

Northport Village Corporation

May 13, 2018

Overseers Meeting Minutes

Attendees:

President: John Spritz
Treasurer: Steve Kazilionis
Village Agent: William Paige
Office Manager: Amy Eldridge

Overseers

Judy Metcalf- Absent
Dick Brockway
Paul Nyren
Michael Lannan - Phone
Vicky Matthews
Lee Houghton
Wendy Huntoon

Visitors: Tim Samway, Samantha Langlois

Meeting Called to order: John S. called meeting to order at 8:58 am

Approval of Minutes: Dick B. moved to approve the April Overseers Minutes, Paul N. seconded the motion 6 Approved, 0 Opposed, 0 Abstained.

Questions/issues from Bayside Residents and meeting attendees: Samantha Langlois from Belfast would like to start up the farmers market this summer in Bayside. She would begin the last Monday in June and last until Labor Day weekend. She will have the appropriate insurance and would make sure to put up and take down the signs on that day. The Overseers mentioned about changing the timeframe to a later time in the day. Samantha L. was fine with offer a later time. Vicky M. motioned to move forward with the farms market on Mondays with the understanding that Samantha would need to provide before the next meeting on June 17th the following: open/close times, vendors, start and end dates, marketing, insurance paperwork and any NVC paperwork, Seconded by Lee Houghton. Discussion: Wendy H. asked if the fee would have to be waived. Bill P. mentioned that the fee originally was set to make sure the park was picked up, marketing was taken down and any other cost incurred by NVC. The Overseers agreed that the fee would be waived. 6 Approved, 0 Opposed, 0 Abstained.

Ned Lightner apologized for not setting up the camera last month. He would like to have an email for when the meetings are.

Report of the President: There has been a request by an Overseer to work with Bill and Amy on determining ideas and needs that will update and improve the integrity of NVC functions and abilities for both employees going forward. The Overseers want to make sure their being the best employee possible and want to help with the day to day functions in any way possible. Wendy H. suggested that the Utilities department be involved in the research due to they having a larger employee base than the village itself.

Report of the Treasurer: Steve K. handed out the warrants to be signed by the Overseer and recognized the Overseers for doing a wonderful job budgeting last year. He advised the Overseers of projects that could be financially handled in 2018 rather than holding off until 2019. The proactive wharf maintenance and road work on upper Maple Street or Oak Street are projects that Steve K recommends starting this year.

The Budget workshop is Saturday 8:00 am on June 16th. Steve K provided to the Overseers the following Tax Implications for 2019 budget. He explained possible tax increases for determined projects in the village.

Tax implications for 2019 budget

	Budget increase	Tax Increase
Safety total	\$ 4,472.00	\$ 12.64
West Street	\$ 11,300.00	\$ 31.94
Clinton Street	\$ -6,800.00	\$ -19.22
Wharf - net increase	\$ 4,000.00	\$ 11.31
	\$ 26,572.00	\$ 75.11

Assumptions

All projects require an increase in taxes - they cannot be funded with existing tax revenue
 The impact of taxes is estimated based upon a property with a \$250,000 valuation
 Does not address reserves for paving
 Safety and Wharf are "permanent" increases to the budget
 West and Clinton are "one time events" - but expenses will continue for a few years

Long term projects

Seawall	??
Pave Upper Main	\$ 90,000
Repave Village roads	\$ 35,000 Low

Contingency

If all 2018 budget assumptions from 2018 remained the same our contingency budget would decrease by \$7,000 (expiation of benefit of bond refunding)

Report of the Village Agent: Bill P. reported the windows upstairs are all done. Bill spoke to Highland Window Works and requested to put a pulley on the back window and a sash for opening the window up at the top on the stage that can't be reached. It was \$45.00 to have that completed. He also mentioned the Police cruiser is all set ready to go for the summer and he will get it re-registered in June.

The speed sign is up and has been up for the last week. Many of the Overseers were very impressed. Bill P. would like to look into having more brackets for the sign to be able to put up in more locations. He will check on the cost and if under \$500.00 he will purchase.

The Park bench at the yacht club has been replaced. Bill P. mentioned how hard it is to find someone to do the engraving on the benches. Wendy H. will talk about options during the Safety Committee. Bill P. is looking for volunteers in the committee that will be able to replace about 20 loss or broken bolts on benches in the village. If a vendor completes the work it will cost the village \$45.00 an hour.

Ruggles Park required an emergency repair on the hot top. The culvert where the circle is collapsed which damaged the hot top. The culvert in the park is a 40 foot culvert. He mentioned that the culvert will need to be replaced but would be a large expense Dick B. recommended that Bill work with Dick McElhaney to see about having a smaller pipe put inside of the current one was suggested. Bill P mentioned he believes the current pipe is 15 inches and he didn't want to make the pipe smaller because there is a lot of water that comes through it.

Bill P. mentioned that the fence going into Bayview Park is replaced and painted, as well as the playground has new mulch. He does need to check back with Lawn-R-U's about the swing set area. Dick B. expressed to Bill P. that Johannah and Donald Knott appreciated the efforts Bill P. made this past winter with it being their first full winter.

John S. asked Bill P. how the plowing went this past winter for Auditorium Park. Bill P. reported that the village spent \$700.00 this spring to fix the road down the lane. The sharp corner was a problem which cost about \$600.00 in repairs. He noticed the ground up near Auditorium Park got very soft and vehicles going down in there sunk into the soft ground due to the warm and cold days.

Bill P. reported that someone in the village has been asking him to plow Pleasant St. and George St. even though there is no one living on that street in the winter time. John S. informed Bill P. to refer this person back to the overseers.

Bill P. has been in contact with Scott Munroe about putting in the floats. Bill P. also mentioned that no one submitted paperwork for the electrical work needed upstairs in the Community Hall. Bill P. reached out to 14 electricians and we had 6 take bid packages. Bill P. is going to contact the electricians that took bid packages and see if there is a different timeframe that they would be able to complete the project.

Bill P. reported the walk through with Michael L. and Malone and Macbroom went well for the seawall project. Bill also mentioned that the cost to replace and paint the Northside and repair the eaves was going to be more. Originally the estimate was \$1,000.00 and Bill P. was informed by the painter that it would be an additional \$200.00. Lee H. moved to approve the increase of \$200.00 to the original \$1,000.00 bid. Vicky M. seconded the motion, 6 Approved, 0 Opposed, 0 Abstained.

Office Manager Report: Amy E. reported the Office schedule will be altered the week of April 25th and she would provide the information to Dan Webster as well as post on the door what hours of operations will be. She also mentioned that she had received Community Hall reservation request from Bayside Arts, yoga, dance and Yacht Club and all dates coordinated and no conflicts presented themselves. John S. asked Amy to contact Bayside Arts to request a schedule of events for the Overseers.

Communications Report: Nothing at this time.

Finance Committee Report: Nothing at this time

Governance Committee Report: Dick B. reported that some people outside of the village core felt that the ordinance infringed upon them. Dick B. informed the Overseers of the changes that were in reference to fire pits and also burning brush. The changes will be presented at the June meeting.

Infrastructure Committee Report: Michael L. called in at 10:00 am. Michael L. felt that the reason for no bids on the electrical work in the Community Hall is because electricians are very busy at this time and agrees with Bill P. on trying to find someone to do it at a later time.

He reported on the meeting that they had with Malone and Macbroom about the Seawall. They are going to be by in the next 2 weeks to do a survey and to also look at a couple of other areas that the Infrastructure Committee is concerned about. He will inform the Overseers at the next meeting of the feedback that he receives. John S. asked if we are still on track for the seawall timeline. Michael L informed the Overseers that we are a month out but are still on track.

The Infrastructure is trying to be proactive with the Wharf and talked about regular maintenance to keep the wharf as long as possible. They are looking to replace the bolts in a 5 year cycle to be proactive with maintenance on the wharf. If we do that we will have a longer life out of the wharf. John S. described the Tax implications report that Steve handed out earlier and confirmed that the maintenance would need to budget going forward. Steve K. mentioned to Michael L. that he may be able to start some of the projects early and he would look at the numbers to see how financing would happen going forward.

The roads are another focus the Infrastructure committee is looking at. Upper Maple Street has a lot of gravel going up there to fix the road and the cost to grade it on a yearly base needs to be look at. They are looking at many different streets that have different problems that need to be addressed. There is no intention of paving different streets but providing better drainage is something they are looking at. This past winter Lee H. presented a problem that he had that may help with drainage. He mentioned there is 2 different stone dust that has gravel in it. He worked with a gentleman that used a mixture with stone dust and it worked great. Lee H. would recommend using the mixture and he will ask the gentlemen what it was called and would let the village now.

Paul N. went and looked at Maple and Oak Street and came to a conclusion that upper Maple Street needs to be graded to the south and on Oak Street the water run-off from the ditches impacts the purple house. He mentioned if we could redirect it toward the park it would decrease the impacts to the property owners. Paul N. feels that we are doing damage to the house by not redirecting the run off. John S. mentioned that Michael L provided a very detailed letter and asked if Michael L would be comfortable with providing his letters to Dan Webster to put up on the website to inform the residents if the village.

Michael L. forwarded an email from Dan Dusset about internet availability in the village and if the Overseers want to have it in the village. Wendy H said that there is a fee and that there are some people in the village that are interested in it. She mentioned that there is a grant to do this time of thing and is

worth discussion at some point. Wendy and Michael will look into it and will let the Overseers know.

Safety committee Report: Wendy H. reported we do have both life guards in place for this summer. Both of them will start Monday June 25th and go until Labor Day. There will be a lifeguard 7 days a week 7 hours a day. The Safety Committee continues to look into a police officer. They have contacted Waldo county sheriff department and other avenues to see about possible officer. She believes if we have a Police Officer that logs and reports should be submitted through the office and not the volunteers for the village.

She reported on the safety budget and advised of a change of \$1,500.00 to remove an old fire pond hydrant. Wendy H. mentioned that there are 12 locations that the Overseer could choose from to put additional hydrants going forward. Wendy H. mentioned that they would be able to provide all the locations to the Overseers when needed. She also reported that there was an increase in pay for Fernie.

Town Liaison Report: Paul N. reported that Drexell White is not returning as a Northport selectmen. The people in Bayside should now that there is a meeting coming up about resurfacing Bluff road and from the golf course up. The town people will need to pass in August.

Tree Planning Committee Report: Vicky M. reported that June 9th at 9:00 am is the tree planning committee. They will be working with Tony Field to determine next steps for trees in the village. The committee consists of Vicky Mathews, Jim Coughlin, Joel Lipman, Michael Robbins, Tony Field, John Woolsey and Bette Woolsey is on the tree planning committee.

Utility Committee Report: Wendy H. reported that we have met the high standards for a secondary treatment plant for the last 3 months. This spring has been difficult getting the water meters on with the construction going on in the village. She mentioned they voted on a pay raise for Fernie effective immediately. Paul N. asked if the recorder has been replaced. Bill P. mentioned that it has not been received yet and will be replaced soon. Paul N. would like to have the Agenda in the future list the person that will be reporting for the Utility Committee. Wendy H. will check with David Crofoot to get his feedback on whom to list on the Overseers Agenda and who should do the report for the Utilities Department going forward.

Tree Warden Report: Tony Fields reported on a side note that 5 old post cards of bayside were found and he was donating them to the village. He advised the Overseers that there were 5 trees that were scheduled to be taken down. The tree next to the jail on Griffin Street needed to be handled immediately due to safety concerns and that tree is now at a safe status. He mentioned that there are 3 trees that will cost about \$2,000.00 to be handled and an additional \$1,500.00 for 2 of the trees. Toni F. said that he has people interested in paying for the wood from the trees. The Tree Committee will determine protocol on handling such requests going forward.

Vicky M. asked do we really want to start selling wood. Dick B. said we have always donated. The overall senses from the Overseers were in favor of accepting money for the wood. Paul N. asked how

much was left out of the 10 thousand budgeted for trees in the village. Steve K. reported that \$3,000.00 is left out of the budget for this year. Wendy H. mentioned that it would be nice to have something in writing to look at.

New and continuing business: Memorial committee: Vicky M reported that Wendy H. and she worked on this project and if someone comes to the Overseers and wants a memorial to occur. They need to come to the overseers in the future for approval. The benches provide a service to the community and they propose going forward no more wood benches only granite. There would be possible multiple plaques on the benches.

Lee H. was wondering if there would be a cost going forward. Wendy H. mentioned that they would determine a cost going forward. Place should be based on what the Overseers would feel a bench would be beneficial to the community. Wendy H. will take back to the committee an action item of how maintenance fees would be modeled going forward.

Vicky M. said that the committee decided that the library would not be renamed. Tim Samway said that there was an informal discussion that resulted in the Community Hall and the Library should not be named after anyone. The Samway family raised the money for the 2nd addition and at that time they said that the library is Baysides. It currently has 2 memorials one for Mrs. Samway and the second one was for Mr. Pond.

Vicky M. presented 2 options for memorials going forward. The First would be a plaque that a person would need to pay for and the second option would be a memorial stick that would go in the ground. Wendy H. and Vicky H. will have a report with recommendations that they will provide to the Overseers. Toni F. brought up that people are interested in wanting to plant a tree as a memorial. Wendy H felt it was a good idea to replace trees in the village as a way to provide family's a way to memorialize a loved one. John S. asked that the Tree Committee take their time in coming up with a process of what people would like to do for a memorial going forward.

Tim S. would like the Overseers to consider putting resident comments on the agenda going forward. He also wanted to request on the June agenda to start preliminary discussion about elections. Tim S. also mentioned that as a resident he wanted to comment and thank Dave Crofoot for his volunteer time as the chairperson for the Utilities Department and he has done a wonderful job.

Sunday June 17th will be the next meeting and will start at 8:00 am.

Meeting Adjourned: Adjourned at 11:16 am