

MINUTES
Overseers Meeting
April 10, 2011

Present:

President: Josiah Huntoon
Village Agent: Bill Paige
Office Manager: Paul Bartels
Treasurer: Bill Cressey
Utilities Chairman: David Crofoot

Overseers: Steve Kazilionis
Ned Lightner
Maureen O'Keefe
Lee Houghton
Judy Metcalf
Marge Brockway
Denis Wang

Visitors: Beverly Crofoot, Bob Smith, Billy Paige.

Meeting called to order at 9:00 a.m. by President Huntoon.

Minutes:

Marge Brockway moved that the February 13, 2011 minutes be approved, seconded by Judy Metcalf – **Voted: majority approved.**

Warrants were circulated.

Financial:

Bill Cressey reported:

The 2010 Financial Audits have been completed with no surprises, copies are available.

He received the Auditor's letter to the Overseers and explained it's contents.

He presented his Financial Procedures report which the auditors requested. A copy of this will be put in the NVC Overseers Handbook.

He explained the water over expenditure in the P&L for the repair work on the Little River crossing. These funds will be taken out of the water reserve account.

For the next meeting, Bill will prepare a water and sewer "fund" report on their respective reserve accounts.

Village Agent:

Bill Paige was discussing "spring clean up" and was instructed to put it out for bids. Steve Kazilionis said the person should be hired as a temporary employee.

Bill also said that he was not interested in doing the mowing this year. He was told, as Village Agent, he needs to define the scope of the job and put out a request for bids.

Ned Lightner reported that the Town of Northport approved using paper leaf bags to hold single stream recyclables, he also checked with Capella and they gave their okay as well. Trash removal will be done by Bill Paige as in past years. He said he would pick up the recyclables along with regular trash on Mondays starting on June 15th. Bill was told that he needs to define the cost of this service to produce a bid.

Visitors Concerns:

The board was informed that the building on the wharf had been vandalized with graffiti and needed to be painted.

Communications / Liaison:

Reported above.

Safety:

Ned Lightner has not yet received the list requested from Joan Demeo for the equipment in the police car. She has not provided the receipt for the qualifying certificate training so we are still holding that payment.

Ned also said he is still working with the Waldo County Sheriff's Department in refining a schedule for police coverage this summer. They have a recent grad from the academy as a candidate for the bicycle patrol.

Tree Warden:

Ned Lightner reported that the Garden Club would like to move their children's garden at the wharf circle to an area adjacent to the playground. No objections were voiced.

Utilities:

Utility Chairman David Crofoot reported:

The interview of Distribution Operator was conducted last Friday and the Water Department is recommending William E. Paige for the position.

The Belfast Interlocal Agreement was presented for board approval. Denis Wang moved to accept the Interlocal Agreement as presented, seconded by Judy Metcalf – **Voted all in favor.**

Dr. Crofoot pointed out that the agreement stated, not suitable for fire protection. Dick McElhaney will discuss this with the Northport Fire Chief so they will not draw down too much pressure.

He also reported that the fire hydrant on the corner of George and Sea Streets froze and broke the barrel. Bill Paige is having it repaired.

Two water leaks were detected and fixed.

Three sewer liens are in the process of being placed.

Discussions:

Wharf:

Jo Huntoon reported that he spoke to Rob Frank about the broken pilings on the wharf. He said that he could replace them if NVC, WBRC, Prock and the manufacturer shared the cost at \$1,500.00. Judy Metcalf said that was totally unacceptable. The pilings were warranted for one year.

Lee Houghton said he didn't want any more composite pilings and we should use solid oak instead. Judy Metcalf moved to reject Rob Frank's offer and send him a letter outlining how we want 8 oak pilings instead of the composite, seconded by Steve Kazilionis – **Voted all in favor.**

Utility D.O.:

Judy Metcalf moved to hire William E. Paige as Distribution Operator as recommended by the Utility Committee, seconded by Steve Kazilionis – **Voted all in favor.**

Executive Session:

Ned Lightner moved to go into executive session at 10:47 AM; re: personnel matters - **Voted: unanimous.**

Executive session ended at 11:25 AM and returned to meeting.

Judy Metcalf moved to hire William E. Paige as Distribution Operator at an hourly rate of \$14.57, subject to review in six months, seconded by Steve Kazilionis – **Voted: unanimous.**

Judy Metcalf moved that employees are required to fill out time cards for hourly work, seconded by Denis Wang – **Voted: unanimous.**

Adjourn:

Next meeting was scheduled for 5/8/2011, 9:00 AM.
Lee Houghton moved to adjourn 11:45 AM, **Voted all in favor.**

Respectfully submitted by Paul E. Bartels