



Minutes of the Meeting of the Northport Village Corporation Board of Overseers

Sunday, May 16, 2021 Virtual – Zoom

Attendees

President: John Spritz
Treasurer: Wendy Huntoon
Village Agent: William Paige

Overseers

Lisa Fryer
Michael Lannan
Vicky Matthews
Judy Metcalf
Janae Novotny
Michael Tirrell
Jeffrey Wilt

Meeting called to order: 9:00 am

Approval of Minutes: Jeffrey W. made a motion to approve the April 18 minutes; Judy M. seconded; the vote was unanimous.

Public Comments:

- John Woolsey, speaking on behalf of Bayside Arts, asked permission to use the downstairs meeting room of Community Hall from August 5-15 for an exhibition of photographs by Bayside resident Steve Nelson. The exhibition would be open to the public Thursdays through Sundays from 1-5 pm. Jeffrey W. made a motion, seconded by Judy M., to approve the application for the event, and to authorize an exception to the (current) restriction of only one person being allowed in the meeting room at a time. The vote was unanimous.

Updates

- **Seawall:** The area at the bottom of Ruggles Park is ready for paving. Farley will coordinate with the Village Agent regarding installation of the various docks.
- **Nordic Aquafarms:** There is not yet an Army Corps of Engineers permit. The next item in the process is an appeal to the Belfast Planning Board.
- **COVID:** Per changing guidelines from the CDC, the Overseers updated a motion from last month's meeting. Judy M. made a motion, seconded by Vicky M., to allow use of the Community Hall consistent with CDC guidelines as of May 15. The vote was unanimous.

Report of the Treasurer – Wendy Huntoon

- Warrants have been issued to the Overseers. They should not sign the one regarding payment for the new Utilities building since the final finances of that are still being assessed.
- The Overseers requested that the Warrant for “Water Testing” be changed to “Sewer Testing.”
- \$1,547,515 is currently committed to the seawall budget, with \$1,418,000 paid to date. Mike L. felt comfortable that, between the low and high range of where the final budget would end up, we would still be below the \$1.6M maximum bond that the Bayside voters approved at the 2020 Annual Meeting.



- Costs for the new truck purchased for the Village Agent’s use will be appropriated to the following budgets: ½ to General Government, ¼ to Sewer and ¼ to Water.
- Sunday, May 23, 8:00-9:30 am is the first 2022 Budget Workshop; the second workshop will be in June.

Finance Manager – Nina Richard, no report

Infrastructure Committee – Michael Lannan

- The cost to build and install removable aluminum stairs over the northern part of the seawall, to allow kayakers and others to climb over the wall, is approximately \$12,500. The stairs could be removed and stored in the winter. Judy M. made a motion, seconded by Janae N., to approve the design, construction and installation of seawall stairs, the funding to come out of the \$1.6M seawall bond. The vote was unanimous.

Tree Committee – Lisa Fryer

- The Committee hasn’t met recently but is happy to report that its application for a grant from Project Canopy was fully funded. Details will be forthcoming.

Tree Warden - Vicky Matthews

- Vicky M. made a motion, seconded by Judy M., that the new owners of the property at the corner of George and Griffin Streets pay to have a tree removed that is next to sewer and power lines. The motion was withdrawn.
- Vicky M. made a motion, seconded by Lisa F., authorizing Mary Ireland to remove a dead tree on Village property, adjacent to her new property, at her own expense. The motion was withdrawn. Mike L. made a motion, seconded by Vicky M., to allow Mary Ireland to remove the dead tree on Village property abutting her own property, at any time and with advance notification to the Overseers. The motion was withdrawn.

Communications Committee – Lisa Fryer

- The new NVC website will soon be ready for a “soft” opening. Lisa F. will send the Overseers and Officers a link to look at the new site and make suggestions. Wendy H. noted options for making the new site compatible with online payment technologies.
- The Overseers discussed various ways to re-inform residents and guests how properly to dispose of trash at Bayside.

Finance Committee – Judy Metcalf, no report.

Governance Committee – Judy Metcalf

- The Committee plans a public hearing in late June to review the proposed Waterfront guidelines and Parking Ordinance. The guidelines and Ordinance would then be reviewed by the Overseers; once they are voted on they technically become enforceable, although that might not be the case in 2021.

- The Treasurer asked that a budget be put together for any costs associated with the new Guidelines and Ordinance.
- Recent interactions with the Northport Zoning Board of Appeals (ZBA) have encouraged the Governance Committee to look more closely at the Bayside zoning ordinance.
- Lot coverage on the new property at the corner of George and Griffin Streets, originally proposed at close to 100%, has now been reduced 45%. The matter is still before the Northport ZBA; the next meeting is Tuesday, May 18th, at 6 pm.

Personnel Committee – Janae Novotny

- Janae N. made a motion, seconded by Judy M., to employ Shiloh Field as the new Office Assistant, starting at 12 hours/week. The vote was unanimous.
- There will be 30-day reviews, for the first 90 days, of Ms. Field’s employment.

Utilities Committee – Judy Metcalf

- The committee met on May 14th. The new plant is working well.
- Michael T. asked whether there were plans to camouflage the propane tank on the back of the new Utilities building. Judy M said that yes, there will be screening there. There is no timeline on this project yet; it is unlikely to be completed before July.

Safety Committee – Michael Tirrell

- The Committee is revising the Safety brochure. It is also working with the lifeguards to establish a 2021 schedule.

Waterfront Safety – Jeffrey Wilt

- The Committee met May 14th. There was discussion about the mooring blocks on the beach, more than 35 of which have been removed in the past year. No policy changes are recommended currently, but the number and placement of blocks will be tracked this summer, and the issue will be revisited in the fall. Language will be added to the Waterfront Guidelines regarding mooring block storage.
- Kayak and paddleboard storage will be different this summer, to allow grass to seed and grow adjacent to the new seawall. Storage will be in Ruggles Park or, in overflow situations, possibly in Bayview Park.
- The Village office will be selling the small waterfront craft stickers, same as last year.
- The President was asked to write a letter to Bayside residents welcoming them back to the 2021 summer and alerting them to changes regarding the seawall, COVID, etc.

Town of Northport – Vicky Matthews – Nothing to report

Report from President – John Spritz

- Various applications for use of Village property were approved, in a motion made by Jeffrey W., seconded by Janae N. (the vote was unanimous):
 - Carla Hayes, asking for use of the bottom of Bayview Park for 45-50’ at 4 pm on July 11 for a wedding.



- Maureen Robinson, for ballet classes in Community Hall Thursday mornings from 9:30-11:30, July 8th to August 12th.
- Gayle Kayanagi, for dance practices in Community Hall, 7-9 pm on May 26, June 30, July 28 and August 25.
- Users of Community Hall are expected to follow the most recent CDC guidelines, as of May 15.

Report of the Village Agent - Bill Paige

- *(The Village Agent had issued the Overseers a full status report, prior to this meeting.)*
- A post in Community Hall is bowing and needs attention. Bill is getting a contractor to look at it.
- Bill wanted to thank all of the many people around the Village who volunteer their time and effort. "Without them, we wouldn't be the community we are."
- There has been continuing water runoff on Pleasant Lane. A test pit was built, with crushed stones, and at least for the moment (following the latest torrential rain), it appears to be capturing the water. Perhaps the Town of Northport could put in a storm drain.
- The new storage shed never got fully finished, and it requires wiring and lights. Similarly, the Overseers had authorized Bill to investigate installing LED lights in the downstairs of Community Hall. Perhaps the two projects could be combined. Mike L. mentioned that grants are available for LED conversion.
- A new roadbed is needed by the mailboxes at Merithew Square.
- The speed signs aren't functioning; it may be a battery issue.

Comments by Meeting Attendees

- Vicky M. wanted to know the status of nominating one or more individuals to be the new NVC President. Janae N. said that the Personnel Committee is dealing with this process. Michael T. asked why the Personnel Committee is charged with this responsibility. John S. (President) said that he felt it was appropriate to have the Committee manage the process, rather than have the President privately ask an individual to consider the position.

Meeting Adjourned at 12:01 pm. (Motion by Janae N., seconded by Vicky M., vote was unanimous.)

The next Overseers Meeting is at 8 am on Sunday, June 13.
It will be live in the downstairs of Community Hall

Meeting minutes submitted by John Spritz.



Motions Approved during this Overseers Meeting:

- Jeffrey W. made a motion, seconded by Judy M., to approve the application for the August Bayside Arts event, and to authorize an exception to the (current) restriction of only one person being allowed in the meeting room at a time.
- Per changing guidelines from the CDC, the Overseers updated a motion from last month's meeting. Judy M. made a motion, seconded by Vicky M., to allow use of the Community Hall consistent with CDC guidelines as of May 15. The vote was unanimous.
- Judy M. made a motion, seconded by Janae N., to approve the design, construction and installation of seawall stairs, to come out of the \$1.6M seawall bond. The vote was unanimous.
- Janae N. made a motion, seconded by Judy M., to employ Shiloh Field as the new Office Assistant, starting at 12 hours/week. The vote was unanimous.
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