1072, Damariscotta, ME 04843 Ph. (207) 790-5005				
ADVANCE COPY		PROJ. NO. 2023-0149 C1				



NO.	REVISIONS	DATE

SHEET TITLE: SHORELINE STABILIZATION SECTIONS & DETAIL
SCALE: 1" = 10'
DRAWN BY: LP
CHECKED BY: BEG

CLIENT/PROJECT: TOWN OF NORTHPORT BAYVIEW PARK
LOCATION: BAY STREET
TOWN: NORTHPORT
COUNTY: WALDO
STATE: MAINE
DATE: APRIL 23, 2024

Gartley & Dorsky
 ENGINEERING SURVEYING
 59 Union Street, Unit 1, Camden, ME 04843
 Ph. (207) 256-4365 • Fax (207) 256-3055 • Toll Free: (888) 282-4365
 165 Main Street, Suite 212, PO Box 1072, Damariscotta, ME 04843
 Ph. (207) 790-5005

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PROJ. NO. 2023-0149

C2

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Appendix D – Site Location Photos

Before Photos - Spring 2023



After Photos - March 2024



View Photos at

<https://drive.google.com/drive/folders/1MnOsUEhgulyuDUWSFu2LekVp-Oq54FNU?usp=sharing>