

MINUTES
Overseers Meeting
April 14, 2013

Present:

President Josiah Huntoon
Village Agent Bill Paige
Distribution Operator Bill E. Paige
Treasurer Bill Cressey
Tree Warden Jane Phillips
Clerk Maureen Einstein
Office Manager Paul Bartels

Overseers: Marge Brockway
Ned Lightner
Lee Houghton
Judy Metcalf
Maureen O'Keefe
Steve Kazilionis
Denis Wang

Visitors: Dick Brockway, Blair Einstein, Bob Smith, Paul Paige, Stevens Lawn Care, Rachael Rosa.

Meeting called to order at 9:00 a.m. by President Huntoon.

Minutes: Judy Metcalf moved to approve the March 10, 2013 meeting minutes as amended, seconded by Marge Brockway – **Voted, motion passed.**

Treasurers Report:

Bill Cressey:

1. Reviewed the financial and auditors reports for 2012.
2. Distributed the 2012 NVC Audit report in a new format that makes it easier to understand.
3. He discussed new formal procedures for bank reconciliations recommended by the auditors, which he will be using.
4. Lee asked about the FDIC question, he said he's still investigating.
5. Discussed the overspending on budgeted electricity.
6. Will put a warrant item on the annual warrant authorizing the Overseers to use reserve funds as needed.
7. Lee asked to have the Runoff budget reset back to where it was before last year.
8. He requested that everybody tell him about any budget issues for next year.

Village Agent:

Bill Paige:

1. Light fixture on wharf needs to be replaced at a cost of about \$400.00. Overseers expressed a desire for an efficient light with low light pollution. Will have Dick and Billy look into it.
2. He wants to extend the kayak storage area on the north beach and have Stevens maintain it.

3. He wants to proceed with lower Clinton. Will meet with property owners and Denis Wang Saturday May 4th at 10AM to come up with a plan of action.
4. Reported a washout on the beach in front of the sea wall. He said that the new fasteners to fix the wall will be costly, but certainly less costly than rebuilding the entire seawall at this time. He suggested putting the dead moorings in front of the sea wall to help prevent destruction in the future.
5. Discussed accumulation of gravel at base of Maple St. near Blair's. Suggested that a curb or diversion across street should be investigated. Lee Houghton moved to have Bill look into solutions and have a proposal ready for next meeting, seconded by Judy Metcalf – **Voted and carried.**
6. Harry Rosenblum offered to fix the merry-go-round at his expense if he could mount a plaque in memory of his wife Marilyn. Judy moved to accept with gratitude the generous proposal by Harry Rosenblum fix the merry-go-round and install a plaque on it in his wife's name Marilyn Rosenblum, seconded by Marge Brockway – **Voted all in favor.** (it was expressed that, of course, we don't have the cost estimates yet and Harry is not bound by this kind offer if Harry finds the cost prohibitive.)
7. The methodology for installing the boat float (chains vs. ropes) is still under investigation. Bill was instructed to consult Drexel White in the matter.
8. The Overseers opened and reviewed two sealed two bids for the spring cleanup contract. Wayne's Landscaping bid \$3,750.00. Stevens Lawn Care bid \$2,000. Both bids were found to comply with all terms and conditions of the RFP. Judy Metcalf moved to accept the \$2,000.00 bid from Stevens Lawn Care, seconded by Denis Wang – **Voted all in favor.**
The Village Agent recommended that if Kitty Stevens agreed to hold that price for spring 2014 we waive the burden of a RFP for such work in 2014. Judy moved to the award the spring cleanup for 2014 to Stevens. seconded by Denis – **Voted all in favor. It is recommended that at the outset of that season, Stevens be required to confirm that all insurance and other reporting requirements are up to date.**

Residents' Concerns:

1. Bob Smith pointed out significant road collapse at intersection of Main and George Streets.
2. He also observed a possible sump pump emptying on to the street on George Street next to the mail boxes causing icy conditions.
3. Maureen O'Keefe talked about her conversation with the Town about snow plowing. She will consult with the Town about the responsibility of plowing when we make up a bid package for plowing next season.

NVC Centennial Committee:

Denis Wang asked to have a line item on the new budget. Bill Cressey said he will work that in.

Communications:

Maureen O'Keefe reported that Town had investigated concerns on water run off on construction sites that had been discussed last month and that they sites complied with erosion control requirements. She also shared a memo to the Town Selectmen from John Larson, CEO, pertaining to planning board and board of appeals.

Finance:

Steve asked how much is in capital reserve funds. Jo said we should have a year's worth of NVC expenses in that fund. Need to develop a plan for that.

Safety:

Ned Lightner reported that Harry Rosenblum paid for the printing of the Safety brochures. On behalf of the committee, Ned expressed his gratitude for Harry's generosity. The committee will distribute the flyers to the Bayside residents when they return for the summer and make the brochures available through rental agencies and public places.

Surface Runoff:

Bill E. Paige reported that a bale of hay was not controlling runoff at a construction site. He and Dick will talk to them.
He also recommended that Cobe Road be graded more to the left in order to prevent more runoff problem.

Tree Warden:

Jane Phillips reported that Chris Seagull, arborist for CMP, will be in the Village trimming trees. She will assure that consistent with our no net loss of trees policy the arbor vitae damaged last year when a tree fell in upper Bay View Park will be replaced.

Utilities:

Judy Metcalf reported on the current status of the Utilities Departments and said we should make the following vote recommended by the Utilities Committee.

Ned Lightner moved that consistent with the recommendations of the Utilities Committee, its consultant, Sandy Bolotsky, formerly of the Maine Rural Water Association, and the requirements of the PUC, the Overseers vote not to invest in new service water lines, new water main extensions, associated appurtenances for new connections and to require a customer for any of the above to advance the entire cost as a deposit prior to the project, seconded by Judy Metcalf – **Voted and approved. The appropriate notice letter was prepared for Dick McElhaney's signature.**

Executive Session:

At 10:30AM Judy Metcalf moved to go into executive session, seconded by Steve Kazilionis – **Voted and approved.**

Executive session ended at 11:00AM regular meeting resumed.

Voted to adjourn at 11:05AM.

Submitted by Paul E. Bartels