

MINUTES
Overseers Meeting
November 11, 2012

Present:

President Josiah Huntoon
Clerk Maureen Einstein
Village Agent Bill Paige
Tree Warden Jane Phillips
Office Manager Paul Bartels
Distribution Operator Bill E. Paige

Overseers: Marge Brockway
Steve Kazilionis
Lee Houghton
Judy Metcalf
Maureen O'Keefe

Absent: Overseers Ned Lightner, Denis Wang

Visitors: Dick Brockway, Paul Paige, Blair Einstein

Meeting called to order at 9:00 a.m. by President Huntoon.

Minutes: Judy Metcalf moved to approve the revised October 7, 2012 meeting minutes as amended, seconded by Marge Brockway – **Voted, all present in favor.**

Treasurers Report

Bill Cressey distributed the Warrants for approval and discussed the current financial reports. He will send the tax report via email in December. All of the Long Term Debt payments have been made for the year.

Judy Metcalf said that the Bond Council at Eaton Peabody recommended that we refinance the outstanding bonds because of a favorable interest rate. Judy moved that Bill Cressey begin the process to refinance the bonds if the Maine Bond Bank concludes there will be a savings. Steve Kazilionis seconded – **Voted, motion passed.**

Judy Metcalf pointed out that all the capital improvements on the Utility building should be expensed as a capital improvement in the General account since NVC owns the building. Judy moved to authorize Bill Cressey to move those expenses from the Utility departments to the General account, seconded by Steve Kazilionis – **Voted, all present in favor.**

Bill Cressey recommended purchasing a laptop to be used by Bill E. Paige during the water and sewer testing processes in the field. Judy moved to authorize Bill Cressey to purchase a laptop to be charged to the utility department budgets as he deems appropriate, seconded by Marge Brockway – **Voted, all present in favor.**

Bill Cressey reported that we needed to update QuickBooks. Judy moved to authorize Bill Cressey to purchase the upgrade for QuickBooks, seconded by Lee Houghton – **Voted, all present in favor**

Judy Metcalf moved to authorize Bill Cressey to hire Purdy Powers to perform the 2012 financial audit if their letter of intent is satisfactory to him, seconded by Steve Kazilionis – **Voted, all present in favor.**

Steve Kazilionis recommended that the office investigate Fairpoint as an alternative to our current internet provider. Bundling both phone and internet might provide some cost savings and would also provide wireless access. Paul Bartels will investigate the feasibility and cost savings.

Village Agent, Bill Paige:

Bill said that a swale is needed at the end of Maple Street. Lee Houghton moved to have Bill to get an estimate for the Maple Street swale to be done in the spring, Marge seconded – **Voted, all present in favor.**

Beale Park parking space will cost less than \$1,000.00. Bill was told to go ahead and have it done.

Cedar bushes on Clinton issue was deferred until we had a report from Denis about the status of his investigations and conversations re: same.

Bill Paige will oversee leaf cleanup which will be completed using casual labor.

The marker buoy for the new outfall pipe is sinking. Dick McElhaneey will be notified.

Bill E. Paige called the Waldo County Sheriff's office to report landscaping companies were blowing leaves from customer properties into drainage ditches causing uncontrolled runoff during storms. Judy Metcalf said she would write a letter to the resident that might not know about it.

Communications:

Maureen O'Keefe reported that the Town will clean out all the catch basins. Maureen told the town that Bayside recycling is going very well.

Facilities

Dick Brockway gave an update report on the status of the Community Hall upgrades offered by Michael Sobota. He said that the humidity problem downstairs would not be taken care of with the heat pump because it is too cold downstairs in the summer to run an air conditioner which would dehumidify the area. Dick said they could install three heavy duty dehumidifiers. Judy Metcalf moved to allow the installation of three

dehumidifiers in the Community Hall downstairs, seconded by Lee Houghton – **Voted, all present in favor.**

Bill E. Paige will be investigating the costs and benefits of insulating the closet in the office because sensitive village documents are getting water damage from humidity.

Bill E. Paige was assigned the responsibility to sign off on the completion of the John Merry project (heat pump installation). The Overseers again expressed the deep gratitude to Mike Sobota for his generous donation and Judy Metcalf reported that he had received the tax donation letter and letter of thanks.

Runoff:

Lee Houghton reported no significant runoff issues

Tree Warden:

Jane Phillips reported that the trees in Auditorium Park have been trimmed.

Utilities:

Judy Metcalf said we were still investigating the small positive coliform test in the sewer system.

Judy reported that the consent agreement has been lifted and John Glowa, Maine DEP, is very pleased with our utilities performance. The removal of the consent decree eliminates the threat of a potential fine of \$13,000. Judy recommended that the Overseers approve a bonus for the utility employees whose efforts over the past several years addressed and resolved the DEP concerns, resulted in the lifting of the consent decree and saved the village \$13,000. Judy moved that 10% of that amount be awarded to Dick McElhaney, Bill E. Paige and Fernie Barton in equal shares., seconded by Lee Houghton – **Voted, all present in favor.**

Other;

Lee Houghton asked if it would be possible to reactivate the hand pump in Merrithew Square for emergencies. As a first step, Dick McElhaney will be asked to test the water in the well to see if it is potable.

Judy Metcalf moved to enter executive session at 10:20 AM, seconded by Lee Houghton, **Voted and approved.** Executive session ended at 10:44 AM.

Judy Metcalf moved to raise the salary of Paul Bartels and Fernie Barton by 2% retroactive from January 1, 2012, seconded by Marge Brockway – **Voted and approved.**

Lee Houghton moved to raise the salary of Bill E. Paige by 3% retroactive from January 1, 2012, seconded by Judy Metcalf – **Voted and approved.**

Next Meeting:

Next meeting will be on January 13, 2013 at 9:00 AM.

Adjourn:

Judy Metcalf moved to adjourn the meeting. Maureen O’Keefe seconded the motion, **Voted - all in favor.**

Submitted by Paul Bartels.