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## Notes of Governance Committee Meeting

The Governance Committee met on Monday, August 21, 2023 by Zoom. In attendance were Committee members Dan Webster, Elaine Moss, Jeffrey Wilt, and Judy Metcalf.

Also in attendance were NVC President, Janae Novotny, and residents Chris Maseychik and Alma Homola.

**1. Further review and draft of maintenance and care agreement between Kazilionis family and Village in conjunction with proposed gift of garden; consider any feedback from Kazilionis family, if any, on draft prepared as a result of August 11, 2023 meeting.**

The Committee reviewed the comments offered on the draft Donation Receipt from Steve Kazilionis. It was the consensus of the Committee that before proceeding further with the review, the Committee would need further direction from the Overseers on the receipt given that one condition attached to acceptance of the gift (financial commitment to remove the garden after 10 years) is not part of the offered donation. No further action taken on the draft until the Overseers provide that guidance.

Dan also asked that the Overseers give guidance on deadline for installation of garden.

**2. Develop communication recommendations to address encroachments on Village property.**

The Committee affirmed the importance of reminding Villagers of the location of the public spaces and parks throughout the village. The committee will develop a plan to recommend clear markings of all public spaces and property so that the village and public knows that these spaces are available for use.

Public Spaces also include the roads which exceed the width of the travelled way. Janae will share with the committee the communication sent last year to residents about removing encroachments from roads and paths for safety. She will confer with the Village Agent about his observations.

Dan will update the color-coded sketch drawn on the tax map to reflect the public holdings.

Judy will develop a draft "welcome" letter for all new property owners to include with their first utility bill to remind new homeowners of the importance of respecting the public land, and other community matters. Dan will also assemble for this purpose the various documents that exist

discussing aspects of the community (“Welcome to Bayside” flyer, safety, trash collection and recycling, parking, sewer use, sewer moratorium).

All agreed that the priorities on addressing encroachments should be those that interfere with parking; snow removal; and emergency access. Fences and similar visible barriers should also be addressed. Encroachments of recent vintage will be addressed so that they do not become entrenched. Gardening is an encroachment, particularly where it takes away public parking access.

The Committee will seek guidance from the Overseers about whether the temporary license granted to the Cressey family in 2011 should be terminated in light of the fact that the original purpose for the fence (keeping the dog safe) is no longer relevant, in light of the apparent rebuilding of the fence, and to be consistent with the direction of the Overseers instructing the Governance Committee to address encroachments.

**Next Meeting: September 14, 2023, 4:00 p.m. via Zoom only.**