

**Northport Village Corporation  
Board of Overseers  
Meeting  
April 27, 2003**

President Ken Vlodek called the meeting of the Board of Overseers of the Northport Village Corporation to order on April 27, 2003, at 10:00 A.M. in the Drinkwater School. Present were Overseers Crofoot, Rohweder, Krulis, Doucette, Smith, and Closter, Treasurer Handler, and Clerk Lagner. About 20 persons also attended, including Attorney Metcalf, Superintendent Fancy, and Rural Development representative Lou Sirois.

The minutes of the March 23, 2003, meeting were approved by motion of Doucette, second by Krulis.

The Treasurer's report presented by Treasurer Handler was approved by motion of Doucette, second by Smith, as follows:

General Government	
Checking	\$61,854.17
Community Hall	469.63
Money Market	<u>42,896.72</u>
Total	<u>\$105,220.52</u>
 Water Department	
Checking	<u>\$19,072.67</u>
Total	<u>\$19,072.67</u>
 Sewer Department	
Checking	\$11,664.22
CD721053	19,886.28
Money Market	<u>3,824.68</u>
Total	<u>\$35,375.18</u>

President Vlodek read a letter of resignation from Overseer Doug Mayer dated April 8, 2003. By motion of Krulis, seconded by Crofoot, the resignation was **accepted**.

Ken suggested that Steve Trenholm be appointed to the Board of Overseers to fill the vacancy. A motion by Krulis, seconded by Closter to appoint Steve Trenholm to the Board was discussed. Two points were brought out: 1st, that it was not necessary to replace a Board member as the Board could operate with 6 members; second, other people should be given an opportunity to come forward if they wished to be considered for the appointment. The motion was defeated: yea 2, nay 3, 1 abstaining. It was suggested that it be put on the agenda for the next meeting.

**Village Properties: David Crofoot**

**Nitzburg Project:** Work is progressing. Small trucks are being used to transport materials, thus so far no damage has been noted.

**BHPS Cottage:** Once the cottage is actually in place, lines can then be set accurately and a lease will be finalized. Abutters have been contacted, with only one concern expressed, that the woods not be lost. Parking Ordinance: Several townspeople spoke urging action on a parking ordinance. Crofoot seeks public input via a hearing, because restrictions may upset those with established parking habits. He also asked for volunteers to help draft the ordinance.

**Cradle Park:** Crofoot presented a sign to be posted. Doucette moved, seconded by Krulis, that we adopt the Cradle Row rules presented by Crofoot relative to boats only. In discussion, Wharfmaster Steve Trenholm requested that any future action concerning boats should include his input. **Voted yea 5, abstain 1.**

Lawyers for the Pingree property have agreed to deed the land in question to the Village.

Fancy will talk with Lynch about taking care of the huge boulders, either by moving them to the seawall, or by burying them.

### **Village Agent: Bill Paige**

The damaged mailboxes still need repair. Ken will contact the contractor who damaged them.

### **Wharfmaster: Steve Trenholm**

The dinghy regulations will now raise the allowed dinghy size to 12 feet.

### **Water-Wastewater: John Fancy**

Fancy requested that we authorize the submittal of the Woodard & Curran Wastewater Treatment Facility Evaluation to the D.E.P. Fancy reported, in a recent conversation with the D.E.P., that the proposed submittal date for this report was April 1, but it has now been changed, probably to May 1, 2003. The report will be a requirement in the proposed Consent Agreement.

Doucette moved, seconded by Smith, to transmit to the D.E.P. the letter from Woodard & Curran dated April 7, 2003, relative to the treatment plant. **Voted.**

**Check Signatures:** It was moved by Closter, seconded by Smith, that the treasurer be authorized to set up construction checking accounts for Phase II with the Damariscotta Bank & Trust. Crofoot moved an amendment, seconded by Doucette, to authorize two people to sign transfers, the Utility Committee Chairman and the Superintendent. The Treasurer or his designee will sign checks. **Voted** as amended.

Fancy presented a suggested amendment to the Agreement with the Belfast Water District, which re-schedules the 5-year review from April 2003 to April 2003, and addresses rules/fees governing the possible addition of commercial or industrial customers. He will present this amendment as an agenda item for the May meeting.

**Accounts:** Smith moved, seconded by Doucette, that the Board of Overseers authorize the transfer of the Water and Sewer checking accounts to the Damariscotta Bank & Trust. **Voted.**

Doucette moved, seconded by Krulis, that the annual P.U.C. report from Malcolm Horton be submitted to the P.U.C. **Voted.**

Doucette moved, seconded by Crofoot, that \$15,000 now in a CD in the Sewer Department be used to pay current bills in Phase III. **5 yea, 1 abstain.**

Doucette moved, seconded by Crofoot, that, provided that a suitable negotiation with Lynch Construction can be agreed upon, the space behind the water department building on the Bluff Road be used for stockpiling. **Voted.**

Ken Announced that Gail Bryan has resigned as village secretary. The Board expressed the wish that we continue to employ a secretary to man the village office, do filing, answer the phone, etc. Doucette moved, and it was seconded, to negotiate with Madeline Tomlin to conduct the water and sewer billing process immediately. It was stressed that the sewer bills should be sent out immediately, using the new forms if possible, but the old forms if necessary to expedite the process. **Voted.**

Crofoot moved, seconded by Doucette, that the Board authorize the purchase of a new computer capable of handling the software used, that will be able to interface with other modern computers, so that we download information eventually into, and that will allow us to do our meter-reading and our billing, at a cost of up to \$1,000. Doucette moved, seconded by Rohweder, an amendment that we increase the amount to \$1200, to be split evenly between the Water, Sewer, and General Fund accounts. It was also suggested that a lap top computer be investigated. The amendment passed (**Yea 5, 1 nay**). The amended motion was then **voted.**

### **Utilities Committee:**

Crofoot moved, seconded by Rohweder, that The Utilities Committee be reconstituted as the elected Overseers of the Board, and proposed that Dan Doucette be appointed Utilities Committee Chairman. In discussion, Closter and Krulis each said he was too busy to perform that duty. Samway reminded the Board that the Bylaws state that the committees are appointed by the President, and the committees themselves elect their chairman. A lengthy discussion followed, and then a 5-minute recess was called.

Upon reconvening, Krulis moved, seconded by Closter, that the present Utility Committee continue, welcoming anyone who wishes to join, and that Ken Vlodek be chairman pro tem, acting only on those things that need immediate action, until a meeting of the committee can elect a chairman. **Passed: yea 3, nay 3. President's vote to break tie: yea.**

Doucette moved, seconded by Krulis, that the president of the Corporation be authorized to execute any documents relative to payment under the existing contract with Lynch, until such time as a new chairman is appointed. **Voted 5 yea, 1 nay.**

The Technical Assistance contracts with Superintendent John Fancy were approved as follows:  
Technical Assistance Contract for General Services: Doucette moved, seconded by Smith, **Passed yea 5, nay 1.**

Phase I Project Technical Assistance Services: Doucette moved, seconded by Smith, **Passed yea 5, nay 1.**

Phase II Technical Assistance Services: Doucette moved, seconded by Smith, **Passed: yea 5, nay 1.**

Fancy presented the Preliminary Title Opinion and Right-Of-Way Certificate for Phase II. By motion of Smith, seconded by Doucette, the President and Clerk were authorized to sign the documents. **Voted.** One parcel in question was the strip donated by the Samways which had a restriction placed on it. Tim Samway assured that there was no impediment to using the land for Village Utility needs.

#### **Finance:**

Doucette presented financial statements for the three accounts, General Fund, Phase I, and Phase II. It was noted that 35% of the funding for Phase I has been spent, and approximately 1/3 of the construction is paid for, as budgeted.

#### **Information:**

Closter distributed drafts of the "summer calendar" for approval and suggestions. The bulletin board in Ruggles Park needs work. One option is to face the worn surface with plywood or other product.

#### **Recreation:**

Krulis brought up the concern that the games in the park might have to be moved due to construction, even though contractors have promised to be out of the park by then. It was suggested that games could be held in another park. The July 4 band concert could also be held in another park.

#### **Community Hall:**

Using the Community Hall as a backup for the garden party is not an option because the insurance company will not grant a waiver for alcohol use; the Village would have to buy a rider on the policy. It was decided to not pursue this action.

Ken will call Dick Tardif about a bid for repairing the Community Hall roof.

#### **Library:**

Steins will not be able to take care of the planting at the library, so this task will be assigned to the Garden committee.

#### **Legal:**

Metcalf suggested that the Zoning Ordinance may need to be revised. Several issues have arisen.

#### **Safety: Rohweder**

Rohweder reported the purchase of a police cruiser, a 1996 Chevy Caprice, for \$2,500. She suggested painting the NVC seal and the word "Police" on the door.

The police officer will be asked to cover prom and graduation nights as usual.

Three applications for the lifeguard position have been received. The Board agreed that it would not be necessary to advertise the position at this time.

Rohweder moved, seconded by Doucette, that the salary for the policeman be raised to \$11.00 per hour, and the salary for the lifeguard be raised to \$10.00 per hour. **Voted.**

**New Business:**

Tim Samway suggested that the clerk write a letter of appreciation to John Patten for his work preparing the plaques this past year.

Ken announced the plans for a June workshop to discuss broader issues of town government such as hiring a Village manager. Lagner suggested a "Personnel Panel" to deal with personnel issues.

The meeting was adjourned at 2:25 P.M.

Respectfully submitted,

Eleanor D. Lagner, Clerk