

**Northport Village Corporation
Overseers Meeting
October 14, 2007**

Present: President Josiah Huntoon; Overseers Peter Allen, Bill Cressey, Margaret Brockway, Linda Houghton, Judy Metcalf, Judy Rohweder, Village Agent Bill Paige, Office Manager Paul Bartels, Tree Warden Jane Phillips, Resident Shirley Rand.

Meeting called to order at 9:00 AM by President Huntoon.

President Huntoon recognized Shirley Rand's request to address the Board. After a short discussion Mrs. Rand volunteered to work with the Town of Northport about dealing with the Fire Ordinance. The Board accepted her offer.

Minutes for the September 9th meeting were approved with a majority **VOTE**.

Finance

Julian Sheffield distributed the monthly financials and summarized their contents.

Judy Metcalf on behalf of the utilities trustees asked about how to address the interdepartmental fund transfers especially related to what has been called Phase III. Julian provided a good summary of the process and the accounts available for such transfers and payments.

Metcalf reported that the paperwork for the loan authorized by the Villagers for the infrastructure improvements, including the causeway and seawall is in process. Bond counsel is preparing the necessary paperwork. Huntoon reviewed the terms and conditions of this loan.

It was confirmed that the final bill for the work on Main Street could be paid at this time.

Village Agent

Bill Paige requested that a notice be posted about the Boat Float being removed:

"The Boat Float will be removed and unavailable after October 20th. Please remove all dinghies immediately."

Bill Cressey led a discussion about the Road Maintenance / Catch Basin agreement with the Town. Cressey proposed an to accept a clarified discussion of Catch Basin so as to assure that the Village responsibility does not relate to ordinary ditch and drain cleaning. Metcalf moved to accept the agreement as recommended amended by Cressey. – **VOTED ALL IN FAVOR.**

Communications

Judy Metcalf reviewed again the Right of Access laws and the public's rights in connection therewith to all public records of the village.

Facilities

Marge Brockway received a bid from Dock Works, Inc. for the construction of a new Swim Float for \$8,900. Metcalf moved to have Dock Works construct the Swim Float to be delivered May 1st, and to pay half now. Seconded by Brockway – **VOTED ALL IN FAVOR.**

Wharf repairs: After a discussion about the job to be done and bids received, Metcalf moved that NVC award the contract for reconstruction of the Causeway and Sea Wall to Alden Badershall, Dean Brown, and their subcontractors on the following conditions:

- Proof of insurance.
- Contract not to exceed \$60,000, all to be reviewed and approved by the Board of Overseers.
- Work to commence by March 1, 2008.

Seconded by Bill Cressey – **VOTED ALL IN FAVOR.**

Surface Runoff

Bill Cressey presented a schedule of estimates for roadwork to be done. A copy of that Schedule is on record at the Village Office. Cressey explained the estimates line by line for Phase A. Metcalf motioned to (1) accept the Estimate summarized as Phase A by Wardwell minus item M - Auditorium Park, and not including the "Alternate Plans for Griffin and Pleasant Streets", (2) to authorize Bill Cressey to sign a contract for this work on behalf of Northport Village Corporation Consistent with that Estimate as amended. Peter Allen seconded – **VOTED ALL IN FAVOR.**

Town Liaison

Nothing to report, meeting scheduled next week.

Tree Warden

Jane Phillips reported that all contracted work was completed without any problems.

Utilities

Two Sewer Applications after report of approval by the Utilities trustees were reviewed and submitted for approved; Edward & Shirley O'Keefe – **VOTED** and approved **ALL IN FAVOR**; Michael & Kathleen Robbins – **VOTED** and approved **ALL IN FAVOR**.

Metcalf reported that an informational meeting for the Rural Development Loan approved by the villagers in August 2005 was held on October 5, 2007 in accordance with published notice. .

The Utilities Trustees reported that sewer repair work had been started on a substantial problematic line that extended behind Blair's and near Rosenblum. The utilities department was particularly grateful for the courtesy and cooperation of the abutting landowners in getting this project underway.

Overdue Accounts were reviewed. It was expected that balance due demand letters would go out shortly. Those who have not paid are subject to lien.

Rosenblum Letter

Metcalf pointed out that NVC owns the property between Scholhamer and Rosenblum property about which Mr. Rosenblum inquired. Cressey said work is underway now. Metcalf will write a letter and ask about cost.

Smith Property

Consistent with the Overseers earlier vote, the bill for cleaning Elaine Smith's cottage was reviewed and authorized for payment.

SHIP / BIG Grant Application

Kevin Rousseau will be visiting next Wednesday. Metcalf pointed out that we need to point out damage at low tide.

Executive Session – METCALF moved to go into executive session to discuss personnel issue.

Executive session was entered at 11:05.

At the conclusion of executive session (11:15), the Overseers meeting public session resumed. Metcalf moved that Julian Sheffield be appointed to hire an independent contractor to serve as bookkeeper for Northport Village Corporation, seconded by Marge Brockway – **VOTED** – unanimous.

MOVED TO ADJOURN: Metcalf/Brockway. Voted all in favor. 11:30 a.m.