



May 12, 2024 – 9:00 a.m.

Meeting of the Northport Village Corporation Board of Overseers

This is a hybrid meeting – in person* in the Community Room of Community Hall, 813 Shore Road, Northport, ME and virtually at:

<https://us02web.zoom.us/j/89685517495?pwd=eTJDS3g3aUpvR2p4cVQ2L3NEVIVoUT09>

*This is a business meeting conducted in public; it is not a public meeting. An opportunity for comments from members of the public is provided before the business meeting begins and end of the meeting. Unless a question from the public can be answered definitively and very briefly, the Board usually does not engage in a dialog with a commenter. If the speaker addresses an item on the Board's agenda, the Board's consideration at that time may respond to the speaker's comments. When recognized, a commenter should state their name and Village address and make their point briefly. Depending on the number of public members who wish to address the Board and the length of the Board's agenda, the presiding officer may establish a time limit for speakers. Agenda items may be taken out of order to accommodate guests. **Remote participants will not be admitted to the meeting unless the participant's name is identifiable.**

Meeting Agenda

- Comments by members of the public
- Call to order business meeting
- Agenda review

Action Items and Reports

- Approval of April 14, 2024 meeting minutes.* (*Action*)
- President's Report
 - Recommendation to approve the following Community Hall use requests, subject to fulfillment of insurance and any rental fee: Keith and Maurene Robinson for dance classes, 9:30-11:30 a.m., Thursdays, 7/11/24 through 8/8/24 (excluding 8/1/24)
 - Recommendation to return to Rick Fischer the remaining \$10,000 of the deposit required by the NVC for access to Merithew Park for work on the Butters cottage.
 - Recommendation to ratify President's letter sent to Maine's Senators and Northport's Congressional representative supporting the Town's application for Congressionally-directed funds for a new Town Hall.
 - Recommended schedule for Summer 2024 Donuts and Dialog with the Board: Proposed 2025 Budget - June 29, 8-9:30 a.m.; Utilities - July 27, 8-9 a.m.; Infrastructure – August 10, 9-9:30 a.m.
- Village Agent Report*
- Office Manager's Report*
- Utilities Committee
- Town Liaison
- Infrastructure Committee*
 - Capital planning timeline between now and our August meeting in 2024 and owners of different parts within the plan to have the preliminary plan ready to present at our August meeting.

Other Committee Reports/business (*as needed. None reported as of agenda publication.*)

- Other business
- Comments by members of the public
- Adjourn.

Warrants: reminder to Overseers to review and approve February warrants sent electronically for your review and available at the meeting for signature by those present.

*Written materials submitted.

- Draft April 2024 Overseer Meeting Minutes
- Treasurer's Report
- May 2024 Village Agent Report
- May 2024 Office Manager Report (includes bank balances and financial reports)
- Infrastructure Committee Report and related capital projects documents

**Draft Minutes of the Board of Overseers Meeting
Sunday, April 14, 2024**

Overseers, Officers and Staff present: Brady Brim-DeForrest; Fred Lincoln; Vicky Matthews; Judy Metcalf (via Zoom); Michael Tirrell (via Zoom); Jeffrey Wilt; President, Janae Novotny; Clerk, Maureen (Beanie) Einstein (via Zoom), Office Manager, Trish Parker and Village Agent, Bill Paige.
Not Present: Celine Bewsher.

PUBLIC COMMENTS

Sharlene Kelly (12 Bay Street) – Gave an update on the Bay Street seawall construction project. The contractor is anticipating another 3-4 weeks and not foreseeing any delay. The deadline for construction to end is May 15. Sharlene apologized for the construction timbers that were stored on NVC property. The property owners thanked the Overseers for their patience and understanding in dealing with this situation.

Paul Andrews (6 Bay Street) – Reiterated a thank you to the Village and Overseers for their patience regarding the Bay Street construction project.

Meeting was called to order at 9:09 a.m.

Approval of the Minutes of the March 10, Overseers Meeting

Janae N. asked if there were any comments or changes to the March minutes distributed prior to the meeting.

Jeffrey W. – In the Utilities Report – change “*There were no exceedances during the February Operating period to “There were **two** exceedances during the February Operating period.”*”

Fred L. moved, seconded by Vicky M., to approve the March 10, 2024 minutes of the Board of Overseers as amended above. Voted – Unanimous.

President’s Report – Janae Novotny

Recommendation to approve the following Community Hall use requests, subject to fulfillment of insurance and any payment requirements:

Bayside Historical Preservation Society: July 18, 2024, 2-4 p.m. in the Meeting Room; July 27, 2024, 6-9 p.m. for a history talk; and August 1, 2024 for Collectors Day.

Gayle Koyanagi: May 26, 2024, 12-2 p.m. for soft soled dancing.

Northport Food Pantry: August 18, 2024, 11 a.m.-2 p.m. for a food drive.

Brady B. moved, seconded by Fred L. to approve the above Community Hall requests, subject to fulfillment of insurance and any payment requirements. Voted – Unanimous.

Jeffrey W. moved, seconded by Fred L., to waive the rental payment for the Community Hall for the Northport Food Pantry. Voted – Unanimous

Proposed Capital Workshop – It seems prudent to schedule a Capital Projects Workshop before the April 27 Budget Workshop. Informal consensus that a workday evening was best. Details for a Zoom meeting will be sent soon.

The Town of Northport's Proposed Budget will include \$30,000 contribution to the Village: \$11,000 for the Wharf and floats; \$15,500 – for the Roads; and \$3,500 – for extra 2-day lifeguard coverage. Janae N. noted that the increase was proposed by the Selectboard before the NVC even presented a request.

Janae N. thanked Gordon Fuller, David Leaming and the Northport Yacht Club for storm clean-up along the seawall from the Wastewater Treatment Plant to the Yacht Club. The Yacht Club paid for the hauling of the debris.

Northport Clean-Up Day is May 4th. – Janae N. encouraged Baysiders to participate in this community service event..

Recommendation to approve access to Village Property in Merrithew Square to the Butters property as may be needed by the Town of Northport following the Town's inspection of additional work required by the Town of the property owners.

Jeffrey W. moved, seconded by Fred L., to grant the Town of Northport access to Village Property in Merithew Square until May 15, 2024. Voted – Unanimous.

Treasurer's Report – Wendy Huntoon

Wendy H. referred the Overseers to her written report with attachments circulated prior to the meeting.

Wendy H. introduced Bill Cressey (Bayview Park), a member of the Finance Committee, who gave a detailed presentation regarding "*Funding Capital Projects*". The plan is to work with the Overseers, jointly, with the Finance & Infrastructure Committees, to have a better understanding of this process.

We now have hard copies of the 2021 Audit! The 2022 Audit is scheduled for June. Our goal is to address all the comments/concerns addressed in the 2021 Audit. Hopefully, plan to start the 2023 Audit and September and we will back on schedule.

The next Budget Workshop is scheduled for April 27, 2024, via zoom, in the meeting room in the Community Hall, open to the public.

Village Agent Report – Bill Paige

Bill P. referred the Overseers to his written report circulated prior to the meeting. Bill P. remains extremely busy with the frequent storms & continual clean-up. Receiving lots of calls from residents requesting that their water be turned on and meters installed.

The Town of Northport will conduct emergency shoreline stabilization work within the Town's right of way in the area between 584 Shore Road and 600 Shore Road. There is a critical need to repair this area as soon as possible. Residents need to expect access to this area to be limited to local residents only.

We have spent a little over \$10,000 for storm damage repair and clean up in Ruggles Park and the dock area. Amon Morse, the Town Road Commissioner has lifted the heavy loads limit so we can get started on repairs. The estimate to repair the waterfront area is approximately \$9,000. An estimate of repairs to the Dock, after the floats are in, is \$6,000.

Waiting to receive another estimate for repairs around the fire pond.

Officers Manager Report – Trish Parker

Trish P. referred the Overseers to her written report circulated prior to the meeting. Ability to pay by credit card, for Utility bills (water & sewer) and Small Watercraft Fees and Community Hall Use rental fees is now up and running and on line. There is a fee for this service which is paid by the fee payer, not NVC. Payment of Watercraft and Facilities Use fees by credit card is available only in person at the NVC Office window with a completed application. NVC does not collect your Town of Northport or Village Property taxes. Any payment for property taxes must be done at the Town of Northport office. Any questions, please call the NVC Office at: (207) 338-0751.

Tree Warden/Tree Committee – Vicky Matthews

Recommendation to approve expenditure of not more than \$500.00 for mulch for Merithew Square Plantings.

Jeffrey W. moved, seconded by Brady B., to approve the expenditure of not more than \$500 for mulch for Merithew Square plantings. Voted – Unanimous.

Steven Rea (Clinton Avenue) has asked the Village to split the estimated cost of \$1200 to prune and cable a tree, half on his property and half on the Village property, which has been done in the past. After discussion, Vicky M. asked to table the request, until next month, when she will be able to obtain a second opinion and a second estimate. Her request was granted.

Requests from property owners at 18 Bay Street and 35 Clinton Street to treat trees for Brown Tail Moth. After discussion, the Board concluded that the Tree Committee's and Tree Warden's focus should remain on trees in public areas where many people gather. The scope of Village-paid work will be limited to trees in village parks. Any property owner with concern regarding their property should contact Hawkes Tree Service or a tree service of their choice.

Brady B. moved, seconded by Jeffrey W. a motion to memorialize the NVC's policy to treat diseased and/or infested trees in NVC parks or other areas where people gather. Voted: Unanimous.

Vicky M. moved, seconded by Brady B., that the residents on 18 Bay Street and 35 Clinton, will be given permission to treat these trees at their own expense. Voted: Unanimous.

Ash Borer – The Ash trees in Ruggles Park will be treated again this Spring. Hawks has assessed the ash tree at the bottom of Auditorium Park. The tree is dying and they will include it in the Resiliency Plan for the Waterfront. Their recommendation, at this time, is to not treat this tree.

Personnel – Michael Tirrell

Recommendation to approve a new Seasonal Police Officer position description, which was circulated to the Overseers prior to the meeting.

Brady B. moved, seconded by Fred L., to approve the new Seasonal Police Officer position description by the Personnel Committee. Voted – Unanimous.

Utilities – Jeffrey Wilt

At their last meeting in March, following a public hearing, the Trustees formally passed a motion to extend the moratorium on new connections to the Village sewer system by six months, from April 7, 2024 through October 6, 2024. This moratorium is in place to allow time to study how increased load, during the summer season, will impact the Village sewer system. The Trustees formally agreed to engage in accepting credit cards for Utility payments.

Town Liaison – Janae Novotny

Janae N. reported that the Town will be undertaking emergency repairs to Shore Road at Kelly Cove and near 559 Shore Road. The remaining members of the Northport Community Church want to donate the church, built in 1869 at Saturday Cove, to the Town of Northport. The donation will need to be approved in a vote of the Townspeople. The Town is planning a community meeting to discuss plans to build a new, much-needed Town Hall.

Technology – Brady Brim-Deforest

We are migrating off of Bluehost as our reseller for Google Suite. We will be migrating to nvcmaine.gov this summer. We’re engaging Shannon Blaisdell for additional Google drive structuring support.

Public Comments

Rachel Rosa (7 Auditorium Park) – Regarding the credit card opportunity, it is currently listed on the Village website is not listed on the site’s home page.

She will get with the Tree Warden, Vicky M., regarding two elm trees in Auditorium Park that don’t appear to be healthy.

Dan Webster (Shore Road) – Thanked Bill Cressey, and Wendy Huntoon for bringing Bill onboard, for his presentation on Funding Capital Projects.

Adjournment

Hearing no further public comments, President Janae N. adjourned the meeting at 10:44 a.m.

Respectfully submitted,

Maureen (Beanie) Einstein, Clerk

And

Janae Novotny, President

Northport Village Corporation
Village Agent Report
May 12, 2024 Board of Overseers Meeting

Recent activities and recommendations

- I inspected the park and can recommend returning the rest of Rick Fischer's deposit for Merithew Park access while working on Butters cottage.
- Some Yacht Club representatives want the cleats on the dinghy outfloat replaced with the pipe system used on the boat float. Cost of materials, not including labor to install, is \$500. This is not a budgeted expense. Suggest that the Yacht Club could pay for and do this work if they decide it is a priority.
- Continuing to assess and consider improvement of Bayview Park storm - drain/outfall adjacent to Oberg's property. Because of abundance of heavy rains the last couple of years and severity of winter storms hitting at high tide, the storm drain/outfall needs help. Any of the fixes I have thought about must be consistent with recommendations we expect from the engineer hired by the Town to assess shoreline erosion. Whatever plans the Village decides on, I recommend restricting the area to storm drain/outfall purposes and no longer allow public access for construction on shoreline cottages.
- Researching various costs for 2025 budget planning.

Parks

- Ruggles Park playground. Continuing to source chips and chips alternatives; white cedar chips are hard to find.
- Ruggles Park: Looking into removing rotten stumps at some point in the future.
- Bayview Park and Auditorium Park: We lost more shoreline embankment at the bottom of these parks in recent storms. A soils engineer is assessing possible stabilization as part of climate resiliency grant.
- All parks: Park benches need to be repositioned (close to existing locations) because they have settled. May need to fill holes when they are repositioned.
- Our lawns contractor cleaned up downed tree branches and debris as part of the spring clean-up, and placed mulch around recently planted trees. Parks mowing will begin soon.

Wharf, floats and Ruggles Park seawall.

- Bayside Marine has been notified that before the Memorial Day weekend, the boat float must be attached to the dock and all of the other floats must be in the water.
- Sometime after Memorial Day, our marine engineer will complete annual inspection/report of the wharf.
- Float related repairs: Welder has repaired aluminum ramps to the floats. The roller on the swim float needs to be rebuilt and has been given to a welder to repair/replace the bearings.
- Signage: Boat float and fishing signs have arrived and will be installed soon.
- Dock Building: Looking tired. Needs scraping and new paint.
- Status of dock/causeway-storm damage repairs:

- Needs to be done:
 - Lost more fiberglass coating on the fender pilings. Coverings need to be removed and pilings painted. Asked Bayside Marine if he was interested and he has not replied.
 - Fender pilings on the boat float side of the dock are loose and need repair.
- Completed:
 - Dock cap replaced along front of wharf.
 - Pulled-up dock planking repairs complete.
 - Wharf light post reattached and strengthened.
 - Lifeguard chair base repaired and chair reattached. Lifeguard equipment storage box repaired.
 - Most of dock top railing replaced; slats replaced as needed.
 - Added braces to various parts of the dock railing.
 - The Water Department's broken water pipe running under the dock fixed.
 - Loose railing on south side of the causeway repaired.
 - Rocks at end of causeway need to be reset and washed away gravel replaced.
 - On south side of causeway, waves washed away grass and loam; new loam and grass seed added.
 - More crushed stone needed on walkway to replace what was washed away-done.
- Current high tides are reaching the level of the dock planking. The next major dock rebuild should raise the dock.
- North shore: Waves washed out area behind the seawall where small watercraft are stored and washed out the boat ramp area. Anticipating future washouts this winter, will plan to wait until spring to fill in these areas.

Roads

- Sander and plow: We should plan to replace sander in 3 years. Plow should be replaced sooner.
- Property owner complaints about water runoff from village roads: Whenever I have an opportunity, I advise property owners building new structures or doing major remodels to build their foundations higher than the crest of the road grade to avoid flooding. Property owners who ignore this advice then complain that runoff from the road floods their property and they want the village to do something about it.

Miscellaneous

- Fence around the fire pond: Received second estimate based on second company's thorough on-site inspection of the fence. Company recommends replacing the entire fence for an estimated \$20,000. I agree that the entire fence should be replaced, and the work is scheduled to begin the end of May/first of June. The frost had picked up the concrete posts and the fence was falling over before the tree fell on it. Replacing the fence was on a "10-year plan" that was never funded. A

temporary fix is no longer possible. The fence needs to be replaced as soon as possible for safety reasons.

- I continue to field calls from private contractors working throughout the Village on current and planned projects in the Village.
- I continue to deal with various villagers with issues they want addressed.

Village projects/needs on the near and far horizon with budget implications

- Floats replacement: It is still time to begin setting aside and saving money to replace the floats; they are starting to show their age.

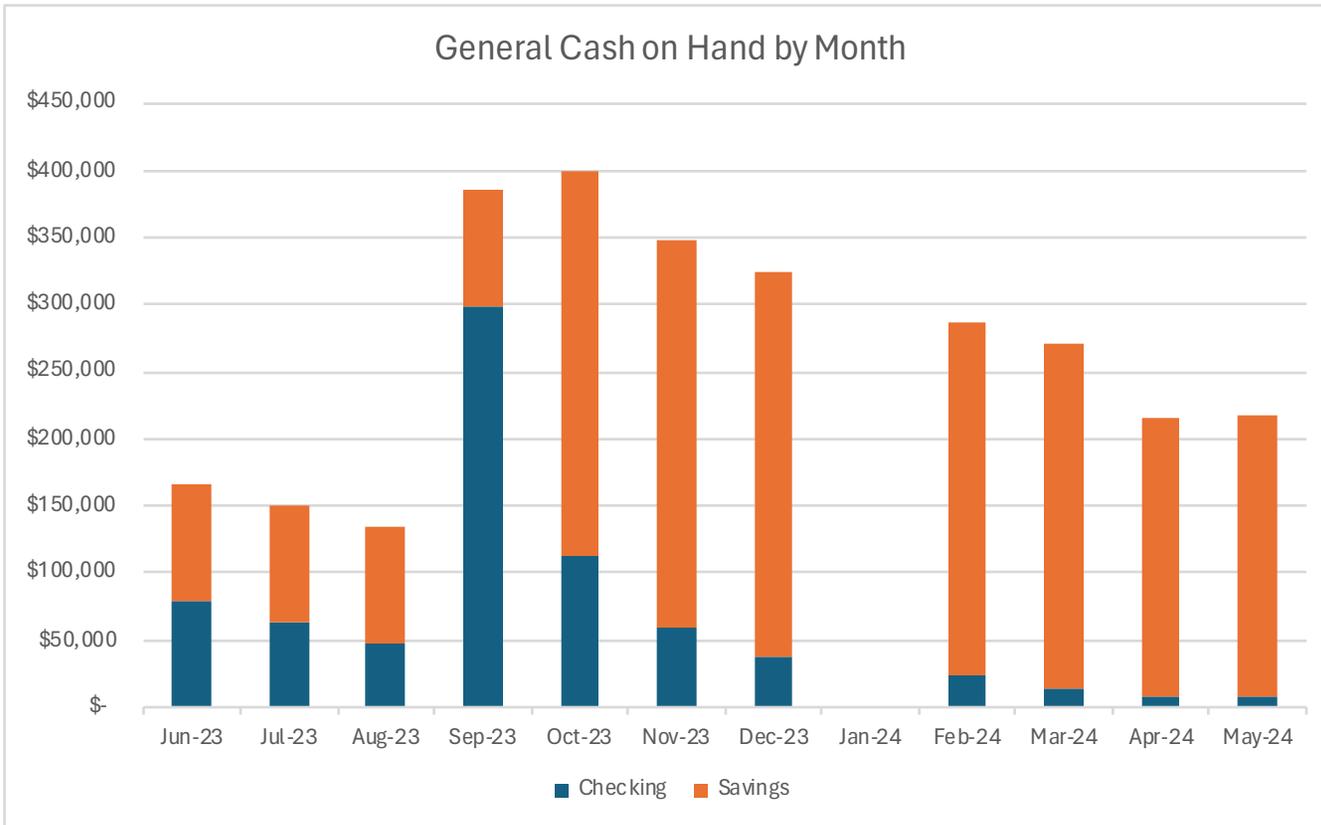
Utilities

- Busy turning on seasonal water services.
- Usual tasks, including working with DigSafe on construction projects, including State work on Route 1.
- New 6" meter installed at the vault after the 4" failed is installed and running smoothly.
- Fire hydrant flow testing completed on our 7 hydrants. Next step is color coding and painting the hydrants.
- Dug up and repaired NVC pipes for three services that required repair before the service could be turned on.
- My cell phone: Plumbers have given my cell number to some owners, who call me at night and on weekends. My cell phone is also my personal phone. **If you have my number, do not give it out to anyone. The Village office phone is the right number to use for Village business.**

Submitted by Bill Paige, Village Agent.

Treasurer's Report
5/12/2024

- Warrants
 - April 2024 warrants were provided by the Office Manager.
 - February and March 2024 Journal Entry Reports are provided for review and signature.
- Monthly Reports
 - Bank Statements through May 2024 are available in the office.
 - Bank balances are provided separately by the Office Manager.
 - Budget vs Actual Reports are provided separately for each department.
 - Budget is the total budget for the year (so percentage is out of 100%)
 - Actual is through March 2024 which includes:
 - March warrants and bank statement reconciliation through March.
 - All transactions that have been provided to Wilke & Associates as of the end of March.
 - Budget vs Actual reports generated, reviewed, and corrected by the Office Manager then reviewed by the Treasurer.
 - Any errors noticed by an Overseer should be reported to the Office Manager. The goal is for the reports to be error free.
 - Office Manager's Report will indicate any outstanding items associated with the Monthly Reports.
- Cash Flow
 - See previous Treasurers Reports background on cash flow for General, Sewer and Water.
 - See attached Cash on Hand trend for General. Shows the use of funds in the General bank account with tax revenues received in September.
- Audit
 - Continue to prepare for the 2022 audit tentatively scheduled to start the first week of June 2024. Things that need to be done:
 - 2021 Journal Entries will be posted by the accountant.
 - Review and correct 2022 General Ledger. Provide Trial balances to the audit firm once work has been completed.
 - Update on Financial Report comments by the auditors.
 - Implementation of a Journal Entry Report and signatures.
 - Identified short-lived Sewer expenses that can be attributed to the USDA reserve instead of the long-lived wastewater building construction. Utilities Trustees will review at their next meeting.
- 2025 Budget Planning
 - Third 2025 budget planning meeting took place in April. Budget was updated based on comments by the Overseers. Updated draft 2025 budget and expected millage is attached as reference.



Comments:

- Intended to show the trend in use of cash through out the year.
- Information is taken from the bank account balances provided to Overseers monthly. Information for Jan-24 is not available.
- Does not include funds in the Money Market account - ranges from ~ \$10,000 in Jun 23 to ~\$11,000 May 24.

Northport Village Corporation	2024 Approved	2025 Proposed	% change	Split G/S/W	Comments
Revenue					
4000 Revenue					
4100 General Government Revenue					
4200 General Operating Revenue					
4210 RE Tax Revenue					
4216 2022 RE Tax Revenue	\$485,924.00	\$501,824.00	3.27%		Updated 4/25/2024
Total 4210 RE Tax Revenue	\$485,924.00	\$501,824.00	3.27%		
4230 Town of Northport Revenue	\$25,000.00	\$30,000.00	20.00%		Proposed; \$11K Wharf/floats; \$15.5K Roads; \$3.5K lifeguard
4235 Rent from Utilities	\$3,000.00	\$0.00	-100.00%		
4240 Watercraft Registration Revenue	\$4,100.00	\$3,770.00	-8.05%		Collected \$3060 in 2023; \$65 rowboats (42) and \$20 small watercraft (52) ;
4245 Water Late Fee Revenue			0.00%		
Total 4200 General Operating Revenue	\$518,024.00	\$535,594.00	3.39%		
4300 General Non-Operating Revenue					
4310 Interest Income (G)	\$200.00	\$4,000.00			Higher estimated interest based on higer interest rates.
4320 Community Hall Rentals	\$1,000.00	\$750.00	-25.00%		Need to check to make sure all fees are included. \$200 for each community group.
4330 Donations			0.00%		
Total 4330 Donations	\$0.00	\$0.00	0.00%		
4350 Grants					
Total 4300 General Non-Operating Revenue	\$1,200.00	\$4,750.00	295.83%		
Total 4100 General Government Revenue	\$519,224.00	\$540,344.00	4.07%		
4999 Uncategorized Income					
Total 4000 Revenue	\$519,224.00	\$540,344.00	4.07%		
Gross Revenue	\$519,224.00	\$540,344.00	4.07%		
Expenditures					
6000 Expenses					
6010 1099 Contractors					
6015 Casual Labor					
6020 Contracted Services					
6021 Mowing & Trimming Service	\$12,550.00	\$12,550.00	0.00%	100%	Contract expires Oct 31, 2025; Mowing ends Oct 31
6022 Trash Collection	\$24,000.00	\$24,000.00	0.00%	100%	This is correct contract good until 9/17/2026 TP
Total 6020 Contracted Services	\$36,550.00	\$36,550.00	0.00%		
6035 Finance Manager					
6036 Bookkeeping	\$6,806.50	\$8,840.00	29.88%	34%	Based on 2024 rates; should be increased.
6037 Office Assistant					
Total 6010 1099 Contractors	\$43,356.50	\$45,390.00	4.69%		
6050 Auto Expenses					
6051 Auto Fuel Expense					
6052 Cruiser Fuel	\$1,600.00	\$1,600.00	0.00%	100%	
6053 Truck Fuel	\$2,000.00	\$2,000.00	0.00%	50%	50/25/25
Total 6051 Auto Fuel Expense	\$3,600.00	\$3,600.00	0.00%		
6055 Auto Repairs & Maintenance					
6056 Cruiser Maintenance	\$3,520.00	\$3,520.00	0.00%	100%	
6057 Truck Maintenance	\$2,500.00	\$4,000.00	60.00%	50%	50/25/25; brake job
Total 6055 Auto Repairs & Maintenance	\$6,020.00	\$7,520.00	24.92%		
6058 Mileage Expenses					
6059 Accrue for Truck Replacement	\$16,350.00	\$16,350.00	0.00%	100%	Continues increased truck accrual as well as sander and plow
Total 6050 Auto Expenses	\$25,970.00	\$27,470.00	5.78%		
6065 Community Events	\$600.00	\$600.00	0.00%	100%	Dialog & Donuts; other community events
6070 Employee Wages & Benefits					
6075 Employee Benefits					
6076 Company Paid Benefits	\$4,672.00	\$4,000.00	-14.38%	34%	Insurance Reimbursements, Employee W/S payments, & MMA benefits
6077 Income Protection Plan	\$300.00	\$700.00	133.33%	34%	Total is \$1950 for year in 2024. This increases with both rate increases and payroll

Northport Village Corporation	2024 Approved	2025 Proposed	% change	Split G/S/W	Comments
Total 6075 Employee Benefits	\$4,972.00	\$4,700.00	-5.47%		
6080 Employee Salaries & Wages					
6083 Lifeguard Wages	\$11,600.00	\$11,200.00	-3.45%	100%	Personnel spreadsheet; assumes 8hr X 7day coverage.
6084 Office Personnel Wages	\$25,170.00	\$25,166.46	-0.01%	34%	Personnel spreadsheet; includes office manager (30 hr/wk) and office assistant (15/wk)
6085 Police Wages	\$10,100.00	\$10,100.00	0.00%	100%	Personnel spreadsheet
6088 Village Agent Wages	\$40,996.80	\$30,580.80	-25.41%	100%	Personnel spreadsheet; removes \$10K for winter roads wages
6089 Village Officials Wages	\$650.00	\$650.00	0.00%	100%	No change
6090 Winter Roads Wages	\$0.00	\$12,000.00	0.00%	100%	Accounted here for insurance purposes
Total 6080 Employee Salaries & Wages	\$88,516.80	\$89,697.26	1.33%		
6095 Payroll Processing Expenses	\$2,200.00	\$2,200.00	0.00%	Per Employee	\$1800 for 2023 expect this to go up TP
6096 Payroll Tax Expenses	\$5,500.00	\$6,800.00	23.64%	50%	Actual \$6475 for 2023. New Federal program is for the increase
Total 6096 Payroll Tax Expenses	\$5,500.00	\$6,800.00	23.64%		
Total 6070 Employee Wages & Benefits	\$101,188.80	\$103,397.26	2.18%		
6150 Information & Notices	\$3,250.00	\$3,250.00	0.00%	100%	Trish (QBs shows \$2061 for 2023 but ad costs are increasing TP)
6160 Insurance					
6161 Property & Casualty Insurance	\$5,295.00	\$6,250.00	18.04%	Spreadsheet	Based on estimated total cost of \$5,750 for 2024)
6162 Workers Comp Insurance	\$3,900.00	\$5,500.00	41.03%	Per Employee	determined from from payroll. TP
Total 6160 Insurance	\$9,195.00	\$11,750.00	27.79%		
6170 Interest Paid					
6190 Legal & Professional Services					
6191 Auditing Services	\$3,500.00	\$8,400.00	140.00%	28%	Estimate based on previous audits; cost associated with multiple audits; Assumes \$30K 28% by General
6192 Engineering Fees	\$36,000.00	\$10,000.00	-72.22%		General Needs
6193 Legal Fees	\$2,500.00	\$10,000.00	300.00%	100%	Resort fee; encroachments; other items
Total 6190 Legal & Professional Services	\$42,000.00	\$28,400.00	-32.38%		
6210 Licenses, Permits and Fees					
6240 Membership Dues	\$750.00	\$750.00	0.00%	100%	No change
6260 Office Supplies	\$4,700.00	\$5,000.00	6.38%	34%	
6285 Postage	\$300.00	\$500.00	66.67%	100%	
6330 Repairs & Maintenance					
6331 Building Repairs & Maintenance	\$5,000.00	\$8,000.00	60.00%	100%	Lab and the watershed building
6332 Cleaning	\$1,750.00	\$2,000.00	14.29%	34%	\$2000 for General's portion. (includes upstairs) TP
6333 Grounds General Maintenance	\$28,000.00	\$18,000.00	-35.71%	100%	For non-roads or non-wharf maintenance costs including storms
6334 Road Maintenance	\$21,000.00	\$51,850.00	146.90%	100%	\$20,000 Pleasant, \$7,000 Park Row, \$4,000 Ruggles
6336 Tree Maintenance	\$10,800.00	\$10,800.00	0.00%	100%	Per 2024, \$7,800 for routine tree maintenance and \$3,000 for tree treatments
6337 Wharf & Floats Maintenance	\$35,000.00	\$41,000.00	17.14%	100%	Assumes contribution from the Town for routine wharf operations
6342 General Repairs & Maintenance	\$3,550.00	\$4,100.00	15.49%	100%	
6343 Library Operations & Maintenance	\$400.00	\$500.00	25.00%	100%	Roof would be repaired in 2026; maybe clean the roof
Total 6330 Repairs & Maintenance	\$105,500.00	\$136,250.00	29.15%		
6344 Safety Committee Operations	\$150.00	\$150.00	0.00%	100%	No change
6345 Software	\$4,000.00	\$5,000.00	25.00%	34%	Brady/Trish - update spreadsheet. (QBs \$750 for General) (? Old QBs \$600). TP
6360 Tax Collection Fees	\$9,724.00	\$10,100.00	3.87%	100%	2% of the total tax revenue collected
6370 Training					
6371 Police Training	\$500.00	\$500.00	0.00%	100%	
Total 6370 Training	\$500.00	\$500.00	0.00%		
6390 Uniforms, Equipment & Supplies					
6391 Lifeguard Uni/Equip/Supp	\$750.00	\$750.00	0.00%	100%	
6392 Police Uni/Equip/Supp	\$3,250.00	\$1,000.00	-69.23%	100%	
Total 6390 Uniforms, Equipment & Supplies	\$4,000.00	\$1,750.00	-56.25%		
6400 Utilities					
6401 Electricity Expense	\$2,307.00	\$1,200.00	-47.98%	34% CH 100% Lib	
6402 Oil/Propane	\$1,000.00	\$1,000.00	0.00%	34%	
6403 Hydrant Rental	\$6,500.00	\$6,429.00	-1.09%	100%	Jeffrey \$6279 per year for hydrants and 1 split hydrant \$150 total \$6429
6404 Propane					

Northport Village Corporation	2024 Approved	2025 Proposed	% change	Split G/S/W	Comments
6405 Street Lights	\$11,516.00	\$8,000.00	-30.53%	100%	
6406 Telephone & Internet Expense	\$560.00	\$600.00	7.14%	34%	2023 Total GWI \$1800 expect it to go up TP
6407 Water & Sewer	\$3,255.00	\$3,200.00	-1.69%	34%	Comparing 2023 actuals and rate increases
Total 6400 Utilities	\$25,138.00	\$20,429.00	-18.73%		
Total 6000 Expenses	\$380,322.30	\$400,686.26	5.35%		
6800 Bond Expenses					
6812 2009 MMBB Bond Principal	\$33,984.00	\$0.00	-100.00%		Last payment in 2024
6813 2009 MMBB Bond Interest	\$706.86	\$0.00	-100.00%		Last payment in 2024
6816 2013 MMBB Refinance Bond Principal	\$5,867.20	\$6,067.08	3.41%	15%	Split 15/30/55 G/S/W; ends 2033
6817 2013 MMBB Refinance Bond Interest	\$2,923.44	\$1,365.66	-53.29%	15%	Split 15/30/55 G/S/W; ends 2033
6818 2015 BHBT Bond Principal	\$20,788.80	\$21,664.31	4.21%	100%	Last payment 2025
6819 2015 BHBT Bond Interest	\$1,275.76	\$428.46	-66.42%	100%	Last payment 2025
6820 2021B MMBB Bond Principal	\$44,680.32	\$45,019.90	0.76%	100%	Last payment 2049
6821 2021B MMBB Bond Interest	\$18,651.78	\$38,014.86	103.81%	100%	Last payment 2049; full interest payment from budget; none from reserves
Total 6800 Bond Expenses	\$128,878.16	\$112,560.27	-12.66%		
Total Expenditures	\$509,200.46	\$513,246.53	0.79%		
Net Operating Revenue	\$10,023.54	\$27,097.47	170.34%		Remaining before contingency funds are used.
Other Expenditures					
7100 Contingency Expenses	\$10,024.00	\$27,000.00	169.35%		Usual \$10K contingency plus \$7K for salary adjustments (which includes any raises); \$10K Capital Reserves
9999 Uncategorized Expenses (deleted)					
Total Other Expenditures	\$10,024.00	\$27,000.00	169.35%		
Net Other Revenue	-\$10,024.00	-\$27,000.00	169.35%		
Net Revenue	\$0.00	\$97.00	0.00%		Currently does not assume any contribution from Northport

Millage Calculator - 2025 Budget

	2021	2022 Actual	2023 Actual	2024 Budget	2025 Estimated	Difference
Land	\$65,600,100	\$65,853,600	\$67,220,900	\$67,220,900	\$67,220,900	
Building	\$27,981,700	\$28,594,700	\$32,066,000	\$32,066,000	\$32,066,000	
Total	\$93,581,800	\$94,448,300	\$99,286,900	\$99,286,900	\$99,286,900	
Exempt	\$2,679,700	\$2,681,700	\$2,681,700	\$2,681,700	\$2,681,700	
Total Assess Value	\$90,902,100	\$91,766,600	\$96,605,200	\$96,605,200	\$96,605,200	
Total Tax	\$237,255	\$305,675	\$406,440	\$485,924	\$501,824	\$15,900
Millage	0.00261	0.00333	0.00421	0.00503	0.00519	0.00016
Per \$100,000	\$261.00	\$333.10	\$420.72	\$503.00	\$519.46	\$16.46
Tax on \$350000	\$913.50	\$1,165.85	\$1,472.53	\$1,760.50	\$1,818.11	\$57.61
Per \$1000	\$2.61	\$3.33	\$4.21	\$5.03	\$5.19	\$0.16
Yearly Change		\$0.72	\$0.88	\$0.82	\$0.16	
Change from 2021 to 2023			\$1.60	\$1.70		
% Increase		27.62%	26.31%	19.56%	3.27%	



Office Manager's Report
May 12, 2024
For April 2024

It's finally getting warmer and the summer season is almost upon us! As of May 30th, I will have been with NVC for a whole year!. There have been some challenges in trying to get the office in good working order, but we are well on our way. You should see some big changes in organization regarding electronic files. Very exciting!

I have conferred with Brady and we are in agreement that we would like to request all Committee Meeting Minutes be written within Google Drive. It is very easy and will make access and filing much simpler. No more trying to find those minutes. If you don't know how or have other questions, you can contact me, Brady or Shannon who is a great teacher. Shannon can be reached by emailing admin@nvcmaine.org

Shannon has sent out an email, to instruct and assist you with creating your digital signature. We would like the warrants to be signed online, in the future, to have everything in one location and make storage and auditing more streamlined and easier.

To get to the NVC Drive: open your NVC email. At the upper right hand corner, you will see 9 dots. Click them. Now you can click on the "Drive", the "Calendar" or "Docs" to find most anything you need to see. We will be setting up folders for the Committee Chairs to build their committee minutes in - along with instructions.

I will be working to get the Drive all current. Since the 2022 audit is just around the corner, I will be starting there. I hope to have all documents 2022 to date in the Drive and accessible in the next 2-3 months.

I have sent the Office calendar to everyone again, this time with Shannon's assistance. I am hoping that everyone can open this now and be able to keep up with the goings on at the office. The calendar will now have the Facilities Use Events listed as well.

We have started officially accepting credit cards. So far, so good. No issues at all. This appears to be a successful next step for the Village.

Trish Parker

Office Manager
Northport Village Corporation

Attached to this report:

Bank Account balances printout
General Budget vs Actual Report Jan - March 2024
Water Budget vs Actual Report Jan - March 2024
Sewer Budget vs Actual Report Jan-March 2024

Accounts

Printed on May 3, 2024

Transfer

BUSINESS COMPLETE*9504Quick peek

Available**\$30,000.00

Current\$30,000.00

BUSINESS COMPLETE*1771Quick peek

Available**\$8,814.55

Current\$8,814.55

General Gov't Checking*2618Quick peek.

Available**\$7,021.27

Current\$7,021.27

General Gov't Money Market*4006Quick peek

Available**\$11,087.19

Current\$11,087.19

General Gov't Sav - ICS B*9857Quick peek

Available**\$211,455.39

Current\$211,455.39

General Gov't Sav - ICS T*9857Quick peek

Available**\$211,455.39

Current\$0.00

Wastewater Checking*2620Quick peek

Available**\$18,322.05

Current\$18,322.05

Wastewater Sav - ICS B*4739Quick peek

Available**\$126,645.70

Current\$126,645.70

Wastewater Sav - ICS T*4739Quick peek

Available**\$126,645.70

Current\$0.00

Water Checking*3143Quick peek

Available**\$12,740.93

Current\$12,740.93

Water Sav - ICS B*4747Quick peek

Available**\$175,705.53

Current\$175,705.53

Water Sav - ICS T*4747Quick peek

Available**\$175,705.53

Current\$0.00

Interest in April

General \$520.16

Water. \$408.74

Sewer \$205.87

BALANCE TOTALS

Total Deposit Accounts \$601,792.61

	A	AX	AY	AZ	BA
1	Northport Village Corporation - General				
2	Budget vs. Actuals				
3	January - March 2024				
4					
5		Total			
6		Actual	Budget	over Budget	% of Budget
7	Revenue				
8	4100 General Government Revenue	0.00	0.00	0.00	
9	4200 General Operating Revenue	0.00	0.00	0.00	
10	4210 2024 RE Tax Revenue	0.00	485,924.00	-485,924.00	0.00%
11	4220 Town of Northport Revenue	25,000.00	25,000.00	0.00	100.00%
12	4230 Rent from Utilities	0.00	3,000.00	-3,000.00	0.00%
13	4240 Watercraft Registration Revenue	0.00	4,100.00	-4,100.00	0.00%
14	Total 4200 General Operating Revenue	\$ 25,000.00	\$ 518,024.00	-\$ 493,024.00	4.83%
15	4300 General Non-operating Revenue	0.00	0.00	0.00	
16	4310 Interest Income	0.00	200.00	-200.00	0.00%
17	4320 Community Hall Rentals	0.00	1,000.00	-1,000.00	0.00%
18	Total 4300 General Non-operating Revenue	\$ 0.00	\$ 1,200.00	-\$ 1,200.00	0.00%
19	Total 4100 General Government Revenue	\$ 25,000.00	\$ 519,224.00	-\$ 494,224.00	4.81%
20	Total Revenue	\$ 25,000.00	\$ 519,224.00	-\$ 494,224.00	4.81%
21	Expenditures				
22	6000 1099 Contractors	0.00	0.00	0.00	
23	6010 Casual Labor	164.00	0.00	164.00	
24	6020 Contracted Services	0.00	0.00	0.00	
25	6021 Mowing and Trimming Service	0.00	12,550.00	-12,550.00	0.00%
26	6022 Trash Collection	0.00	24,000.00	-24,000.00	0.00%
27	Total 6020 Contracted Services	\$ 0.00	\$ 36,550.00	-\$ 36,550.00	0.00%
28	6036 Bookkeeping	1,402.50	6,806.50	-5,404.00	20.61%
29	Total 6000 1099 Contractors	\$ 1,566.50	\$ 43,356.50	-\$ 41,790.00	3.61%
30	6050 Auto Expenses	0.00	0.00	0.00	
31	6051 Auto Fuel Expense	0.00	0.00	0.00	
32	6052 Cruiser Fuel	0.00	1,600.00	-1,600.00	0.00%
33	6053 Truck Fuel	120.97	2,000.00	-1,879.03	6.05%
34	Total 6051 Auto Fuel Expense	\$ 120.97	\$ 3,600.00	-\$ 3,479.03	3.36%
35	6055 Auto Repairs & Maintenance	0.00	0.00	0.00	
36	6056 Cruiser Maintenance	0.00	3,520.00	-3,520.00	0.00%
37	6057 Truck Maintenance	638.34	2,500.00	-1,861.66	25.53%
38	Total 6055 Auto Repairs & Maintenance	\$ 638.34	\$ 6,020.00	-\$ 5,381.66	10.60%
39	6059 Accrue for Truck Replacement	0.00	16,350.00	-16,350.00	0.00%
40	Total 6050 Auto Expenses	\$ 759.31	\$ 25,970.00	-\$ 25,210.69	2.92%
41	6065 Community Events	0.00	600.00	-600.00	0.00%
42	6070 Employee Wages & Benefits	0.00	0.00	0.00	
43	6075 Employee Benefits	0.00	0.00	0.00	
44	6076 Company Paid Benefits	184.13	4,672.00	-4,487.87	3.94%
45	6077 Income Protection Plan	212.01	300.00	-87.99	70.67%
46	Total 6075 Employee Benefits	\$ 396.14	\$ 4,972.00	-\$ 4,575.86	7.97%
47	6080 Employees Salaries & Wages	0.00	0.00	0.00	
48	6083 Lifeguard Wages	0.00	11,600.00	-11,600.00	0.00%
49	6084 Office Personnel Wages	6,177.28	25,170.00	-18,992.72	24.54%
50	6085 Police Wages	50.00	10,100.00	-10,050.00	0.50%
51	6088 Village Agent Wages	10,388.21	40,996.80	-30,608.59	25.34%
52	6089 Village Official Wages	0.00	650.00	-650.00	0.00%
53	6090 Winter Road Wages	2,891.70	0.00	2,891.70	
54	Total 6080 Employees Salaries & Wages	\$ 19,507.19	\$ 88,516.80	-\$ 69,009.61	22.04%
55	6095 Payroll Processing Fees	389.75	2,200.00	-1,810.25	17.72%
56	6096 Payroll Tax Expense	1,609.74	5,500.00	-3,890.26	29.27%
57	Total 6070 Employee Wages & Benefits	\$ 21,902.82	\$ 101,188.80	-\$ 79,285.98	21.65%
58	6150 Information & Notices	0.00	3,250.00	-3,250.00	0.00%
59	6160 Insurance	0.00	0.00	0.00	
60	6161 Property & Casualty Insurance	3,424.15	5,295.00	-1,870.85	64.67%
61	6162 Workers Comp Insurance	11.90	3,900.00	-3,888.10	0.31%
62	Total 6160 Insurance	\$ 3,436.05	\$ 9,195.00	-\$ 5,758.95	37.37%
63	6190 Legal & Professional Services	0.00	0.00	0.00	

	A	AX	AY	AZ	BA
		Actual	Budget	over Budget	% of Budget
64	6191 Auditing Services	4,156.50	3,500.00	656.50	118.76%
65	6192 Engineering Fees	0.00	38,000.00	-38,000.00	0.00%
66	6193 Legal Fees	0.00	2,500.00	-2,500.00	0.00%
67	Total 6190 Legal & Professional Services	\$ 4,156.50	\$ 42,000.00	-\$ 37,843.50	9.90%
68	6240 Membership Dues	229.50	750.00	-520.50	30.60%
69	6260 Office Supplies	325.70	4,700.00	-4,374.30	6.93%
70	6285 Postage	0.00	300.00	-300.00	0.00%
71	6330 Repairs & Maintenance	0.00	0.00	0.00	
72	6331 Building Repairs & Maintenance	5,283.07	5,000.00	283.07	105.66%
73	6332 Cleaning	225.42	1,750.00	-1,524.58	12.88%
74	6333 Grounds General Maintenance	3,195.00	28,000.00	-24,805.00	11.41%
75	6334 Road Maintenance	600.00	21,000.00	-20,400.00	2.86%
76	6336 Tree Maintenance	1,275.00	10,800.00	-9,525.00	11.81%
77	6337 Wharf & Floats Maintenance	3,466.64	35,000.00	-31,533.36	9.90%
78	6342 General Repairs & Maintenance	0.00	3,550.00	-3,550.00	0.00%
79	6343 Library Operations & Maintenance	0.00	400.00	-400.00	0.00%
80	Total 6330 Repairs & Maintenance	\$ 14,045.13	\$ 105,500.00	-\$ 91,454.87	13.31%
81	6344 Safety Committee Operations	0.00	150.00	-150.00	0.00%
82	6345 Software	396.37	4,000.00	-3,603.63	9.91%
83	6360 Tax Collection Fees	15,760.21	9,724.00	6,036.21	162.08%
84	6370 Training	0.00	0.00	0.00	
85	6371 Police Training	0.00	500.00	-500.00	0.00%
86	Total 6370 Training	\$ 0.00	\$ 500.00	-\$ 500.00	0.00%
87	6390 Uniforms, Equipment, & Supplies	28.42	0.00	28.42	
88	6391 Lifeguard - Uniforms, Equipment, & Supplies	0.00	750.00	-750.00	0.00%
89	6392 Police - Uniforms, Equipment, & Supplies	1,881.00	3,250.00	-1,369.00	57.88%
90	Total 6390 Uniforms, Equipment, & Supplies	\$ 1,909.42	\$ 4,000.00	-\$ 2,090.58	47.74%
91	6400 Utilities	0.00	0.00	0.00	
92	6401 Electricity Expense	270.34	2,307.00	-2,036.66	11.72%
93	6402 Oil/Propane	78.20	1,000.00	-921.80	7.82%
94	6403 Hydrant Rental	1,544.84	6,500.00	-4,955.16	23.77%
95	6405 Street Lights	1,857.92	11,516.00	-9,658.08	16.13%
96	6406 Telephone & Internet Expenses	450.21	560.00	-109.79	80.39%
97	6407 Water & Sewer	843.62	3,255.00	-2,411.38	25.92%
98	Total 6400 Utilities	\$ 5,045.13	\$ 25,138.00	-\$ 20,092.87	20.07%
99	6800 Bond Expenses	0.00	0.00	0.00	
100	6812 2009 MMBB Bond Principal	0.00	33,984.00	-33,984.00	0.00%
101	6813 2009 MMBB Bond Interest	0.00	706.86	-706.86	0.00%
102	6816 2013 MMBB Refinance Bond Principal	0.00	5,867.20	-5,867.20	0.00%
103	6817 2013 MMBB Refinance Bond Interest	1,461.72	2,923.44	-1,461.72	50.00%
104	6818 2015 BHBT Bond Principal	0.00	20,788.80	-20,788.80	0.00%
105	6819 2015 BHBT Bond Interest	0.00	1,275.76	-1,275.76	0.00%
106	6820 2021 MMBB Bond Principal	0.00	44,680.32	-44,680.32	0.00%
107	6821 2021 MMBB Bond Interest	19,177.21	18,651.78	525.43	102.82%
108	Total 6800 Bond Expenses	\$ 20,638.93	\$ 128,878.16	-\$ 108,239.23	16.01%
109	Total Expenditures	\$ 90,171.57	\$ 509,200.46	-\$ 419,028.89	17.71%
110	Net Operating Revenue	-\$ 65,171.57	\$ 10,023.54	-\$ 75,195.11	-650.19%
111	Other Expenditures				
112	7100 Contingency Expenses	0.00	10,024.00	-10,024.00	0.00%
113	Total Other Expenditures	\$ 0.00	\$ 10,024.00	-\$ 10,024.00	0.00%
114	Net Other Revenue	\$ 0.00	-\$ 10,024.00	\$ 10,024.00	0.00%
115	Net Revenue	-\$ 65,171.57	-\$ 0.46	-\$ 65,171.11	14167732.61%
116					
117					
118					
119	Monday, May 06, 2024 10:54:34 AM GMT-7 - Accrual Basis				

	A	AX	AY	AZ	BA
1	NVC- WATER				
2	Budget vs. Actuals				
3	January - March 2024				
4					
5		Total			
6		Actual	Budget	over Budget	% of Budget
7	Revenue				
8	4100 Water Revenue	0.00	0.00	0.00	
9	4200 Water Operating Revenue	0.00	0.00	0.00	
10	4210 Water Sales	0.00	161,000.00	-161,000.00	0.00%
11	4220 Rate Increase	0.00	15,936.00	-15,936.00	0.00%
12	4230 Water Service Fee Revenue	0.00	7,750.00	-7,750.00	0.00%
13	4240 Hydrant Rental Revenue	0.00	6,279.00	-6,279.00	0.00%
14	Total 4200 Water Operating Revenue	\$ 0.00	\$ 190,965.00	-\$ 190,965.00	0.00%
15	4300 Water Non-operating Revenue	0.00	0.00	0.00	
16	4310 Interest Income	0.00	3,000.00	-3,000.00	0.00%
17	4320 Interest on Loan Receivable Sewer	0.00	2,798.32	-2,798.32	0.00%
18	Total 4300 Water Non-operating Revenue	\$ 0.00	\$ 5,798.32	-\$ 5,798.32	0.00%
19	Total 4100 Water Revenue	\$ 0.00	\$ 196,763.32	-\$ 196,763.32	0.00%
20	Total Revenue	\$ 0.00	\$ 196,763.32	-\$ 196,763.32	0.00%
21	Cost of Goods Sold				
22	5000 Cost of Goods Sold	0.00	0.00	0.00	
23	5100 Water Purchases	4,349.16	31,500.00	-27,150.84	13.81%
24	Total 5000 Cost of Goods Sold	\$ 4,349.16	\$ 31,500.00	-\$ 27,150.84	13.81%
25	Total Cost of Goods Sold	\$ 4,349.16	\$ 31,500.00	-\$ 27,150.84	13.81%
26	Gross Profit	-\$ 4,349.16	\$ 165,263.32	-\$ 169,612.48	-2.63%
27	Expenditures				
28	6000 1099 Contractors	0.00	0.00	0.00	
29	6010 Casual Labor	0.00	3,000.00	-3,000.00	0.00%
30	6036 Bookkeeping	1,361.25	8,000.00	-6,638.75	17.02%
31	6047 Water Utilities Superintendent	4,537.07	19,540.00	-15,002.93	23.22%
32	Total 6000 1099 Contractors	\$ 5,898.32	\$ 30,540.00	-\$ 24,641.68	19.31%
33	6050 Auto Expenses	0.00	0.00	0.00	
34	6051 Auto Fuel Expense	0.00	0.00	0.00	
35	6053 Truck Fuel	60.49	1,200.00	-1,139.51	5.04%
36	Total 6051 Auto Fuel Expense	\$ 60.49	\$ 1,200.00	-\$ 1,139.51	5.04%
37	6055 Auto Repairs & Maintenance	0.00	0.00	0.00	
38	6057 Truck Maintenance	619.64	1,000.00	-380.36	61.96%
39	Total 6055 Auto Repairs & Maintenance	\$ 619.64	\$ 1,000.00	-\$ 380.36	61.96%
40	Total 6050 Auto Expenses	\$ 680.13	\$ 2,200.00	-\$ 1,519.87	30.92%
41	6070 Employee Wages & Benefits	0.00	0.00	0.00	
42	6075 Employee Benefits	0.00	0.00	0.00	
43	6076 Company Paid Benefits	178.71	2,500.00	-2,321.29	7.15%
44	6077 Income Protection Plan	205.77	1,000.00	-794.23	20.58%
45	Total 6075 Employee Benefits	\$ 384.48	\$ 3,500.00	-\$ 3,115.52	10.99%
46	6080 Employees Salaries & Wages	0.00	0.00	0.00	
47	6082 Distribution Officer Wages	5,925.11	31,590.00	-25,664.89	18.76%
48	6082.5 Assistant DO Wages	0.00	7,500.00	-7,500.00	0.00%
49	6084 Office Personnel Wages	4,892.96	16,715.00	-11,822.04	29.27%
50	6087 Utility Billing Wages	798.75	3,750.00	-2,951.25	21.30%
51	Total 6080 Employees Salaries & Wages	\$ 11,616.82	\$ 59,555.00	-\$ 47,938.18	19.51%
52	6095 Payroll Processing Fees	194.88	1,100.00	-905.12	17.72%

	A	AX	AY	AZ	BA
		Actual	Budget	over Budget	% of Budget
6					
53	6096 Payroll Tax Expense	918.57	6,000.00	-5,081.43	15.31%
54	Total 6070 Employee Wages & Benefits	\$ 13,114.75	\$ 70,155.00	-\$ 57,040.25	18.69%
55	6160 Insurance Paid	0.00	0.00	0.00	
56	6161 Property & Casualty Insurance	770.18	1,625.00	-854.82	47.40%
57	6162 Workers Comp Insurance	11.55	1,000.00	-988.45	1.16%
58	Total 6160 Insurance Paid	\$ 781.73	\$ 2,625.00	-\$ 1,843.27	29.78%
59	6190 Legal & Professional Services	0.00	0.00	0.00	
60	6191 Auditing Services	5,009.90	4,600.00	409.90	108.91%
61	Total 6190 Legal & Professional Services	\$ 5,009.90	\$ 4,600.00	\$ 409.90	108.91%
62	6210 Licenses, Permits, & Fees	0.00	200.00	-200.00	0.00%
63	6240 Membership Dues	222.75	300.00	-77.25	74.25%
64	6260 Office Supplies	183.05	1,000.00	-816.95	18.31%
65	6285 Postage	0.00	800.00	-800.00	0.00%
66	6305 Regulatory Fees	0.00	200.00	-200.00	0.00%
67	6330 Repairs & Maintenance	0.00	0.00	0.00	
68	6331 Building Repairs & Maintenance	93.06	500.00	-406.94	18.61%
69	6332 Cleaning	218.79	850.00	-631.21	25.74%
70	6342 General Repairs & Maintenance	9,475.32	5,000.00	4,475.32	189.51%
71	Total 6330 Repairs & Maintenance	\$ 9,787.17	\$ 6,350.00	\$ 3,437.17	154.13%
72	6345 Software	148.50	3,500.00	-3,351.50	4.24%
73	6350 Supplies	223.57	5,000.00	-4,776.43	4.47%
74	6400 Utilities	0.00	0.00	0.00	
75	6401 Electricity Expense	1,115.54	3,600.00	-2,484.46	30.99%
76	6402 Oil/Propane	113.85	600.00	-486.15	18.98%
77	6406 Telephone & Internet Expenses	151.40	900.00	-748.60	16.82%
78	6407 Water & Sewer	433.87	1,200.00	-766.13	36.16%
79	Total 6400 Utilities	\$ 1,814.66	\$ 6,300.00	-\$ 4,485.34	28.80%
80	6500 Water Testing	115.00	800.00	-685.00	14.38%
81	6700 Reserve Accrual - Loan from Sewer Interest	0.00	2,798.32	-2,798.32	0.00%
82	6800 Bond Expenses	0.00	0.00	0.00	
83	6816 2013 MMBB Refinance Bond Principal	0.00	21,541.56	-21,541.56	0.00%
84	6817 2013 MMBB Refinance Bond Interest	5,359.64	5,359.64	0.00	100.00%
85	Total 6800 Bond Expenses	\$ 5,359.64	\$ 26,901.20	-\$ 21,541.56	19.92%
86	Total Expenditures	\$ 43,339.17	\$ 164,269.52	-\$ 120,930.35	26.38%
87	Net Operating Revenue	-\$ 47,688.33	\$ 993.80	-\$ 48,682.13	-4798.58%
88	Net Revenue	-\$ 47,688.33	\$ 993.80	-\$ 48,682.13	-4798.58%
89					
90					
91					
92	Monday, May 06, 2024 11:03:38 AM GMT-7 - Accrual Basis				

	A	AX	AY	AZ	BA
1	NVC- Sewer				
2	Budget vs. Actuals				
3	January - March 2024				
4					
5		Total			
6		Actual	Budget	over Budget	% of Budget
7	Revenue				
8	4000 Revenue	0.00	0.00	0.00	
9	4400 Sewer Operating Revenue	0.00	0.00	0.00	
10	4410 Sewer Fees	0.00	277,625.00	-277,625.00	0.00%
11	Total 4400 Sewer Operating Revenue	\$ 0.00	\$ 277,625.00	-\$ 277,625.00	0.00%
12	4600 Sewer Non-operating Revenue	0.00	0.00	0.00	
13	4610 Interest Income	259.85	2,000.00	-1,740.15	12.99%
14	4620 Grants	0.00	45,000.00	-45,000.00	0.00%
15	Total 4600 Sewer Non-operating Revenue	\$ 259.85	\$ 47,000.00	-\$ 46,740.15	0.55%
16	Total 4000 Revenue	\$ 259.85	\$ 324,625.00	-\$ 324,365.15	0.08%
17	Total Revenue	\$ 259.85	\$ 324,625.00	-\$ 324,365.15	0.08%
18	Gross Profit	\$ 259.85	\$ 324,625.00	-\$ 324,365.15	0.08%
19	Expenditures				
20	6000 1099 Contractors	0.00	0.00	0.00	
21	6010 Casual Labor	105.00	2,000.00	-1,895.00	5.25%
22	6036 Bookkeeping	1,361.25	8,000.00	-6,638.75	17.02%
23	6047 Sewer Utilities Superintendent	5,447.60	28,060.00	-22,612.40	19.41%
24	Total 6000 1099 Contractors	\$ 6,913.85	\$ 38,060.00	-\$ 31,146.15	18.17%
25	6050 Auto Expenses	0.00	0.00	0.00	
26	6051 Auto Fuel Expense	0.00	0.00	0.00	
27	6053 Truck Fuel	60.47	1,200.00	-1,139.53	5.04%
28	Total 6051 Auto Fuel Expense	\$ 60.47	\$ 1,200.00	-\$ 1,139.53	5.04%
29	6055 Auto Repairs & Maintenance	0.00	0.00	0.00	
30	6057 Truck Maintenance	619.62	0.00	619.62	
31	Total 6055 Auto Repairs & Maintenance	\$ 619.62	\$ 0.00	\$ 619.62	
32	6058 Mileage Expenses	0.00	1,000.00	-1,000.00	0.00%
33	6059 Accrue for Truck Replacement	0.00	2,000.00	-2,000.00	0.00%
34	Total 6050 Auto Expenses	\$ 680.09	\$ 4,200.00	-\$ 3,519.91	16.19%
35	6070 Employee Wages & Benefits	0.00	0.00	0.00	
36	6075 Employee Benefits	0.00	0.00	0.00	
37	6076 Company Paid Benefits	178.71	2,500.00	-2,321.29	7.15%
38	6077 Income Protection Plan	205.77	1,000.00	-794.23	20.58%
39	Total 6075 Employee Benefits	\$ 384.48	\$ 3,500.00	-\$ 3,115.52	10.99%
40	6080 Employees Salaries & Wages	0.00	0.00	0.00	
41	6081 Collection System Operator	2,465.13	7,500.00	-5,034.87	32.87%
42	6081.5 Assistant CSO	0.00	5,000.00	-5,000.00	0.00%
43	6084 Office Personnel Wages	4,892.95	16,715.00	-11,822.05	29.27%
44	6086 Treatment Plant Operator	8,028.16	30,000.00	-21,971.84	26.76%
45	6087 Utility Billing Wages	798.75	3,750.00	-2,951.25	21.30%
46	Total 6080 Employees Salaries & Wages	\$ 16,184.99	\$ 62,965.00	-\$ 46,780.01	25.70%
47	6095 Payroll Processing Fees	194.87	1,100.00	-905.13	17.72%
48	6096 Payroll Tax Expense	1,352.95	6,000.00	-4,647.05	22.55%
49	Total 6070 Employee Wages & Benefits	\$ 18,117.29	\$ 73,565.00	-\$ 55,447.71	24.63%
50	6150 Information & Notices	85.39	0.00	85.39	
51	6160 Insurance Paid	0.00	0.00	0.00	
52	6161 Property & Casualty Insurance	989.18	2,500.00	-1,510.82	39.57%

	A	AX	AY	AZ	BA
		Actual	Budget	over Budget	% of Budget
6					
53	6162 Workers Comp Insurance	11.55	1,000.00	-988.45	1.16%
54	Total 6160 Insurance Paid	\$ 1,000.73	\$ 3,500.00	-\$ 2,499.27	28.59%
55	6170 Interest	832.66	0.00	832.66	
56	6190 Legal & Professional Services	0.00	0.00	0.00	
57	6191 Auditing Services	10,247.61	10,000.00	247.61	102.48%
58	6192 Engineering Fees	0.00	45,000.00	-45,000.00	0.00%
59	Total 6190 Legal & Professional Services	\$ 10,247.61	\$ 55,000.00	-\$ 44,752.39	18.63%
60	6210 Licenses, Permits, & Fees	0.00	2,500.00	-2,500.00	0.00%
61	6240 Membership Dues	222.75	300.00	-77.25	74.25%
62	6260 Office Supplies	183.00	1,000.00	-817.00	18.30%
63	6285 Postage	0.00	800.00	-800.00	0.00%
64	6305 Regulatory Fees	1,241.93	0.00	1,241.93	
65	6330 Repairs & Maintenance	0.00	0.00	0.00	
66	6331 Building Repairs & Maintenance	93.06	500.00	-406.94	18.61%
67	6332 Cleaning	218.79	850.00	-631.21	25.74%
68	6335 Sludge Removal	17,340.00	45,000.00	-27,660.00	38.53%
69	6337 Wharf & Floats Maintenance	0.00	2,500.00	-2,500.00	0.00%
70	6342 General Repairs & Maintenance	1,307.33	5,000.00	-3,692.67	26.15%
71	Total 6330 Repairs & Maintenance	\$ 18,959.18	\$ 53,850.00	-\$ 34,890.82	35.21%
72	6345 Software	148.50	3,500.00	-3,351.50	4.24%
73	6350 Supplies & Chemicals	1,955.46	15,000.00	-13,044.54	13.04%
74	6400 Utilities	0.00	0.00	0.00	
75	6401 Electricity Expense	1,543.66	5,000.00	-3,456.34	30.87%
76	6402 Oil/Propane	75.90	600.00	-524.10	12.65%
77	6403 Hydrant Rental	49.83	150.00	-100.17	33.22%
78	6406 Telephone & Internet Expenses	145.77	900.00	-754.23	16.20%
79	6407 Water & Sewer	433.86	1,200.00	-766.14	36.16%
80	Total 6400 Utilities	\$ 2,249.02	\$ 7,850.00	-\$ 5,600.98	28.65%
81	6500 Water Testing	1,685.00	8,500.00	-6,815.00	19.82%
82	6800 Bond Expenses	0.00	0.00	0.00	
83	6810 2008 MMBB Bond Principal	0.00	6,020.00	-6,020.00	0.00%
84	6811 2008 MMBB Bond Interest	0.00	699.75	-699.75	0.00%
85	6814 2012 MMBB Refinance Bond Principal	0.00	5,365.81	-5,365.81	0.00%
86	6815 2012 MMBB Refinance Bond Interest	0.00	2,147.19	-2,147.19	0.00%
87	6816 2013 BHBT Bond Principal	0.00	11,749.94	-11,749.94	0.00%
88	6817 2013 BHBT Bond Interest	2,923.44	2,923.44	0.00	100.00%
89	6821 Loan Payment to Water - Principal	0.00	18,037.84	-18,037.84	0.00%
90	6822 Loan Payment to Water - Interest	0.00	2,798.32	-2,798.32	0.00%
91	Total 6800 Bond Expenses	\$ 2,923.44	\$ 49,742.29	-\$ 46,818.85	5.88%
92	Total Expenditures	\$ 67,445.90	\$ 317,367.29	-\$ 249,921.39	21.25%
93	Net Operating Revenue	-\$ 67,186.05	\$ 7,257.71	-\$ 74,443.76	-925.72%
94	Other Expenditures				
95	7300 Sewer Reserve Fund	0.00	7,200.00	-7,200.00	0.00%
96	Total Other Expenditures	\$ 0.00	\$ 7,200.00	-\$ 7,200.00	0.00%
97	Net Other Revenue	\$ 0.00	-\$ 7,200.00	\$ 7,200.00	0.00%
98	Net Revenue	-\$ 67,186.05	\$ 57.71	-\$ 67,243.76	-116420.12%
99					
100					
101					
102	Monday, May 06, 2024 10:58:58 AM GMT-7 - Accrual Basis				

Infrastructure Capital Planning List	8-May						
Area	Work Type	P	Notes	Action Items	Cost Estimate	Funding Source	Suggested Fiscal Year Budget
Auditorium Pk Beach area including Beale Park	Engineering Study	1	Gartley & Dorsky have been contracted for this work	In Design Phase	Funded by the Resiliency Grant	Grant	2024
Bayview Pk Embankment	Engineering Study	1	Gartley & Dorsky have been contracted for this work	Engineering Study complete. See digital design for further details.	Funded by the Resiliency Grant	Grant	2024
Bayview Pk Embankment	Embankment stabilization	1			Waiting to hear back from the engineering firm	We had to stop the application for the Land and Water Conservation Fund as they needed to see the Match for the grant in our finances.	Recommended as the first Capital Planning Project

Auditorium Pk Beach area including Beale Park	Embankment stabilization	1			\$75,000 to \$90,000 depending on the vegetation chosen.	Capital Planning	Recommended as the second Capital Planning Project
Clinton - Lower and Auditorium Mailbox area (starting at library)	Engineering Study	2	Engineering Study of this area	Trying to include this in the next Climate Resiliency Grant coming up in the fall.		Grant	Recommended as the third priority of Capital Planning
Clinton - Lower and Auditorium Mailbox area (starting at the library)	Storm drainage, culvert, paving and sewer	2	Sewer lines need to also be taken into consideration during this project.	This project should be shovel-ready right after the shoreline embankment stabilization has finished, as this drainage affects the shoreline stabilization and will jeopardize the work done there if it's not taken care of			Recommended as the fourth Capital Planning Project-
Swim Float	Wharf	2	Cost is based on \$45/ sq ft with each float's current dimensions taken from Bill	Art Hall investigated both floats and has written a summary of his suggested remedy to extend their life. Bill has a copy of Art's written recommendations	\$12,960 (proposal from Islesboro Marine in 2023)	Wharf & Floats Maintenance	?

Boat Float	Wharf	2		Art Hall investigated both floats and has written a summary of his suggested remedy to extend their life. Bill has a copy of Art's written recommendations	\$21,600 (proposal from Islesboro Marine in 2023)	Wharf & Floats Maintenance	?
Raising the Dock	Wharf			According to Bill, we wait until it is swept away and ask FEMA. Celine does not support this approach and will obtain an opinion from the Gartley & Dorsky Engineering firm and will bring it to another infrastructure meeting for discussion when all the members can be present and weigh in on this. Based on the outcome of that vote and recommendation, we will take it to an Overseer meeting.		Capital Planning	Capital planning in the discussion phase
Raising the Dock		4					Future project
Riprap around the Yacht Club		4					Future project
Increasing the height of the current Sea Wall		4					Future project
1: Critical							
2: High							
3: Medium							
4: Long-term							

(Please note that this report is in two parts: the first is the committee meeting notes and the second is a summary of business conducted outside the committee meeting)

I: Infrastructure committee meeting notes from April 23, 2024

Committee members attending

Art Hall

Bill Paige

Gordon Fuller

Other attendees

Janae Novotny

Rachel Rosa

1: Bill gave a brief update on the storm aftermath. The details of his comments can be found in the Village Agent Report from the Overseers meeting in April 2024.

2: Art Hall had inspected both the swim and boat float. He presented his suggestion and recommendation to prolong their life. Bill Paige noted that he has this on his general maintenance items.

Below I have copied and pasted Art Hall's recommendation:

"I spent some time this afternoon doing a cursory inspection of the boat and swim floats. I was unable to crawl under the floats as I had hoped, but really it didn't matter. Almost all the structural elements are on the perimeter.

I looked for punky wood by probing with my pocketknife. I found all the wood to be in remarkably good shape on both floats. What's not inspectable are the sacrificial skid planks that are buried in the grass and gravel. What you can see looks pretty good.

Galvanized bolts and brackets have pretty much lost their zinc coating. That said, at this point, there appears to be negligible metal loss. With the coating gone, loss will accelerate so we need to keep an eye on these steel components.

There are no broken bolts or evidence of loose structure. Bolt heads and nuts that are submerged have, as you would expect, some losses.

What cannot be inspected are the bolt shanks that are buried in the wood. My gut feeling is that these are okay.

Looking ahead.

We should keep an eye on the corner bracket condition. It's conceivable that these could be removed and replaced with new. The original builder could advise feasibility. Another option might be to have them blasted to "white metal" and epoxy coated in place. There is a local portable blasting service. This would extend their life.

I feel the floats are both in rather good condition and could last many more years if we addressed the galvanized corner brackets."

Thank you, Art!

3: Celine provided an update on Gartley & Dorsky's Engineering Study.

They have been on track with their deliverables, and I will cover this below section by section:

- Bayview Park Area:

They have finished the Engineering Survey and Design of the Bayview Park area.

Please find attached the digital design for Bayview Park. A larger print of it is also available in the NVC office.

The cost estimate for the stabilization construction work is between 75K to 90K depending on the types and number of plants selected for the area above the proposed riprap

- Auditorium Park area including Beale Park:

They have finished the Survey part and are currently working on the Design. They expect to have finished the Design Phase by June.

- Kelly Cove:

They finished the Survey and prioritized the Design completion to get the work started this fiscal year to protect public roads.

The town of Northport has already contracted the construction company and shoreline stabilization works are underway.

- Shore Road stabilization:

Same as above.

4: Celine provided an update on the Land and Water Conservation Fund.

James K and Celine have worked with Mathew Henion from The Land and Water Conservation Fund.

We applied for pre-authorization and were cleared. After a Zoom meeting with Mathew Henion, we were informed that we could proceed with the application. As we engaged further into the process, there were a few challenges that we overcame with some creativity.

However, the largest challenge that stopped us was the fact that the Land and Water Conservation Fund requires us to show them the matching funds for the grant in our finances at the time the application is submitted, which is the end of June this year. This has stopped us from further pursuing this grant.

5: The Committee reviewed the larger Capital Planning Projects for the village.

The first four already identified are:

- Construction work for shoreline stabilization following the Engineering Study and Design for Bayview Park Area.
- Construction work for shoreline stabilization following the Engineering Study and Design for the Auditorium Park Area, including Beale Park.
- Clinton - Lower and Auditorium Mailbox area (starting at the library) Engineering Study
- Clinton - Lower and Auditorium Mailbox area (starting at the library) construction work following the Engineering Study.

Please find attached the working long-term Climate Resilience Infrastructure needs for Capital Planning with respective notes for each section. Thank you.

II: Summary of Business Conducted Outside the Committee Meeting

Meeting with MCOG (Mid Coast Council of Governments)

The main objective of this meeting was to understand other Grant options. I attended the meeting with James K from the Town of Northport.

MCOG confirmed during this meeting that the best way to plan forward for us would be capital planning. Based on what they see for villages/towns like, we are not going to be a priority for most of the current grants. However, once the Hazard Mitigation Plan Process is completed within Waldo County, this will open up many more opportunities for grants that we can use on preventive work.

They also emphasized the importance of capital planning even when we are pursuing grants post Hazard Mitigation Plan Process, as they think most of these grants will also have matches that we will need to fund and/or the grants will be on a reimbursement basis. In other words, we will need the funds first to get the work done and get reimbursed.

They also suggested fundraising in tandem with capital planning.

Meeting with Will Gartley at Gartley & Dorsky Engineering firm:

The objective of this meeting was to review the design and get his perspective on pushing out the construction phase.

For Bayview please find attached the digital design. I also picked up a larger design which will be at the NVC office.

In a nutshell, the proposal consists of:

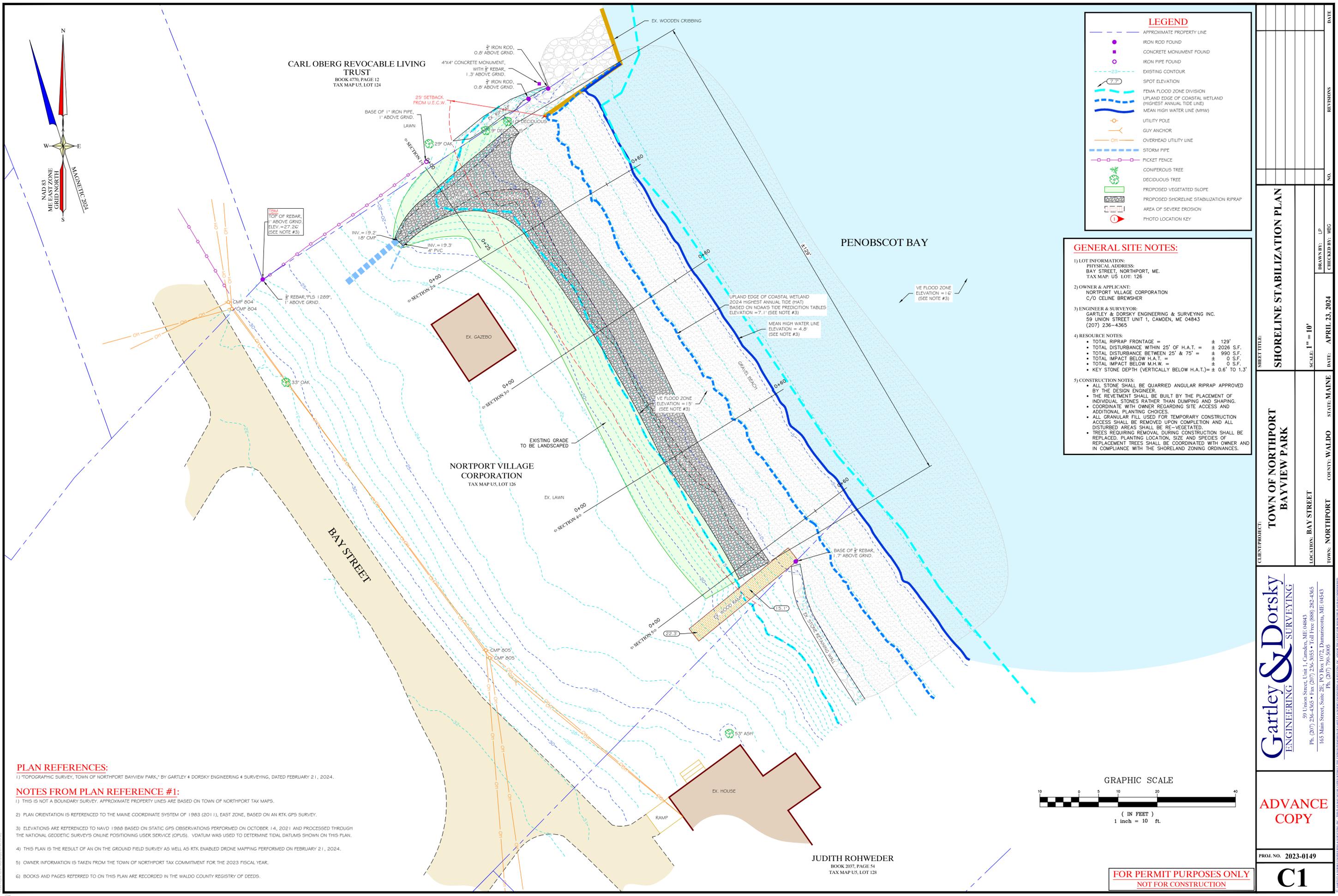
- Riprap at the shore level. The riprap armoring will go up to the flood elevation level based on the FEMA flood map (15').
- Large blocks of stones will be buried under the beach to support the riprap armoring above it.
- Above the armoring will be populated with salt-resistant vegetation.

Based on his experience, once we go out to bid, we should expect to have a construction company in place within 12 months from that time. Based on his work and deliverables, we would be ready to go out to bid this fall.

I explained to him that as we are working on capital planning, we might be delaying the project by two years and I wanted to get his opinion on this. From Will Gartley's perspective, this was a reasonable risk to take. However, if we do have very damaging storms that change the landscape, we do risk needing a second study done. But it is hard to predict if that will be the case. He also suggested that we still go out to bid, choose the construction company, and put a later date for their deliverables, so this way we have everything ready to go when we have the funds. Permits will be valid for five years.

Regarding Auditorium Park, he is currently working on the design. He anticipated having this finished by June. In the meantime, he encouraged us to start a conversation with a couple of the property owners in Auditorium Park. This is because there is a large erosion area on their private property which also needs to be addressed for the stabilization to be effective. (All details will be in the digital design once he has finished. For the moment, his working large copy will be left at NVC office for reference.)

When he submits the estimated cost for the construction, he will separate the private lots. Will has volunteered to be present at our August village meeting to describe the design to the whole village and take any questions.



LEGEND

---	APPROXIMATE PROPERTY LINE
●	IRON ROD FOUND
■	CONCRETE MONUMENT FOUND
○	IRON PIPE FOUND
- - -	EXISTING CONTOUR
7.7	SPOT ELEVATION
~	FEMA FLOOD ZONE DIVISION
~	UPLAND EDGE OF COASTAL WETLAND (HIGHEST ANNUAL TIDE LINE)
~	MEAN HIGH WATER LINE (MHW)
○	UTILITY POLE
○	GUY ANCHOR
OH	OVERHEAD UTILITY LINE
---	STORM PIPE
○	PICKET FENCE
○	CONIFEROUS TREE
○	DECIDUOUS TREE
○	PROPOSED VEGETATED SLOPE
○	PROPOSED SHORELINE STABILIZATION RIPRAP
○	AREA OF SEVERE EROSION
○	PHOTO LOCATION KEY

GENERAL SITE NOTES:

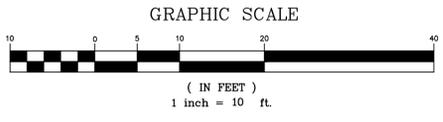
- 1) LOT INFORMATION:
PHYSICAL ADDRESS:
BAY STREET, NORTHPORT, ME.
TAX MAP: U5 LOT 126
- 2) OWNER & APPLICANT:
NORTHPORT VILLAGE CORPORATION
C/O CELINE BREWSHER
- 3) ENGINEER & SURVEYOR:
GARTLEY & DORSKY ENGINEERING & SURVEYING INC.
59 UNION STREET UNIT 1, CAMDEN, ME 04843
(207) 236-4365
- 4) RESOURCE NOTES:
 - TOTAL RIPRAP FRONTAGE = ± 129'
 - TOTAL DISTURBANCE WITHIN 25' OF H.A.T. = ± 2026 S.F.
 - TOTAL DISTURBANCE BETWEEN 25' & 75' = ± 990 S.F.
 - TOTAL IMPACT BELOW H.A.T. = ± 0 S.F.
 - TOTAL IMPACT BELOW M.H.W. = ± 0 S.F.
 - KEY STONE DEPTH (VERTICALLY BELOW H.A.T.) = ± 0.6' TO 1.3'
- 5) CONSTRUCTION NOTES:
 - ALL STONE SHALL BE QUARRIED ANGULAR RIPRAP APPROVED BY THE DESIGN ENGINEER.
 - THE RETEMENT SHALL BE BUILT BY THE PLACEMENT OF INDIVIDUAL STONES RATHER THAN DUMPING AND SHAPING.
 - COORDINATE WITH OWNER REGARDING SITE ACCESS AND ADDITIONAL PLANTING CHOICES.
 - ALL GRANULAR FILL USED FOR TEMPORARY CONSTRUCTION ACCESS SHALL BE REMOVED UPON COMPLETION AND ALL DISTURBED AREAS SHALL BE RE-VEGETATED.
 - TREES REQUIRING REMOVAL DURING CONSTRUCTION SHALL BE REPLACED. PLANTING LOCATION, SIZE AND SPECIES OF REPLACEMENT TREES SHALL BE COORDINATED WITH OWNER AND IN COMPLIANCE WITH THE SHORELAND ZONING ORDINANCES.

PLAN REFERENCES:

1) TOPOGRAPHIC SURVEY, TOWN OF NORTHPORT BAYVIEW PARK, BY GARTLEY & DORSKY ENGINEERING & SURVEYING, DATED FEBRUARY 21, 2024.

NOTES FROM PLAN REFERENCE #1:

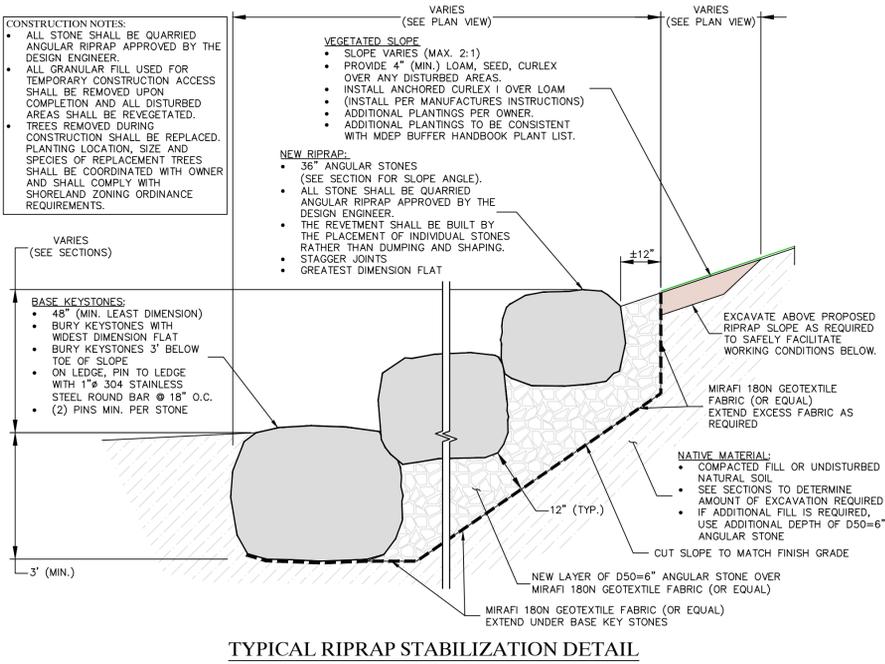
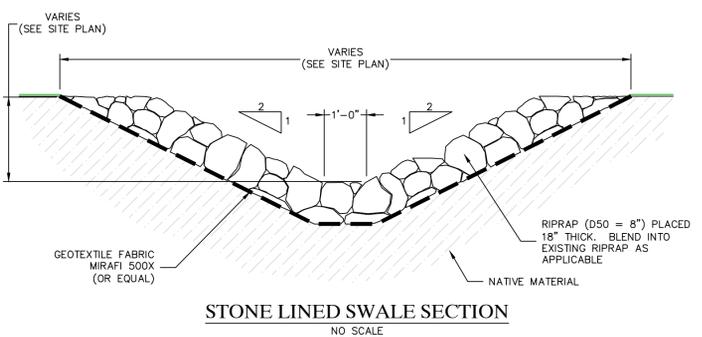
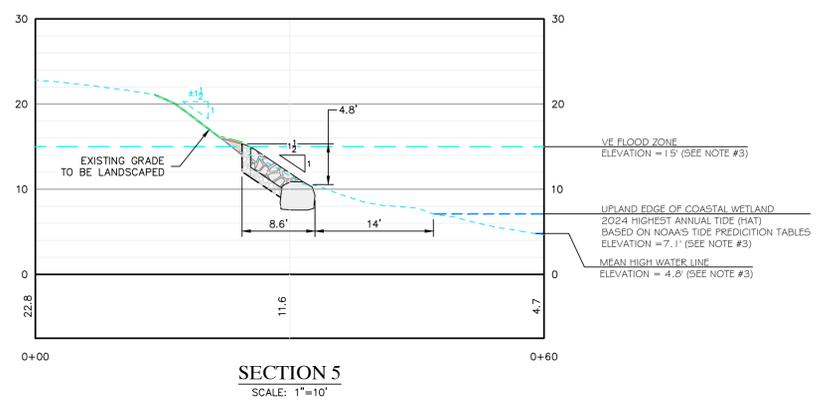
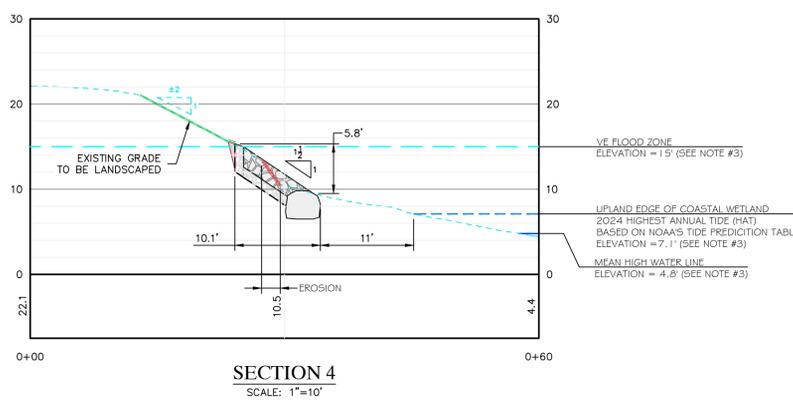
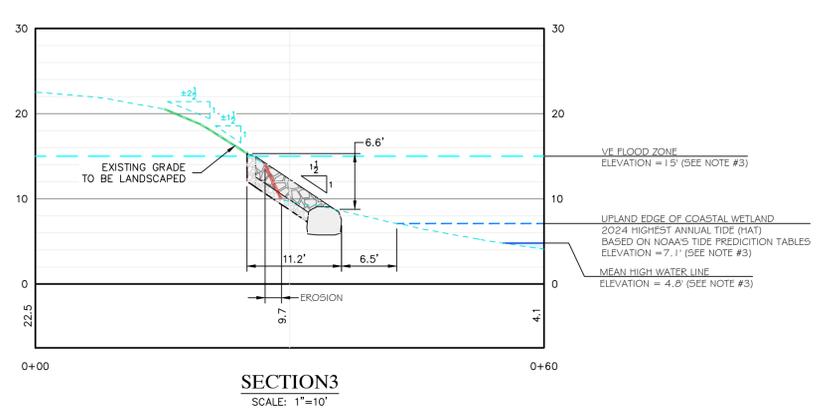
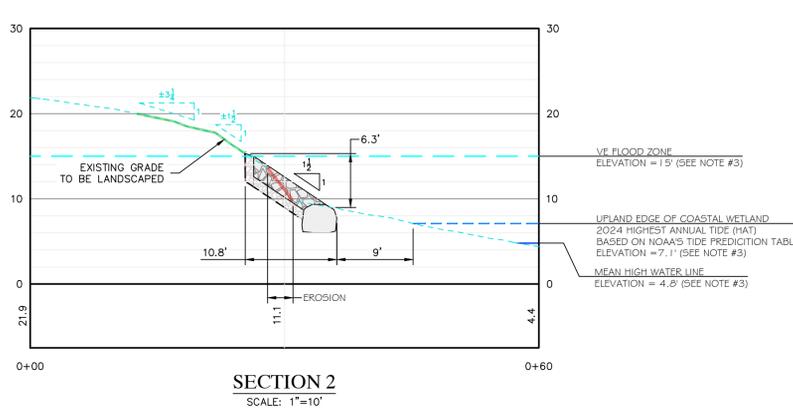
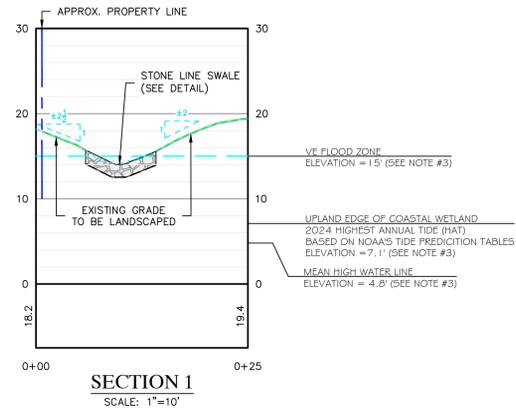
- 1) THIS IS NOT A BOUNDARY SURVEY. APPROXIMATE PROPERTY LINES ARE BASED ON TOWN OF NORTHPORT TAX MAPS.
- 2) PLAN ORIENTATION IS REFERENCED TO THE MAINE COORDINATE SYSTEM OF 1983 (2011), EAST ZONE, BASED ON AN RTK GPS SURVEY.
- 3) ELEVATIONS ARE REFERENCED TO NAVD 1988 BASED ON STATIC GPS OBSERVATIONS PERFORMED ON OCTOBER 14, 2021 AND PROCESSED THROUGH THE NATIONAL GEODETIC SURVEY'S ONLINE POSITIONING USER SERVICE (OPUS). VDATUM WAS USED TO DETERMINE TIDAL DATUMS SHOWN ON THIS PLAN.
- 4) THIS PLAN IS THE RESULT OF AN ON THE GROUND FIELD SURVEY AS WELL AS RTK ENABLED DRONE MAPPING PERFORMED ON FEBRUARY 21, 2024.
- 5) OWNER INFORMATION IS TAKEN FROM THE TOWN OF NORTHPORT TAX COMMITMENT FOR THE 2023 FISCAL YEAR.
- 6) BOOKS AND PAGES REFERRED TO ON THIS PLAN ARE RECORDED IN THE WALDO COUNTY REGISTRY OF DEEDS.



JUDITH ROHWEDER
BOOK 2037, PAGE 54
TAX MAP U5, LOT 128

**FOR PERMIT PURPOSES ONLY
NOT FOR CONSTRUCTION**

CLIENT/PROJECT:	TOWN OF NORTHPORT BAYVIEW PARK	
	LOCATION: BAY STREET	TOWN: NORTHPORT
SHEET TITLE:	SHORELINE STABILIZATION PLAN	
	SCALE: 1" = 10'	DATE: APRIL 23, 2024
DRAWN BY:	IP	REVISIONS
	HBG	NO.
CHECKED BY:	DATE: APRIL 23, 2024	DATE
	STATE: MAINE	DATE
COUNTY: WALDO	DATE	DATE
	DATE	DATE
		DATE
59 Union Street, Unit 1, Camden, ME 04843 Ph. (207) 236-4365 • Fax (207) 236-3055 • Toll Free: (888) 282-4365 165 Main Street, Suite 212, P.O. Box 1072, Damariscotta, ME 04843 Ph. (207) 790-5005		DATE
ADVANCE COPY		DATE
PROJ. NO. 2023-0149		DATE
C1		DATE



- CONSTRUCTION NOTES:**
- ALL STONE SHALL BE QUARRIED ANGULAR RIPRAP APPROVED BY THE DESIGN ENGINEER.
 - ALL GRANULAR FILL USED FOR TEMPORARY CONSTRUCTION ACCESS SHALL BE REMOVED UPON COMPLETION AND ALL DISTURBED AREAS SHALL BE REVEGETATED.
 - TREES REMOVED DURING CONSTRUCTION SHALL BE REPLACED. PLANTING LOCATION, SIZE AND SPECIES OF REPLACEMENT TREES SHALL BE COORDINATED WITH OWNER AND SHALL COMPLY WITH SHORELAND ZONING ORDINANCE REQUIREMENTS.

- VEGETATED SLOPE:**
- SLOPE VARIES (MAX. 2:1)
 - PROVIDE 4" (MIN.) LOAM SEED, CURLX OVER ANY DISTURBED AREAS.
 - INSTALL ANCHORED CURLX I OVER LOAM (INSTALL PER MANUFACTURER'S INSTRUCTIONS)
 - ADDITIONAL PLANTINGS PER OWNER.
 - ADDITIONAL PLANTINGS TO BE CONSISTENT WITH MDEP BUFFER HANDBOOK PLANT LIST.

- NEW RIPRAP:**
- 36" ANGULAR STONES
 - (SEE SECTION FOR SLOPE ANGLE).
 - ALL STONE SHALL BE QUARRIED ANGULAR RIPRAP APPROVED BY THE DESIGN ENGINEER.
 - THE RETEMENT SHALL BE BUILT BY THE PLACEMENT OF INDIVIDUAL STONES RATHER THAN DUMPING AND SHAPING.
 - STAGGER JOINTS
 - GREATEST DIMENSION FLAT

- BASE KEYSTONES:**
- 48" (MIN. LEAST DIMENSION)
 - BURY KEYSTONES WITH WIDEST DIMENSION FLAT
 - BURY KEYSTONES 3' BELOW TOE OF SLOPE
 - ON LEDGE, PIN TO LEDGE WITH 1/2" 304 STAINLESS STEEL ROUND BAR @ 18" O.C.
 - (2) PINS MIN. PER STONE

- NATIVE MATERIAL:**
- COMPACTED FILL OR UNDISTURBED NATURAL SOIL
 - SEE SECTIONS TO DETERMINE AMOUNT OF EXCAVATION REQUIRED
 - IF ADDITIONAL FILL IS REQUIRED, USE ADDITIONAL DEPTH OF D50=6" ANGULAR STONE

NO.	REVISIONS	DATE

SHEET TITLE: SHORELINE STABILIZATION SECTIONS & DETAIL

SCALE: 1" = 10'

DRAWN BY: LP

CHECKED BY: HEG

DATE: APRIL 23, 2024

CLIENT/PROJECT: TOWN OF NORTHPORT BAYVIEW PARK

LOCATION: BAY STREET

TOWN: NORTHPORT

COUNTY: WALDO

STATE: MAINE

Gartley & Dorsky
ENGINEERING SURVEYING

59 Union Street, Unit 1, Camden, ME 04843
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Ph. (207) 790-5005

ADVANCE COPY

PROJ. NO. 2023-0149

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FOR PERMIT PURPOSES ONLY
NOT FOR CONSTRUCTION



FACILITIES USE REQUEST FORM

Date 4-26-24
Name KEITH + MARGEN ROBINSON
Address 799 SHORE RD., Northport ME 04849
E Mail reece.lynch@gmail.com
Telephone # 207-852-1732
Northport/Bayside Resident? Y N Bayside taxpayer? Y N
Space Requested: Community Hall Community Room
Rental
purpose DANCE CLASSES

Rate: Hourly (\$25/hr) Day (\$150/day) _____
Kitchen Usage Fee (\$50/day) _____ (when food is involved, not beverages only)
Chairs - \$50.00/day # of chairs requested _____
Tables - \$50.00/day # of tables requested _____
Proof of Insurance must be received a minimum of 30 days prior to the event and attached to this document _____ (date received)
Date and time requested 7-11-24 to 8-8-24 (excluding 8-1-24)
TUESDAYS - 9:30 AM TO 11:30 AM

By signing this document, you agree that you are the responsible party for this event, and you have read the community hall usage rules and agree to abide by them.
Signed Margen L. Robinson Rental payment is due within 7 days of approval of this reservation request.

Payment received \$ 200 By Junk
(NVC office admin.) Date 4/26/24