

Communications Minutes

12/02/20

Present: Lisa Fryer, Michael Tirrell, John Spritz, Dan Webster, Janae Novotny

Agenda focused on furthering content and structure. Michael provided an updated navigation and streamlined structure. He also provided choices for the website design. The design was narrowed down to two choices.

Michael will reach out to Wendy and Nina for further information to guide our decision.

Lisa had added further content to the website document. Again, Lisa will further change the structure on the document.

Dan will gather renter information from Jennika and will work on the How Do I page to refine it further for ease of user.

We will meet again in two weeks.