

Northport Village Corporation

January 11, 2019

Utilities Meeting Notes

**Utilities Board Members Present**

Chairman: Dr. David Crofoot  
Gordon Fuller  
Judy Metcalf  
Richard Brockway (by phone)

Attendees: Richard McElhaney, Superintendent  
Bill Paige, Director of Operations  
Fernie Barton, Plant Operator

Guests: Jonathan Pottle, Esquire (by phone)  
Michael Lannan, Overseer  
Jeffrey Wilt, Overseer

**Meeting Called to order:** at 3:40 pm

**Approval of Minutes:** this was tabled for this month to confirm the scrivener of the November notes.

**Superintendent's Report:**

Dick M. reported that everything is working correctly. A copy of his Superintendent's Report for the previous month is attached and incorporated.

**Action Items:**

In response to the receipt of the draft EPA 301h waiver permit and conditions, it was MOVED (JASM/CROFOOT) that the Superintendent and Chair enter the proposal from Dirigo in accordance with its terms to engage Dirigo to perform the engineering planning and design necessary to implement the conditional permit terms as set forth in the proposal. VOTED: unanimous.

It was moved (CROFOOT/FULLER) that the Sewer Department retain Eaton Peabody in accordance with the terms and limitations expressed in its engagement letter dated January 10, 2019, for the purpose of assisting the Superintendent in responding to the new requirements for year-round chlorination/dechlorination and additional testing and other additional conditions proposed to be incorporated into the operating permit for the wastewater plant during the thirty-day comment period set forth in the draft permit. The motion further proposed that such assistance be focused on developing a compliance schedule for implementation of the conditions and testing so as to allow the sewer department to design, secure village residents' approval of any design, and to secure funding therefor and that the permit language be clear that no enforcement action will be taken during the

implementation of such compliance schedule. The expense for such assistance not to exceed \$4,000.  
VOTED: JASM RECUSED; all others in favor.

Discussion made it plain that our existing facilities for seasonal chlorination/dechlorination are not adequate to allow us to perform this during the winter months. In order to comply with requirements for year-round treatment will require a major upgrade of our existing system.

Discussion was had regarding the manner in which Fernie operates the chlorination/dechlorination system and collects samples. Safety improvements should be investigated and, if feasible, implemented. MOVED: JASM/FULLER: that Fernie, Dick, and Bill investigate methodologies for improving safety for Fernie in the performance of his duties, including the cost, and to report back to the Trustees at the February meeting with the results of their investigation and with recommendations.  
VOTED: Unanimous.

Discussion was had regarding the vacancy on the Board and the need to fill the vacancy with one Overseer to serve out the balance of Wendy Huntoon's term. Jeffrey Wilt and Mike Lannan offered their services to the Board but Jeffrey expressed a desire to devote his energies elsewhere. The Board agreed to advise the overseers at their meeting on 1/13/2019 of the discussion and Mike Lannan's desire to be appointed.

**Meeting Adjourned:** at 5:35 pm.

**NEXT MEETING: February 22, 2018, 2:30. \*\*\* Please note this is a change from the schedule initially set. The change allows the Utilities Meeting to align with the rescheduled Overseers Meeting for February which is now scheduled for 2/24/19.**