

Northport Village Corporation

April 15, 2018

Overseers Meeting Minutes

Attendees:

President: John Spritz
Treasurer: Steve Kazilionis- Absent
Village Agent: William Paige
Office Manager: Amy Eldridge

Overseers

Judy Metcalf
Dick Brockway
Paul Nyren
Michael Lannan - Phone
Vicky Matthews - Absent
Lee Houghton
Wendy Huntoon

Visitors: Bill Cressey, Gena Cressey, Margaret Brockway, Tony Field, Drexell White, Steve Baur, Harry Rosenblum.

Meeting Called to order: at 9:00 am

Approval of Minutes: Dick B. moved to approve the March Overseers Minutes, Wendy H. seconded to motion, 6 Approved, 0 Opposed, 0 Abstained.

Questions/issues from Bayside Residents and meeting attendees: None at this time.

Report of the President: - John S. noted to all, that emails by the Overseers are bond by the rules under Public Policy. He encouraged all of the Overseers to abide by the restrictions. Dick B. asked if you are on a committee would the restrictions apply. Judy M clarified the restrictions by reading from the Overseers hand book. Debating information over email would be considered public. John S advised all to think about what you are sending before hitting the send button. Wendy H. mentioned that we have to remember the Freedom of Information Act, which means we have to turn over all of our emails incase NVC is ever sewed.

Report of the Treasurer: John spoke on behalf of Steve K. which wasn't present. 1 topic that Steve wanted the Overseers to look at was to have the infrastructure and utility report any financial requests for the year.

Report of the Village Agent: Bill P. reported that the Police cruiser is going into the shop to be inspected. He reminded the Overseers of the request last year from the Pickle Ball group about painting lines on the court. Wendy H. mentioned that the lines have been painted before and they wear off. Judy M. motioned to approve the painting of the lines; Lee H. seconded the motion, 6 Approved, 0 Opposed, and 0 Abstained.

Bill P. reported on the benches that need to get repaired. He mentioned a new bench is \$65.00 for sides and \$50.00 transport for the bench. He went and bought the new bench for Constance he still needs to

have it Engraved. Paul N. provided an alternate options for repair. John S. suggested that Paul N and Bill P work on a solution. Wendy H. mentioned going with plaques instead of engraving them due to cost. Judy M. expressed that we should consider communicating with the family members of the bench to see if they would help with the cost of repair.

Bill P. reported that we had 9 benches that will need repair in the future. Lee H. suggested in the future having a plaque in the Community Hall listing the names or do bricks. Wendy H. suggested that the Overseers determine how people are honored going forward and recommends being brought up at the next meeting. Bill P. has had a request asking to put up a memorial and would like the Overseers recommendations. Wendy H. would like to chair or co-chair with Vicky M. on determining a memorial for the village. Gena Cressey mentioned taking down a bench and replacing it with another.

The Harbor Committee would like to use the float that is down in Saturday Cove. Judy M. moved that we donate the ramp to the Harbor Committee, Paul N seconded the motion Discussion: The Harbor Committee would be responsible for the moving of the ramp. 6 Approved, 0 Opposed, 0 Abstained.

Bill P. reported to replace the fence would cost \$1,400.00. Bill P. was waiting for approval from the Overseers so that he would be able to work with the owners if the cost is over \$1,400.00. Lawn-r-Us quote was for four 8 foot sections. Bill P. did his due diligence and checked to see if the quote was reasonable. Judy M. moved to have Lawns-r-Us complete the fence project. Wendy H. seconded the motion. Discussion: Paul N. would like to have pressure treated and Lee H. agreed. 4 Approved, 2 Opposed, 0 Abstained.

Bill P. mentioned the dock rallying was tighten up around the pier which cost around \$500.00. He asked the Overseers if they wanted to remove the mulch and replace the pea stone around the swing set. The belief was it was last done in 2016. Lawn-r-Us could complete the job for \$1,475.00. Wendy H. moved to approved Lawn-r-Us complete the above job for \$1,475.00. Judy M seconded the motion, Discussion: Judy M. was wondering if it will be completed by Memorial weekend. Bill P. would tell them that they will need to have it done by then. Judy M. asked if it's being paid for by the parks budget line. Bill P. will have to check with Steve K to make sure. John S. asked how long of a process it would take to complete it. Bill P. said about 2 days. Line 6411 if the line item for parks. 6 Approved, 0 Opposed, 0 Abstained.

Bill P. asked what type of post the Overseers would like to hold up the snow fence around the basketball court. Lee H. mentioned that the fiberglass post with hocks on them is what he recommends. The snow fence will be in front of the bushes. Bill P. mentioned the picnic table in Ruggles Park was taken out because of the famers market and it needs repairs. The Overseers would like to have if fixed and put back.

Judy M expressed to the Overseers that Bill P. has the permission and ability to complete transaction up to 500.00. Judy M. reported on behave of the Financial Committee they would like to expend Bill P. limit from \$500 to \$1,500 on the credit card. Judy M. moved to expend the limit; Paul N. seconded the motion, 6 Approved, 0 Opposed, and 0 Abstained.

Grant Lipmann was given permission to fix the Community Hall last year and he ran out of time. He

informed Bill P. that cost is going to be more. Judy M. would like to hold off on the approval of the additional monies until next month when Steve K. will be here and more research can be performed. Lee H. mentioned that lumber has gone up due to the hurricanes and that's possibly the reason why the cost has gone up. The Overseers will hold off until next month on this request.

Bill P. reported that the ash tree in Bayview Park has been taken down and the dead wood will possibly be removed this week or next week. Bill P. would like another letter made up for the floats so he could provide it to Scott M. informing him of the expected time frame. John S. will provide the letter to Bill P.

Office Manager Report: Amy E. reported that all of the Community Hall reservations have been submitted and everything looks good and there are no conflicts.

Amy also reported that she has looked into out of the office options for the email and phone system that the office currently has available.

She also mentioned the upcoming change in schedule for the upcoming week and advised she would post on the door and website.

Communications Report: Judy M nothing to report.

Finance Committee Report: Judy M. already reported on the increase of the credit card limit for Bill P. Nothing else to report.

Governance Committee Report: John S. reported that the meeting was now open to the public to discuss the Fire Ordinance. Judy M. reported to the visitors the reason why the Fire Ordinance revision was needed and how they got to the updated version that was posted on all of the bulletin boards. Judy M. proceeded to review the Fire Ordinance.

John S. thanked Judy M. for providing a recap for everyone. John S. reported that zoning is one more ordinance that still needs to be worked on. The ordinance is to clarify what the town, village and government is responsible. The FAQ sheet is to be used to provide to the rental companies in the village a FAQ to the homes that are rented.

Gina Cressey expressed that the ordinance is beautifully crafted and being on the safety committee she has provided information to many people experiences she has encountered. She proceeded to read a letter describing a moment when they encountered a fire near the cottage that did not meet the fire ordinance rules at the time.

Steve Bauer from 774 shore road requested clarification about campfire and grills. He would like to better understand the ordinance to make sure he is in compliance. He mentioned that in Bangor they would call the fire department to come and check the location of the campfire to make sure everything was to code and if it did, they would provide a seasonal pass. He asked if that was an option. He asked if he would be able to get approval for a fire pit that would be on a patio for roasting marsh mellow.

Wendy H. mentioned per the fire ordinance # 3 says nothing is allowed within 75 feet from any

structures. If Steve B. was to have a fire pit at his location he would not be in compliance with the Fire Ordinance. Lee H. expressed that with the fires that have happened in the past, the Overseers are trying to help decrease the possibility and provide more peace of mind for the Village home owners. Judy M. expressed that the Overseers are trying to take control of things that they can control and fires pits, campfires, grills and bonfires are that one thing that they can control. John S. mentioned that this is not the final draft and will take into consideration his comments.

Harry R. from 20 Bay Street applauded the ordinance for its understandable. He had two comments in respect of Steve B. conversation. He suggested a safe distance would be a good option! Maybe depending on where you live and your circumstances, there could be a distance option. The second then asked how long the approval of the board was in effect. Judy M. mentioned for a brush pile in the past it was only a permit from the town but going forward he would need to get approval from the board of overseers. Dick B. expressed that he get approval from the Board which would be upon approval of a fire permit from the town. He asked if the office manager or someone could be deputized to be able to provide approval for a campfire in between Overseers Meetings.

Bill Cressey, was wondering in paragraph 8 established that the owner is responsible for any... if it needs to be a citizens note. His also commented a lot of people like to go on the beach below Bayview Park in front of Rohweders place. He would like to see a modification that would drive people away from that location.

Judy M. reported that Paul N. did provide the Fire Ordinance to the Town of Northport fire department and they were wondering who would be responsible for enforcing the ordinance. Paul N. expressed that the Fire chiefs mentioned possibly having the office personnel have the ability to enforce the ordinance. Judy M. provided feedback as well as informed everyone that another draft will be made and will be circulated in the village. The Fire Ordinance will be adopted in the May or June Overseers meeting. The goal is to have the new Fire Ordinance in place by this summer.

Infrastructure Committee Report: Michael L. reported this spring after the snow is gone they are going to do a tour and a long term strategy on the roads. They will provide the date and time at a later date. John S. asked if there are any other expenditures that need to be budgeted for. Michael L. projects the roads is an expenditure they are looking at. He expressed that they will have a better view at the May meeting. The Infrastructure Committee is working on being more proactive on wharf maintenance as well.

Michael L provided an update on the Seawall project. He reported that one public meeting was the intent throughout the summer. They will have a meeting to go over the alternatives that were in the rfq which will have budget cost for all of the alternative and then at that point the Overseers would pick an alternative so that they can provided at the Annual meeting a firm nomination.

Michael L motioned to accept the scope of services provided by Milone and Macbroom not to exceed 15 thousand. Judy M. seconded the motion, Discussion: Michael L. informed the Overseers that it's a lump sum contract and it will be billed on a month by month bases based on percent complete. Judy M. mentioned about adopting the wording of repair instead of replace due to DEP and Army Core of engineers regulations. Wendy M. confirmed that repair is what the wording needs to be utilized. She

expressed that the engineering group needs to be well informed and respect that this seawall project is a repair and not a replace.

Bill Cressey as a member of the committee said that if we try to build a new waterfront. We would have all kinds of ideas and regulations that would kick in that they would need to abide by.

Paul N. expressed that the simplest recourse is to have Dean Brown come down and replace what needs to be fixed for a much lower price than what the Overseers already approved.

Judy M. would like Dean Brown to fix what needs to be fixed however Dean Brown feels the repair is beyond the work that he can complete and that is why they are going down the current path. Judy M expressed that all of the modules that Dick B. has provided will meet the goal of repairing the Seawall. Michael L. mentioned that he will report back to Milone and Macbroom on the update of the word repair and see if alternatives are going to decrease the cost.

John S. would like to change task #2 that has mid-May as when it needs to be completed. He is proposing that the public meeting not be so close to the Overseers Meeting and have it changed to a different date when more people are able to provide comments. Michael L reported that he will move the dates out one month. With the modification mentioned above, 4 Approved, 1 Opposed, 1 Abstaining.

Tony Field expressed that he has 25 years of project management and he is willing to help with how the Overseers approach it. He has works on over 50 projects.

Micheal L. spoke about the wiring upstairs and they have gone round and round about the what was needed. He said that the hall will need 250 amp services to be up to code and they have 3 adders. The 1st adder was to include the fan to help with heat release. #2 added was to add a switch and # 3 adder was to update the lights. He also mentioned a 4th adder of a toggle switch for Bayside Arts.

Bill P. mentioned that he called 14 electricians and 4 electricians have taken a bid package. We have not received anything in reference to the paper ad. The four additions will go out to the 4 electricians and will be available for any other electricians that request bids. May 13th is the date when the winning bid will be awarded.

John S. mentioned about coming up with guidelines on how bids and obtaining quotes are performed going forward. He questioned about if an advisor board was needed? John asked that Michael L. come up with a list of possible board members for recommendations at a future meeting where Steve K. can provide feedback.

Safety committee Report: Wendy H. reported that they are still looking into a police officer for this summer and they are still going forward with the life guards that they mentioned at March meeting.

John S. wanted it noted that Dick B. is leaving at this time. 11:33 am.

Town Liaison Report: Paul N. provided the Fire Ordinance to the Town of Northport of which

Drexell W. reported that the confusing part is to make sure that the ordinance is not conflicting with any ordinance that the Town of Northport has.

Utility Committee Report: Wendy H. reported that they are starting to think about additional hydrants in the village of which there will be additional cost for that the village will have to pay for rental. Keith Pooler came and talked to the committee about the salmon farm at the Belfast Water District location. It will have no negative impact on Bayside only positive impacts. Judy M. mentioned that the system is working well and there have been no violations. Paul N. mentioned that the Utilities had to purchase a new recorder that was a hefty cost of around 6 thousand and was wondering if the expenditure needed Overseers approval. Judy M expressed to Paul N. that the Utilities Committee has its own budget any expenditures need to be approved by the Board of the Utility committee.

Tree Warden Report: Tony Field is the new Tree Warden and John S. appreciates that Tony F. is taking on the responsibilities of the Tree Warden. Tony F. is a year round resident at 33 main street and he can be contacted via email, twitter, text, mail, and phone call. He mentioned that he was a project manager for a RBS bank for many years and he has many talents that he brings to the table. Tony expressed that Safety, Cost, and Environment are the 3 concerns that he will be thinking about as part of his position as Tree Warden. He had many questions about the Tree Warden position which were answered by Bill P. and the Overseers.

John S. mentioned that there are 3 things that the Tree Warden needs to keep in mind. The first is to have an overview of all the trees in Bayside. Second they need to be involved and be the eyes and ears in the village, and lastly they are the person responsible for making it happen. John S. also expressed that the intent of the Tree Committee is to be a resource that would be able to work with the Tree Warden and provide help or feedback.

Michael L. mentioned to Tony F. about finding a software that could be used for mapping of the trees in the Village. He asked Tony F. to provide some recommendations of Software.

New and continuing business:

Judy M. provided an Indemnification Agreement to the Overseers for Edith Fulton. She is having her Seawall worked on by Paul Bernacki at her property of 754 Shore Road. Judy M. motioned to approve the Indemnification Agreement. Wendy H seconded the motion 5 Approved, 0 Opposed, 0 Abstained.

Judy M. moved to have Choppah repair the planks on the seawall for a cost of \$1,089.00 but not to exceed \$1,100.00. Lee H. seconded the motion, 5 Approved, 0 Opposed, and 0 Abstained.

Drexell W. Selectman for the Town of Northport reported that on April 18th there will be a meeting to go over the marijuana laws and bills.

The other thing he mentioned is the Town of Northport has first refusal on purchasing the Northport land that is a part of the Nordic Aqua Farm sale. They are saying that the Town of Northport needs to make a decision to give up their rights on this land or purchase the land. That meeting will be April 23rd.

They appreciate Paul N. being on the board and this is the last terms of him being a selectman and wanted the Overseers to know.

Meeting Adjourned: at 12:05 pm, next meeting is May 13th 2018 in the conference room at the Community Hall.